

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation; (2) what the issues are and the facts supporting your position; and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting at 9:00 A.M., in Room 215, City Hall.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - MAY 9, 2018

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on November 21, 2016, the following contractors are recommended:

Archer Western Contractors, LLC	\$2,978,080,000.00
Broughton Construction Company, LLC.	\$ 8,000,000.00
Bryant Concrete Construction, Inc.	\$ 940,000.00
L.F. Mahoney, Inc.	\$ 8,000,000.00
Studios On Sisson, LLC	\$ 710,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATCS, P.L.C.	Engineer
Delon Hampton & Associates, Chartered	Engineer
EBL Engineers, LLC	Engineer
Morabito Consultants, Inc.	Engineer
Rossi Transportation Group	Engineer
Weigand Associates, Inc.	Engineer

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BOARD OF ESTIMATES

05/09/2018

Department of Real Estate - 2nd Lease Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve the 2nd Lease Renewal with the Parking Authority of Baltimore City, Tenant, for the rental of space in 200 W. Lombard Street. The period of the 2nd Lease Renewal is May 11, 2018 through May 10, 2019.

AMOUNT OF MONEY AND SOURCE:

<u>Annual</u>	<u>Monthly Installments</u>
\$101,389.08	\$8,449.09

Account: 2076-000000-2321-253300-603013

BACKGROUND/EXPLANATION:

On May 11, 2016, the Board approved a one-year Lease Agreement for the period of May 11, 2016 through May 10, 2017, with five one-year renewal options.

On April 26, 2017, the Board approved the first renewal option for the period of May 11, 2017 through May 10, 2018.

The Parking Authority of Baltimore City would like to exercise its second renewal option.

All other rental terms and provisions of the Lease dated May 11, 2016, remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

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BOARD OF ESTIMATES

05/09/2018

Baltimore Development Corporation - Land Disposition Agreement
(BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Four Ten Lofts, LLC, Developer, for the sale of the City-owned properties located at 410 and 422 W. Mulberry Street.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00

BACKGROUND/EXPLANATION:

On August 30, 2017, the BDC issued a Request for Proposals (RFP) for the City-owned properties located at 410 and 422 W. Lexington Street, the RFP closed 90 days later on October 27, 2017. The intent of the RFP was to redevelop two underutilized City-owned parking lots.

The BDC received one responsive proposal and selected the Developer to acquire and redevelop the properties plus an additional adjacent privately-owned parcel. The mixed-income project will redevelop the market into 8 market-rate units for formerly homeless residents.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE APPRAISAL:

The properties were valued pursuant to the Appraisal Policy of Baltimore City through an appraisal. The appraisal was conducted by Lipman, Frizzell & Mitchell on October 24, 2017. The market value for 410 and 422 W. Mulberry Street is \$895,000.00. The total purchase price is \$300,000.00. The property is being sold to the Developer below the appraised value for the following reasons:

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05/09/2018

Baltimore Development Corporation - cont'd

- the sale and redevelopment of the properties will help to promote a specific benefit to the immediate community by increasing the amount of affordable housing and promoting the cultivation of small artist businesses in the Bromo Arts District,
- it will eliminate blight by turning long-time underutilized property to a productive development, and
- the project has a specific economic benefit that will return the properties to the tax rolls, add additional value to the tax base, and add multiple new business and jobs to the neighborhood.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Randell Jay Finney, Jr.	2714 Hugo Avenue	L/H	\$51,350.00
2. Thomas Penn and Joanne Penn	2717 Hugo Avenue	L/H	\$14,127.00

Funds are available in account no. 9910-904326-9588-900000-704040, Fenwick/Hugo 28th Street Project.

3. William S. Braverman and Ethel Braverman	511 Robert Street	G/R \$80.00	\$ 666.00
4. Jesse S. Weinberg Realty, LLC	529 Robert Street	G/R \$60.00	\$ 550.00

Funds are available in account no. 9910-907079-9588-900000-704040, Ground Rent Acquisition Project.

5. Stanley Roll and Estelle Roll	3023 Woodland Avenue	G/R \$90.00	\$ 825.00
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Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Acquisition Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount/s.

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BOARD OF ESTIMATES

05/09/2018

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnation</u>			
6. Emil Development Corporation	314 N. Arlington Avenue	Sub G/R \$120.00	\$ 426.67

Funds are available in account no. 9910-908044-9588-900000-704040, Poppleton Project, Phase 4.

Department of Law - Payment of Settlement

7. Marvin Jones (Prior Owner)	1317 Myrtle Avenue	L/H	\$5,640.00
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On July 7, 2017, the Board approved the acquisition of the leasehold interest, by condemnation, in the real property located at 1317 Myrtle Avenue. The Board previously approved \$6,360.00 to acquire the subject property's leasehold interest based upon the higher of two independent appraisal reports. The leasehold interest holder filed an Answer contesting the fair market value and submitted an appraisal report valuing the property at \$16,000.00. The parties agreed to a settlement in the amount of \$12,000.00, an additional \$5,640.00. Thus, the Board is requested to approve an additional \$5,640.00 in settlement of this case.

Funds will be drawn from account no. 9910-908044-9588-900000-704040.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following pages:

8 - 9

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

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BOARD OF ESTIMATES

05/09/2018

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$23,887.56	9910-994001-9600	
General Funds	Unallocated Reserve	
50,000.00	9910-906970-9587	
<u>General Funds</u>	Urban Agriculture Matching Grant	
\$73,887.56	-----	9910-906240-9588
		Community Development Corporation Support

The Department of Finance worked with the Department of Planning to identify old, unspent funds appropriated through the capital budget in prior years. The amounts and sources below were reviewed with the program, will increase the organizational capacity of the City's community development partners by providing funds to support programs and operations.

2. \$75,000.00	9904-912040-9129	9904-907240-9127
2 nd Comm. and Eco. Dev. Bonds	Reginald F. Lewis Museum (Reserve)	Reginald F. Lewis (Lighting)

The museum lighting system is as old as the museum, and has lost considerable functionality. This transfer will make funds available for the installation of an up-to-date Lutron lighting system, to control all lighting at the Museum from exhibitions to entries and elevators in the museum.

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BOARD OF ESTIMATES

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TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Police Department</u>		
3. \$2,000,000.00	9918-9206-907001	5000-511518-2013
Appropriation	Unallocated	State Operating
for State Revenue	Capital Reserve	
	State	

This transfer will appropriate funds for the Crime Reduction Grant, which has already been approved and authorized by the Board. These funds are being used to purchase Mobile Data Computers for police vehicles, as well as software licenses to allow the computers to interface with computer operated dispatch (CAD) software - these purchases are to satisfy part of the Department of Justice consent decree.

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BOARD OF ESTIMATES

05/09/2018

Department of General Services - Second Amendment
to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Agreement (Second Amendment to Agreement) with Henry Adams, LLC, under Project No. 1220, On-Call Mechanical/Electrical Engineering Services. The Second Amendment to Agreement will extend the period of the agreement through May 12, 2020 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - increase in upset limit

BACKGROUND/EXPLANATION:

On May 13, 2015, the Board approved the original agreement for a two-year period with an upset limit of \$1,000,000.00. On May 15, 2017, the Board approved an amendment to extend the period of the Agreement for an additional two-year period. This Second Amendment to Agreement increases the upset limit to \$2,000,000.00 and adds one additional year which will allow Henry Adams, LLC to continue and complete ongoing services contracted within the original agreement and any additional tasks which may be identified. The current agreement will expire on May 12, 2019.

Henry Adams, LLC is currently providing specialized assistance with ongoing elevator issues at various City buildings. The Department would like to continue to utilize the Consultant team's expertise to resolve these issues.

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BOARD OF ESTIMATES

05/09/2018

Department of General Services - cont'd

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the MBE goals of 27% and the WBE goals of 10% that were established in the original agreement for Project No. 1220.

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT, AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Second Amendment to the Agreement under Project No. 1220, On-Call Mechanical/Electrical Engineering Services has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Health Department - Revised Notices of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the First and Second Revised Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention. The period of the NoA is September 30, 2017 through September 29, 2018.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On August 16, 2017, the Board approved the original NoA for the project title, "STD Surveillance Network" in the amount of \$235,000.00 for the period of September 30, 2017 through September 29, 2018.

On March 8, 2018, the Department received the first revised NOA, which approved the change in Principal Investigator from Patrick Chaulk to Adena Greenbaum. The Department requested the change on December 28, 2017, but the date on the revised NOA was incorrectly shown as December 27, 2017.

On April 16, 2018, the Department received the second revised NOA, to correct the date of the original notice from December 27, 2017 to December 28, 2018.

All other terms and conditions issued under the original award remain in effect throughout the budget period unless otherwise changed, in writing, by the Grant Management Officer.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Notice of Award have been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

05/09/2018

Health Department - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Agreement with Healthy Teen Network, Inc.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 4000-480618-3080-279200-603051

BACKGROUND/EXPLANATION:

On October 11, 2017, the Board approved the original agreement for the U Choose Evidence Based Pregnancy Prevention Program, in the amount of \$170,000.00 for the period of July 1, 2017 through June 30, 2018.

This Amendment to Agreement will increase the amount of the agreement by \$20,000.00, making the new total \$190,000.00.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

05/09/2018

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreement is July 1, 2017 through June 30, 2018, unless otherwise indicated.

1. **CHASE BREXTON HEALTH CARE SERVICES, INC. \$ 314,300.00**

Account: 5000-569718-3023-273316-603051

Chase Brexton Health Care Services, Inc. will provide Outpatient Ambulatory Health Services as well as diagnostic and therapeutic services provided directly by a licensed health care provider with experience in treatment of individuals with HIV.

MWBOO GRANTED A WAIVER.

2. **CHASE BREXTON HEALTH CARE SERVICES, INC. \$ 226,428.00**

Account: 5000-569718-3023-274413-603051

Chase Brexton Health Care Services, Inc. will provide a range of client-centered Medical Case Management activities focused on improving health outcomes in support of the HIV care continuum.

MWBOO GRANTED A WAIVER.

3. **THE JOHNS HOPKINS UNIVERISTY \$ 5,177.00**

Account: 4000-424518-3023-273309-603051

The Johns Hopkins University will provide transportation assistance for clients to keep scheduled clinic appointments. Clients who list transportation as a barrier

AGENDA

BOARD OF ESTIMATES

05/09/2018

Health Department - cont'd

to care will be assessed by the Medical Case Manager (MCM) in the clinic. Medical transportation may be provided through use of a company vehicle, contracts with providers of transportation services, purchase and distribution of MTA tokens and bus passes or parking vouchers for clients who drive. The MCM will add this need to the client's Care Plan, provide assistance and work towards a plan to resolve ongoing transportation needs.

4. THE JOHNS HOPKINS UNIVERISTY \$58,533.00

Account: 4000-424518-3023-273307-603051

The Johns Hopkins University will provide Health Education/Risk Reduction Services (HERR) for clients living with HIV and how to reduce the risk of HIV transmission. HERR will include sharing information about medical and psychosocial support services and counseling clients to improve their health status.

MWBOO GRANTED A WAIVER.

These Agreements are being presented at this time because the Maryland Department of Health and Mental Hygiene's (DHMH) Prevention and Health Promotion Administration (PHPA) programmatically manages State Special services. The providers are asked to submit a budget, budget narrative, and scope of services. BCHD thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

5. G.S. HOUSING, INC. \$36,500.00

Account: 4000-432918-3255-761200-604014

G.S. Housing, Inc. will provide nutritional meal services to elderly residents at the Belvedere Green Apartments located

AGENDA

BOARD OF ESTIMATES

05/09/2018

Health Department - cont'd

at 1651 E. Belvedere Avenue. The organization will serve weekday and weekend dinner meals to 25 elderly clients at a cost of \$4.00 per meal. (25 seniors x 365 days = 9,125 meals @ \$4.00 per meal, making the total cost \$36,500.00).

All meals will be reviewed by a licensed dietitian or licensed nutritionist and/or the Maryland Department on Aging; allowing periodic menu conferences between a representative of the Provider and the Department as requested by either party. The period of the agreement is October 1, 2017 through September 30, 2018.

The Agreement is late because it was just completed by the Health Department.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

05/09/2018

Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2331 E. Monument Street	Karl Chavis	One flat Sign 12' x 2'
\$105.60 - Flat Charge		
2. 509 Exeter Street k/a 1006 Fleet Street	Skylar Development, LLC	One awning 14' x 3'
\$352.80 - Flat Charge		
3. 2148 Wilkens Avenue	Angrez Singh	ADA ramp 14' x 4'
\$70.30 - Flat Charge		
4. 37 W. Cross Street	37 West Cross Street, LLC	ADA ramp 18' x 5', stairs 11' x 5'
\$105.50 - Flat Charge		
5. 2322 W. Fayette Street	Viola Bridges	Handicap ramp 4' x 9'
\$70.30 - Flat Charge		

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of General Services - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6.	1000 S. Highland Avenue	MFH Properties, LLC	Two flat signs, (one @ 57.7 sf., one @ 15.5 sf.)
	\$347.94 - Flat Charge		
7.	143 W. Randall Street	143 W. Randall Street, LLC	Three bay windows 7'6" s 2' 1 st .fl., one oriel window 54'x 3' 2 nd fl., one oriel window 54'x 3' 3 rd fl., set of steps 7'8" x 3'
	\$5,784.90 - Flat Charge		
8.	324 N. Eutaw Street	Tri T. Nguyen	A-frame sign 5' x 4'
	\$52.80 - Flat Charge		
9.	218 W. Saratoga Street	Maryland Art Place Inc.	Three diamond sculptures (two @6'x6', one @3'x3')
	\$1,933.80 - Flat Charge		

Since no protests were received, there are no objections to approval.

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BOARD OF ESTIMATES

05/09/2018

Department of Transportation - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement (Amendment No. 1) with WSP USA, Inc. (formerly known as Parsons Brinckerhoff, Inc.), under Project 1208, On-Call Transportation Planning/Policy/Feasibility Studies. The Amendment will extend the period of the Agreement through June 30, 2019.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - increase in upset fee

BACKGROUND/EXPLANATION:

On July 1, 2015, the Board approved the original agreement in the amount of \$1,500,000.00 with WSP USA, Inc. for a period of three years to assist the Department's Planning Division in managing various tasks. The scope of services includes, but is not limited to, strategies to maximize state and federal funding of transportation projects, identify and capture funding opportunities including grant writing and grant administration.

This Amendment No. 1 will allow for continued design services for various projects and will increase the upset limit by \$1,000,000.00, making the total amount of the upset limit \$2,500,000.00. The contract term will be four years ending on June 30, 2019.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 23%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Transportation - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement (Amendment No. 2) with KCI Technologies, Inc. under Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The Amendment will extend the period of the Agreement through April 28, 2019.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - increase in upset limit

BACKGROUND/EXPLANATION:

On April 29, 2015, the Board approved the original agreement with KCI Technologies, Inc. in the amount of \$1,000,000.00 for a period of two years. KCI Technologies, Inc. assisted the Department's Engineering & Construction Division in providing various on-call engineering services for the proposed improvements to the City's system of streets and highways.

On May 10, 2017 the Board approved Amendment No. 1 to allow a one-year time extension to complete numerous ongoing services ranging from roadway design, storm water management, expedited review, construction phase review, survey and other support services to complete on going tasks.

This Amendment No. 2 will allow the Department to continue design services of in-design project tasks through April 28, 2019 and will increase the upset limit by \$500,000.00, making the total amount of the upset limit \$1,500,000.00.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Transportation - cont'd

Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Transportation - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement (Amendment No. 2) with Johnson, Mirmiran & Thompson under Project 1225, On-Call Design Consultant Services for Resurfacing and Reconstruction Projects. The Amendment No. 2 will extend the period of the Agreement through April 28, 2019.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - increase in upset limit

BACKGROUND/EXPLANATION:

On April 29, 2015, the Board approved the original agreement with Johnson, Mirmiran & Thompson in the amount of \$1,000,000.00 for a period of two years. Johnson, Mirmiran & Thompson assisted the Department's Engineering & Construction Division in providing various on-call engineering services for the proposed improvements to the City's system of streets and highways.

On May 10, 2017 the Board approved Amendment No. 1 to allow a one-year time extension through April 28, 2018 to complete numerous ongoing services ranging from roadway design, storm water management, expedited review, construction phase review, survey and other support services to complete on going tasks.

This Amendment No. 2 will allow the Department to continue design services of in-design project tasks through April 28, 2019 and will increase the upset limit by \$500,000.00, making the total amount of the upset limit \$1,500,000.00.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the

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BOARD OF ESTIMATES

05/09/2018

Department of Transportation - cont'd

Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27%

WBE: 10%

AUDITS NOTED THE TIME EXTENSION AND THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Mayor's Office of Employment - First Amendment to Individual
Development (MOED) Training Account Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to Individual Training Account Agreement with the Community College Baltimore County (CCBC).

AMOUNT OF MONEY AND SOURCE:

(\$23,014.00) - 4000-807517-6312-467253-603051

BACKGROUND/EXPLANATION:

On September 27, 2017, the Board approved the original agreement with the CCBC in the amount of \$30,000.00 for the period of July 1, 2017 through June 30, 2018. This agreement authorized the CCBC to provide training in the areas specified on the Department of Labor Licensing and Regulation and Regulation list of approved Training Providers.

The training consists of the programs described in the Workforce Innovation and Opportunity Act training programs outline.

The purpose of this First Amendment to Individual Training Account Agreement is to decrease the amount of the original agreement by \$23,014.00. The total obligation level of this agreement will not exceed \$6,986.00 of Federal funds. All other terms and conditions of the original agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

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BOARD OF ESTIMATES

05/09/2018

MOED - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The First Amendment to Individual Training Account Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Mayor's Office of Employment - Grant Award
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from the State of Maryland, Department of Labor, Licensing, and Regulation. The period of the Grant Award is April 1, 2018 through March 31, 2020.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - 4000-420118-6312-456000-404001

BACKGROUND/EXPLANATION:

The purpose of this Grant Award is to allow MOED to administer the Baltimore Accelerating Connections to Employment's Emergency Medical Technician Project. This initiative is targeting the booming healthcare sector, providing opportunities for wage and career growth and a high rate of skill transferability into other healthcare fields (registered nurses, surgical assistants, respiratory therapists, etc.)

The project will also provide stackable credentials in the Emergency Medical Services field. The funding level payable to MOED under this award will not exceed \$250,000.00 of Workforce Innovation Opportunity Act Federal funds.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

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BOARD OF ESTIMATES

05/09/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Procurement

- | | | |
|---|---------------|---------|
| 1. SOURCE TECHNOLOGIES,
LLC | \$ 100,000.00 | Renewal |
| Contract No. 06000 - STX Chemical - Back River Waste Water Treatment Plant - Department of Public Works - Water and Wastewater - P.O. No. P535740 | | |

On June 1, 2016, the Board approved the initial award in the amount of \$278,400.00. The award contained two 1-year renewal options. On April 12, 2017, the Board approved the first renewal in the amount of \$50,000.00. This final renewal in the amount of \$100,000.00 is for the period June 1, 2018 through May 31, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 31, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------------|---------|
| 2. ALL CAR LEASING, INC.
d/b/a NEXTCAR | \$ 200,000.00 | Renewal |
| Contract No. B50004356 - Leasing 4x4 Sport Utility Vehicles - Department of Transportation, Baltimore Police Department - P.O. No. P533819 | | |

On December 9, 2015, the Board approved the initial award in the amount of \$700,000.00. The award contained two 1-year renewal options. On October 12, 2016, the Board approved an increase in the amount of \$531,360.00. This first renewal in the amount of \$200,000.00 is for the period May 1, 2018 through April 30, 2019, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

05/09/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Procurement

MBE/WBE PARTICIPATION:

On October 21, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------|---------|
| 3. F & F AND A. JACOBS
& SONS, INC. | \$ 0.00 | Renewal |
| Contract No. B50004356 - Provide Dress and Work Uniforms - Baltimore City Sheriff's Office - P.O. No. P535616 | | |

On May 18, 2016, the Board approved the initial award in the amount of \$240,000.00. The award contained four 1-year renewal options. The vendor is responsible for measurements, fitting and delivery of new uniforms for each employee within the Sheriff's Office on an as-needed basis. This first renewal in the amount of \$0.00 is for the period June 1, 2018 through May 31, 2019, with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On December 14, 2015, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------|---------|
| 4. KEY RECYCLING LLC
PATUXENT MATERIALS, INC. | \$ 0.00 | Renewal |
| Contract No. B50003473 - Recycling of Milled Asphalt - Department of Transportation - P.O. Nos. P527031 and P527032 | | |

AGENDA

BOARD OF ESTIMATES

05/09/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

On April 30, 2014, the Board approved the initial award in the amount of \$100,000.00. The award contained three renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period May 1, 2018 through April 30, 2019. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

On March 27, 2014, it was determined that no goals would be set because of no opportunity to segment the contract. Contractors are required to have an asphalt facility to accept the City's old asphalt milled from road surfaces, and all trucking services are provided by the City.

MWBOO GRANTED A WAIVER.

- 5. SITEONE LANDSCAPE SUPPLY, LLC
- CLEAR RIDGE NURSEY, INC.

\$378,000.00

Renewal

Contract No. B50004506 - Provide and Deliver Various Trees for TreeBaltimore Initiative - Department of Recreation and Parks - P.O. Nos. P535464 and P535465

On May 4, 2016, the Board approved the initial award in the amount of \$378,000.00. The award contained four 1-year renewal options. On May 10, 2017, the Board approved the first renewal in the amount of \$378,000.00. This second renewal in the amount of \$378,000.00 is for the period May 4, 2018 through May 3, 2019. The above amount is the City's estimated requirement.

AGENDA

BOARD OF ESTIMATES

05/09/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Procurement

MBE/WBE PARTICIPATION:

On January 28, 2016, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

- | | | | |
|--|----------------------|--------------------|----------------|
| 6. | <u>SAFEWARE INC.</u> | <u>\$75,000.00</u> | <u>Low Bid</u> |
| Solicitation No. B50005333 - Provide Lightweight Turnout Gear for Fire Prevention - Fire Department - Req. No. R786082 | | | |

Vendors were solicited by posting on CitiBuy. On April 9, 2018, two bids were received and opened. Award is recommended to the lowest responsive, responsible bidder.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

The projected award amount was below the MBE/WBE subcontracting threshold of \$50,000.00.

- | | | | |
|--|----------------------------------|---------------------|--------------|
| 7. | <u>MARINE TECHNOLOGIES, INC.</u> | <u>\$116,400.00</u> | <u>Award</u> |
| Solicitation No. B50005395 - Inner Harbor Water Safety Improvement - Department of Transportation - Req. No. R765311 | | | |

Vendors were solicited under Solicitation No. B50005066 by posting on CitiBuy, eMaryland Marketplace, and in local newspapers. The solicitation opened on July 19, 2017 with no

AGENDA

BOARD OF ESTIMATES

05/09/2018

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR AMOUNT OF AWARD AWARD BASIS

Bureau of Procurement

bids received. The Bureau of Procurement therefore solicited quotes from three local vendors who could provide the requested services by posting solicitation no. B50005395 on CitiBuy. The three quotes received were opened on April 13, 2018. Award is recommended to the lowest responsive, responsible bidder. The above amount is the City's estimated requirement.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11(e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MBE/WBE PARTICIPATION:

On June 9, 2017, it was determined that no goals would be set because of no opportunity to segment the contract.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Planning - Sub-Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Subgrant Agreement with Groundswell, Inc. The period of the Subgrant Agreement is effective upon Board approval through July 26, 2019, with an option to renew one additional year at the sole discretion of the City.

AMOUNT OF MONEY AND SOURCE OF FUNDS

\$245,000.00 - 5000-500019-1875-188500-603026

BACKGROUND/EXPLANATION:

The purpose of the Groundswell, Inc. grant is to further the deployment, and mitigate the costs and risks, of innovative energy technologies. The Board approved funds for \$250,000.00 from the Maryland Energy Administration on July 26, 2017. The City will retain \$5,000.00 from this grant to manage the project and Groundswell, Inc. will receive \$245,000.00. Groundswell, Inc. will use their experience and expertise to support Community Resiliency Hubs that serve residents of low-income communities by mitigating the impact of emergency weather events on residents. The grant will provide funds to install solar PV systems and incorporated battery storage systems at four community centers. The project is part of Baltimore's larger Disaster Preparedness Project and Plan to support minority and low-income residents who will be increasingly vulnerable as extreme events become more frequent and severe.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Subgrant Agreement with Groundswell, Inc. has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Bureau of the Budget and - Grant Award
Management Research (BBMR)

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award from Johns Hopkins University, School of Education, Baltimore Educational Research Consortium (BERC) to the Department of Planning, Service 763: Comprehensive Planning and Resource Management. The period of the Grant Award is September 1, 2017 through August 30, 2018.

AMOUNT OF MONEY AND SOURCE:

\$12,500.00

BACKGROUND/EXPLANATION:

Baltimore Educational Research Consortium (BERC) of the Johns Hopkins University School of Education was awarded a grant titled "The School and Housing Market Relationship in an Era of Choice" funded by the 21st Century Cities Initiative in the amount of \$40,000.00.

The funded project examines school enrollment patterns and neighborhood level housing market data. The Department of Planning worked with BERC researchers to write the grant proposal and will receive \$12,500.00 to support the project by providing data and geo-spatial analysis. Funds will be utilized to compensate staff and go towards project support costs.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The terms and conditions of the Grant Award have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

35 - 38

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfer of Funds,
Pursuant to Charter provisions, a report
Has been requested from the Planning
Commission, the Director of Finance
Having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

05/09/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

- 1. GS 16804, Eastern E. Pikounis \$2,742,100.00
Clinic Renovations Construction Co.,
on 1200 E. Fayette St. Inc.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 34% MBE 9% WBE.

MBE: Horton Mechanical	\$300,000.00	12.32%
Contractors, Inc.		
Superior Automatic	345,000 .00	14.16%
Sprinkler Corp.		
Couser Supply, Inc.	<u>195,000.00</u>	<u>8.00%</u>
	\$840,000.00	34.48%
 WBE: Cypress Painting	 \$ 70,677.00	 2.90%
Systems, Inc.		
JD Carpets, Inc.	85,500.00	3.51%
Techmark Corporation	<u>64,000.00</u>	<u>2.62%</u>
	\$220,177.00	9.03%

MWBOO FOUND VENDOR IN COMPLIANCE.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2. \$715,000.00	9916-905001-9194	9916-911932-9197
Other Funds	Construction	Eastern Health Clinic
Revenue	Reserve -	Relocation - Active
	Unallocated	

AGENDA

BOARD OF ESTIMATES

05/09/2018

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services - cont'd

This transfer will provide funds to the Department for the Eastern Health Clinic interior renovations and all associated in-house costs. The renovations will include electrical upgrades, a new fire alarm system, data network, built-in reception desk, furniture and new LED lighting. The current Eastern Health Clinic is outdated and no longer adequately serves the public's needs. The building at 1200 E. Fayette Street will be renovated in order to serve as the new clinic for the east side.

Bureau of Procurement

3.	B50005310, Wheel Loader	H & E Equipment Services, Inc.	\$134,021.11
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(Department of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On May 15, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a purchase of commodities from an authorized vehicle dealer who is required to provide associated pre-delivery inspection and warranty parts.

MWBOO GRANTED A WAIVER.

4.	B50005311, Flusher Truck	Harbor Truck Sales and Service, Inc. d/b/a Baltimore Freightliner	\$211,575.00
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RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On May 15, 2017, MWBOO determined that no goals would be set because of no opportunity to segment the contract. This is a purchase of commodities from an authorized heavy equipment dealer who is required to provide associated pre-delivery inspection and warranty parts.

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|----------------------------------|----------------|
| 5. | B50005294, Crew Cab
Five-Ton Dump Trucks | Beltway
International,
LLC | \$2,444,700.00 |
|----|---|----------------------------------|----------------|

(Dept. of General Services,
Fleet Management)

MBE/WBE PARTICIPATION:

On May 15, 2017, MWBOO determined that no goals would be set because no opportunity to segment the contract. This is a purchase of commodities from an authorized vehicle dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|----|------------------------------------|----------------------------------|--------------|
| 6. | B50005293, Tandem Axle
Tractors | Beltway
International,
LLC | \$656,748.00 |
|----|------------------------------------|----------------------------------|--------------|

(Dept. of General Services,
Fleet Management)

Bureau of Procurement - cont'd

MBE/WBE PARTICIPATION:

On May 15, 2017, MWBOO determined that no goals would be set because no opportunity to segment the contract. This is a purchase of commodities from an authorized vehicle dealer who is required to provide associated pre-delivery inspection and warranty repairs.

MWBOO FOUND VENDOR IN COMPLIANCE.

7. B50005272, Needles for the Baltimore Needles Exchange **REJECTION** - On April 4, 2018, Board opened four bids. It was determined the bids were based on incorrect specifications, which do not meet the requirements of the Baltimore City Needle Exchange Program. A new solicitation will be issued with revised specifications.

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Housing and - Community Development Block Grant
Community Development Agreements

The Board is requested to approve and authorize execution of the various Community Development Block Grant (CDBG) Agreements.

1. **BALTIMORE NEIGHBORHOODS, INC. \$ 53,610.00**
(BNI)

Account: 2089-208918-5930-435984-603051

Under this CDBG Agreement, the BNI will continue working toward the maintenance of an open housing market, the improvement of tenant/landlord relations, and the promotion of affirmative fair housing practices in the sale and rental of housing. The BNI will also provide outreach and education to inform the public about tenant landlord relations and the promotion of affirmative fair housing practices in the sale and rental of housing. BNI will also provide outreach and education to inform the public about tenant/landlord relations issues, fair housing statues and other civil rights concerns. The BNI will refer complaints to the Maryland Commission of Human Relations and monitor their response to complaints. The period of the CDGB Agreement is October 1, 2017 and ending September 30, 2018.

2. **SOUTHEAST COMMUNITY DEVELOPMENT \$120,000.00**
CORPORATION, INC.

Accounts: 2089-208918-5930-437681-603051	\$ 5,000.00
2089-208918-5930-437683-603051	\$ 7,000.00
2089-208918-5930-437691-603051	\$ 108,000.00

Under this CDBG agreement, with Southeast Community Development Corporation Inc., the Subgrantee will provide comprehensive housing counseling services to low and moderate income persons and public information to residents and organizations within the Southeast area of the City that are participating in community activities. The period of the agreement is July 1, 2017 and ending June 30, 2018.

AGENDA

BOARD OF ESTIMATES

05/09/2018

DHCD - cont'd

MBE/WBE PARTICIPATION:

FOR FY 2018, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$32,650.00 AS FOLLOWS:

MBE: \$8,815.90

WBE: \$3,265.00

On June 28, 2017, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2017 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG Agreements as outlined in the plan effective July 1, 2017 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Community Development Block Grant Agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works - Partial Release of
Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement with Metra Industries for Water Contract No. 1309R-AMI/R, Urgent Need Metering Infrastructure Repair and Replacement Various Locations.

AMOUNT OF MONEY AND SOURCE:

\$224,880.75 - 9960-913612-9557-000000-200001

BACKGROUND/EXPLANATION:

As of May 12, 2017, Metra Industries has completed 100% of all work for WC 1309R. The Contractor has requested a Release of Retainage for \$224,880.75. Currently, the City is holding \$314,880.00 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$89,999.25. The remaining amount of \$89,999.25 is sufficient to protect the interest of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works - Partial Release of
Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement with Monumental Paving and Excavating, Inc. for Water Contract 1345-Repaving Utility Cuts and Sidewalk Restoration at Various Locations.

AMOUNT OF MONEY AND SOURCE:

\$179,125.81 - 2071-000000-0000-000000-200001

BACKGROUND/EXPLANATION:

Monumental Paving and Excavating, Inc. as of September 12, 2017 has completed 100% of all work on WC 1345. The Contractor has requested a Partial Release of Retainage for \$179,125.81. Currently, the City is holding \$181,125.81 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$179,125.81. The remaining amount of \$2,000.00 is sufficient to protect the interest of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Release of Retainage Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 009 to Whitman, Requardt & Associates, LLP, under Project No. 1505 (SC 976), On-Call Project and Construction Management Assistance Services. The period of the services under Task No. 009 is approximately six months.

AMOUNT OF MONEY AND SOURCE:

\$200,921.75 - 9956-901577-9551-900020-705032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of inspection services for the ongoing work on SC 976. The work requested is within the scope of the agreement.

The scope of the original agreement includes assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractors application for payment, attendance at progress meetings, preparation of record drawings, review of contract claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews, submittal reviews and responses, Request for Information reviews and responses, and construction contract administrative support. The original agreement will expire February 22, 2019.

The scope of construction project includes Closed Circuit Television Cleaning (CCTV), 470 LF Replacement, 28,000 Linear Feet (LF) Cured-in-Place Piping Lining, 14,000 LF CCTV cleaning, 470 LF Replacement, 2,000 Sewer House Connection trenchless rehab, 112 Sewer House Connection Point Repairs, 202 Man Hole (MH) Rehabilitation, and 70 Vertical Linear Feet (MH) replacement.

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - cont'd
of Engineering & Construction

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and the 10% WBE goals assigned to the original agreement.

The current goals are 30% MBE and 18% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 009 to Alpha Corporation under Project 1501, on-call Project and Construction Management Assistance Service, in accordance with their proposal dated January 22, 2018. The duration of this task is three months. This task was requested by the Agency.

AMOUNT OF MONEY AND SOURCE:

\$291,009.43 - 9960-911610-9557-900020-706032

BACKGROUND/EXPLANATION:

The Office of Engineering & Construction is in need of inspection services for the on-going work on W.C. 1314 Oliver Neighborhood & Vicinity Water Main Replacements. The work requested is within the original scope of the agreement. The original contract will expire on November 17, 2019.

The scope of the original agreement includes: assisting the Construction Management Section with construction monitoring and inspection, preparation of daily reports, maintenance of project records and documentation, review of contractor's application for payment, attendance at progress meetings, preparation of record drawings, review of contact claims and supports, estimating, scheduling, project engineering, constructability reviews, submittal reviews and responses, Requests for Information (RFI) reviews and responses, and construction contract administrative support.

The scope of the construction project includes, approximately 1,510 + linear feet of 20-inch diameter Ductile Iron Pipe (DIP) water main and fittings; approximately 1,187 + linear feet of 12-inch diameter Ductile Iron Pipe (DIP) water main and fittings; approximately 2,726 + linear feet of 10-inch diameter

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - cont'd
of Engineering and Construction

Ductile Iron Pipe (DIP) water main and fittings; approximately 9,144 + linear feet of 8-inch diameter Ductile Iron Pipe (DIP) water main and fittings; approximately 4,280 + linear feet of 6-inch diameter DIP water main and fittings; approximately 103 + linear feet of 4-inch diameter Ductile Iron Pipe (DIP) water main and fittings; approximately 894 + linear feet of 5/8, 3/4 & 1-inch diameter copper tubing, corporation valves, and fittings; various sized mains and filling of hydrants. Cathodic protection of 20-inch Ductile Iron Pipe (DIP); abandonment of various sized mains and fillings of 20-inch abandoned mains with flowable fill; pipe restraints, thrust collars, etc. Renewal of water supply services to the new Ductile Iron Pipe (DIP) water mains. Reconnection of water service connections to the new Ductile Iron Pipe (DIP) water mains; and installation of all bypass piping and temporary water services, including but not limited to, hydrant and underground connections. The project also includes all testing and disinfection requirements, removal of all bypass piping and temporary water services, and restoration of permanent services; removal and disposal offsite of all excavated and demolished materials; clean up and restoration of construction areas; Erosion and Sediment Control devices and measures; and Maintenance of Traffic requirements.

MBE/WBE PARTICIPATION:

The Vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals assigned to the original agreement MBE: 27% and WBE: 10%.

Currently, this on-call agreement is not in compliance regarding overall goals: MBE: 17% and WBE: 0%.

MBE subs are continuing to work on the different tasks and WBE subs were assigned to perform work under Task 7. Utilization of MBE/WBE will be recorded as invoices are submitted. Consultant will comply with the goals assigned to the overall contract.

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Agreement with Chesapeake Bay Trust. The period of the Grant Agreement is November 29, 2017 through December 01, 2018.

AMOUNT OF MONEY AND SOURCE:

\$45,000.00 - 4000-419518-5181-389700-404001

BACKGROUND/EXPLANATION:

The grant will be used by DPW to contract USGS to operate a water quality and quantity monitoring site at the mouth of the Jones Falls in Baltimore's Inner Harbor, adjacent to the Pier 6 Pavilion, for a period of six (6) months. The Baltimore Harbor Village Blue project will increase public awareness of water quality and ecosystem health of the Baltimore Harbor by utilizing real-time water sensor, data integration and visualization to provide water-quality information to both EPA and partner websites educating the public about water quality in the Baltimore area.

MBE/WBE PARTICIATION:

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - Amendment No. 8 to Agreement
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 8 to Agreement with Louis Berger Water Services, Inc., under Project No. 1112, Wet Weather Consent Decree Compliance and Program Management Services. This Amendment No. 8 to Agreement will extend the period of the agreement through March 8, 2019.

AMOUNT OF MONEY AND SOURCE:

\$ 254,496.28	-	9956-905663-9551-900020-703032
508,992.55	-	9956-906647-9551-900020-703032
254,496.28	-	9956-905653-9551-900020-703032
254,496.28	-	9956-908661-9551-900020-703032
254,496.28	-	9956-905648-9551-900020-703032
254,496.28	-	9956-906659-9551-900020-703032
254,496.28	-	9956-907575-9551-900020-703032
254,496.28	-	9956-902576-9551-900020-703032
508,992.55	-	9956-901577-9551-900020-703032
254,496.28	-	9956-903578-9551-900020-703032
254,496.28	-	9956-903579-9551-900020-703032
254,496.28	-	9956-903580-9551-900020-703032
63,624.06	-	9956-907603-9551-900020-703032
63,624.06	-	9956-908614-9551-900020-703032
63,624.06	-	9956-918616-9551-900020-703032
50,093.78	-	9956-913200-9551-900020-703032
50,093.78	-	9960-915200-9557-900020-703032
1,600,000.00	-	2070-000000-5601-730222-303018
399,944.85	-	2071-000000-5601-730200-603018
<u>\$5,853,952.49</u>		

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - cont'd
of Engineering and Construction

BACKGROUND/EXPLANATION:

On March 8, 2011, the Board approved the original agreement with MWH Americas/Louis Berger Water Services, Inc., A Joint Venture, under Project No. 1112, Wet Weather Consent Decree Compliance and Program Management Services for a period of three years through March 7, 2014, with an option to renew for up to five one-year terms. Amendment No. 8 to Agreement will provide funding for the eighth and final year of the agreement through March 8, 2019 so that Louis Berger Water Services, Inc. can continue to provide Program Management Services for the Consent Decree.

The scope of the original agreement includes providing program management, public information and outreach, economic development and outreach, coordination and management of sewershed design, oversight of construction management, and inspection of sewershed projects.

In addition, the original agreement includes a pre and post construction flow monitoring and engineered sanitary sewer overflow inspection program, maintaining, enhancing and applying a sewer system hydraulic model, and integrated planning framework and implementation of the utility asset management division for the modified Consent Decree.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the 27% MBE and 9% WBE goals assigned to the original agreement.

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - cont'd
of Engineering and Construction

This Amendment contains the following participation:

MBE:	Diversity Intelligency	\$206,200.50	3.52%
	DME of Baltimore, LLC	161,652.26	2.76%
	Environ Civil Engineering, Ltd.	46,949.48	0.80%
	Mercado Consultants, Inc.	195,984.11	3.35%
	Savin Engineers, PC	367,187.37	6.27%
	Winstead Management Group, LLC	340,180.70	5.81%
	TOTAL MBE:	\$1,318,154.42	22.52%

WBE:	Peer Consultants, Inc.	\$ 230,625.01	3.94%
	Pyatt Consultants, Inc.	282,116.07	4.82%
	TOTAL WBE:	\$ 512,741.08	8.76%

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(The Amendment No. 8 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 3,414,022.68	9956-902587-9551	
Wastewater Revenue	Proj. 1112 Wet	
Bonds	Weather Consent	
211,332.06	" "	
County Revenue		
443,095.33	9956-909612-9549	
Wastewater Revenue	Sewer System Rehab	
Bonds		
37,902.64	" "	
County Revenue		
\$ 4,106,352.71		

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - cont'd
of Engineering & Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 239,729.39	-----	9956-905663-9551-3 (PAS)
Wastewater Revenue		
Bonds		
35,126.59	-----	9956-905663-9551-3 (PAS
County Revenue)		
549,711.96	-----	9956-906647-9551-3 (PAS)
Wastewater Revenue		
Bonds		
142,925.11	-----	9956-905653-9551-3 (PAS)
Wastewater Revenue		
Bonds		
131,930.87	-----	9956-905653-9551-3 (PAS)
County Revenue		
274,855.98	-----	9956-908661-9551-3 (PAS)
Wastewater Revenue		
Bonds		
280,081.39	-----	9956-905648-9551-3 (PAS)
Wastewater Revenue		
Bonds		
44,274.59	-----	9956-905648-9551-3 (PAS)
County Revenue		
274,855.98	-----	9956-906659-9551-3 (PAS)
Wastewater Revenue		
Bonds		
274,855.98	-----	9956-907575-9551-3 (PAS)
Wastewater Revenue		
Bonds		
274,855.98	-----	9956-902576-9551-3 (PAS)
Wastewater Revenue		
Bonds		
549,711.95	-----	9956-901577-9551-3 (PAS)
Wastewater Revenue		
Bonds		

AGENDA

BOARD OF ESTIMATES

05/09/2018

Department of Public Works/Office - cont'd
of Engineering & Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
274,855.98	-----	9956-903578-9551-3 (PAS)
Wastewater Revenue Bonds		
274,855.98	-----	9956-903579-9551-3 (PAS)
Wastewater Revenue Bonds		
277,582.98	-----	9956-903580-9551-3 (PAS)
Wastewater Revenue Bonds		
63,423.02	-----	9956-907603-9551-3 (PAS)
Wastewater Revenue Bonds		
5,290.98	-----	9956-907603-9551-3 (PAS)
County Revenue		
36,968.13	-----	9956-908614-9551-3 (PAS)
Wastewater Revenue Bonds		
31,745.87	-----	9956-908614-9551-3 (PAS)
County Revenue		
67,848.20	-----	9956-918616-9551-3 (PAS)
Wastewater Revenue Bonds		
865.80	-----	9956-918616-9551-3 (PAS)
County Revenue		
<u>\$4,106,352.71</u>		

This transfer will cover the costs of Project No. 1112, Amendment No. 8 to Agreement, Wet Weather Consent Decree Compliance and Program Management Services.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

PERSONNEL MATTERS

* * * * *

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

54 - 58

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

05/09/2018

PERSONNEL

Police Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. PATRICIA A.D. DAVIS	\$20.19	\$ 42,000.00

Account: 1001-000000-2042-198100-601009

Ms. Davis, retiree, will continue to work as a (Office Support Specialist II/Contract Services Specialist I) in the Evidence Control Unit. She will be responsible for the accurate completion of the Evidence Control Unit (ECU) administrative paperwork, filing copies of the paperwork from all departmental submissions, and distributing Return to Claimant letters for individuals to claim their property. Ms. Davis will also file all property disposition forms for the ECU and serve as a substitute for the short-staffed evidence control counter. The period of the agreement is May 22, 2018 through May 21, 2019.

2. SHARON M. MARKOV	\$20.19	\$ 42,000.00
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Account: 1001-000000-2042-198100-601009

Ms. Markov, retiree, will continue to work as a (Police Information Technician/Contract Services Specialist I) in the Validations Unit. She will review original National Crime Information Center (NCIC) entries, reports and supporting documents, contact victims, complainants, or courts for follow-up information, and access Local, State and Federal databases for additional information. In addition, Ms. Markov will update records on local databases and the NCIC to reflect relevant changes, prepare police supplemental reports, and assist the Crime Lab for the NCIC hit confirmations on recovered guns. The period of the agreement is May 22, 2018 through May 21, 2019.

AGENDA

BOARD OF ESTIMATES

05/09/2018

PERSONNEL

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
3. CYNTHIA L. MCCREA	\$20.19	\$ 42,000.00

Account: 1001-000000-2042-198100-601009

Ms. McCrea, retiree, will continue to work as a Contract Services Specialist I (Medical Office Assistant/Contract Service Specialist I) in the Human Resources, Medical Section. She will maintain the communications call-in system, assist in medical file room maintenance, conduct drug urinalysis notifications and tracking, perform data entry for employee incident forms, and disseminate mail for the medical section. In addition, Ms. McCrea will create new medical folders for members and organize and communicate with Interdynamics, Key Risk, the Fire & Police Pension System, and private attorneys. The period of the agreement is May 14, 2018 through May 13, 2019.

4. CELIO OLIVERAS, JR.	\$20.19	\$ 42,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Oliveras, Jr., retiree, will continue to work as a (Police Information Technician/Contract Services Specialist I) in the Records Management Section. He will review original National Crime Information Center (NCIC) entries, warrants and supporting documents and contact individuals or sources for follow-up information. In addition, Mr. Oliveras, Jr. will access Local, State, and Federal databases for additional information, update records on local databases and the NCIC to reflect changes, and prepare police supplement reports. The period of the agreement is May 22, 2018 through May 21, 2019.

AGENDA

BOARD OF ESTIMATES

05/09/2018

PERSONNEL

Police Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
5. LAVINIA M. DAVIS	\$20.19	\$ 42,000.00

Account: 1001-000000-2042-198100-601009

Ms. Davis, retiree, will continue to work as a (Training Assistant/Contract Services Specialist I) in the Police Training Academy. She will schedule the members of the Police Department for all range-related training, ensure all members meet their annual qualification requirements by tracking pertinent information recorded in the database, communicate with Command Staff in reference to training obligations within their assigned units, answer phones, and range-related emails. The period of the agreement is May 22, 2018 through May 21, 2019.

6. WALTER G. HEUER	\$20.19	\$ 42,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Heuer, retiree, will continue to work as a (Police Report Reviewer/Contract Services Specialist I) in the Uniform Crime Reporting Section. He will maintain the integrity of the Department's Uniform Crime Reports (UCR) databases, conduct daily audits of the Records Management System (RMS), and verify that information from the incident reports matches the RMS input. In addition, Mr. Heuer will complete the UCRs and Maryland State Police (MSP) reporting forms on a monthly basis, ensure staff review enters the appropriate UCR codes on a quarterly basis, and maintain juvenile and adult arrests, monthly clearances, offenses and completed UCRs and MSP reports. He will also serve as custodian of historical crime offense and clearance data for the Department. The period of the agreement is May 22, 2018 through May 21, 2019.

AGENDA

BOARD OF ESTIMATES

05/09/2018

PERSONNEL

Police Department - cont'd

Hourly Rate

Amount

These are increases of 40% in the hourly rate from the previous contract periods of \$14.42 per hour to \$20.19 per hour. The hourly rate of \$14.42 per hour had remained static for many years and had not increased with the cost of living or with the continued dedication and performance of retired police officers. The Baltimore Police Department lags behind surrounding jurisdictions in pay for retired officers. Baltimore County hires retirees at \$24.00 per hour, as well as other Police Departments hire retirees at a rate commensurate with the job responsibilities, skills and institutional knowledge that a retiree brings to the position.

The Consent Decree will require the Department to hire individuals from many contractual positions to ensure implementation and compliance. These positions will require varying skill sets that were not required before. Therefore, needing a higher salary to attract and maintain skilled staff. The increase in pay from \$14.42 per hour to \$20.19 is essential to maintain key retired officers in essential positions, such as the above-listed retirees, as well as providing an appropriate hire rate for newly placed retired officers.

7. **ROBERTO G. SANTIAGO** \$20.19 **\$ 42,000.00**

Account: 1001-000000-2042-198111-601009

Mr. Santiago, retiree, will work as a (Storekeeper II/Contract Services Specialist I) in the Evidence Control Unit. He will be responsible for entry and accurate retention of all property that is retained by the Department and several surrounding agencies, receiving property and evidence submissions from police officers and lab personnel, and ensuring the accuracy and completeness of paperwork, and entering it into the evidence tracking system. In addition, Mr. Santiago will release property to personnel for further

AGENDA

BOARD OF ESTIMATES

05/09/2018

PERSONNEL

Police Department - cont'd

Hourly Rate

Amount

examination and evidence for court, update the evidence tracking system for chain of custody and document location, release property to the public and document the same in the evidence tracking system, and lift and handle the evidence submitted. The period of the agreement is April 29, 2018 through April 28, 2019.

On January 3, 1996, the Board approved a waiver to the Administrative Manual Policy 212-1, Part I, which allowed the Department to hire retirees.

THE PROTEST FROM THE CITY UNION OF BALTIMORE LOCAL 800, AFT, AFL-CIO WAS WITHDRAWN.

AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
1. Hans Nicolas	2018 Axon	Asset	\$3,705.94
Curtis Dixon	Accelerate	Forfeiture	
Anthony Ward	Conference		
	June 6 - 8, 2018		
	Scottsdale, AZ		
	(Reg. Fee. \$0.00)		

The subsistence rate for this location is \$152.00 per night. The hotel cost is \$189.00 per night, plus hotel taxes of \$23.75 per night.

The Department is requesting additional subsistence in the amount of \$37.00 per night for hotel costs, plus \$23.75 per night for hotel taxes and \$40.00 per day for meals and incidentals. The airfare cost in the amount of \$447.96 each was prepaid on a City-issued procurement card assigned to Tribhuvan Thacker.

Therefore, the disbursement to Mr. Hans Nicolas and Mr. Curtis Dixon is \$1,071.03 each. Mr. Anthony Ward is sharing a room with Curtis Dixon and is only requesting subsistence for meals and incidentals. Therefore, the disbursement to Mr. Ward is \$220.00.

Department of Transportation

2. Michelle Pourciau	Driving the Wave	General	\$2,130.37
	of Change WTS	Fund	
	Annual Conference		
	2018		
	May 15 - 18, 2018		
	San Diego, CA		
	(Reg. Fee. \$749.00)		

AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department - cont'd</u>			

The subsistence rate for this location is \$231.00 per day. The hotel cost is \$239.00 per night, plus hotel taxes in the amount of \$28.68 per night and a resort fee in the amount of \$27.31 per night. The Department is requesting additional subsistence in the amount of \$8.00 per night for hotel costs and \$40.00 per day for meals and incidentals.

The airfare cost of \$316.40 and the registration fee of \$749.00 were prepaid on a City-issued procurement card assigned to Dharendra Sinha. Therefore, Ms. Pourciau will be disbursed \$1,064.97.

City Council

3. Eric Costello	ICSC RECon 2018	General	\$3,048.72
	The Global Real	Funds	
	Estate Convention	Elected	
	May 19 - 23, 2018	Officials	
	Las Vegas, NV	Expense	
	(Reg. Fee. \$640.00)	Account	

The subsistence rate for this location is \$170.00 per night. The hotel cost is \$299.00 per night, plus hotel taxes of \$35.00 per night and an occupancy tax of \$4.00 per night. The Department is requesting additional subsistence of \$129.00 per night for hotel costs and \$40.00 per day for meals and incidentals.

The airfare cost of \$673.96 was prepaid on a City-issued procurement card assigned to Carolyn Mozell. The hotel cost of \$1,574.76 and registration cost of \$640.00 were prepaid on a City-issued procurement card assigned to Hosea Chew. Therefore, the disbursement to Mr. Costello is \$220.00.

AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Circuit Court for Baltimore City</u>			
4. Kevin G. Amado, Sr.	2018 National Conference on Addiction Disorders Anaheim, CA Aug. 18 - 23, 2018 (Reg. Fee \$550.00)	Fiscal Year 2018 Alcohol & Drug Treatment Block Grant/ State Funds	\$2,554.36

The subsistence rate for this location is \$237.00 per night. The cost of the hotel is \$224.00 per night plus taxes of \$38.08 per night. The Department is requesting additional subsistence of \$27.00 per day for meals and incidentals.

The airfare cost of \$433.96 was paid using a City-issued procurement card assigned to Stephani Medina. The registration fee of \$550.00 was prepaid using EA000306422. Therefore, the disbursement to Mr. Amado is \$1,570.40.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves either weekend day or five business days.

5. Teresa S. German Theresa A. Furnari Hope Tipton	Association of Family & Conciliation Courts 55 th Annual Conference Washington, DC June 7 - 9, 2018 (Reg. Fee \$590.00 each)	State Grant	\$4,064.46
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AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Circuit Court for Baltimore City - cont'd</u>			

Ms. Tipton will stay at the hotel on June 6, 2018 at her own expense. The registration fee, in the amount of \$590.00, for each attendee, was prepaid by EA no. 000307969. Therefore, Ms. German will be disbursed \$744.58, Ms. Furnari will be disbursed \$791.98, and Ms. Tipton will be disbursed \$757.90.

Health Department

6. Valerie Millings	CDC National Healthy Homes And Lead Poisoning Prevention Training Minneapolis, MN May 13 - 18, 2018 (Reg. Fee \$0.00)	Record Room Fees Account	\$1,238.33
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Ms. Millings will stay after the conference on the night of May 17, 2019 at her own expense and return on May 18, 2019.

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence will exceed five work days or involves one or both weekend days.

7. Ephraim Maduabuchi	CDC National Healthy Homes And Lead Poisoning Prevention Training Minneapolis, MN May 13 - 18, 2018 (Reg. Fee \$0.00)	Record Room Fees Account	\$1,272.97
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Mr. Maduabuchi will stay after the conference on the night of May 17, 2019 and return on May 18, 2019 at his own expense.

AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department - cont'd</u>			

Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves either weekend day or five business days.

8. Adena Greenbaum	PS18-1802: Integrated HIV Surveillance and Prevention Programs Health Departments Recipient Orientation Meeting June 4 - 7 2018 Atlanta, GA (Reg. Fee. \$0.00)	Compre hensive STD Prevention Project	\$ 983.00
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The airfare cost of \$181.96 was prepaid on a City-issued procurement card assigned to Steven D. Radosevich. Therefore, the disbursement to Adena Greenbaum is \$801.04.

Health Department-Office of
Chronic Disease Prevention (Lead)

9. Geraldine Day	CDC National Healthy Homes And Lead Poisoning Prevention Training Minneapolis, MN May 13 - 18, 2018 (Reg. Fee \$0.00)	Record Room Fees Account	\$1,262.95
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Ms. Day will stay after the conference on the night of May 17, 2019 and return on May 18, 2019 at her own expense.

AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
Health Department-Office of Chronic Disease Prevention (Lead) - cont'd			
Pursuant to AM 240-3, the Board of Estimates must take action on a Travel Request form if the City representative's absence involves one weekend day.			
10. Simone Champagnie	3 Day Lead Inspector Training & 3 Day Lead Risk Assessor Training Hanover, MD May 15 - 18, 2018 (Reg. Fee \$830.00)	Lead Healthy Homes Record Room Fees Account	\$ 898.39

The registration fee in the amount of \$830.00 will be paid by Purchase Order. Therefore, the disbursement to Ms. Champagnie is \$68.39.

Mayor's Office

11. Catherine Pugh	2018 International Conference of Shop- ing Centers Las Vegas, NV May 20 - 22, 2018 (Reg. Fee \$0.00)	General Funds	\$1,604.34
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The subsistence rate for this location is \$170.00 per night. The cost of the hotel is \$299.00 per night, plus a hotel tax of 44.69 per day, a resort fee of \$35.00 per day, and a resort tax of \$4.68 per day.

AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office - cont'd</u>			
<p>The airfare in the amount of \$706.96 and hotel costs were prepaid by a City-issued credit card assigned to Ms. Renee Newton. The registration fee was prepaid by the Baltimore Development Corporation. Ms. Pugh is requesting additional subsistence in the amount of \$129.00 per day for the hotel and \$40.00 per day for meals and incidentals. Therefore, Ms. Pugh will be disbursed \$140.00.</p>			
12. Karen Stokes	2018 International Conference of Shopping Centers Las Vegas, NV May 20 - 22, 2018 (Reg. Fee \$690.00)	General Funds	\$2,216.34
<p>The subsistence rate for this location is \$170.00 per night. The cost of the hotel is \$299.00 per night, plus a hotel tax of 44.69 per day, a resort fee of \$35.00 per day, and a resort tax of \$4.68 per day.</p>			
<p>The airfare in the amount of \$628.96, the hotel costs, and registration fee in the amount of \$690.00 were prepaid by a City-issued credit card assigned to Ms. Renee Newton. Ms. Stokes is requesting additional subsistence in the amount of \$129.00 per day for the hotel and \$40.00 per day for meals and incidentals. Therefore, Ms. Stokes will be disbursed \$140.00.</p>			
13. Colin Tarbert	2018 International Conference of Shopping Centers Las Vegas, NV May 20 - 23, 2018 (Reg. Fee \$0.00)	General Funds	\$1,788.03
<p>The subsistence rate for this location is \$170.00 per night. The cost of the hotel is \$299.00 per night, plus a hotel tax of 44.69 per day, and a resort fee of \$35.00 per day, and a resort tax of \$4.68 per day.</p>			

AGENDA

BOARD OF ESTIMATES

05/09/2018

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office</u> - cont'd			
<p>The airfare in the amount of \$471.96 and hotel costs were prepaid by a City-issued credit card assigned to Ms. Renee Newton. The registration fee was prepaid by the Baltimore Development Corporation. Mr. Tarbert is requesting additional subsistence in the amount of \$129.00 per day for the hotel and \$40.00 per day for meals and incidentals. Therefore, Mr. Tarbert will be disbursed \$180.00.</p>			
<u>Baltimore City Office of Information Technology</u>			
14. Deidra Hollins	Annual International Association of Chiefs of Police Technology Conference Providence, RI May 20 - 23, 2018 (Reg. Fee \$750.00)	General Fund	\$1,825.61

The subsistence rate for this location is \$210.00 per night. The cost of the hotel for May 20, 2018 is \$179.10, plus hotel tax of \$23.29. The cost of the hotel for May 21 and May 22, 2018 is \$151.00 per night, plus hotel tax of \$19.63 per night.

The airfare cost of \$351.96, the hotel costs of \$543.65, and the registration fee of \$750.00 were paid using a City-issued procurement card assigned to Charmane Baker. Therefore, the disbursement to Ms. Hollins is \$180.00.

AGENDA

BOARD OF ESTIMATES

05/09/2018

PROPOSALS AND SPECIFICATIONS

1. Department of General
Services - GS 16810, Mitchell Courthouse
Roof Replacement
BIDS TO BE RECV'D: 06/27/2018
BIDS TO BE OPENED: 06/27/2018

2. Department of Public Works/
Office of Engineering and
Construction - SC 977, Improvements to the
Gwynns Falls Sewershed
Collection System - Area C
BIDS TO BE RECV'D: 06/06/2018
BIDS TO BE OPENED: 06/06/2018

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED