

NOTICES

1. PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING. IN ORDER FOR A PROTEST TO BE CONSIDERED, THE PROTESTANT MUST BE PRESENT AT THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates,  
Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street,  
Baltimore, Maryland 21202.

2.

BOARD OF ESTIMATES' RECESS  
JULY 10, 2013

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on July 10, 2013.

The Board of Estimates will not receive or open bids on July 10, 2013. The Board of Estimates will reconvene on July 17, 2013.

**BOARD OF ESTIMATES' AGENDA - JULY 03, 2013**

Department of Public Works/ - Proposed Water and Sewer Rate  
Department of Finance Increases and Miscellaneous Fee  
Schedules

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the proposed water and sewer rate increases and proposed miscellaneous fee increases.

**BACKGROUND/EXPLANATION:**

Pursuant to Ordinance 941 which implements the City Charter Amendment, approved by the voters in 1978, the water and wastewater utilities must be maintained as self-sustaining operations. Under this Ordinance, it is the duty of the Director of Finance and the Director of Public Works to recommend to the Board of Estimates rates and charges to make each utility financially self-sustaining. It is recommended that water and sewer rates for consumers in Baltimore City be increased over a three year period at approximately 15% in FY14, 11% in FY15, and 11% in FY16. Eligible senior citizen consumers age 65 and older in Baltimore City who apply and whose annual household income does not exceed \$25,000.00 will receive a 30% discount on water and sewer rates. Also, a water rate increase for consumers in Howard, Anne Arundel and Carroll Counties of 15% in FY14, 11% in FY15, and 11% in FY16 is recommended. Increased cost of water and sewer service will be passed on to Baltimore County through the City-County Agreements. Baltimore County establishes its own rates with City concurrence.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

DPW/Finance - cont'd

Current rates and proposed rate schedules follow:

<u>Baltimore City Water</u>				
<u>Quarterly Use Block</u>	<u>Current Rate</u>	<u>Proposed Rate 7/1/2013</u>	<u>Proposed Rate 7/1/2014</u>	<u>Proposed Rate 7/1/2015</u>
First 50 Units	\$ 3.197 per Unit	\$ 3.677 per Unit	\$ 4.082 per Unit	\$ 4.532 per Unit
Next 450 Units	1.967 per Unit	2.263 per Unit	2.512 per Unit	2.789 per Unit
Over 500 Units	1.351 per Unit	1.554 per Unit	1.725 per Unit	1.915 per Unit

<u>Baltimore City Sewer</u>				
	<u>Current Rate</u>	<u>Proposed Rate 7/1/2013</u>	<u>Proposed Rate 7/1/2014</u>	<u>Proposed Rate 7/1/2015</u>
All Units	\$ 4.299 per Unit	\$ 4.944 per Unit	\$ 5.488 per Unit	\$ 6.092 per Unit

<u>Howard County Water</u>				
<u>Wholesale Service</u>	<u>Current Rate</u>	<u>Proposed Rate 7/1/2013</u>	<u>Proposed Rate 7/1/2014</u>	<u>Proposed Rate 7/1/2015</u>
	\$ 1.378 per Unit	\$ 1.585 per Unit	\$ 1.76 per Unit	\$ 1.954 per Unit

<u>Anne Arundel County Water</u>				
<u>Quarterly Use Block</u>	<u>Current Rate</u>	<u>Proposed Rate 7/1/2013</u>	<u>Proposed Rate 7/1/2014</u>	<u>Proposed Rate 7/1/2015</u>
First 50 Units	\$ 3.368 per Unit	\$ 3.874 per Unit	\$ 4.301 per Unit	\$ 4.775 per Unit
Next 450 Units	1.967 per Unit	2.263 per Unit	2.512 per Unit	2.789 per Unit
Over 500 Units	1.351 per Unit	1.554 per Unit	1.725 per Unit	1.915 per Unit

<u>Carroll County Water</u>				
<u>Raw Water</u>	<u>Current Rate</u>	<u>Proposed Rate 7/1/2013</u>	<u>Proposed Rate 7/1/2014</u>	<u>Proposed Rate 7/1/2015</u>
	\$ 0.487 per Unit	\$ 0.561 per Unit	\$ 0.623 per Unit	\$ 0.692 per Unit

If adopted, the proposed rates will be effective on the date of July 1, 2013, July 1, 2014, and July 1, 2015.

Any consumption up to and including June 30 of the respective year prior to the proposed increase will be billed at the rates outlined above. For the typical Baltimore City consumer (21 ccf per quarter) the current and proposed quarterly bill would be as follows:

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

DPW/Finance - cont'd

	<u>Current Rate</u> <u>Quarterly Bill</u>	<u>Proposed Rate</u> <u>Quarterly Bill</u> 7/1/2013	<u>Proposed Rate</u> <u>Quarterly Bill</u> 7/1/2014	<u>Proposed Rate</u> <u>Quarterly Bill</u> 7/1/2015
Water	\$ 67.14	\$ 77.22	\$ 85.72	\$ 95.17
Sewer	<u>90.28</u>	<u>103.82</u>	<u>115.25</u>	<u>127.93</u>
Total	\$ 157.42	\$ 181.04	\$ 200.97	\$ 223.10

The last rate increase was effective June 28, 2012.

A new chart of minimum quarterly charges will be prepared.

It is also recommended that miscellaneous water fees be increased as follows:

	<u>Current Rate</u>	<u>Proposed Rate</u> 7/1/2013	<u>Proposed Rate</u> 7/1/2014	<u>Proposed Rate</u> 7/1/2015
<b>Abandonment of Water Supply Service</b>				
¾" Water Service	\$330	\$350	\$365	\$380
1" Water Service	\$330	\$350	\$365	\$380
1 ½" Water Service	\$565	\$595	\$625	\$655
2" Water Service	\$565	\$595	\$625	\$655
Reduce ¾" meter to 5/8" meter	\$150	\$160	\$165	\$175
Reduce 1" meter to ¾" meter	\$205	\$215	\$225	\$240
Reduce 1" meter to 5/8" meter	\$205	\$215	\$225	\$240
Reduce 2" meter to 1 ½" meter	\$985	\$1,035	\$1,085	\$1,140
Testing of City-owned meter (at Owner's request) 5/8", ¾", 1"	\$85	\$90	\$95	\$100
Private Fire Protection Fee	\$130/Yr.	\$140/Yr.	\$145/Yr.	\$150/Yr.
<b>Turn-off/Turn-on Charges</b>				
5/8" – 1" meters	\$80	\$85	\$90	\$95
1 ½" - Up	\$130	\$140	\$145	\$150
Official Vacancy Fee	\$245	\$260	\$270	\$285
Fire Flow Test	\$650	\$680	\$720	\$750
Fire Hydrant Permit	\$150	\$160	\$165	\$175

If adopted, the proposed rates will be effective on the date of July 1, 2013, July 1, 2014 and July 1, 2015.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Audits - Review of the Proposed Water and  
Wastewater Rate Increase

The Department of Audits is in the process of reviewing the methodology and procedures used to calculate the proposed water and wastewater rate increases, and the documentation and schedules prepared by the Department of Public Works (DPW) to support its projections of revenues, expenditures, and cash balances. The Department of Audits was not provided enough time to verify that the proposed rate increases are needed to keep the Utility Funds self-sustaining and to provide adequate cash reserves for bond covenants and future capital projects.

On Tuesday, June 18, 2013, the Department of Audits met with the DPW - Bureau of Water and Waste Water and the Department of Audits anticipates it will receive the additional necessary information and that the Department of Audits' report will be submitted for the July 3, 2013 Board of Estimates' agenda.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Baltimore Development Corporation - 2012 Audited Financial  
Statements

**ACTION REQUESTED OF B/E:**

The Board is requested to **NOTE** the December 31, 2012 Audited Financial Statements of the Baltimore Hotel Corporation pursuant to Ordinance 05-128.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On January 11, 2006, the Board approved and authorized the appropriation of \$305,000,000.00 in tax-exempt revenue bonds for the development and construction of a 757 room Convention Center Hotel (Hotel), known as The Hilton Baltimore, which is owned by the Baltimore Hotel Corporation (BHC) a non-profit corporation, and operated by the Hilton Hotels Corporation (Hilton).

The BHC was formed to assist the City of Baltimore in accomplishing an essential governmental function of enhancing economic development within the City by promoting and expanding the use of the Baltimore Convention Center. The Hotel promotes the health, safety and general welfare of the residents of the City, increases commerce and industry, enhances economic development within the City and advances the efficiency of citizens.

The audit was performed by the accounting firm of Clifton Larson Allen and was prepared in accordance with auditing standards generally accepted in the United States of America.

On May 17, 2013, at its Board meeting the BHC Board of Directors voted unanimously to accept the December 31, 2012 Audited Financial Statements, as presented.

AGENDA

BOARD OF ESTIMATES

07/03/2013

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Asplundh Tree Expert Co.	\$4,430,781,000.00
Bristol Environmental, Inc.	\$ 8,000,000.00
Work capacity rating underwritten by blanket guarantee of \$50,000,000.00 from the parent company CG Enterprises, Inc.	
Corman Marine Construction, Inc.	\$ 50,000,000.00
Cuddy & Associates, LLC	\$ 2,493,000.00
P & J Contracting Company, Inc.	\$ 16,740,000.00
Trenton Contracting Co., Inc.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Hydromax USA, LLC	Engineer
J.A. Rice, Inc.	Land Survey
J.K. Datta Consultants, Inc.	Engineer
K. Lechleiter Architect, LLC	Architect

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Planning - Agreements

The Board is requested to approve and authorize execution of the following agreements with Blue Water Baltimore (BWB) for the following projects:

**1. HARBOR BACTERIA MONITORING/30 SITES \$24,750.00**

Account: 9905-926005-9188-900000-703032

Under this contract, the BWB will monitor bacteria levels in the Harbor at 30 sites by taking samples and having them analyzed at a state lab. The resultant information will be shared property with the Department of Public Works. Additionally, the BWB will maintain a website to communicate information about water quality with the public and work with the DPW as necessary to post Water Contact Advisory signs. The BWB is uniquely positioned to do this work because of its long history in the field of water quality in Baltimore City, and its trusted status as public educators and ambassadors between residents and government. The period of the agreement is July 1, 2013 through June 30, 2014.

**2. GREEN JOBS PROGRAM/BALTIMORE CITY YOUTH WORKS \$42,990.00**

Account: 9905-9188-922004-900000-709099

Under this contract, using Critical Area Offset fee migration funds, the BWB will collaborate with the Baltimore City Youth Works to administer a green jobs program for high school aged youth. Teams will work in City parks, schools, and neighborhoods to plant 400 native trees, then water and maintain those trees through the first year. Additionally, the BWB will provide follow-up maintenance on 2,000 trees planted in 2011 and 2012. The period of the agreement is effective upon Board approval through December 31, 2013.

BWB is a non-profit comprised of our four former watershed associations plus the Harbor Waterkeeper.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Law Department - Settlement Agreement and Release

The Board is requested to approve the settlement agreement and release for the following claim. The settlement agreement and release has been reviewed and approved by the Settlement Committee of the Law Department.

1. Virginia Dean Slaughter, et al. v. \$200,000.00  
Mayor and City Council of Baltimore, et al.

Account: 2036-000000-1752-175200-603070

AGENDA

BOARD OF ESTIMATES

07/03/2013

Law Department - Opinion - Request for Refund of Real Property Taxes

The Board is requested to approve a refund of real property taxes for Mr. Leon Finney Lewis, Jr.

It is the opinion of the Law Department that Mr. Lewis has met the qualifications for a real property tax exemption as a disabled veteran, and that Mr. Lewis is eligible to receive a refund of taxes paid because he was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. The dwelling house is owned by the claimant and the claimant continues to reside in the dwelling place. It has been determined that Mr. Lewis is entitled to a refund of real property taxes, which were paid as follows:

<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
<b>LEON FINNEY</b>	1919 Northbound	2011/2012	\$2,237.33
<b>LEWIS, JR.</b>	Road	2010/2011	<u>2,137.27</u>
		<b>Total Refund</b>	<b>\$4,374.60</b>

Mr. Lewis filed his application on May 22, 2013.

Pursuant to the Tax Property Article, Section 208(h)(2) it is required that interest shall be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest shall accrue from the date the application is filed with the county or municipal corporation. In order to avoid interest being paid, each claimant's application for a refund must be made within 60 days of the application.

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfer of Funds  
listed on the following page:

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In accordance with Charter provisions  
a report has been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

AGENDA

BOARD OF ESTIMATES

07/03/2013

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 24,000.00	9910-906970-9587	9910-902971-9588
30 <sup>th</sup> CDB FY12	Urban Agriculture Matching Reserve	Garden Irrigation Fund

This transfer will provide funding for the Garden Irrigation Fund Program that will support community-managed open spaces in need of water access.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Transportation - Task Assignments

The Board is requested to approve the task assignments under the various projects:

<u>Consultant/s</u>	<u>Task Description</u>	<u>Amount</u>
1. <b>McCORMICK TAYLOR, INC.</b>	No. 14, under Project 1123, On-Call Planning/Policy/Feasibility Studies	<b>\$249,825.67</b>

Account: 9950-920030-9508-900020-703032

The task assignment will authorize engineering design services in connection with the Cherry Hill Light Rail Station area enhancements. The scope of work includes, but is not be limited to CPM scheduling, conducting QA/AC, attending meetings, perform a site inventory and assessment.

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$155,000.00	9950-902317-9507	
MVR	Constr. Reserve	
	Liberty Heights	
94,825.67	9950-902185-9507	
<u>MVR</u>	Constr. Reserve	
	Central Avenue	
	Reconstruction	
<b>\$249,825.67</b>	-----	9950-920030-9508
		Cherry Hill Light
		Rail Station

This transfer will fund the costs associated with Task No. 14, under Project 1123 assigned to McCormick Taylor, Inc.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Transportation - cont'd

<u>Consultant/s</u>	<u>Task Description</u>	<u>Amount</u>
3. <b>WALLACE, MONTGOMERY &amp; ASSOCIATES</b>	No. 14, under Project 1132, On-Call Consultant Engineering Design, Review and Evaluation Services	<b>\$325,478.18</b>

Account: 2024-000000-5480-395600-603026

The task assignment will authorize engineering design for conduit manhole condition inspections City-wide Phase 2. The scope of service will include, but not be limited to research records to identify the location of the manhole to be inspected, permit acquisition to prepare and submit the right-of-way permits for each manhole to be inspected, mobilization, design report, proposed inspection schedule, and compensation.

**APPROVED FOR FUNDS BY FINANCE**

**MBE/WBE PARTICIPATION:**

The consultants will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreements.

**MBE:** 38.00%

**WBE:** 9.00%

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Transportation and - Proposed Valet Parking Fees  
Parking Authority of Baltimore City

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the proposed fees for valet parking applications, licenses, and permits.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

Ordinance 13-098 was adopted and signed into law on February 19, 2013, creating Article 31, Subtitle 14, (Valet Parking) of the Baltimore City Code (the Valet Law). The Valet Law states that "The Director of Transportation must obtain prior approval of the Board of Estimates for any rule or regulation that sets an application, license, permit, or other fee to be imposed under this subtitle". (Article 31, § 14-3(a)(2)). The Department of Transportation requests approval of the following proposed fees to support the Valet Law:

	<u>Proposed Fee</u>
Valet Operator License Application (Art. 31, §14-9b)	\$ 50.00
Valet Operator Annual License (Art. 31, §14-122)	\$ 250.00
Valet Operator License Renewal Application	\$ 50.00
Valet Zone Permit Application (Art. 31, §14-18b)	\$ 500.00
Valet Zone Permit - for every 20 linear feet of curb space annually (Art. 31, §14-26)	\$1,200.00
Special Event Valet Application	\$ 10.00

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Transportation (DOT) - Grant Agreements

The Board is requested to approve and authorize execution of the following grant agreements:

1. **BALTIMORE METROPOLITAN COUNCIL, INC. (BMC)**                    **\$ 48,800.00**

Account: 9950-911852-9514-000000-490360

This grant will allow the DOT to hire a consultant to develop a Market & Economic Feasibility analysis of the area near the West Baltimore MARC station in furtherance of the 2008 West Baltimore MARC Station Area Master Plan. The period of the agreement is effective upon Board approval for one year.

**MBE/WBE PARTICIPATION:**

The procured vendor may be required to comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

2. **BALTIMORE METROPOLITAN COUNCIL, INC. (BMC)**                    **\$ 405,276.00**

Account: 6000-617214-2303-596000-406001

This grant will allow the City to complete population and development projections and transportation planning work to ensure that the region's transportation plans will meet federal air quality standards.

The funding was provided by the Maryland Department of Transportation to the BMC. The DOT will complete work under this grant and will serve as the lead agency for the City. The Department will provide in-kind services to match this grant. The agreement is effective upon Board approval. If the City fails to fulfill its obligations under this agreement, the BMC will have the right to terminate this agreement by giving 30 days written notice to the City of the termination and the effective thereof.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Mayor's Office of Employment - Amendment to Inter-governmental  
Development (MOED) Agreement

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**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to inter-governmental agreement with the State of Maryland Department of Human Resources/Baltimore City Department of Social Services (DHR/BCDSS). The period of the agreement is October 1, 2012 through September 30, 2013 with the option to renew for one-year.

**AMOUNT OF MONEY AND SOURCE:**

\$324,576.00 - 5000-508813-6392-456000-405001

**BACKGROUND/EXPLANATION:**

On May 1, 2013, the Board approved an inter-governmental agreement with the DHR/BCDSS and the Mayor's Office of Employment Development (MOED) for professional services. The purpose of the agreement is to compensate the MOED for providing an array of employment and training related services to the DHR/BCDSS Food Stamp Customers.

This amendment is to revise the payment terms of the services to be provided by the Contractor, MOED.

**APPROVED FOR FUNDS BY FINANCE**

(The amendment to inter-governmental agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Recreation and Parks - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with Under Armour, Inc., donor. The period of the agreement is July 5, 2013 through August 5, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$46,061.00 - 9938-904777-9474-900000-706063

**BACKGROUND/EXPLANATION:**

Under Armour, Inc. wishes to provide a grant to the City as its donation for the cost of refurbishing the existing basketball court in Eastwood Park. The donor has approved the cost proposal from American Tennis Courts, Inc., to perform work on the project.

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 46,061.00	9938-913001-9475	9938-904777-9474
Other	Reserve Unallotted	Active Park Rehabilitation Program FY12

This transfer will provide funds to cover the costs associated with the renovation of the basketball court at Eastwood Park.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve the  
Extra Work Orders  
as listed on the following page:

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The EWO has been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

07/03/2013

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO 008, (\$4,162.67) - TR 04318, Jones Falls Trail Phase II				
\$ 3,541,711.60	\$ 104,577.76	Civil Construc-	-	-
		tion, LLC		

Bureau of Water & Wastewater

2. EWO #030, \$38,317.68 - W.C. 1160R, Montebello Plant 2 Finished				
<u>Water Reservoir Cover</u>				
\$36,922,950.00	\$5,798,423.23	Alan A. Myers, LP	0	97

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of General Services - Minor Privilege Permit Application

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2933 O'Donnell Street	Canton Enterprises, LLC	Outdoor seating 8' x 4'
Annual charge: \$337.50		
2. 5434 Harford Road	Bethel World Outreach Ministries-Baltimore, Inc.	One single face electric sign 10' x 28"
Annual charge: \$70.30		
3. 3721 S. Hanover St.	3721 South Hanover Street, LLC	Retain awning w/ signage 28' x 3½', six fluorescent tubes
Annual charge: \$487.30		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of General Services - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the State of Maryland Energy Administration (MEA). The period of the agreement is effective upon execution by the MEA through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$491,851.00 - 5000-584214-1981-194600-603050

**BACKGROUND/EXPLANATION:**

This grant agreement funds general energy efficiency projects, renewable energy projects, or transportation petroleum reduction projects. Up to \$60,000.00 of funds may be used towards energy efficiency projects benefiting low-to-moderate income Maryland residents.

The MEA administers the Maryland Smart Energy Communities program to encourage local governments to adopt certain policies related to energy efficiency, renewable energy, and/or transportation petroleum reduction, and puts plans in place to achieve the goals established in those policies. The MEA is providing funding in the amount of \$491,851.00 in order to enable projects that increase energy efficiency or the use of renewable energy, or reduce petroleum consumption, to benefit the City and promote affordable, reliable, and clean energy.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of General Services - Developer's Agreement No. 1297

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of developer's agreement no. 1297 with BCP Investors, LLC, developer.

**AMOUNT OF MONEY AND SOURCE:**

\$486,248.00 - Letter of Credit

**BACKGROUND/EXPLANATION:**

The developer would like to install new storm drain, road and signal improvements to its proposed construction located at 3501 and 3901 - 4001 Boston Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$486,248.0 has been issued to BCP Investors, LLC, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

N/A

(The developer's agreement no. 1297 has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of General Services - Perpetual Easement Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a perpetual easement agreement with Reisterstown Road 5516, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$1,694.00 - 9950-902454-9508-900020-704001

**BACKGROUND/EXPLANATION:**

The City, acting through the Department of Transportation is proposing to install signal equipment on a portion of the property owned by Reisterstown Road 5516, LLC and located at 5516 Reisterstown Road. The perpetual easement agreement will allow the City's contractor to install and maintain signal equipment in conjunction with the Department of Transportation Project No. TR-05309, Reisterstown Road Streetscape.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

(The perpetual easement agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Housing and - Amendment No. 1 to Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to the agreement with the Baltimore Office of Promotion & the Arts (BOPA).

**AMOUNT OF MONEY AND SOURCE:**

\$8,640.12 - 9910-910333-9588-900000-706047

**BACKGROUND/EXPLANATION:**

On October 24, 2012, the Board approved the agreement with BOPA for the Mural Conservation Program for the period of September 1, 2012 through August 31, 2013.

This amendment no. 1 will provide additional funding for the cost of a mural that is not supported with Community Development Block Grant funds. All other terms and conditions of the original agreement remain unchanged.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The amendment no. 1 to agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Housing and - Grant Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with Healthy Neighborhoods Inc. (HNI). The period of the grant agreement is effective upon Board approval for three years.

**AMOUNT OF MONEY AND SOURCE:**

\$750,000.00 - 9910-910160-9588 900000-706040

**BACKGROUND/EXPLANATION:**

In July 2012, the City and Wells Fargo Bank, NA agreed to settle a lawsuit alleging it engaged in predatory lending practices targeting minority homebuyers. The ensuing Collaboration Agreement provided the City with a total of \$7,500,000.00 in exchange for which the City dismissed its case.

The City offered \$1,000,000.00 of the settlement funds through a Request for Proposals to four non-profits that are experienced in providing foreclosure prevention services, and in redeveloping foreclosed upon properties.

Healthy Neighborhoods Inc. (HNI) was one of the four non-profits invited to submit a proposal, and was subsequently awarded \$750,000.00 to continue efforts underway through the Neighborhood Stabilization Program 2 (NSP2) Funds. The NSP2 was established by the Department of Housing and Urban Development to help stabilize neighborhoods affected by high rates of foreclosure.

The Wells Fargo funds will be used for the acquisition and/or redevelopment of up to 34 vacant and foreclosed upon homes; \$75,000.00 will be used for associated administrative costs. The HNI can request up to \$172,500.00 following approval by the

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

DHCD - cont'd

Board. The balance of funds will be provided on a reimbursement basis. All funds will be subject to the terms and conditions of the NSP2 program.

The properties identified for acquisition and or redevelopment will be located in one of 12 Census Tracts that were submitted as part of HNI's application for NSP2 Funds. Acquisitions and redevelopment will be undertaken by one of eight development partners that were also selected and approved according to HUD's NSP2 regulations.

The agreement will be jointly administered by the Departments of Law and the Department of Housing and Community Development. The HNI can request one six-month extension to the term of the agreement in writing which can be jointly approved by the City Solicitor and Housing Commissioner. Additional requests to extend the term will require approval by the Board. Invoices and requests for payment will be submitted to and approved by the DHCD. The HNI will be required to submit annual reports detailing redevelopment activities, demographics of purchasers and other leveraged investment.

**MBE/WBE PARTICIPATION:**

The HNI has signed a commitment to comply with Article 5, Subtitle 28 of the Baltimore City Code, Minority and Women's Business Enterprise Program.

**APPROVED FOR FUNDS BY FINANCE**

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/03/2013

DHCD - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$750,000.00	9910-907994-9587	9910-910160-9588
Other Fund	Special Capital	Healthy
Revenue	Projects - Other	Neighborhood WF
	Fund Revenue	Settle - Other
	(Reserve)	Fund Revenue

This transfer will provide appropriations for Healthy Neighborhoods, Inc. to carry out the stabilization program which will involve acquisition and redevelopment of foreclosed properties.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a land disposition agreement with Kafra Investments, LLC, for the sale of the City-owned property located at 3911 Edmondson Avenue (Block 2293, Lot 005).

**AMOUNT OF MONEY AND SOURCE:**

\$9,500.00 - Purchase price, payable at time of settlement

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in the property located at 3911 Edmonson Avenue. The purchase price and improvements to the site will be financed through private funding.

The project will be totally rehabilitated and maintained as a rental property. The buyer proposed to completely rehabilitate the property as a single-family dwelling which will be rented at market rate. The property is located within the Allendale neighborhood.

The property has been journalized and was approved for sale on December 6, 2012.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE WAIVER VALUATION PRICE:**

The statement of purpose and rationale does not apply because the property will be sold above the Waiver Valuation price of \$9,250.00.

**MBE/WBE PARTICIPATION:**

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Mayor's Office of Human Services (MOHS) - Grant Agreements

The Board is requested to approve and authorize execution of the listed grant agreements.

<u>Grantee</u>	<u>No. of Clients</u>	<u>Amount</u>
1. <b>AIDS INTERFAITH RESIDENTIAL SERVICES, INC.</b>	11 individuals/ families	<b>\$334,545.00</b>

Account: 4000-490914-3573-333643-603051

The organization will provide housing assistance and supportive services to individuals or to families who have a family member with AIDS. The period of the agreement is July 1, 2013 through June 30, 2014.

**MWBOO GRANTED A WAIVER.**

2. <b>FAMILY AND CHILDREN'S SERVICES OF CENTRAL MARYLAND, INC.</b>	20 individuals/ families	<b>\$ 71,390.00</b>
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Account: 4000-490914-3573-333668-603051

The organization will provide housing assistance and supportive services to individuals or to families who have a family member with AIDS. The period of the agreement is July 1, 2013 through June 30, 2014.

**MWBOO GRANTED A WAIVER.**

3. <b>WOMEN ACCEPTING RESPONSIBILITY, INC.</b>	27 individuals/ families	<b>\$119,040.00</b>
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Account: 4000-496313-3573-591231-603051

The organization will provide rental assistance in scattered apartments in Baltimore City and case management services and other supportive services to families who have a history of homelessness and chronic mental illness, substance abuse, HIV/AIDS, or domestic violence. The period of the agreement is June 27, 2013 through June 26, 2014.

**MWBOO GRANTED A WAIVER.**

AGENDA

BOARD OF ESTIMATES

07/03/2013

MOHS - cont'd

<u>Grantee</u>	<u>No. of Clients</u>	<u>Amount</u>
4. <b>MARIAN HOUSE, INC.</b>	30 families and 4 individuals	<b>\$ 32,512.00</b>

Account: 4000-496212-3573-267819-603051

The organization will provide permanent housing assistance and supportive services to former inmates who have serious mental illness, a co-occurring substance use disorder and histories of trauma. The period of the agreement is June 1, 2013 through May 31, 2014.

The agreement is late because of a delay at the administrative level.

5. <b>MARIAN HOUSE, INC.</b>	85 individuals	<b>\$194,705.00</b>
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Account: 5000-529114-3572-333719-603051

The organization will provide shelter and supportive services to homeless individuals of Baltimore City. The period of the agreement is July 1, 2013 through June 30, 2014.

**MWBOO GRANTED A WAIVER.**

6. <b>MOVEABLE FEAST</b>		<b>\$115,643.00</b>
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Account: 4000-490914-3573-333670-603051

The organization will provide housing assistance and supportive services and serve 33,060 meals to individuals and families who have a family member with AIDS. The period of the agreement is July 1, 2013 through June 30, 2014.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

MOHS - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Mayor's Office of Human Services (MOHS) - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with YMCA of Central Maryland, Inc. (YMCA). The period of the agreement is effective upon Board approval through September 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$75,878.00 - 5000-586813-5051-516100-603051

**BACKGROUND/EXPLANATION:**

The MOHS has received funding under the Head Start State Supplemental Grant for FY 12-13.

Under the terms of this agreement, the YMCA will use the funds for the operation of the Emily Price Jones Head Start Program to serve 80 children and their families during the summer months of June to August 2013. The program will enhance school readiness, reduce summer learning loss, and utilize the Core Knowledge Curriculum to infuse language, numeracy, and social skill activities that will support the Maryland Model for School Readiness Initiative. In addition, the funds will be used to develop individualized learning plans for each child based on the Work Sampling Assessment, hire teaching and administrative staff, and plan two field trips.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Police Department - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) between the Mayor's Office on Criminal Justice and the University of Baltimore/Baltimore Neighborhood Indicators Alliance-Jacob France Institute (UB). The period of the MOU is effective upon Board approval through January 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$50,127.00 - 4000-472813-2252-690700-600000

**BACKGROUND/EXPLANATION:**

On February 6, 2013, the Board approved and authorized acceptance of a grant award for the "McElderry Park Revitalization Coalition Project" which aims to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within a targeted neighborhood.

The UB's Baltimore Neighborhood Indicators Alliance-Jacob France Institute will conduct a planning period for data analysis. The goal of this project is to reduce the incidences of juvenile crime, violent crime, and to find alternatives to criminal activity for residents of the McElderry Park neighborhood.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Police Department - Grant Awards

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the various grant awards from the Governor's Office of Crime Control and Prevention (GOCCP) for various programs. The period of the grant award is July 1, 2013 through June 30, 2014.

**PROGRAM**

1. **BALTIMORE DOMESTIC VIOLENCE EX-PARTE/PROTECTIVE ORDER ENTRY AND SERVICE INITIATIVE** **\$38,326.00**

Account: 5000-598514-2013-212900-600000

This program is designed to increase the efficiency and effectiveness of Ex-Parte/Protective Order data entry service and to reduce the high occurrence of domestic violence in Baltimore City. This is achieved through the service of contractual administrative assistants who provide data entry and coordination of the overall operation of the program, while police officers work on an overtime basis to increase the number of orders served. This program services all victims of domestic violence in Baltimore City who have sought an Ex-Parte/Protective Order.

2. **BALTIMORE'S FAMILY CRIMES VICTIM ADVOCATE** **\$45,000.00**

Account: 5000-598614-2013-688000-601009

This program is designed to provide crisis counseling, safety planning, and resource identification to adult victims of domestic violence. Furthermore, the advocate will accompany victims to court offering support throughout the court proceeding. On June 11, 2013, the GOCCP released a Letter of Intent to fund a Victim Advocate under the Baltimore's Family Crime Victim Advocate Grant.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant conditions have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Bureau of Water and Wastewater (BW&WW) - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a agreement with EBA Engineering for S.C. 889, PAS Dundalk Wastewater Pumping Station Force Main Replacement. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$236,765.89 - Baltimore City  
159,097.50 - Baltimore County  
**\$395,863.39** - 9956-911755-9551-900020-703032

**BACKGROUND/EXPLANATION:**

This agreement is for post award engineering services during the construction of S.C. 889, PAS Dundalk Wastewater Pumping Station Force Main Replacement. The engineering services will include review of shop drawings, respond to requests for information, prepare operational and maintenance manuals, provide assistance to train wastewater operation personnel in the operation and maintenance of equipment, as well as systems furnished under the contract. The consultant will participate in system start up and develop record drawings. In addition, the consultant will provide personnel for on-site observation, and will conduct conditional and final acceptance inspection and prepare punch list items.

The consultant was approved by the Office of Boards and Commission and the Architectural and Engineering Awards Commission.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Peer Consultant, P.C.	\$107,366.80	27.12%
<b>WBE:</b> Phoenix Engineering, Inc.	\$ 11,760.70	2.97%
Russell Corrosion	<u>27,955.48</u>	<u>7.06%</u>
Consultants, Inc.	<b>\$ 39,716.18</b>	<b>10.03%</b>

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

BW&WW - cont'd

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/03/2013

Parking Authority of - Parking Facility Operations  
Baltimore City (PABC) and Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a parking facility operations and management agreement with ImPark/Danas Parking, LLC for the management of the Arena, Marriott, Penn Station, and Redwood garages. The period of the agreement is August 01, 2013 through July 31, 2014.

AMOUNT OF MONEY AND SOURCE:

ARENA GARAGE

\$ 3,600.00	-	2075-000000-2321-407200-603026	Mgmt. Fees
397,299.00	-	2075-000000-2321-407200-603016	Operating Expenses
96,000.00	-	2075-000000-2321-407200-603038	Security Expenses
<b>\$496,899.00</b>			

MARRIOTT GARAGE

\$ 3,600.00	-	2075-000000-2321-407000-603026	Mgmt. Fees
367,050.00	-	2075-000000-2321-407000-603016	Operating Expenses
60,000.00	-	2075-000000-2321-407000-603038	Security Expenses
<b>\$430,650.00</b>			

PENN STATION

\$ 3,600.00	-	2075-000000-2321-407600-603026	Mgmt. Fees
450,425.00	-	2075-000000-2321-407600-603016	Operating Expenses
84,000.00	-	2075-000000-2321-407600-603038	Security Expenses
<b>\$538,025.00</b>			

REDWOOD GARAGE

\$ 3,600.00	-	2076-000000-2321-253900-603026	Mgmt. Fees
362,550.00	-	2076-000000-2321-253900-603016	Operating Expenses
60,000.00	-	2076-000000-2321-253900-603038	Security Expenses
<b>\$426,150.00</b>			

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

PABC - cont'd

**BACKGROUND/EXPLANATION:**

The PABC issued a Request for Qualifications and Bids (RFQ&B) for this management agreement on April 10, 2013. Five responses were received in response to the RFQ&B. All five responses were determined to be qualified. Of those respondents, Republic Parking submitted the lowest management fee bid. However, the Minority and Women's Business Opportunity Office (MWBOO) found that Republic Parking's response was non-compliant. ImPark/Danas submitted the next lowest fee bid, and MWBOO found that ImPark/Danas' response was compliant. The recommendation of award of this contract to ImPark/Danas was unanimously approved by the Board of Directors of the Parking Authority.

**MBE/WBE PARTICIPATION:**

ImPark/Danas has committed to comply with all terms and conditions of the Minority and Women's Business Program in accordance with Article 5, Subtitle 28 of the Baltimore City Code (Edition 2000) and has presented a plan to the MWBOO per the Office's specifications.

**MWBOO SET MBE GOALS AT 27% AND WBE GOALS AT 10%.**

<b>MBE:</b> Xecutive Security Investigation	\$300,000.00	41.6%
<b>WBE:</b> AJ Stationers	\$ 7,500.00*	1.04%
Tote-It, Inc.	63,000.00	8.74%
Sign Solutions	10,800.00	1.49%
	<u>\$81,300.00</u>	<u>11.27%</u>

\*Not more than 25% of each MBE/WBE goal may be attained by expenditures to suppliers who are not manufacturers. Therefore, the maximum value allowed (\$7,500) has been applied.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The parking facility operations and management agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Interdepartmental Lease

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an interdepartmental lease between the Department of General Services, (landlord) and the Baltimore City Health Department, (tenant), for the property located at 1515 W. North Avenue, consisting of approximately 41,678 square feet. The period of the lease is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$221,099.00	\$18,424.91

Account: 1001-000000-3080-288500-603096

**BACKGROUND/EXPLANATION:**

The property will be used by the Health Department for clinical facilities. The landlord will be responsible for payment of utilities, janitorial services, trash removal, maintenance and repairs (including plumbing and electrical), maintaining the interior and exterior (to include lighting and air filter replacement), pest control, and snow removal. The landlord will also provide a security guard between the hours of 6:00 am to 6:00 pm. The tenant will be responsible for any minor improvements and providing telephone and computer services to the property.

The Space Utilization Committee approved this interdepartmental lease on June 25, 2013.

**APPROVED FOR FUNDS BY FINANCE**

(The interdepartmental lease has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Interdepartmental Lease Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of an interdepartmental lease between the Department of General Services, landlord, and the Department of Housing and Community Development (DHCD), tenant, for the rental of a portion of the property known as the Benton Building located at 417 E. Fayette Street, consisting of approximately 83,218 square feet on the 2<sup>nd</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> Floors. The period of the renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$547,574.44

**BACKGROUND/EXPLANATION:**

On December 19, 2012, the Board approved the interdepartmental lease agreement for a one year term commencing July 1, 2012 and terminating June 30, 2013, with five one-year renewal options. The DHCD would like to exercise the renewal option for one-year. All other rental terms and provisions of the lease agreement dated December 19, 2012 will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Interdepartmental Lease Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of an interdepartmental lease between the Department of General Services, landlord, and the Department of Transportation (DOT), tenant, for the rental portion of the property known as the Benton Building located at 417 E. Fayette Street, consisting of approximately 42,788 square feet on the 5<sup>th</sup> floor. The period of the renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$281,545.04

**BACKGROUND/EXPLANATION:**

On March 20, 2013, the Board approved the interdepartmental lease agreement for a one year term commencing July 1, 2012 and terminating June 30, 2013, with five one-year renewal options. The DOT would like to exercise the renewal option for one-year. All other rental terms and provisions of the lease agreement dated March 20, 2013 will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Interdepartmental Lease Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of an interdepartmental lease agreement between the Department of General Services, landlord, and the Office of the Labor Commissioner, tenant, for the rental portion of the property known as the Benton Building located at 417 E. Fayette Street, consisting of approximately 3,089 square feet on the 14<sup>th</sup> floor. The period of the renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$20,325.62

**BACKGROUND/EXPLANATION:**

On December 12, 2012, the Board approved the interdepartmental lease agreement for a one year term commencing July 1, 2012 and terminating June 30, 2013, with five one-year renewal options. The Office of the Labor Commissioner would like to exercise the renewal option for one-year. All other rental terms and provisions of the lease agreement dated December 12, 2012 will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Interdepartmental Lease Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of an interdepartmental lease between the Department of General Services, landlord, and the Department of Planning, tenant, for the rental portion of the property known as the Benton Building located at 417 E. Fayette Street, consisting of approximately 20,372 square feet on the 8<sup>th</sup> floor. The period of the lease renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$134,047.76

**BACKGROUND/EXPLANATION:**

On January 9, 2013, the Board approved the interdepartmental lease agreement for a one year term commencing July 1, 2012 and terminating June 30, 2013, with five one-year renewal options. The Department of Planning would like to exercise the renewal option for one-year. All other rental terms and provisions of the lease agreement dated January 9, 2013 will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Interdepartmental Lease Renewal

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of an interdepartmental lease agreement by and between the Department of General Services, landlord, and the Board of Municipal Zoning Appeals, tenant, for the rental portion of the property known as the Benton Building located at 417 E. Fayette Street, consisting of approximately 2,817 square feet on the 14<sup>th</sup> floor. The period of the renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

Annual Rent

\$18,535.86

**BACKGROUND/EXPLANATION:**

On December 19, 2012, the Board approved the interdepartmental lease agreement for a one year term commencing July 1, 2012 and terminating June 30, 2013, with five one-year renewal options. The Board of Municipal Zoning and Appeals would like to exercise the renewal option for one-year. All other rental terms and provisions of the lease agreement dated December 19, 2012 will remain in full force and effect.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Amendment to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to lease agreement with Michelle Feeney Dickson, lessee, for the relocation from Studio #105 to Studio #107 located at School 33 Art Center, 1427 Light Street.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$3,900.00	\$325.00

**BACKGROUND/EXPLANATION:**

The lessee relocated from Studio #105 to Studio #107 effective January 1, 2013. The original term of the lessee agreement is for one year commencing January 1, 2012 through December 31, 2012, with the option to renew automatically for one-year. All other rental terms and provisions of the lease agreement dated January 18, 2012 will remain in full force and effect.

The Space Utilization Committee approved this amendment to lease agreement on June 25, 2013.

(The amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Space Utilization Committee - Transfer of Building Jurisdiction  
and Reporting Agency

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of the jurisdiction and reporting agency of the parcel known as SS Woodbourne Avenue 94-1 ft. W. of Herring Run Drive East (Block 5387, Lot 10B) from the inventory of the Department of Transportation, Bureau of Highways (DOT) to the inventory of the Department of Housing and Community Development (DHCD).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The transfer of jurisdiction and reporting agency from the DOT Bureau of Highways to the DHCD will enable the parcel to be sold in accordance with the City's Side Yard Policy. The Contract of Sale and the deed will contain a restriction that the purchaser adjoining owner will maintain the existing drainage easement and right-of-way easements.

The Space Utilization Committee approved this transfer of jurisdiction lease agreement on June 25, 2013.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Real Estate - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a right-of-entry agreement with Ms. LaRhonda Parker, grantee.

**AMOUNT OF MONEY AND SOURCE:**

\$1.00

**BACKGROUND/EXPLANATION:**

The grantee has requested access to the vacant lot immediately south of the 4000 block of Edmondson Avenue, and bounded by Loudon Avenue, W. Franklin Street and Wildwood Parkway (Block 2295, Lots 051 and 054). The grantee intends to use the subject properties on July 20, 2013 for a cookout/birthday celebration.

The grantee will be responsible for obtaining all necessary permits and approvals and will submit evidence of these approvals to the Department of Real Estate at least three days prior to the event.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)



AGENDA

BOARD OF ESTIMATES

07/03/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 1. ASTI TRANSPORTATION<br>SYSTEMS, INC.   | \$25,580.00 | Low Bid |
| Solicitation No. B50002999 - Mobile Video Trailer with<br>Portable Equipment and Camera - Department of General Services<br>- R631947 |             |         |
| 2. REDHAWK IT SOLUTIONS, LLC  | \$25,284.80 | Low Bid |
| Solicitation No. B50002984 - Drobo BI200i Storage Area (SAN)<br>Bays - Office of the State's Attorney - Req. No. R632945              |             |         |

The period of the award is July 3, 2013 through July 2, 2014.

- |   |             |           |
|---|-------------|-----------|
| 3. UNDERWATER EDUCATORS,<br>INC.  | \$32,340.00 | Agreement |
| Solicitation No. B50002803 - Maintenance Contract for Diving<br>Team Equipment - Police Department - Req. No. R622107 |             |           |

The Board is requested to approve and authorize execution of an agreement with Underwater Educators, Inc. The period of the agreement is July 3, 2013 through July 31, 2014, with one 1-year renewal option.

The company will be required to perform periodic routine maintenance on diving equipment which will be used by the Police Department's dive team. The Company will also be responsible to perform repairs and provide replacement parts for the diving equipment on an as needed basis. The repairs may be needed during regular business hours or emergencies, (evenings, weekends and holidays).

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

07/03/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |  |                                 |              |         |
|--|---------------------------------|--------------|---------|
| 4.   | SOUTHERN IONICS<br>INCORPORATED | \$200,000.00 | Renewal |
| Solicitation No. B50002491 - Liquid Sodium Bisulfide -<br>Department of Public Works, Bureau of Water and Wastewater -<br>P.O. No. P521128 |                                 |              |         |

On August 15, 2012, the Board approved the initial award in the amount of \$144,000.00. The award contained four 1-year renewal options. This renewal in the amount of \$200,000.00 is for the period September 3, 2013 through September 2, 2014, with three 1-year renewal options.

**MWBOO GRANTED A WAIVER.**

- |   |                                  |              |         |
|---|----------------------------------|--------------|---------|
| 5.  | CRITICAL CARE<br>MEDFLIGHT, INC. | \$100,000.00 | Renewal |
| Solicitation No. 06000 - Non-Emergent Air Transportation<br>Services - Health Department - Req. No. to be determined. |                                  |              |         |

On August 8, 2012, the Board approved the initial award in the amount of \$100,000.00. The award contained four 1-year renewal options. This renewal in the amount of \$100,000.00 is for the period July 1, 2013 through June 30, 2014, with three 1-year renewal options remaining.

**MWBOO GRANTED A WAIVER.**

- |  |  |              |         |
|--|--|--------------|---------|
| 6.   | LAWRENCE SCRIBER JR.<br>d/b/a I GIVE QUALITY NOT<br>QUANTITY FLOOR CLEANING<br>SERVICE | \$ 10,800.00 | Renewal |
| Solicitation No. B50001475 - Janitorial Services - Health<br>Department - P.O. No. P513547 |  |              |         |

On June 9, 2010, the Board approved the initial award in the amount of \$10,800.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$10,800.00 is for the period July 1, 2013 through June 30, 2014.

AGENDA

BOARD OF ESTIMATES

07/03/2013

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |         |         |
|---|---------|---------|
| 7. MODERN DOOR & EQUIPMENT SALES, INC.  | \$ 0.00 | Renewal |
| Solicitation No. B50001468 - Preventive Maintenance and Emergency Repairs for Operable Walls - Baltimore Convention Center - P.O. No. P514635 |         |         |

On August 11, 2010, the Board approved the initial award in the amount of \$447,360.00. This renewal in the amount of \$0.00 is for the period August 1, 2013 through July 31, 2014, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

- |  |         |         |
|--|---------|---------|
| 8. CORPORATE MAINTENANCE GROUP, LLC  | \$ 0.00 | Renewal |
| P & J CONTRACTING CO. INC. Solicitation No. B50001658 - Snow Removal Contract - Department of Transportation - P.O. Nos. P515695 and P515694 |         |         |

On December 22, 2010, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period July 1, 2013 through June 30, 2014, with one 1-year renewal option remaining.

**MWBOO SET GOALS OF 20% MBE AND 7% WBE.**

Corporate Maintenance Group, LLC

**MBE:** TNE Global 20.00%

**WBE:** Comm-Lease, Inc. 7.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

P & J Contracting Co., Inc.

**MBE:** Phipps Construction  
Contractors, Inc. 20.00%

**WBE:** D & O Contracting  
Services, Inc. 7.00%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

9. DEPENDABLE SERVICES GROUP, LLC  
PERSONAL TOUCH HOME AIDES OF  
BALTIMORE, INC.  
TRUSTWORTHY STAFFING  
SOLUTIONS, LLC \$353,029.00 Increase
- 
- Solicitation No. B50002394 - Personal Care & Homemaker  
Services - Health Department - P.O. Nos. Various

On October 17, 2012, the Board approved the initial award in the amount of \$432,525.00. The award contained two 2-year renewal options. On May 1, 2013, the City Purchasing Agent approved an increase in the amount of \$26,000.00. Due to increased usage an increase in the amount of \$353,029.00 is necessary. This increase in the amount of \$353,029.00 will make the award amount \$811,554.00. The contract expires October 16, 2014, with two 2-year renewal options.

**MWBOO GRANTED A WAIVER.**

10. PRIORITY HEALTHCARE DISTRIBUTION,  
INC. d/b/a CURASCRIPPT SPECIALTY  
DISTRIBUTION \$ 96,200.00 Increase
- 
- Solicitation No. 06000 - Nexplanon Contraceptives - Health  
Department - P.O. No. P519743

On March 28, 2012, the Board approved the initial award in the amount of \$16,250.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase is required due to increased availability of federal funds.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE NOT APPLICABLE. REFER TO THE ABOVE CERTIFICATION.**

11. Item 1

L/B WATER SERVICE, INC.	\$300,000.00	
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Item 2

HD SUPPLY WATERWORKS L.P.	<u>50,000.00</u>	
	<b>\$350,000.00</b>	Increase

Solicitation No. B50002577 - Brass Fittings - Department of Public Works, Bureau of Water and Wastewater - P.O. Nos. P521765 and P521766

On October 10, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$350,000.00 is necessary. This increase in the amount of \$350,000.00 will make the award amount \$550,000.00.

**MWBOO GRANTED A WAIVER.**

12. FIELDTURF USA, INC. \$209,000.00 Cooperative Purchase  
 Keystone Purchasing Network - Solicitation No. KPN-201202-02-  
 Outdoor Athletic Surface - Recreation and Parks - Req. No.  
 R634697

The Outdoor Athletic Surface solicitation was competitively bid and advertised in four newspapers, including the Baltimore Sun. The period of the award is July 15, 2013 through October 14, 2013.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MBE/WBE NOT APPLICABLE. REFER TO ABOVE CERTIFICATION.**

- |   |                |                                 |
|---|----------------|---------------------------------|
| 13. MOTOROLA SOLUTIONS,<br>INC.   | \$1,516,800.00 | Amendment No. 2<br>to Agreement |
| Solicitation NO. 06000 - 311 Call Center System Hosting -<br>Mayor's Office of Information Technology - Req. Nos. Various |                |                                 |

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with Motorola Solutions, Inc. The period of the amendment no. 2 to agreement is September 29, 2013 through September 28, 2014.

On September 28, 2005, the Board approved the initial award in the amount of \$5,364,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. On August 29, 2012, the Board approved amendment no. 1 to agreement in the amount of \$1,516,800.00. This amendment no. 2, in the amount of \$1,516,800.00 extends the continuity of the 311 Hosting System including the Premiere One CSR (customer service requests) and Cityworks storeroom application through September 28, 2014.

It is hereby certified, that the above procurement is of no such nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

(The amendment no. 2 to agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Finance - FY 2014 Renewal for - Aircraft Hull  
and Liability Insurance

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the renewal of the Baltimore City Aircraft Hull and Liability Insurance Policy with the incumbent carrier, Global Aerospace. The policy will renew on July 1, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$244,635.00 - 1001-000000-2010-197800-603014

**BACKGROUND/EXPLANATION:**

The policy provides both liability and hull coverage for the Police Department's fleet of helicopters. Coverage is being renewed at no change in rate.

The renewal request is late because the Office of Risk Management was still negotiating renewal terms and did not receive a final quote until June 19, 2013.

**APPROVED FOR FUNDS BY FINANCE.**

Department of Finance - FY 2014 Renewal for Employee Crime  
Insurance Coverage

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the renewal of the City and Baltimore City Public Schools System Employee Crime Insurance Policy with Chartis Insurance Company. The policy will renew on July 1, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$17,356.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

The insurance policy will provide coverage for loss of money, securities or other financial instruments for which the City and the Baltimore City Public School System are legally liable. The marketplace is limited. Chartis Insurance Company will continue to provide this coverage for the coming year at no increase in rate. The policy has a \$1,000,000.00 per occurrence limit, with a per occurrence deductible of \$10,000.00.

The renewal request is late because the Office of Risk Management was still negotiating renewal terms and did not receive a final quote until June 19, 2013.

**APPROVED FOR FUNDS BY FINANCE.**



AGENDA

BOARD OF ESTIMATES

07/03/2013

Department of Finance - FY 2014 Renewal for - Insurance Coverage  
for the Convention Center Complex and 1<sup>st</sup>  
Mariner Arena

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**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the renewal of the Convention Center Complex and 1<sup>st</sup> Mariner Arena Insurance Policy through Philadelphia Insurance Company. The policy will renew on July 1, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$117,177.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

The policy provides liability coverage for the Convention Center Complex and 1<sup>st</sup> Mariner Arena. The renewal is provided by the incumbent carrier, Philadelphia Insurance Company.

The renewal request is late because the Office of Risk Management was still negotiating renewal terms and did not receive a final quote until June 19, 2013.

**APPROVED FOR FUNDS BY FINANCE.**

AGENDA

BOARD OF ESTIMATES

07/03/2013

Department of Finance - FY 2014 Renewal for - Marine Hull  
Insurance

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the renewal of the Baltimore City Marine Hull and Insurance Policy with AIG. The policy will renew on July 1, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$101,395.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

The policy covers various watercraft owned and/or operated by City agencies, including the Constellation. Markets for this exposure are limited. The policy will be renewed with the incumbent carrier, AIG, at the same terms and conditions as the expiring policy including terrorism coverage on the entire fleet.

The renewal request is late because the Office of Risk Management was still negotiating renewal terms and did not receive a final quote until June 19, 2013.

**APPROVED FOR FUNDS BY FINANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Finance - FY 2014 Renewal for Master Insurance Policy

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the Master Property Insurance Policy through the incumbent carrier, Lexington Insurance Company. This policy covers the real and personal property of the Mayor and City Council and the Baltimore City Public School System. The period of the renewal is July 1, 2013 through June 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$2,385,319.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

Three years ago, the Office of Risk Management (ORM) approached 13 markets and declined based on target pricing and limited capacity for this class of business. Two years ago, due to the state of the property market and increased claims activity, the ORM's brokers reached out to another leader in the property market place, Travelers Insurance, who expressed no interest except at much higher premiums. Because of the double snow storms during the winter of 2010, in addition to the past and market loss activity (floods/tornadoes/hurricane Sandy/earthquake activity across multiple states etc.) and market tightening, the ORM once again anticipated a challenging renewal process for this very important insurance placement.

As a result of the snow storms, the City incurred \$4,007,350.00 in losses to real property. With these obstacles to face, the ORM feels it is best to work with the incumbent carrier only, to obtain the most competitive pricing and comprehensive plan. The renewal price reflects a 2% increase which is attributed to frequency and severity of the City's claims, as well as market loss activity and expectations for increased Atlantic Coast loss estimates for hurricane and wind. However, the rate of .039 still remains very competitive at less than .04 cents per \$100.00 of coverage.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Dept. of Finance - cont'd

The renewal request is late because the Office of Risk Management was still negotiating renewal terms and did not receive a final quote until June 19, 2013.

**APPROVED FOR FUNDS BY FINANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

Department of Finance - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with City Year, Inc. (City Year), a non-profit entity. The period of the grant award agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - 1001-000000-1220-146500-607004

**BACKGROUND/EXPLANATION:**

On November 14, 2012, the Board approved the use of the current year's appropriation to fund this grant agreement to City Year.

At City Year's 24 locations across the United States, teams of diverse young people called corps members serve full-time in schools for ten months working to improve student attendance, behavior, and course performance in English and math. As tutors, mentors, and role models, corps members are uniquely able to help students and schools succeed through academic support, attendance and positive behavior encouragement, and organizing community and school improvements.

This planning grant from the City will support exploratory efforts to determine the feasibility of opening a new City Year operating site in Baltimore, in partnership with Baltimore City Public Schools. This planning grant will also support key strategic activities and provide financial support to conduct local outreach necessary to achieve community demonstration of commitment and site sustainability. City Year will lead key exploratory activities such as engagement trips to Baltimore to meet with potential partners, sponsors, and champions to secure local support. City Year will also organize delegation visits of local critical partners and champions to a City Year site to build awareness and educate local leaders about City Year's work in schools and the Whole School Whole Child model.

Department of Finance - cont'd

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Charles Muskin, Trustee	1208 N. Gay St.	G/R \$50.00	\$ 458.00
2. William Braverman, Dolores Fishbein and Roslyn Stavisky, Trustees under the Residuary Trust under the Last Will and Testament of Samuel Braverman	925 N. Duncan St.	G/R \$36.00	\$ 330.00
3. Priority Trust, LLC	927 N. Duncan St.	G/R \$36.00	\$ 330.00

Funds are available in account 9910-906416-9588-900000-704040,  
EBDI Phase II Project.

4. Jeffrey I. Silberman	1010 Briscoe St.	G/R \$36.00	\$ 340.00
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Funds are available in account 9910-908044-9588-900000-  
704040, Undesignated Project.

5. Lucille S. Alter, ¼ interest; Anita D. Resnick, ¼ interest; Sonia L. Gann, Personal Repre- sentative of the Estate of Calman A. Levin and Sonia Gann, ½ interest	926 N. Chester St.	G/R \$36.00	\$ 300.00
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Funds are available in account no. 9910-906416-9588-900000-  
704040, EBDI Phase II Project.

AGENDA

BOARD OF ESTIMATES

07/03/2013

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescission of Condemnation and Approval of Option</u>			
6. Sandel Invest- ments, LLC	809 N. Chester St.	G/R \$72.00	\$ 600.00

Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Phase II Project.

On May 1, 2013, the Board approved the acquisition by condemnation of the ground rent interest in the property located at 809 N. Chester Street in the amount of \$480.00. However, since that time, Sandel Investments, LLC has agreed to the City's offer price and would like to proceed with a voluntary settlement. Therefore, the Board is requested to rescind its prior approval and approve acquisition of the \$72.00 ground rent interest in 809 N. Chester Street by option.

In the event that the option agreement/s fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnation

7. Shepherd Properties, Inc.	914 N. Port St.	G/R \$72.00	\$ 600.00
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Funds are available in account no. 9910-908044-9588-900000-704040, Milton-Montford Project.



RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to

approve award of

the formally advertised contracts

listed on the following pages:

65 - 67

to the low bidder meeting specifications,

or reject bids on those as indicated

for the reasons stated.

In connection with the transfer of funds,

a report has been requested from the

Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

AGENDA

BOARD OF ESTIMATES

07/03/2013

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater

1. W.C. 1255, Meter                      Spiniello Companies                      \$3,113,300.00  
 Setting Installation  
 and Water Main at  
 Various Locations,  
 East Baltimore and  
 Locust Point

<b>MBE:</b>	M. Luis Construction Co., Inc.	\$300,000.00	9.64%
	Fallsway Construction Co., LLC.	50,000.00	1.61%
	JJ Adams Fuel Oil Co., LLC	45,000.00	1.44%
	WCS Hughes, Inc.	166,000.00	5.33% <sup>1</sup>
		<u>\$561,000.00</u>	<u>18.02%</u>

**WBE:** R & R Contracting Utilities,                      \$218,000.00                      **7.00%**  
 Inc.

<sup>1</sup>WCS Hughes, Inc. is not in good standing with the Maryland State Department of Assessments and Taxation. If awarded, the bidder will be allowed to substitute an approved MBE if WCS Hughes, Inc. is not in good standing at the time of award.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$4,109,556.00</b>	9960-9558-906133 Water Revenue Bonds	
\$ 311,330.00	-----	9960-905658-9557-2 Extra Work

AGENDA

BOARD OF ESTIMATES

07/03/2013

RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
311,330.00	-----	9960-905658-9557-3 Engineering
186,798.00	-----	9960-905658-9557-5 Inspection
3,113,300.00	-----	9960-905658-9557-6 Construction
<u>186,798.00</u>	-----	9960-905658-9557-9 Administration
<b><u>\$4,109,556.00</u></b>		

The funds are required to cover the cost of award W.C. 1255, Meter Setting Installation and Renew Water Mail Replacements.

- 3. S.C. 886, Improvements to Sludge Bending Tanks at the Patapsco Wastewater Treatment Plant

**REJECTION** - On May 2, 2013, the Board opened two bids for this project. The bids ranged from a low of \$4,799,000.00 to a high of \$5,535,876.00. Subsequent review of the bid documents revealed in-consistencies in the bids submitted and the low bidder was found to be approximately 200% above the engineer's estimate. Therefore, the Department of Public Works, Bureau of Water and Wastewater respectively requests that all be rejected because the bids are not in the best interest of the City.

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

**RECOMMENDATION FOR CONTRACT AWARDS/REJECTIONS**

Bureau of Purchases

4.	B50002963, Hersey Water Meter Repair Parts	Mueller Systems, LLC	\$500,000.00
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(Dept. of Public Works,  
Bureau of Water & Wastewater)

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**07/03/2013**

**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Employees' Retirement Systems</u>			
1. Roselyn Spencer	ILPA Institute Level II Chicago, IL July 23 - 26, 2013	Special Funds- ERS	\$1,999.00

No General Funds are required. The Special Funds from the ERS will be used to cover all expenses.

Circuit Court for Baltimore City

2. Amy Larson Kendra Ausby	National Assoc. of Drug Court Professionals Annual Training Conference Washington, DC July 14 - 17, 2013	Office of Problem - Solving Courts FY 13 Discretionary Grant	\$ 949.14
3. Shana Sephes Chioma Abangwu Amy Wilson Mark Buchanan Debra Tucker	National Assoc. of Drug Court Professionals Annual Training Conference Washington, DC July 14 - 17, 2013 (Reg. Fee \$650.00 ea.)	Office of Problem - Solving Courts FY 13 Discretionary Grant	\$3,250.00

PERSONNEL MATTERS

\* \* \* \* \*

UPON MOTION duly made and seconded,  
the Board approved  
the Personnel matters  
listed on the following pages:

70 - 71

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.  
All of the contracts have been approved  
by the Law Department  
as to form and legal sufficiency.

AGENDA

PERSONNEL

Baltimore City Police Department

	<u>Rate of Pay</u>	<u>Amount</u>
1. <b>ARIEL S. ERVIN</b>	\$21.63	<b>\$45,000.00</b>

Account: 5000-598614-2013-688000-601009

Ms. Ervin will continue to work as a Victim Advocate for the Family Crime Unit. She will be responsible for providing crisis counseling, safety planning, and resource identification to victims. This is a 29% increase in the hourly rate from the previous contract period. The additional duties and responsibilities fall within a higher level classification of Victim/Witness Coordinator at salary grade 090 which supports the higher hourly rate. The period of the agreement is July 1, 2013 through June 30, 2014.

2.   Abolish the following five vacant positions:

- a.   53513 - Utilities Installer Repairer III  
       Grade 428 (\$29,667.00 - \$32,267.00)  
       Job No. 5521-32491
  
- 54341 - Pumping Stations Operations Supervisor  
       Grade 111 (\$41,700.00 - \$60,500.00)  
       Job No. 5501-22877
  
- 33252 - Typist II  
       Grade 075 (\$26,316.00 - \$29,913.00)  
       Job No. 5501-34249
  
- 53512 - Utilities Installer Repairer II  
       Grade 485 (\$28,600.00 - \$29,682.00)  
       Job No. 5501-32480
  
- 52221 - Mason I  
       Grade 429 (\$30,262.00 - \$33,337.00)  
       Job No. 5501-45864

AGENDA

BOARD OF ESTIMATES

07/03/2013

PERSONNEL

DHR - cont'd

Create the following three positions:

- b. 00142 - Executive Level I  
Grade 948 (\$55,200.00 - \$99,200.00)  
Job No. to be assigned by BBMR
  
- 33672 - Training Officer I  
Grade 111 (\$41,700.00 - \$60,500.00)  
Job No. to be assigned by BBMR
  
- 33628 - HR Specialist I  
Grade 090 (\$42,267.00 - \$51,371.00)  
Job No. to be assigned by BBMR

The Department of Human Resources has created a division of "Shared Services". This Division will consolidate and centralize HR Services for small to medium City agencies that require assistance in processing the day-to-day HR functions such as Family Medical Leave Act, Equal Employment Opportunity and employee relations. The position of Executive Level I will be responsible for overseeing the day-to-day operations of the division ensuring that agency needs have been met, compiling data and identifying human resources trends and making recommendations for changes in policies and procedures. The position of Training Officer I will be responsible for developing and providing training modules for City employees, preparing program announcements, conducting specialized training modules, writing and developing training courses and updating training manuals. The position of HR Specialist I will be responsible for processing classification and recruiting HR requests, to include postings of jobs, requests for eligibility lists, reclassification and creation of positions. These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Costs: \$4,118.70 - 1001-000000-1601-172500-601001



AGENDA

BOARD OF ESTIMATES

07/03/2013

PROPOSAL AND SPECIFICATIONS

1. Department of Public Works, - W.C. 1251R, Repaving Utility  
Bureau of Water & Wastewater Cuts at Various Locations  
**BIDS TO BE RECV'D: 07/24/2013**  
**BIDS TO BE OPENED: 07/24/2013**

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED