

NOTICE:

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, (http://www.baltimorecitycouncil.com/boe_agenda.htm) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:
Attn: Clerk,
Board of Estimates
Room 204, City Hall
100 N. Holliday Street
Baltimore, Maryland 21202

BOARD OF ESTIMATES' AGENDA - JUNE 3, 2015

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

BMC Services, LLC	\$ 1,500,000.00
Bradshaw Construction Corporation	\$ 96,732,000.00
Brown's Enterprises, Inc.	\$ 1,500,000.00
Chilmar Corporation	\$ 8,000,000.00
Enterprise Electric Company	\$ 126,369,000.00
Independence Excavating, Inc.	\$ 380,709,000.00
M&V Contractual Services, Inc.	\$ 1,500,000.00
Nu-Vision Technologies, LLC	\$1,581,228,000.00
d/b/a Black Box Network Services	
PCL Civil Constructors, Inc.	\$ 463,671,000.00
RWC Contracting, LLC	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

City Scape Engineering, LLC	Engineer
McKim & Creed, P.A.	Engineer
Mercado Consultants, Inc.	Engineer

AGENDA

BOARD OF ESTIMATES

06/03/2015

BOARDS AND COMMISSIONS - cont'd

Perkins Eastman	Architect
SAMMS Engineering, LLC	Engineer
Ziger/Snead LLP Architects	Architect

AGENDA

BOARD OF ESTIMATES

06/03/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Joseph Osbourne	4675 Park Heights Ave.	F/S	\$20,000.00
2. Leonard B. Williams	4811 Park Heights Ave.	F/S	\$12,100.00
3. Allegra Riley	4838 Park Heights Ave.	F/S	\$55,000.00

Funds are available in account no. 9910-903183-9588-900000-704040, Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 5** favorable reports by the Planning Commission on May 21, 2015, on Transfers of Funds approved by the Board of Estimates at its meetings on May 13, 2015.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1201 S. Charles Street	Charles Street Land, LLC	Two bracket banner signs @ 64"x26"
Annual Charge: \$	140.60	
2. 1415 Washington Boulevard	Pigtown Ale House, LLC	One blade sign @ 3'x1'10", one flat sign @ 14'6"x6'
Annual Charge: \$	70.30	
3. 511 S. Central Avenue	511 South Central Ave., LLC	Outdoor seating @ 45'2'
Annual Charge: \$	477.50	
4. 2924 O'Donnell Street	Albert Tseng	One flat sign @ 3'x6', one bracket sign @ 2'x4'
Annual Charge: \$	87.90	

Since no protests were received, there are no objections to approval.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of General Services - Developer's Agreement No. 1406

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1406 with 130 East Fort Avenue, LLC.

AMOUNT OF MONEY AND SOURCE:

\$13,288.00

BACKGROUND/EXPLANATION:

The Developer would like to install new water service to their proposed new construction located in the vicinity of the 1400 block of Sumwalt Court. This Developer's Agreement will allow the organization to do their own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$13,288.00 has been issued to 130 East Fort Avenue, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

N/A

(The Developer's Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of General Services - Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Easement Agreement with APS East Coast, Inc. and the Maryland Port Authority (MPA).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The MPA requested that the Department agree to allow an existing storm water pipe to be relocated in an effort to allow the MPA to reconstruct the outfall to create a larger leased area for its current tenant.

Once relocated a small section of the new outfall will be on property of APS East Coast, Inc. APS East Coast, Inc. has also approved this Easement Agreement.

The Agreement is late because of administrative reviews and approval.

MBE/WBE PARTICIPATION:

N/A

(The Easement Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with Mount Carmel Baptist Church.

AMOUNT OF MONEY AND SOURCE:

This right-of-entry is being granted at no cost to the City.

BACKGROUND/EXPLANATION:

The Department of Public Works wishes to enter onto the property known as 4909 Harford Road and owned by Mount Carmel Baptist Church for the purpose of performing soil borings consistent with the City Project BC 1154.1.

The City needs access and permission to enter onto private property to make the repairs and complete the work.

MBE/WBE PARTICIPATION:

N/A

(The Right-of-Entry Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Lois George for the month of January 2015.

AMOUNT OF MONEY AND SOURCE:

\$ 5.18 - 1001-000000-3100-295900-603002
260.84 - 1001-000000-3100-295900-604003
\$266.02

BACKGROUND/EXPLANATION:

Ms. George submitted her expense statement within the required time frame, however, she had to resubmit it due to mistakes.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness of this request.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Freida A. Jones for the month of January 2015.

AMOUNT OF MONEY AND SOURCE:

\$79.35 - 5000-533115-3044-273300-603002
15.50 - 5000-533115-3044-273300-603003
\$94.85

BACKGROUND/EXPLANATION:

Ms. Jones submitted her expense statement within the required time frame; however it was misplaced during the administrative review process.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness of this request.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Megan Shipley for the month of December 2014.

AMOUNT OF MONEY AND SOURCE:

\$293.87 - 5000-520115-3030-702900-604003

BACKGROUND/EXPLANATION:

Ms. Shipley submitted her expense statement within the required time frame; however, it was misplaced.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The Department apologizes for the lateness of this request.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department (BCHD) - Agreements and an
Amendment to Agreement

The Board is requested to approve and authorize execution of the various Agreements and an Amendment to Agreement.

AGREEMENTS

1. **HEALTH CARE ACCESS MARYLAND, INC. (HCAM) \$10,216.00**

Account: 5000-52115-3023-274001-603051

The HCAM will collaborate with the Department's Needle Exchange Program named "The Block Project." The HCAM will provide one outreach worker to assist clients with applying for health insurance benefits, birth certificates, and/or identification for purposes of entering drug treatment. The HCAM will assist insured clients and/or those who obtain insurance with navigating the system. It will also refer pregnant clients to the Maternal and Child Health program for long term case management services and provide connection to wrap around services as applicable, such as housing assistance, food stamps, and job training. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because budget revisions delayed its processing.

2. **RUTH CANAN \$10,000.00**

Account: 1001-000000-3021-268400-603018

Ruth Canan will function as a Hearing Officer-Environmental Health to provide for the resolution of disputes arising as a result of licensing, regulation, and enforcement of certain activities administered by the Department's Environmental Health Section in accordance with the Baltimore City Code and/or Rules and Regulations promulgated thereunder by the City. The period of the Agreement is July 1, 2015 through June 30, 2016.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - cont'd

3. **BON SECOURS BALTIMORE HEALTH CORPORATION** **\$90,000.00**

Account: 4000-499014-3023-513201-603051

The organization will complete at least 3,000 HIV tests at Bon Secours Hospital, ensure the provision of HIV test results to all patients with particular attention paid to reaching patients with HIV-positive test results. The provider will actively link all patients newly diagnosed with HIV to medical care and confirm attendance to the first appointment, and offer linkages to HIV prevention services for patients newly diagnosed with HIV infection in order to promote risk reduction, and comply with all HIV testing, reporting, and documentation requirements including timely submission of data required by the Centers of Disease Control and Prevention. The period of the Agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because it was delayed during the administrative review process.

MWBOO GRANTED A WAIVER.

4. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$80,000.00**

Account: 4000-499015-3023-513201-603051

The organization will complete at least 2,665 HIV tests during the project period, ensure the provision of confirmatory HIV testing for all patients with reactive rapid preliminary tests, ensure the provision of HIV test results to all patients with particular attention paid to reaching patients with HIV-positive test results, and provide post-test prevention counseling for all patients newly diagnosed with HIV infection. The organization will comply with all HIV testing, reporting, and documentation

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - cont'd

requirements including timely submission of data as required by the Centers for Disease Control and Prevention, the Maryland Department of Health and Mental Hygiene and the BCHD. The period of the Agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because of a delay during the administrative review process.

MWBOO GRANTED A WAIVER.

- 5. **HOPESPRINGS, INC. \$80,000.00**

Account: 4000-499015-3023-513200-603051

The organization will focus on increased HIV and retention of care outreach and marketing efforts within the faith community in order to launch additional services at the Eastern Sexually Transmitted Disease Clinic. The period of the Agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

- 6. **NEW VISION HOUSE OF HOPE, INC. \$14,515.00**

Account: 5000-530315-3041-605800-603051	3,000.00
5000-570315-3041-605800-603051	11,515.00

The organization will work with the BCHD on tobacco control issues that relate to illegal sale of tobacco products. Conduct face-to-face education with 150 tobacco retailers on the local and State tobacco control laws (product placement, sales to under-age youth, single cigarette sale)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - cont'd

and productive supportive literature on the laws. The period of the Agreement is February 1, 2015 through June 30, 2015.

The Agreement is late because DHMH did not approve the grant application until September 2014. The tobacco sub-grants went out to bid mid-October and were submitted to the BCHD in late October. Sub-grantees were selected in November 2014.

7. **THE ARC BALTIMORE, INC.** **\$ 0.00**

The ARC Baltimore, Inc. will serve as a volunteer station for the Senior Companion Program. A grant from the Corporation for National and Community Service, funds the Senior Companion Program. The grant pays 100% of the cost for Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the Senior Companions are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the Agreement is June 1, 2015 through June 30, 2015.

8. **AMBER C. SUMMERS** **\$10,000.00**

The consultant, Amber C. Summers will work with the Department to monitor and evaluate implementation of the CVS-Tobacco Initiative. The purpose of the CVS-Tobacco Initiative is to reduce maternal exposure to substances at preconception, during pregnancy, and postpartum. This is a key priority for the Department's Bureau of Maternal and Child Health and B'More for Healthy Babies (BHB) initiative.

The monitoring of this new initiative will enable the Department and the BHB to evaluate the degree to which the program is being delivered as intended, identify steps to

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - cont'd

improve implementation, and determine the impact of the initiative on its stated goals. The period of the Agreement is March 1, 2015 through September 30, 2015.

The Agreement is late because of the time needed to finalize the scope of work and budget.

AMENDMENT TO AGREEMENT

9. **HEALTHCARE ACCESS MARYLAND, INC. (HCAM) \$17,100.00**

Account: 4000-421015-3080-294600-603051

On August 27, 2015, the Board approved the original agreement with the organization for \$1,726,850.00 for the period of July 1, 2014 through June 30, 2015.

The Department received supplemental funding from the DHMH for the HCAM to purchase monitors and laptops. The Amendment to Agreement increases the amount of the agreement to \$1,743,950.00.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT FOR ITEM NO. 7) AND HAD NO OBJECTION.

(The Agreements and Amendment to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - Ratification of Agreement

The Board is requested to ratify the Agreement with Associated Black Charities, Inc. (ABC). The period of the Agreement is March 1, 2014 through February 28, 2015.

AMOUNT OF MONEY AND SOURCE:

\$719,169.00 - 4000-427714-3023-599610-600000

BACKGROUND/EXPLANATION:

The ABC as the Administrative Fiscal Agent for the Ryan White Part A program provides funds to support STD clinic services.

The Health Department utilizes the funds to ensure the continued accessibility and availability of comprehensive mental health and substance abuse services, and primary medical care. The Health Department also provides medically necessary short-term medical supplies and medication, HIV patient medical treatment, client advocacy services and transportation assistance to persons living with HIV/AIDs.

The Agreement is late because of revisions to the template and because of staff changes at ABC and the Health Department.

MBE/WBE PARTICIPATION:

N/A

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Health Department - Notification of Grant Award (NGA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the NGA with the Maryland Department of Aging (MDoA) for State Allocations.

AMOUNT OF MONEY AND SOURCE:

(\$33,045.00) - 5000-535415-3044-273300-405001

BACKGROUND/EXPLANATION:

The original NGA was approved on October 15, 2014 for the amount of \$2,873,734.00. The revised NGA is being reduced by \$33,045.00 for the Senior Care Program. The new total amount of this NGA is \$2,840,689.00.

Approval of this NGA will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in the City.

The NGA is late because it was just received from MDoA.

AUDITS NOTED THE REVISED GRANT AWARD.

(The terms and conditions of the Notice of Grant Award have been approved by the Law Department as to form and legal sufficiency.)

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 1. <u>GOTTIEB & WERTZ, INC.</u> | <u>\$30,000.00</u> | <u>Sole Source</u> |
| Contract No. 08000 - Provide Annual Maintenance and Support for Juvenile Case Management System - Circuit Court for Baltimore City - Req. No. R696302 | | |

The vendor is the sole proprietor of support for the integrated management and tracking system currently in place at the Circuit Court. The period of the award is July 1, 2015 through June 30, 2016, with three 1-year renewal options remaining.

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| 2. <u>CHESAPEAKE UNIFORM RENTAL, INC.</u> | <u>\$17,000.00</u> | <u>Renewal</u> |
| Contract No. B50003011 - Mat Cleaning Service for Recreation Centers - Rec. & Parks - R629922. | | |

On June 13, 2013, the Board approved the initial award in the amount of \$7,516.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$17,000.00 is for the period June 13, 2015 through June 12, 2016.

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| 3. <u>DAYCON PRODUCTS</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
| Contract No. 08000 - Green Seal 42 Classes & Certifications for BCC Staff - Baltimore Convention Center - Purchase Order No. P527905 | | |

On July 2, 2014, the Board approved the initial award in the amount of \$49,014.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period June 25, 2015 through June 24, 2016, with one 1-year renewal option remaining.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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| 4. | <u>SOCRATA, INC. \$ 175,659.00</u> | Renewal |
| Contract No. 06000 - Open Data Portal Hosting Agreement - Mayor's Office of Information Technology - Req. No. R629414 | | |

On June 5, 2013, the Board approved the initial award in the amount of \$175,659.00. The award contained four 1-year renewal options. On May 14, 2014, the Board approved the first renewal in the amount of \$175,659.00. This second renewal in the amount of \$175,659.00 is for the continuation of web based software application services to host the OpenBaltimore website (<http://data.baltimorecity.gov>). The period is June 6, 2015 through June 5, 2016, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

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| 5. | <u>TELECOMMUNICATION SYSTEMS, INC. \$15,000,000.00</u> | Renewal |
| Contract No. B50002831 - Providing Enterprise Technology Staffing Support - Mayor's Office of Information Technology, Baltimore City Police Department, Housing and Community Development, Department of Transportation, etc. - P.O. No. P523800 | | |

On June 12, 2013, the Board approved the initial award in the amount of \$20,000,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$15,000,000.00 is for the period June 19, 2015 through June 18, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 24% MBE AND 9% WBE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 7. N. HARRIS COMPUTER CORPORATION d/b/a SYSTEM INNOVATORS | \$ 50,583.00 | Renewal |
| Contract No. 08000 - Cashier Windows Software Maintenance - Department of Finance - P.O. No. P527710 | | |

On June 10, 2009, the Board approved the initial award in the amount of \$37,920.00. The award contained six 1-year renewal options. Five renewal options have been approved. This sixth renewal in the amount of \$50,583.00 is for the period July 1, 2015 through June 30, 2016, with additional renewals subject to agreement by the parties.

MWBOO GRANTED A WAIVER.

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| 8. GALLAGHER BENEFIT SERVICES, INC., FOX LAWSON & ASSOCIATES DIVISION | \$ 0.00 | Renewal |
| Contract No. 08000 - Job Classification and Compensation System - Department of Human Resources - P.O. No. P525738 | | |

On November 27, 2013, the Board approved the initial award in the amount of \$210,000.00. This sole renewal in the amount of \$0.00 is for the period June 1, 2015 through June 30, 2016.

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| 9. RENAISSANCE UNEMPLOYMENT INSURANCE CONSULTANTS, INC. | \$ 41,760.00 | Renewal |
| Contract No. B50001875 - Administer Unemployment Insurance Program - Human Resources Department - P.O. No. P527918 | | |

On May 11, 2011, the Board approved the initial award in the amount of \$83,520.00. The award contained three 1-year renewal options. Two renewals have been approved. This final renewal in the amount of \$41,760.00 is for the period July 1, 2015 through June 30, 2016.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

10. AIR LIQUIDE INDUSTRIAL U.S. LP	\$ 200,000.00	Renewal
Contract No. B50002343 - Liquid Oxygen - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P520756		

On June 27, 2012, the Board approved the initial award in the amount of \$40,035.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$200,000.00 is for the period July 15, 2015 through July 14, 2016, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

11. GEORGE ASSOCIATES, INC.	\$ 40,000.00	Increase
Contract No. 06000 - OEM Parts and Service for Mauldin Manufactured Equipment - Department of General Services, Fleet Management - P.O. No. 522689		

On February 6, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$40,000.00 is necessary. This increase in the amount of \$40,000.00 will make the total award amount \$140,000.00. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

12. QIAGEN INC.	\$ 52,948.40	1 st Amendment
Contract No. 08000 - EZ1 Advanced XL Robot - Baltimore City Police Department - Req. No. R694409		

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Qiagen Inc.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On December 24, 2014, the Board approved the initial award in the amount of \$51,173.45. The vendor is the sole source provider of the EZ1 Advanced XL Robot. This technology is not available from any other distributor or dealer. The 1st Amendment to Agreement will increase the amount by \$52,948.40 and amend the contract to update the EZ1 Advanced XL Robot and add additional equipment.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The 1st Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

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| 13. MANUFACTURER & TRADERS | | 1 st Amendment |
| TRUST d/b/a M&T BANK | \$ 0.00 | to Agreement |
| Contract No. B50003351 - General Banking Services - Department of Finance - P.O. No. P528510 | | |

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Manufacturers & Traders Trust d/b/a M&T Bank. The contract expires on September 30, 2017 with two 1-year renewal options.

On August 27, 2014, the Board approved the initial award in the amount of \$414,414.17. This amendment provides a much more detailed description of the specifications and obligations of the parties. The above amount is the City's estimated requirement.

(The First Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

MWBOO GRANTED A WAIVER.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 14. M.C. DEAN INC. | \$ 83,570.00 | Selected Source |
| Contract No. 06000 - Services for Network Performance Level 100 Upgrades - Baltimore Convention Center - Req. No. R693366 | | |

M.C. Dean, Inc. is the exclusive technology services provider for the Baltimore Convention Center and is responsible for managing and maintaining their entire network and telecommunications systems. This contract is for upgrade services which are out of the scope of the current maintenance contract.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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| 15. C.N. ROBINSON LIGHTING | | Cooperative |
| SUPPLY COMPANY INCORPORATED | \$300,000.00 | Contract |
| Baltimore Regional Cooperative Purchasing Committee - Solicitation No. 15-021- Lamps and Ballasts, Large and Specialty - Agencies - Various - Req. Nos. Various | | |

Vendors were solicited by posting through the Baltimore Regional Cooperative Purchasing Committee with Anne Arundel County as the lead agency. Seven bids were received by the lead agency on March 10, 2015, which agency subsequently awarded the contract to the lowest responsive and responsible bidder. Authority is requested to award a contract to the successful vendor. The period of the award is July 1, 2015 through June 30, 2016, with four 1-year renewal options. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

AGENDA

Department of Public Works/Office - Partial Releases of
of Construction & Engineering Retainages

The Board is requested to approve and authorize execution of the Partial Releases of Retainages Agreements with various Contractors:

	<u>Contractors</u>	<u>Contract No.</u>	<u>Amount</u>
1.	ALLIED CONTRACTORS, INC.	SWC 7763	\$ 59,393.54

Account: 9958-907102-9520-000000-200001

All work on SWC 7763, Drainage Repairs and Improvements at Various Locations is substantially completed. The City holds funds in the amount of \$79,191.39. The contractor has accordingly requested a Partial Release of Retainage of \$59,393.54. The remaining \$19,797.85 is sufficient to protect the interests of the City.

2.	SPINIELLO COMPANIES	WC 1202	\$166,376.68
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Account: 9960-904706-9557-000000-200001

On September 11, 2014, the contractor was granted Conditional Acceptance of WC 1202, Fells Point/Butchers Hill Infrastructure Rehabilitation. The City holds funds in the amount of \$233,165.00. The contractor has accordingly requested a Partial Release of Retainage of \$166,376.68. The remaining \$66,788.32 is sufficient to protect the interests of the City.

3.	SPINIELLO COMPANIES	WC 1263	\$ 95,655.00
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Account: 9960-905659-9557-000000-200001

On July 3, 2014, the contractor was granted Conditional Acceptance of WC 1263, SBIC Neighborhood Water Main Replacement and Relocations. The City holds funds in the amount of \$136,650.00. The contractor has accordingly requested a Partial Release of Retainage of \$95,655.00. The remaining \$40,995.00 is sufficient to protect the interests of the City.

Department of Public Works/Office - cont'd
of Construction & Engineering

- | | | |
|--|---------|---------------------|
| 4. MONUMENTAL PAVING &
EXCAVATING, INC. | WC 1224 | \$138,344.40 |
|--|---------|---------------------|

Account: 9960-910703-9557-000000-20001

On November 11, 2014, the contractor was granted Conditional Acceptance of WC 1224, Carver Vo-Tech High School Area Water Main Replacement. The City holds funds in the amount of \$197,634.85. The contractor has accordingly requested a Partial Release of Retainage of \$138,344.40. The remaining \$59,290.45 is sufficient to protect the interests of the City.

MWBOO APPROVED THE PARTIAL RELEASES OF RETAINAGES.

(The Partial Releases of Retainages Agreements have been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office - Amendment No. 2
of Construction & Engineering to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement with Moffatt & Nichol, Project 1154.1, On-Call Consultant Storm Water Study and Engineering Design Services. The Amendment No. 2 to Agreement will extend the Agreement through November 9, 2016.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The current agreement expires on November 9, 2015.

To continue to improve the City's aging storm drain system, the Storm Water Engineering Office is requesting a second extension to the existing On-Call Agreement 1154.1, Storm Water Study & Engineering Design Services. This extension will allow Moffatt & Nichol to continue and complete required civil engineering services to study, investigate, and propose recommendations that will modify, upgrade, and repair the storm water drain systems. The work will involve the inspection, serviceability assessment, and structural assessment of various drains to determine the impacts of failure and the structural condition of the drains to determine a plan for maintenance and rehabilitation as part of a Capital Improvement Project. This extension is for time only to complete projects that will continue past the current expiration date. There will be no increase in the upset limit for this extension.

Department of Public Works/Office - cont'd
of Construction & Engineering

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

(The Amendment No. 2 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

Department of Public Works/Office - Reimbursement to
of Engineering and Construction Baltimore County

ACTION REQUESTED OF B/E:

The Board is requested to approve reimbursement to Baltimore County for the City's Share of the Fullerton Reservoir.

AMOUNT OF MONEY AND SOURCE:

\$1,184,929.77 - 9960-905722-9557

BACKGROUND/EXPLANATION:

Baltimore County has awarded a design project to replace the Fullerton Reservoir utilizing tanks. The City's portion of total design costs is estimated to be \$1,184,929.77. The County will invoice the City as costs are incurred and paid for this project.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,250,000.00	9960-903717-9558	
Water Revenue	Constr. Reserve	
Bonds	Fullerton Finished	
	Water Reservoir	
\$1,184,929.77	-----	9960-905722-9557-3
		Engineering
65,070.23	-----	9960-905722-9557-9
<u>\$1,250,000.00</u>		Admin.-County

This transfer will provide funds to cover the City's portion of the total design costs that is estimated to be \$1,184,929.77. There is an extra \$65,070.23 included in this request of \$1,250,000.00 to cover the cost of the City's administrative needs.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Orchard Gardens Associates Limited Partnership (Orchard Gardens), for the sale of the City-owned property located at 720 Pennsylvania Avenue.

AMOUNT OF MONEY AND SOURCE:

\$48,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 720 Pennsylvania Avenue to Orchard Gardens Associates Limited Partnership. The purchase price of the site will be financed through private funds.

Orchard Gardens is the owner of 640 W. Franklin Street and 714 Pennsylvania Avenue. These two properties contain garden style apartment buildings that almost surround the subject parcel. The purchase of the parcel located at 720 Pennsylvania Avenue in the Seton Hall neighborhood will allow Orchard Gardens to continue to maintain the property as open space, with walkways, planting beds, and recreation areas.

The property has been approved for sale by City of Baltimore Ordinance 14-318, approved December 18, 2014. The property appraised for \$48,000.00, which is also the purchase price of the property.

DHCD - cont'd

MBE/WBE PARTICIPATION:

The Developer will not receive any City funds or incentives for the purchase or redevelopment of the property. Therefore, MBE/WBE participation is not applicable.

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Housing and - Intergovernmental Agreement
Community Development (DHCD) for Land Disposition

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement for Land Disposition with the Housing Authority of Baltimore City (HABC), for the Uniform Federal Accessibility Standards (UFAS)/Bailey Project, for the property known as 5000 Gwynn Oak Avenue.

The Board is also requested to approve a waiver of the City of Baltimore Appraisal Policy for the public purpose in the furtherance of the Bailey Consent Decree and construction of the UFAS.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 5000 Gwynn Oak Avenue to HABC for \$1.00, which will be paid to the City at the time of settlement.

On December 20, 2004, the HABC entered into the Bailey Consent Decree with the United States District Court for the District of Maryland (the Court) to redress alleged violations of Section 504, Title II of the Americans with Disabilities Act (ADA), and the Fair Housing Act and their implementing regulations, 24 CFR Part 8 and 40, 28 CFR Part 35 and 24 CFR Part 100.

The Bailey Consent Decree stipulates that the HABC will make available for occupancy 755 public housing units accessible for persons with mobility impairments in accordance with the UFAS. The units are to be designed as long-term affordable and will remain affordable for a minimum of 40 years.

DHCD - cont'd

The HABC proposes to utilize its Moving to Work Reserve (MTW) to fund the project. As part of its program to comply with the Consent Decree, is building new homes on vacant lots owned by the HABC and the City. The HABC plans to create multiple units at 5000 Gwynn Oak Avenue, a vacant former school building in Howard Park. It is likely that some, but not all of the units, will be in furtherance of the Bailey Consent Decree. The HABC will develop the Project and will procure the services of a residential construction contractor in accordance with 24 CFR Part 85.

The City is authorized to dispose of the property by virtue of Article II, Section 15 of the Baltimore City Charter, and by a City Council Sales Ordinance, approved December 18, 2014; Sales Ordinance 14-317.

STATEMENT OF PURPOSE AND RATIONALE FOR A WAIVER OF THE APPRAISAL POLICY:

An Appraisal was not performed to determine the value of the property and the property will be sold for \$1.00.

The DHCD is requesting the Board to waive the City's Appraisal Policy because the property will be sold at a nominal fee of \$1.00 to the HABC for a public purpose and it is being transferred in furtherance of the Bailey Consent Decree and construction of the UFAS.

MBE/WBE PARTICIPATION:

The Purchaser has agreed to comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(The Intergovernmental Agreement for Land Disposition has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 322 N. Bruce Street (Block 0149 Lot 050) and 327 N. Bruce Street (Block 0149 Lot 025) from Ms. Vickie Kersey **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Kersey agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Kersey has offered to donate the title to the property located at 322 and 327 N. Bruce Street. The City will receive clear and marketable title to the properties, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 322 and 327 N. Bruce Street are itemized as follows:

322 N. Bruce Street

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Tax Sale Cert. #273587	Tax Sale Date 05/20/2013	\$4,264.97
Rental Registration	Registration #802617	1,120.00

AGENDA

BOARD OF ESTIMATES

06/03/2015

DHCD - cont'd

Environmental Citation	Citation #52769395	1,500.00
Real Property Taxes	2014/2015	53.64
" "	2013/2014	64.68
" "	2012/2013	202.51
" "	2011/2012	219.19
" "	2010/2011	51.26
Miscellaneous Bills	Bill #6280416	176.40
" "	" " #6443675	275.68
" "	" " #6535785	151.69
" "	" " #6617450	255.73
" "	" " #6630586	277.33
" "	" " #6683212	250.15
" "	" " #6736664	241.70
" "	" " #6872204	232.41
" "	" " #6922082	123.00
" "	" " #7274517	247.57
" "	" " #7328321	257.64
" "	" " #7375298	230.21
" "	" " #7433857	237.97
" "	" " #7575582	227.04
" "	" " #7626062	248.55
" "	" " #7628605	302.85
	Total Taxes owed	\$11,212.17

327 N. Bruce Street

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Tax Sale Cert. #273589 Date 05/20/2013	Tax Sale	\$5,763.02
Rental Registration	Registration #421806	1,196.80
Environmental Citation	Citation #52499324	1,515.00
Real Property Taxes	Tax Year 2014/2015	53.64
" "	" " 2013/2014	64.68
" "	" " 2012/2013	202.51
" "	" " 2011/2012	219.19
" "	" " 2010/2011	44.00

AGENDA

BOARD OF ESTIMATES

06/03/2015

DHCD - cont'd

<u>Real Property Taxes</u>	<u>Tax Year/s</u>		<u>Amount</u>
Miscellaneous Bills	Bill	#6152177	98.24
"	"	#6440895	236.77
"	"	#6603518	256.25
"	"	#6874242	214.88
"	"	#7122989	252.61
"	"	#7366651	164.69
"	"	#7575830	214.38
Total Real Property Taxes			<u>\$10,496.66</u>

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the fee simple interest of the property located at 1011 N. Carey Street (Block 0065 Lot 021) from Ms. Cheryl Queen, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Ms. Queen agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

BACKGROUND/EXPLANATION:

The DHCD Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Queen has offered to donate the title to the property located at 1011 N. Carey Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1011 N. Carey Street are itemized as follows:

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Tax Sale Cert. #273774	Tax Sale Date 05/20/2013	\$4,108.80
Rental Registration	Reg. #007177	790.80
Environmental Citation	Citation #52046588	235.00
Real Property Taxes	Tax Year 2014/2015	80.46
" "	" " 2013/2014	97.02

AGENDA

BOARD OF ESTIMATES

06/03/2015

DHCD - cont'd

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Real Property Taxes	Tax Year 2012/2013	125.77
" "	" " 2011/2012	131.17
" "	" " 2010/2011	199.56
Miscellaneous Bills	Bill No. 6184576	127.22
" "	" " 6192157	215.24
" "	" " 6617732	233.40
" "	" " 6651749	251.83
" "	" " 6916100	131.26
" "	" " 6966550	210.13
" "	" " 7139884	250.50
" "	" " 7316706	279.04
" "	" " 7401060	248.59
" "	" " 7575715	196.94
	Total Taxes owed	<u>\$7,912.73</u>

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Housing and - Expenditure of Funds
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay the Knights Inn for outstanding invoices for services rendered.

AMOUNT OF MONEY AND SOURCE:

\$38,285.00 - 5000-518813-5825-608400-603026

BACKGROUND/EXPLANATION:

The Knights Inn provided the Lead Hazard Reduction Production Program (program) with services to relocate its clients during the period February 16, 2012 through October 27, 2012. The program requires clients to relocate while their homes are made lead safe.

This Expenditure of Funds will pay outstanding invoices for the relocation of 16 clients. The payment is late because of a processing error, which occurred early in the program's transition from the Health Department to the Department of Housing and Community Development (DHCD), Division of Healthy and Sustainable Homes (Division). During this transitional period, the Division did not have a relocation contract and initially used hotels that the DHCD had for witness protection services.

The Division was supposed to reimburse the DHCD for relocation fees. However, the invoices were not paid to the Knights Inn during the transitional period. The Knights Inn did not bring this issue to the Division's attention until January 2015. The Department then researched each invoice in order to determine the correct amount due to the Knights Inn.

AGENDA

BOARD OF ESTIMATES

06/03/2015

DHCD - cont'd

The policies and procedures for this Program have been updated and revised to include the procedure for processing vendor payments. The processing has been absorbed by the Division's fiscal staff. These issues will not be repeated.

Invoice Number	Invoice Date	Room #	Amount	Check in Date	Check out Date
52411	4/03/2012	250	\$3,055.00	2/16/2012	4/03/2012
52412	4/03/2012	117	\$3,055.00	2/16/2012	4/03/2012
53273	4/12/2012	308	\$1,300.00	3/23/2012	4/12/2012
53271	4/12/2012	314	\$1,300.00	3/23/2012	4/12/2012
53526	4/26/2012	221	\$1,365.00	4/05/2012	4/26/2012
53527	5/03/2012	346	\$1,820.00	4/05/2012	5/03/2012
53514	5/14/2012	352	\$2,600.00	4/04/2012	5/14/2012
53515	5/14/2012	348	\$2,600.00	4/04/2012	5/14/2012
54920	7/18/2012	211	\$2,860.00	6/04/2012	7/18/2012
54975	7/27/2012	259	\$3,185.00	6/08/2012	7/27/2012
54976	7/27/2012	261	\$3,185.00	6/08/2012	7/27/2012
55973	7/30/2012	252	\$1,300.00	7/10/2012	7/30/2012
56583	8/01/2012	109	\$ 65.00	7/31/2012	8/01/2012
58322	1/07/2013	342	\$4,680.00	10/27/2012	1/07/2013
56880	10/25/2012	223	\$4,615.00	8/15/2012	10/25/2012
55974	7/30/2012	254	\$1,300.00	7/10/2012	7/30/2012

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Parking Authority of - Parking Facility Rate Adjustment
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an adjustment to certain rates at the City-owned Little Italy Garage that is managed by the PABC. The Parking Facility Rate Adjustment is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City of Baltimore's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

Pursuant to Article 31, §13(f)(2) of the Baltimore City Code, subject to the approval of the Board of Estimates, the PABC may set the rates for any parking project. The PABC believes that rate adjustments at this parking facility are warranted at this time.

The PABC performed a survey of parking rates in the areas surrounding the Little Italy Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. To bring the rates charged at the Little Italy Garage in line with its surrounding facilities, the PABC staff developed the rate adjustment recommendation. The rate adjustments were unanimously approved by the PABC Board of Directors.

AGENDA

BOARD OF ESTIMATES

06/03/2015

PABC - cont'd

Location	Proposed Transient Rate Changes			Proposed Monthly Rate Changes
Little Italy	Regular Transient Rates			Regular Monthly Rate
		Current Rate	Proposed Rate	Last Rate Change
	Up to 2 hrs.	\$ 7.00	\$ 8.00	August 2013
	Up to 3hrs.	\$ 8.00	\$ 9.00	August 2013
	Up to 4 hrs.	\$ 9.00	\$10.00	August 2013
	Up to 5 hrs.	\$10.00	\$11.00	August 2013
	6 – 12 hrs.	\$13.00	\$14.00	August 2013
13 – 24 hrs.	\$14.00	\$15.00	August 2013	
			No Proposed rate adjustment	

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for a lawsuit filed by Ms. Dorothy Thompson, Plaintiff against the Mayor and City Council of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

On July 8, 2013, at approximately 10 a.m., Plaintiff Ms. Dorothy Thompson, who is 63 years old, travelled with her adult son to 2436 North Charles Street. Upon leaving a business located at the location, she tripped and fell over a raised portion of the sidewalk. Her fall resulted in the fracturing of her hip and leg.

As a result of her injuries, Plaintiff Thompson had to undergo surgery, rehabilitation, and suffered permanent injury. Ms. Thompson's medical bills amounted to \$38,916.29. As a result of the incident, Plaintiff sought up to \$500,000.00 in damages against the City. In light of the legal issues and injuries suffered by the Plaintiff, and to avoid the risks accompanying trial, the City proposes to settle this matter for a total sum of \$50,000.00, in return for a complete dismissal of the litigation by Plaintiff.

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation is made to the Board to approve the settlement of this claim.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Law - cont'd

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for a negligence, wrongful death and survival action brought by Ms. Yolanda Williams individually, as guardian and next of friend for J.D., as a Personal Representative of the Estate of Jordasha Rollins, and Anthony Rollins against the Mayor and City Council of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$56,500.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

On the night of April 16, 2012, a vehicle operated by Yolanda Williams, in which Jordasha Rollins (daughter of Williams) and J.D. (a minor and granddaughter of Williams and daughter of Rollins) were passengers, was struck by a vehicle driven by Charles Jeffries after the vehicle driven by Jeffries ran a red light. Jordasha Rollins did not survive the collision, and Yolanda Williams and J.D. suffered injuries as a result of the collision. It is alleged that prior to the collision, Baltimore police officers were in an unmarked police vehicle in pursuit of Jeffries for approximately six blocks, and that the police vehicle pushed Jeffries' vehicle from the rear through the red light, causing Jeffries' vehicle to strike Williams's vehicle.

Plaintiffs, filed a Complaint against the City in excess of six million dollars in compensatory damages. Because of the serious nature of the injuries suffered, and the uncertainties and unpredictability of jury verdict, the City proposes to settle this matter for a total sum of \$56,500.00, in return for a complete dismissal of the litigation against it.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Law - cont'd

Based on a review by the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation is made to the Board to approve the settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

(The Settlement Agreement and Release has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Transportation - Partial Releases of Retainages

The Board is requested to approve and authorize execution of the Partial Releases of Retainage Agreements with various Contractors:

<u>Contractors</u>	<u>Contract No.</u>	<u>Amount</u>
1. ALLIED CONTRACTORS, INC.	TR 14016	\$ 53,767.30

Account: 9950-903762-9506-000000-200001

All work on TR 14016, Structural Repairs on Bridges Citywide, is substantially completed and all punch list items are complete. The City holds funds in the amount of \$55,767.30. The contractor has accordingly requested a Partial Release of Retainage in the amount of \$53,767.30. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a Conditional Inspection for Contract No. TR 14016 was held on January 13, 2015.

2. MONUMENTAL PAVING & EXCAVATING, INC.	TR 10005	\$326,552.99
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Account: 9950-904493-9527-000000-200001	\$188,495.02
9910-906725-9588-000000-200001	\$112,142.52
9956-907930-9551-000000-200001	\$ 25,915.45

All work on TR 10005, Uplands Redevelopment, is substantially completed and all punch list items are complete. The contractor has accordingly requested a Partial Release of Retainage of \$326,552.99. The City holds funds in the amount of \$328,552.99. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a Conditional Inspection for Contract No. TR 10005 was held on May 21, 2013.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Transportation - cont'd

3. **M. LUIS CONSTRUCTION COMPANY, INC.** TR 11010 **\$100,788.25**

Account: 9950-903790-9514-000000-200001

All work on TR 11010, Resurfacing Highways Various Locations - Emergency JOC, is substantially completed and all punch list items are complete. The City holds funds in the amount of \$102,788.25. The contractor has accordingly requested a Partial Release of Retainage of \$100,788.25. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a Conditional Inspection for Contract No. TR 11010 was held on August 27, 2014.

4. **M. LUIS CONSTRUCTION COMPANY, INC.** TR 11018 **\$ 48,619.70**

Account: 9950-904791-9514-000000-200001

All work on TR 11018, Resurfacing Highways Various Locations - Emergency JOC II, is substantially completed and all punch list items are complete. The City holds funds in the amount of \$50,619.70. The contractor has accordingly requested a Partial Release of Retainage of \$48,619.70. The remaining \$2,000.00 is sufficient to protect the interests of the City. Pursuant to Section 10.04-81 of Specifications, a Conditional Inspection for Contract No. TR 11018 was held on July 22, 2014.

MBE/WBE PARTICIPATION:

The Contractors have demonstrated a good faith effort towards achieving both the MBE and WBE goals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Partial Releases of Retainages have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Transportation - Refund of Excess Proceeds
from Auction

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure Authorization to pay Dominick Johnson, in accordance with AM-303-1 and Article 31, Section 97 of the Baltimore City Code.

AMOUNT OF MONEY AND SOURCE:

\$5,227.00 - 1001-000000-1950-505215-401774

BACKGROUND/EXPLANATION:

The money represents the proceeds beyond the expense of receiving, storage, and disposing of the vehicle in question at auction.

Even though the Registered Owner and/or Lienholder was properly notified that their respective vehicle was at the Towing Section, this vehicle remained unclaimed. Therefore, the vehicle was sold at auction. The owner has subsequently requested an excess proceeds refund.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Transportation (DOT) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Baltimore Metropolitan Council (BMC).

AMOUNT OF MONEY AND SOURCE:

\$133,276.00 - 6000-617216-2303-596000-406001

The Department will provide in-kind services to match this grant.

BACKGROUND/EXPLANATION:

This grant from the BMC will allow the City to complete population and development projections and transportation planning work to ensure that the region's transportation plans will meet federal air quality standards.

The funding was provided by the Maryland Department of Transportation to the BMC. The DOT will complete work under this grant and will serve as the lead agency for the City.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with KPMG Corporate Finance, LLC, for Project No. 1223, On-Call Consultant Advisory Consultant Services for Alternative Project Delivery Method. The period of the Agreement is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - upset limit to be determined with each individual project

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now desires to utilize the services of KPMG Corporate Finance, LLC. The cost of services rendered will be based upon unit prices that will include all costs, overhead, fees, and expenses. The unit prices have been reviewed by the Department of Audits.

The Consultants will provide various consulting services and provide recommendations to the City all as more specifically set forth in the submitted Statement of Work.

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

55

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

06/03/2015

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Public Works/Office of Construction & Engineering</u>		
1. \$150,000.00	9960-908400-9558	9960-908646-9557-
Counties	Constr. Reserve	900020-3
	Valve & Hydrant	Engineering

The funds are required to cover the cost for emergency design and construction phase services for improvements to the east and west metering facilities at the RG Steel Plant in Baltimore County.

Baltimore Development Corporation

2. \$ 125.00	9910-903354-9600	9910-907104-9601
22 nd EDF	Constr. Reserve	W. Baltimore
	W. Baltimore	Ind. & Coml.
	Ind. & Coml.	
14,440.00	9910-919026-9600	9910-921101-9601
24 th EDF	Constr. Reserve	Commercial Re-
\$14,565.00	Liberty Heights Plan	vitalization

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses for the month ending April 30, 2015.

AGENDA

BOARD OF ESTIMATES

06/03/2015

Baltimore Development - Fifth Amendment to
Corporation (BDC) Office Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Fifth Amendment to the Office Lease Agreement with the Board of Trustees of the Employees' Retirement System of the City of Baltimore (ERS), tenant, for the rental of approximately 16,925 total square feet (7,670 square feet on the 12th and 13th floors each + 1,585 square feet on the 8th floor) for the City-owned property known as 7 East Redwood Street. The Fifth Amendment to the Office Lease Agreement extends the period of the Lease Agreement for five years from November 1, 2015 through October 31, 2020.

AMOUNT OF MONEY AND SOURCE:

<u>Year 1 Annual Rent</u>	<u>Monthly Rent</u>
\$249,643.80	\$20,803.65

BACKGROUND/EXPLANATION:

The rent will increase two and a half percent each year for five years.

On October 8, 2014, the Board approved the fourth amendment to the Office Lease Agreement for 16,399 square feet of office space at 7 East Redwood Street. During the lease negotiations for a new five year lease, the ERS expressed concerns about the condition of the heating ventilation and air conditioning system in the building. Since then, the system has been upgraded. The ERS has agreed to an extension of the lease for an additional period of five years from November 1, 2015 through October 31, 2020.

MBE/WBE PARTICIPATION:

N/A

(The Fifth Amendment to Office Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Baltimore Development - Fifth Amendment to
Corporation (BDC) Office Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Fifth Amendment to the Office Lease Agreement with the Board of Trustees of the Fire and Police Employees' Retirement System of the City of Baltimore (F&P), tenant, for the rental of approximately 16,925 total square feet (7,670 square feet on the 18th and 19th floors each + 1,585 square feet on the 8th floor) for the City-owned property known as 7 East Redwood Street. The Fifth Amendment to the Office Lease Agreement extends the period of the lease agreement for five years from November 1, 2015 through October 31, 2020.

AMOUNT OF MONEY AND SOURCE:

<u>Year 1 Annual Rent</u>	<u>Monthly Rent</u>
\$249,643.80	\$20,803.65

BACKGROUND/EXPLANATION:

The rent will increase two and a half per cent each year for five years.

On October 8, 2014, the Board approved the fourth amendment to the Office Lease Agreement for 16,399 square feet of office space at 7 East Redwood Street. During the lease negotiations for a new five year lease, the F&P expressed concerns about the condition of the heating ventilation and air conditioning system in the building. Since then, the system has been upgraded. The F&P has agreed to an extension of the lease for an additional period of five years from November 1, 2015 through October 31, 2020.

MBE/WBE PARTICIPATION:

N/A

(The Fifth Amendment to Office Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Baltimore Development - First Amendment to Lease Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Lease Agreement with the Baltimore City Office of Civil Rights and Wage Enforcement, tenant, for the rental of the 9th floor of the City-owned property known as 7 East Redwood Street.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 3, 2014, the Board approved the Lease Agreement with the Baltimore City Office of Civil Rights and Wage Enforcement for the period October 1, 2014 through September 30, 2019, with an option to renew for an additional five-year term.

This First Amendment to the Lease Agreement will allow the BDC to relocate the Office of Civil Rights and Wage Enforcement from the 7th floor to the 9th floor of the City-owned property known as 7 East Redwood Street. All other terms and conditions of the original lease agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

(The First Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Baltimore Development - First Amendment to Lease Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Lease Agreement with the Baltimore City Law Department (Law Department), tenant, for the rental of the 6th and 7th floors of the City-owned property known as 7 East Redwood Street.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 3, 2014, the Board approved the Lease Agreement with the Law Department for the period October 1, 2014 through September 30, 2019, with an option to renew for an additional five-year term.

This First Amendment to the Lease Agreement will allow the BDC to relocate the Law Department from the 6th and 9th floors to the 6th and 7th floors of the City-owned property known as 7 East Redwood Street. All other terms and conditions of the original lease agreement remain unchanged.

MBE/WBE PARTICIPATION:

N/A

(The First Amendment to Lease Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Baltimore Development Corporation (BDC) - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve a Land Disposition Agreement with Carmel Realty Associates, Developer, for the sale of the City-owned property located at 119 Park Avenue (the Property).

AMOUNT OF MONEY AND SOURCE OF FUNDS:

\$24,000.00 - Purchase price

BACKGROUND/EXPLANATION:

On February 19, 2014, the BDC released a Request for Proposal for six scattered sites located in Ward 4, Section 10, in the Market Center Neighborhood, 11th Council District. The Developer submitted a proposal for the Property and entered into an exclusive negotiating privilege agreement with the BDC.

The Developer's proposed project will consist of exterior upgrades and stabilization of the existing building. The stabilization and building improvements are scheduled to begin in 2015 and will be completed within one year. The property has been appraised for the value of \$24,000.00.

MBE/WBE PARTICIPATION:

N/A

(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Baltimore Development - Resolution to Permit the Department of
Corporation (BDC) of Housing and Community Development to
Approve the Allocation of State Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a Resolution endorsing and allowing the City of Baltimore's Department of Housing and Community Development (DHCD), in coordination with the State of Maryland Department of Housing and Community Development, to submit a letter of support for the Neighborhood Business Development Projects in lieu of the Board of Estimate's approval. A local resolution of support is required for organizations to receive funding from the State.

AMOUNT OF FUNDS AND SOURCE:

No City/State funds are being requested at this time. The source of funds will be from the State of Maryland - Department of Housing & Community Development and will vary with each project.

BACKGROUND/EXPLANATION:

The DHCD, in coordination with the Department of Housing and Community Development of the State of Maryland (MD-DHCD), will submit a letter of support on behalf of the Board of Estimates for approval of each project requesting funding from any of the MD-DHCD's programs.

The State of Maryland requires an approved Local Resolution from the local government agency in order to approve and process grants and loans. In an effort to streamline the process, the State of Maryland has agreed to receive a letter of support for each project from DHCD in lieu of a local resolution. Since July

AGENDA

BOARD OF ESTIMATES

06/03/2015

BDC - cont'd

2014, the State of Maryland's Department of Housing and Community Development has awarded over \$3,100,000.00 to projects in the City of Baltimore.

MBE/WBE PARTICIPATION:

N/A

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Communication Services - Contract Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the exercise of the option to renew the contract with the Millennium Technologies, LLC. (Millennium). The period of the renewal is July 01, 2015 through June 30, 2016. The Board is also requested to authorize payment by Expenditure Authorization.

AMOUNT OF MONEY AND SOURCE:

\$407,904.00 - (\$33,992.00 per month - maintenance services)
\$ 7,000.00 - monthly estimated equipment services
 charged to various agency accounts

Account: 2039-000000-1330-158400-603084

BACKGROUND/EXPLANATION:

On July 30, 2014, the Board approved an amendment to the Millennium Technologies, LLC agreement for maintenance services through June 30, 2015, with an option to renew the contract for one additional year.

Millennium has been providing installation of equipment and changes to equipment as needed. The City's voice infrastructure is in poor condition in many locations. Millennium has extensive knowledge of the conditions of the City's voice infrastructure and existing equipment. The continued maintenance and service by this vendor is necessary because of the age of the City's system.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/03/2015

Department of Communication Services - Contract Extension

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the exercise of the option to extend the service period of the contract with Verizon Business Network Services, Inc. on behalf of Verizon of Maryland, LLC. (Verizon). The period of the contract extension is July 01, 2015 through June 30, 2016. The Board is also requested to authorize payment by Expenditure Authorization.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 2039-000000-1330-158400-603084

Estimated monthly charge

BACKGROUND/EXPLANATION:

On August 20, 2014, the Board approved the fourth amendment to the service agreement with Verizon. The service period of the agreement is July 01, 2014 through June 30, 2015 with an option to extend the service period for up to a maximum of one additional twelve month period.

A Request for Proposal for improved telephone service for the City of Baltimore to replace the current Centrex service was issued and bids are due June 24, 2015. Because of the large number of Centrex phone lines the City currently has, the successful vendor would need approximately one year to commence full implementation from Centrex service to a new technology. The new technology would be phased-in over time. Therefore, the City would need to continue some Centrex service during this implementation.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

06/03/2015

Mayor's Office of Human - Grant Agreement and Amendment
Services (MOHS) No. 1 to Agreement

The Board is requested to approve and authorize execution of the Grant Agreement and the Amendment No. 1 to Agreement.

GRANT AGREEMENT

1. **ASSOCIATED CATHOLIC CHARITIES, INC. \$ 22,241.00**
(ACC)

Account: 5000-529116-3572-333703-603051

Under the terms of this Grant Agreement, the organization will use the funds to provide shelter and supportive services to homeless individuals of the City of Baltimore in its My Sister's Place Lodge Program. The ACC serves an average of 45 clients per year in the program. The period of the Agreement is July 1, 2015 through June 30, 2016.

AMENDMENT No. 1 TO AGREEMENT

2. **HOUSE OF RUTH MARYLAND, INC. \$ 52,500.00**

Account: 4000-480015-3571-333618-603051

On October 8, 2014, the Board approved the original Agreement to the House of Ruth Maryland, Inc., in the amount of \$296,972.00. The MOHS desires to increase the services and to allocate additional funding in the amount of \$52,500.00. This will make the total amount \$349,472.00. All other terms and conditions of the original agreement remain unchanged.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/03/2015

MOHS - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The Grant Agreement and the Amendment No. 1 to Agreement have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

06/03/2015

Mayor's Office of Human Services (MOHS) - Two-Month Advance of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a two-month advance of funds for the Metro Delta Educational Programs, Inc., contractor for the MOHS Head Start Program.

AMOUNT OF MONEY AND SOURCE:

\$344,250.00 - 4000-486316-6051-515600-603051

BACKGROUND/EXPLANATION:

The MOHS is requesting a two-month advance of funds to the Metro Delta Educational Programs, Inc. This advance will allow the operations of the Metro Delta Educational Programs, Inc., Head Start Program to continue for Fiscal Year 2015-2016.

Funding is available from the Department of Health and Human Services (DHHS) to operate the Head Start Program. The program provides educational, social, psychological, health, nutritional and parental education services to children, and their families who live in the target area and meet the DHHS income guidelines.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:
69 - 71
to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Transportation

1. TR 15012, Resurfacing Highways at Various Locations Northwest, Sector II
REJECTION - On April 8, 2015, the Board opened two bids for the subject contract. Bids ranged from a low of \$2,075,776.70 to a high of \$2,138,292.00. The bid amounts received greatly exceed the Department's budget. The subject contract will be re-advertised in the near future.

A PROTEST WAS RECEIVED FROM SENCHEL D. BARROLLE, ESQ.

2. TR 15014, Resurfacing Highways at Various Locations, Southeast, Sector IV
REJECTION - On April 22, 2015, the Board opened two bids for the subject contract. Bids ranged from a low of \$2,363,000.00 to a high of \$2,549,778.85. The bid amounts received greatly exceed the Department's budget. The subject contract will be re-advertised in the near future.

A PROTEST WAS RECEIVED FROM SENCHEL D. BARROLLE, ESQ.

3. TR 15013, Resurfacing Highways at Various Locations, SW Sector III
REJECTION - On April 15, 2015, the Board opened two bids for the subject contract. The bids ranged from a low of \$1,988,807.70 to a high of \$2,972,571.50. Subsequent review of the bid documents, the Minority & Women's Business Opportunity Office found the low bidder to be in non-compliance. Upon moving to the second bidder, it was found that they exceeded

AGENDA

BOARD OF ESTIMATES

06/03/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

the Engineer's estimate beyond the capacity of the Department's budget. The Department of Transportation believes that it is in the best interest of the City to reject all bids and therefore requests the Board's permission to re-advertise this project.

- 4. TR 15008R, Urgent Need Contract Citywide

REJECTION - On May 6, 2015, the Board opened one bid. The sole bid of \$2,659,897.50 is 51.07% over the Engineer's Estimate of \$1,760,730.00. Due to the bidder exceeding the Engineer's Estimate beyond the Department's budget capacity, the Department believes that is in the best interest of the City to reject all bids and request the board's permission to re-advertise this project.

Bureau of Purchases

5.	B50004014, Paving Materials (Hot and Cold Patch)	<u>Item #2</u> P. Flanigan & Sons, Inc.	\$5,821,750.00
	(Dept. of Transportation & Department of Public Works)	<u>Item #1</u> Seaboard Asphalt Product Company	742,500.00
			\$6,564,250.00

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM P. FLANIGAN & SONS, INC.

AGENDA

BOARD OF ESTIMATES

06/03/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of General Services

- 6. GS 14826, Waxter Center Interior Renovations **REJECTION** - On Wednesday May 13, 2015, the Board opened three bids for the subject project. One bid was referred to the Law Department and was rejected. The other two bids exceeded the budget allocated for the project. The Department of General Services intends to re-bid this project.

Bureau of Purchases

- 7. B50003976, Interior Exterior Door Installation & Repair \$200,000.00
 Colossal Contractors, Inc.
 Total Contracting, Inc.
 JB Contracting, Inc.
 (Dept. of Recreation & Parks)

MWBOO GRANTED A WAIVER.

- 8. B50004028, Tandem Axle Tractors (three) \$319,971.00
 Harbor Truck Sales and Service, Inc.
 d/b/a Baltimore Freightliner
 (Dept. of General Services)

MWBOO GRANTED A WAIVER.

- 9. B50004038, Skid Steer Loaders with Attachments (two) \$ 81,758.00
 Metro Bobcat, Inc.
 (Dept. of General Services)

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

06/03/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
1. Angela Harden	Maryland GFOA 2015 Annual Summer Conference Ocean City, MD June 17 - 19, 2015 (Reg. Fee \$250.00)	Water Funds	\$ 971.21
2. Rudolph S. Chow	2015 First Session China Changchun Green International Symposium Changchun, China June 27, 2015 - July 3, 2015	General Fund	\$ 260.00

Mr. Chow has been invited by the Changchun Institute of Urban Planning & Design (CIUPD) to attend and participate in the 2015 First Session China Changchun Green International Symposium. The CIUPD will pay for his airfare and hotel accommodations.

The Department is proposing a daily subsistence of \$40.00 per day to cover the costs of meals and incidentals.

Pursuant to AM-240-5, for travel outside of the continental United States, each City representative must include a proposed amount for a daily subsistence allowance on the travel request which the representative believes to be both reasonable and economical. The Board of Estimates will determine the final monetary amount of the daily subsistence allowance and stipulate the rate in its approval.

AGENDA

BOARD OF ESTIMATES

06/03/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Fire and Police Employees' Retirement System</u>			
3. N. A. Calhoun	Opal Financial Group Public Funds Summit East "Navigate the Future" Newport, RI July 19 - 25, 2015 (Reg. Fee \$0.00)	Special Funds F & P	\$1,893.12

The subsistence rate for this location is \$236.00 per day. The hotel cost with taxes is \$349.17. The conference is in Newport, RI. The flight is to Providence, RI. Therefore, a rental car in the amount of \$372.41 is necessary to travel from Providence to Newport.

Pursuant to AM-240-8, if official City business at the event site will require extensive inspection, trips, tours or other unusual but necessary land travel, the Board must approve funds for such expenses in advance.

The Fire and Police Employees' Retirement System is requesting additional subsistence of \$339.51 for hotel costs, \$120.00 for food and incidentals, and \$372.41 for the rental car.

The attendee will extend his stay an additional three days after the conference ends at his own expense.

AGENDA

BOARD OF ESTIMATES

06/03/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Police Department</u>			
4. Melissa R. Hyatt	2015 MCCA, NEIA, and PERF Joint Meeting Phoenix, AZ June 2 - 4, 2015 (Reg. Fee. \$ 0.00)	Asset Forfeiture Fund	\$1,036.00

There is no registration fee for Ms. Hyatt because she is a presenter. The transportation was prepaid using a City-issued credit card assigned to Mr. Tribhuvan Thacker. The disbursement to Ms. Hyatt will be \$368.00.

5. Kevin F. Davis	2015 MCCA, NEIA, and PERF Joint Meeting Phoenix, AZ June 2 - 5, 2015 (Reg. Fee. \$425.00)	Asset Forfeiture Fund	\$1,491.70
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The transportation and registration fee were prepaid using a City-issued credit card assigned to Mr. Tribhuvan Thacker. The disbursement to Mr. Davis will be \$522.00.

Department of Transportation

6. Raj Sharma Tennille Blue	Intelligent Transportation American 25 th Annual Meeting & Exposition Pittsburgh, PA May 31 - June 1, 2015 (Reg. Fee \$250.00 ea.)	General Funds	\$1,402.00
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AGENDA

BOARD OF ESTIMATES

06/03/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
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Department of Transportation - cont'd

The subsistence for this location is \$199.00 per day. The hotel cost is \$209.00 per night plus hotel taxes of \$29.26 per night. The Department is requesting additional subsistence of \$10.00 to cover the balance of the hotel and \$40.00 for meals and incidentals. The registration fee of \$250.00 for each attendee was paid on a City-issued procurement card assigned to Mr. Dharendra Sinha. Mr. Sharma will drive. Mr. Sharma will be disbursed \$623.74. Ms. Blue will be disbursed \$278.26.

RETROACTIVE TRAVEL APPROVAL

Police Department

7. Warren Smith Marvin Colson	Executive Protection New York City, NY Feb. 11 - 15, 2015	General Funds	\$1,252.11
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Messrs. Smith and Colson accompanied the Mayor to New York City on February 11 - 15, 2015.

The subsistence rate for this location is \$268.00 per day. The hotel rate was \$239.00 per night plus hotel taxes of \$38.75. The hotel cost in the amount of \$1,111.00 and food and incidentals in the amount of \$141.11 were prepaid on a City-issued PNC Credit Card assigned to Mr. Smith.

The travel request is late because of a delay in the administrative process.

ACTUAL TRAVEL EXPENDITURES

\$ 1,111.00	- Hotel (including taxes of \$38.75 x 4)
<u>141.11</u>	- Food and incidentals
\$1,252.11	

AGENDA

BOARD OF ESTIMATES

06/03/2015

RETROACTIVE TRAVEL APPROVAL

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
8. Warren Smith	Executive Protection Little Rock, AR Oct. 6-9, 2014	General Funds	\$1,472.24

Mr. Smith accompanied the Mayor during her stay in Little Rock, AR. He provided executive protection and security. The subsistence rate for this location is \$150.00 per day. The hotel cost was \$155.00 per night plus hotel tax and occupancy tax of \$20.16 per night. The Department is requesting additional subsistence of \$5.00 per day to cover the hotel balance, \$56.85 for meals and incidentals, the expense of a rental vehicle in the amount of \$190.74, and fuel cost of \$14.41. It was necessary for Mr. Smith to secure a rental car because of the nature of the travel.

Pursuant to AM-240-8, if official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board must approve funds for such expenses in advance. The Department was unable to meet the requirements of travel procedures outlined in the Administrative Manual.

All expenses for the attendee were prepaid on a City-issued PNC Credit card assigned to Mr. Warren Smith. The travel is late due to a delay in the administrative process.

ACTUAL TRAVEL EXPENDITURES

\$ 684.76	- airfare
465.00	- hotel
60.48	- occupancy taxes and other taxes
190.74	- rental vehicle
14.41	- fuel
56.85	- meals and incidentals
\$1,472.24	

AGENDA

BOARD OF ESTIMATES

06/03/2015

RETROACTIVE TRAVEL APPROVAL - cont'd

Police Department - cont'd

The request is late because of a delay in the administrative process. The Department was unable to meet the requirements of travel procedures as outlined in the Administrative Manual, Section 240 and regrets the late submission of this request.

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED