

## NOTICES :

1. On January 22, 2014, the Board of Estimates approved the Resolution on the Regulation of Board of Estimates Meetings and Protests, effective February 05, 2014. Pursuant to the Resolution:

a. Anyone wishing to speak before the Board, whether individually or as the spokesperson of an entity must notify the Clerk of the Board in writing no later than by noon on the Tuesday preceding any Board meeting, or by an alternative date and time specified in the agenda for the next scheduled meeting. The written protest must state (1) whom you represent and the entity that authorized the representation (2) what the issues are and the facts supporting your position and (3) how the protestant will be harmed by the proposed Board action.

b. Matters may be protested by a person or any entity directly and specifically affected by a pending matter or decision of the Board. In order for a protest to be considered, the protestant must be present at the Board of Estimates meeting.

c. A Procurement Lobbyist, as defined by Part II, Sec. 8-8 (c) of The City Ethics Code must register with the Board of Ethics as a Procurement Lobbyist in accordance with Section 8-12 of The City Ethics Code.

The full text of the Resolution is posted in the Department of Legislative Reference, the President of the Board's web site, ([http://www.baltimorecitycouncil.com/boe\\_agenda.htm](http://www.baltimorecitycouncil.com/boe_agenda.htm)) and the Secretary to the Board's web site (<http://www.comptroller.baltimorecity.gov/BOE.html>).

Submit Protests to:  
Attn: Clerk,  
Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, Maryland 21202

**NOTICES** - cont'd:

2.) Board of Estimates Submission Deadline.

.....  
• In observance of Good Friday on April 3, 2015, City offices will •  
• be closed. Therefore, the deadline for the submission of items •  
• for the Board of Estimates' Agenda for its April 8, 2015 Agenda •  
• meeting has been moved to Tuesday. The deadline for the •  
• submission of items for the Board of Estimates' April 8, 2015 •  
• Agenda is: •  
•  
• **Tuesday, March 31, 2015 by 11:00 AM.** •  
•  
• Please plan your submission for the Board of Estimates' Agenda •  
•.....

**BOARD OF ESTIMATES' AGENDA - MARCH 25, 2015**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Joseph L. Winkler Company, Inc.	\$ 8,000,000.00
Native Sons, LTD.	\$ 26,397,000.00
P. Flanigan & Sons, Inc.	\$118,926,000.00
Young's Floor Service and Remodeling Company, Inc.	\$ 27,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A. Morton Thomas and Associates, Inc.	Engineer Land Survey
Alvi Associates, Inc.	Engineer
Crabtree, Rohrbaugh & Associates	Architect
Design Collective, Inc.	Landscape Architect Architect
Gale Associates, Inc.	Architect Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**BOARDS AND COMMISSIONS** - cont'd

SP Arch, Inc.

Landscape Architect  
Architect

Baker Engineering Services, Inc.

Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Evelyn B. Rosen and Mervin Z. Rosen (deceased)	4813 Park Heights Avenue	G/R \$90.00	\$ 600.00

Funds are available in account 9910-903180-9588-900000-704040, Park Heights Acquisition/Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

Department of Housing and Community Development - Condemnations

2. K & M Associates	4729 Park Heights Avenue	F/S	\$11,000.00
3. Lula D. Toney and Joyce B. Williams	4317 Park Heights Avenue	L/H	\$20,000.00

Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.

4. Cozette Denise Elliott	4839 Park Heights Avenue	L/H	\$ 7,200.00
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Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

AGENDA

BOARD OF ESTIMATES

03/25/2015

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
5. Alfonso Brown Jr., Eva T. Brown and Ernest T. Lawson	1111 N. Bradford Street	L/H	\$10,680.00
6. Alfonso Brown Jr., Eva T. Brown and Ernest T. Lawson	1119 N. Bradford Street	L/H	\$10,720.00
7. Alfonso Brown Jr., Eva T. Brown and Ernest T. Lawson	1127 N. Bradford Street	L/H	\$10,613.00
8. Israel Cason	3721 Hillsdale Road	L/H	\$21,200.00

Funds are available in account 9910-908044-9588-900000-704040

DHCD - Condemnation or Redemption

9. Henry George Hahn	920 N. Duncan Street	G/R \$22.00	\$ 146.67
10. Gerald Joel Klotzman	1803 Henneman Avenue	G/R \$60.00	\$ 400.00

Funds are available in account 9910-906409-9588-900000-704040,  
EBDI Project Phase II.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**OPTIONS/CONDEMNATION/QUICK-TAKES:**

DHCD - Condemnation or Redemption - cont'd

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for the property.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 10** favorable reports by the Planning Commission on March 12, 2015 on Transfers of Funds approved by the Board of Estimates at its meetings on March 4, 2015 and March 11, 2015.



EXTRA WORK ORDERS

\* \* \* \* \*

The Board is requested to approve the  
Extra Work Orders  
as listed on the following page:

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The EWOs have been reviewed and approved  
by the Department of  
Audits, CORC, and MWBOO  
unless otherwise indicated.

AGENDA

BOARD OF ESTIMATES

03/25/2015

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Public Works/Office of Engineering & Construction

1. EWO #026, \$42,634.00 - S.C. 8526, Sludge Digester  
Facilities at the Back River Wastewater Treatment Plant  
\$38,667,000.00 \$385,181.88 Ulliman Schutte - -  
Constr. LLC
  
2. EWO #005, \$412,192.99 - S.C. 877, Enhanced Nutrient Removal  
Process at the Back River Wastewater Treatment Plant  
\$263,558,205.00 \$2,008,507.18 Archer Western - -  
Contractors, Inc.
  
3. EWO #083, (\$27,764.57) - S.C. 852R, Denitrification Filters  
& Related Work for the Enhanced Nutrient Removal Facilities  
at Patapsco Wastewater Treatment Plant  
\$115,688,000.00 \$2,062,534.06 Balfour Beatty - -  
Infrastructure,  
Inc.

Department of General Services

4. EWO #004, \$29,820.44 - GS 12808, Waverly Library No. 9  
Renovations  
\$4,286,000.00 \$23,315.89 J.A.K. Constr. - 70  
Company, Inc.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Baltimore Development Corporation - Release of Easement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Release of Easement with 414 Light Street Associates, LLC., for the property located at 414 Light Street.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City has a perpetual easement on the property for the purpose of erecting and maintaining a screening wall that will not be needed when the site is developed. Terminating the Easement is necessary to facilitate the development of a planned 44-story, mixed-use apartment tower with ground floor retail located at 414 Light Street.

**MBE/WBE PARTICIPATION:**

The Developer will comply with MBE/WBE.

(The Release of Easement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

- |   |             |         |
|---|-------------|---------|
| 1. DISTRICT SAFETY PRODUCTS, INC.   | \$20,000.00 | Renewal |
| Contract No. B50003411 - Nitrile Gloves - Department of Public Works - Purchase Order No. P526683 |             |         |

On March 25, 2014, the City Purchasing Agent approved the initial award in the amount of \$9,257.74. The award contained two 1-year renewal options. On July 22, 2014, the City Purchasing Agent approved an increase in the amount of \$4,600.00. This renewal in the amount of \$20,000.00 is for the period March 24, 2015 through March 23, 2016, with one 1-year renewal option remaining.

- |   |         |         |
|---|---------|---------|
| 2. DIGITECH COMPUTER, INC.  | \$ 0.00 | Renewal |
| Contract No. B50002151 - EMS Billing Service - Fire Department - P.O. No. P519894 |         |         |

On April 4, 2012, the Board approved the initial award in the amount of \$5,000,000.00. The award contained five 1-year renewal options. This renewal in the amount of \$0.00 is for the period March 28, 2015 through March 27, 2016, with four 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 15% MBE AND 5% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> 1 <sup>st</sup> Choice, LLC	15%	\$253,452.00	9.20%
<b>WBE:</b> Mary Kraft Staffing & Assocs. Inc.	5%	\$ 3,868.00	0.14%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On June 15, 2011, MWBOO set goals of 15% MBE and 5% WBE. Digitech Computer, Inc. was found non-compliant on March 10, 2015. The vendor submitted to MWBOO a plan to come into compliance on October 9, 2014, and a revised plan on December 8, 2014. It is recommended that the vendor be given 120 days to come into compliance.

- |  |              |          |
|--|--------------|----------|
| 3. EVERGREEN LANDSCAPE &<br>DESIGN CORPORATION   | \$100,000.00 | Increase |
| Contract No. B50001705 - Mowing & Debris Removal for Vacant Lots and Abandoned Property - Department of Public Works, Solid Waste - P.O. No. P517585 |              |          |

On June 8, 2011, the Board approved the initial award in the amount of \$779,600.00. The award contained four 1-year renewal options. Subsequent actions have been approved. Because of an increase in service, an increase in the amount of \$100,000.00 is necessary for the remainder of the contract term. This increase in the amount of \$100,000.00 will make the award amount \$1,779,600.00. The contract expires on June 7, 2015, with one 1-year renewal option. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**



INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Because FEMA awarded additional grant funds to install generators at Baltimore City Fire Department locations, an increase in the amount of \$300,000.00 is necessary. This increase in the amount of \$300,000.00 will make the award amount \$1,390,750.00. The contract expires on March 1, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 15% MBE AND 5% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Personnel Electric, LLC	15%	\$18,372.79	15%
<b>WBE:</b> Electric Masters Service	3.75%	0	
Olemann Electric Supply Co., Inc.	1.25%	*\$ 1,523.00	1.25%

\*The WBE performed \$6,892.26, however, expenditures to non-manufacturing suppliers are limited to 25% of each goal. Therefore, vendor is given credit for only \$1,523.00 or 1.25%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- 6. KPMG, LLP \$320,200.00 Increase  
 Contract No. B50001847 - Audit Financial Statements for the City of Baltimore - Finance Department - P.O. No. P527934

On April 27, 2011, the Board approved the initial award in the amount of \$779,745.00. Subsequent increases have been approved. This increase in the amount of \$320,200.00 is necessary for unanticipated additional projects for completion of the Fiscal Year 2014 Financial Audit Statements. This increase in the amount of \$320,200.00

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

will make the award amount \$2,050,345.00. The contract expires on April 26, 2016, with no renewal options. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 10% MBE AND 6% WBE.**

**MWBOO GRANTED A WAIVER OF THE GOALS APPLICABLE TO THIS INCREASE.**

- |    |   |                           |
|----|---|---------------------------|
| 7. | SHERI M. BUCKEY d/b/a AB&B  | Extension                 |
|    | TERMITE & PEST CONTROL  | \$ 50,000.00 and Increase |
|    | Contract No. B50001701 - Pest Control Services - Department of General Services - P.O. Nos. P516127 and P520926 |                           |

On February 16, 2011, the Board approved the initial award in the amount of \$80,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved and all renewals have been exercised. Authority is requested to increase and extend the contract so new specifications can be drafted for a new solicitation. The period of the extension is March 31, 2015 through September 30, 2015. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |    |  |              |                 |
|----|--|--------------|-----------------|
| 8. | ARRAY ENTERPRISES, INC.  | \$102,500.00 | Selected Source |
|    | Contract No. 06000 - Butterball Grocery Vouchers - Health Department - CARE - Req. No. R688532 |              |                 |

The Eating Together in Baltimore Program would like to encourage their participants to select healthy foods. The \$20.00 voucher for grocery products will be provided by Butterball and funded through a grant. Vouchers will be given to eligible seniors who participate in the Program. This is a one-time purchase unless more grant funding is provided.



AGENDA

BOARD OF ESTIMATES

03/25/2015

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |              |             |
|---|--------------|-------------|
| 9. TRAFFIC SYSTEMS, LLC<br>d/b/a TRAFFIC SYSTEMS &<br>TECHNOLOGY  | \$ 82,000.00 | Sole Source |
| Contract No. 08000 - Traffic Surveillance Components -<br>Department of Transportation - Req. No. R685745 |              |             |

Traffic Systems and Technology is the sole authorized representative of the manufacturer of CohuHD Surveillance Cameras used to monitor and evaluate traffic conditions throughout the City.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |                |                           |
|--|----------------|---------------------------|
| 10. MCGLADREY,<br>LLP  | \$1,326,505.00 | Amendment to<br>Agreement |
| Contract No. BP 07105 - Local Government Integrated<br>Financial Systems - Department of Finance - Req. No.<br>R676138 |                |                           |

The Board is requested to approve and authorize execution of an Amendment to Agreement with McGladrey, LLP. The contract expires October 2, 2017, with no renewal options.

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

On October 3, 2007, the Board approved the initial award in the amount of \$5,441,471.00. Subsequent increases and the sole renewal have been approved. On June 20, 2012, the Board approved the sole renewal in the amount of \$1,050,000.00. This Amendment is for the implementation of the upgrade from Microsoft Dynamics GP to Microsoft Dynamics AX and includes adding two additional five-year renewal options to the contract. The Microsoft Dynamics AX licenses were acquired separately by a Board approved amendment to the City's contract with SHI International Corp. on July 23, 2014. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 3% MBE AND 2% WBE.**

On August 21, 2013, MWBOO waived the goals for the remainder of the contract term due to the nature of the contract which resulted in no further opportunity for subcontracting.

**MWBOO GRANTED A WAIVER.**

(The Amendment to Agreement has been approved by the Law Department as to form and legal sufficiency.)

- |   |     |                                |
|---|-----|--------------------------------|
| 11. ENERGY ANSWERS BALTIMORE<br>HOLDING, LLC, A WHOLLY OWNED<br>SUBSIDIARY OF ENERGY ANSWERS<br>INTERNATIONAL, INC. AND<br>ENERGY ANSWERS BALTIMORE, LLC        | N/A | Termination for<br>Convenience |
| Baltimore Regional Cooperative Purchasing Committee<br>Contract P-017 - Power Purchase Agreement - Department of<br>Public Works - Energy Office - Req. No. N/A |     |                                |

The Board is requested to approve the termination for convenience of the Power Purchase Agreement with Energy Answers Baltimore Holding, LLC a wholly owned subsidiary of Energy Answers International, Inc., and Energy Answers Baltimore LLC.



Department of Housing and - Local Government Resolution  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the Govans Ecumenical Development Corporation (GEDCO) application to the Maryland Department of Housing and Community Development's (MDDHCD) Community Legacy Program (CLP). A local resolution of support is required for organizations to participate in the program.

**AMOUNT OF MONEY AND SOURCE:**

\$350,000.00 - MDDHCD - CLP Funds

No City funds are requested.

**BACKGROUND/EXPLANATION:**

GEDCO, as part of its mission to provide affordable housing, supportive services, and emergency assistance to community residents, in partnership with faith-based and community organizations, proposes the Village Center project located at 1010 East 33<sup>rd</sup> Street in the Ednor Gardens-Lakeside neighborhood.

The Village Center project, a part of Stadium Place, will meet a variety of intergenerational services including shopping, health and socialization needs of the community at large with a focus on health and wellness. The CLP funds will be used for predevelopment activities for a proposed 45,000 square foot project that may include an adult day care, health restaurant options, medical offices, green space, and small-scale retail. A possible culinary incubator space may also be incorporated into the project concept to train students to prepare meals for senior residents of Stadium Place.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Housing and Community Development - Amendatory Agreement No. 1 to the Community Block Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendatory Agreement No. 1 to Agreement with Baltimore Development Corporation, Inc. (BDC). The Amendatory Agreement No. 1 extends the period of the agreement through February 4, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$0.00

**BACKGROUND/EXPLANATION:**

The purpose of this Amendatory Agreement No. 1 is to implement a no-cost time extension to allow additional time for the construction of commercial façade improvements awarded under the BDC's Façade Improvement Program. The selected architect will complete architectural renderings and approve contractor invoices.

**AUDITS NOTED THE TIME EXTENSION.**

(The Amendatory Agreement No. 1 to the Community Block Grant Agreement has been approved by the Law Department as to form and legal sufficiency.)

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following pages:

21 - 35

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved  
by the Law Department as to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Office of the President - City Council</u>		
1. <b>THOMAS A. PHILLIPS, III</b>	\$22.03	<b>\$28,639.00</b>

Account: 1001-000000-1000-104800-601009

Mr. Phillips will continue work as a Contract Services Specialist II (Special Community Liaison). His duties will include, but are not limited to informing the Director of the Office of Neighborhood Relations of issues and concerns among communities, developing ideas for legislation, attending regular meetings and special events of the Office of Neighborhood Relations. Mr. Phillips will represent the City Council President at events or meetings, and distribute relevant information from the various City Agencies and Boards. Mr. Phillips will also continue to represent the City Council President on committees, work groups, and other initiatives, responding on behalf of the City Council President to telephone calls, correspondence, email, faxes, and coordinating activities with City Council Members. This contract has a 5% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board approval for one year.

2. Abolish the following position: 1000-40114

Classification: Operations Officer II  
Job Code: 00086  
Grade: 927 (\$59,600.00 - \$95,400.00)

Create the following two positions:

Classification: Staff Assistant (Elected Official)  
Job Code: 00138

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Office of the President - City Council - cont'd

Create the following positions:

Grade: 903 (\$41,700.00 - \$66,700.00)  
Position Nos.: To be determined by BBMR

Cost: \$3,049.00 - 1001-000000-1000-104900-601001

Mayor's Office of Information Technology

3. **EMMANUEL ABBEY** \$30.08 **\$60,060.00**

Account: 1001-000000-1472-165800-601009

Mr. Abbey will continue to work as a Contract Services Specialist II (Senior Data Analyst). His duties will include, but are not limited to working with Application Support group/developers to troubleshoot and diagnose production issues, track, and resolve database related incidents. He will maintain database security, integrity, availability, database capacity planning, implementation, and support, and work closely with business analysts and software developers to support existing applications. Mr. Abbey's additional duties include design and architect datasets for the City data warehouse, design, and implement analytical reports in support of CitiStat, develop integration procedures to share data across disparate City systems, mentor junior staff in SQL development, maintenance and data analytics. This contract includes a 15% increase from the previous contract period. The period of the agreement is effective upon Board approval for one year.

Board of Liquor License Commissioners

4. **TYRONE GREEN** \$15.00 **\$10,000.00**

Account: 1001-000000-2501-259500-601063

Mr. Green will work as a Contract Services Specialist II



**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Board of Liquor License Commissioners - cont'd

(Liquor Board Inspector). His duties will include, but are not limited to visiting locations that have been issued special or one day licenses, monitoring the sale and service of alcohol at the one day licensed events or extensions of licenses. He will also participate in undercover investigations and complete inspection reports for licensed premises in the City of Baltimore. The period of the agreement is effective upon Board approval for one year.

5. **KEVIN HILLENBURG** \$15.00 **\$10,000.00**

Account: 1001-000000-2501-259500-601063

Mr. Hillenburg will work a Contract Services Specialist II (Liquor Board Inspector). His duties will include, but are not limited to visiting locations that have been issued special or one day licenses, monitoring the sale and service of alcohol at the one day licensed events or extensions of licenses. He will also participate in undercover investigations and complete inspection reports for licensed premises in the city of Baltimore. The period of the agreement is effective upon Board approval for one year.

Health Department

Amendment to Agreement

6. **MARY ELIZABETH MURPHY** \$ 8.00 **\$11,895.00**

Account: 4000-425515-3100-306700-601009

On June 25, 2014, the Board approved the original agreement for Ms. Murphy for one-year beginning on the date of Board approval or July 1, 2014 through June 30, 2015, whichever one comes later at a rate of \$7.25 per hour, for 25 hours

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Health Department - cont'd

per week, not to exceed \$9,425.00. However, the Baltimore City Health Department is requesting an amendment to this agreement due to the employee providing five additional hours of service per week, for a total of 30 hours per week and to comply with the Maryland Minimum Wage Increase from \$7.25 per hour to \$8.00 per hour from January 1, 2015 through June 30, 2015. This will increase the amount of the agreement to \$11,895.00.

Ms. Murphy will work as a Contract Services Specialist II (Senior Citizen Aide). Her duties will include, but are not limited to assisting with intake and referrals, answering telephones, and referring calls to proper stations. She will also distribute documents to program staff, file invoices, client records, and monitor incoming and outgoing faxes.

7. Create the following positions:

Classification: Information and Referral Worker  
Job Code: 81380  
Grade: 083 (\$33,957.00 - \$40,384.00)  
Position No.: To be determined by BBMR

Cost: \$54,526.00 - 4000-425515-3110-306700-601001

8. Create the following position:

Classification: Medical Records Technician  
Job Code: 61411  
Grade: 080 (\$30,834.00 - \$36,271.00)  
Position No.: To be determined by BBMR

Cost: \$50,964.00 - 4000-422415-3031-579200-601001

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Hourly Rate

Amount

Department of General Services

9. **JANICE BROWN-HYATT** \$20.76 **\$24,912.00**

Account: 1001-000000-1981-194600-601009

Ms. Brown-Hyatt, retiree, will continue to work as a Contract Services Specialist I (Special Communications Coordinator). Her duties will include, but are not limited to conducting site surveys, reviewing blueprints and floor plans pertaining to the installation of communication equipment and services. She will serve as liaison with the Municipal Telephone Exchange regarding relocations, repairs, installations and disconnections. She will also train agency personnel in equipment operations and the functions of other telecommunications systems. The period of the agreement is effective upon Board approval for one year.

Mayor's Office of Human Services

10. **TONIQUE D. HARRIS** \$16.16 **\$29,378.00**

Account: 6000-685215-3573-267800-601001

Ms. Harris will work as a Contract Services Specialist II (Finance Office Assistant). Her duties will include, but are not limited to the compilation of monthly financial reports, updating related fiscal trackers, and other related finance support tasks. The period of the agreement is effective upon Board approval for one year.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Department of Public Works (DPW)

	<u>Rate of Pay</u>	<u>Amount</u>
11. <b>LISA JOI STANCIL</b>	\$100.00/hour per conference session (not to exceed six hours per day)	<b>\$26,000.00</b>

Account: 2071-000000-5471-400504-603021

Ms. Stancil will serve as a Contract Service Specialist II (Conference Chairman) to hear water revenue billing disputes. She will be responsible for conducting informal conferences and rendering written recommendations for the DPW, Bureau of Water and Wastewater, Customer Care Division. In addition, Ms. Stancil will conduct the formal hearings, take testimony from complainants, witnesses, and the DPW personnel. The period of the Agreement is effective upon Board approval for one year.

12. <b>MARK BENSON</b>	\$33.00	<b>\$62,700.00</b>
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Account: 2051-000000-1981-718200-601009

Mr. Benson will continue to work as a Contract Services Specialist II (Energy Projects Manager). He will conduct energy assessments of City buildings to identify economic opportunities for reducing utility use and providing attractive payback for assessment for lighting, HVAC, appliances and renewable or other energy generation applications. Mr. Benson will maximize the utilization of grants and rebate programs as well as other sources of funds to pay for the projects or develop new opportunities,

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

DPW - cont'd

perform assessments for non-City buildings, for non-profits, churches, and schools, develop designs, cost estimates, payback, ROI, and develop budgets and schedules for projects he has developed and received funds to implement. In addition, he will perform project management for the smaller projects that are implemented by the Office of Sustainable Energy for both City and non-City buildings, perform roles of monitoring and evaluating technical cost, and schedule performance as a team member of the management organization for larger projects. Mr. Benson will also be responsible for managing energy efficiency upgrades in City buildings using Master Lease financing. This contract has a 3% increase in the hourly rate from the previous contract period. The period of the agreement is effective upon Board of Estimates approval for one year.

13. Reclassify Position No. 5471-50003:

From: Customer Care Account Specialist  
Adjuster  
Job Code: 34261  
Grade: 084 (\$35,212.00 - \$42,026.00)

To: Collections Representative II  
Job Code: 34254  
Grade: 082 (\$32,812.00 - \$38,811.00)

Costs: \$3,106.00 - 2071-000000-5471-609400-601001

14. Reclassify Position Nos. 5471-49965, 5471-49973,  
5471-49974, and 5471-49993

From: New Position  
Job Code: 90000  
Grade: 900 (\$1.00 - \$204,000.00)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

DPW - cont'd

To: Data Entry Operator I  
Job Code: 33111  
Grade: 075 (\$27,652.00 - \$31,432.00)

Costs: \$178,288.00 - 2071-000000-5471-609400-601001

15. a. Abolish the following positions:

Position No.: 5501-23740

Classification: Typist II  
Job Code: 33252  
Grade: 075 (\$27,652.00 - \$31,432.00)

Position No.: 5501-23461

Classification: Office Assistant II  
Job Code: 33212  
Grade: 075 (\$27,652.00 - \$31,432.00)

Position No.: 5521-40880

Classification: Accounting Assistant II  
Job Code: 34132  
Grade: 078 (\$29,378.00 - \$33,879.00)

b. Create the following positions:

Classification: HR Generalist I  
Job Code: 33676  
Grade: 088 (\$40,917.00 - \$49,573.00)  
Position No.: To be determined by BBMR

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Hourly Rate

Amount

DPW - cont'd

Classification: HR Generalist II  
Job Code: 33677  
Grade: 923 (\$56,100.00 - \$89,900.00)  
Position No.: To be determined by BBMR

Costs: \$26,791.00 - 1001-000000-1901-190400-601001

Police Department

16. **MICHAEL F. BAPTIST** \$14.42 **\$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Baptist, retiree, will continue to work as a Contract Services Specialist I (Application Investigation Section). He will be responsible for conducting pre-employment investigations for civilians, special enforcement officers, and promotional candidates, conducting local, state, and national records and warrant checks. Mr. Baptist will also investigate references, conduct neighborhood canvasses, summarize into files and advise of the results of the investigations, and make recommendation of the candidate. This is the same salary as in the previous contract period. The period of the Agreement is April 6, 2015 through April 5, 2016.

17. **HOWARD J. GREEN** \$14.42 **\$30,000.00**

18. **LORETTA S. BOLLING** \$14.42 **\$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Green and Ms. Bolling, retirees, will each continue to work as a Contract Services Specialist I (Human Resources Section).

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Hourly Rate

Amount

Police Department - cont'd

They will be responsible for conducting final processing and hiring for new police officer applications, conducting fingerprinting and scheduling appointments for applicants, and reviewing case folders to determine if required documents are valid. In addition, Mr. Green and Ms. Bolling will conduct all aspects of the hiring process, including review of the benefits package and assist out-of-state applicants to acquire housing for employment with the agency. This is the same salary as in the previous contract period. The period of the Agreement is March 27, 2015 through March 26, 2016.

19. **HARRY G. HARCUM** \$14.42 **\$ 30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Harcum, retiree, will continue to work as a Contract Services Specialist I (Evidence Control Unit). He will be responsible for receiving property/evidence submissions from police officers and lab personnel and ensuring the accuracy/completeness of paperwork and entry into the tracking system. In addition, Mr. Harcum will release property for further examination/evidence for court and update the tracking system for chain of custody and document the location. The period of the agreement is March 28, 2015 through March 27, 2016.

On January 3, 1996, the Board of Estimates approved a waiver to the Administrative Manual Policy 212-1, Part I. This waiver allowed the Baltimore Police Department to hire retired police officers on a contractual basis.



**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**PERSONNEL**

Fire Department

20. Abolish the following 2 positions:

Classification: EMT Firefighter  
Job Code: 41206  
Grade: 313 (\$36,222.00 - \$57,884.00)  
Position Nos.: 3191-13542 and 3191-13691

Abolish the following 13 positions:

Classification: Firefighter/Paramedic  
Job Code: 41207  
Grade: 315 (\$37,285.00 - \$59,505.00)  
Position Nos.: 3191-13235, 3191-13244, 3191-13278,  
3191-13302, 3191-13315, 3191-13336,  
3191-13399, 3191-13432, 3191-13449,  
3191-13461, 3191-13487, 3191-13490,  
3191-45237

Abolish the following 7 positions:

Classification: Paramedic EMTP  
Job Code: 62712  
Grade: 368 (\$44,545.00 - \$67,605.00)  
Position Nos.: 3191-14037, 3191-14073, 3191-14074,  
3191-14112, 3191-14153, 3191-50360,  
3191-50362

Create the following 89 positions:

Classification: Emergency Medical Technician  
Job Code: 62710  
Grade: 830 (\$32,000.00)  
Position Nos.: To be assigned by BBMR

AGENDA

PERSONNEL

Fire Department - cont'd

Create the following 4 positions:

Classification: Fire Lieutenant EMS EMT-P  
 Job Code: 41241  
 Grade: 376 (\$58,502.00 - \$70,586.00)  
 Position Nos.: To be assigned by BBMR

Costs: \$2,043,627.00 - 1001-000000-3191-308700-601061  
749,460.00 - 1001-000000-3191-308700-601061  
**\$2,793,087.00**

The Baltimore City Fire Department is proposing to restructure the Emergency Medical Services Unit to a new two-tier response system. This restructuring will allow for sufficient staffing during the peak time of the day for the medic units responding to emergency calls and reduce reliance on fire suppression units to respond to medical calls by providing a large pool of training EMS providers. This is projected to significantly reduce energy overtime costs associated with staffing medic units. These positions are to be considered Positions of Trust in accordance with the policy outlined in Administrative Manual Section 237-1.

Department of Housing and Community Development (DHCD)

21. Reclassify the following three positions:

Position No.: 33441

From: HR Generalist II  
 Job Code: 33677  
 Grade: 923 (\$56,100.00 - \$89,900.00)

To: HR Business Partner  
 Job Code: 33679  
 Grade: 931 (\$68,200.00 - \$109,100.00)

AGENDA

BOARD OF ESTIMATES

03/25/2015

PERSONNEL

Fire Department - cont'd

Position No.: 14920

From: HR Assistant II  
Job Code: 33685  
Grade: 085 (\$36,318.00 - \$43,761.00)

To: HR Generalist I  
Job Code: 33676  
Grade: 088 (\$40,917.00 - \$49,573.00)

Position No.: 14883

From: HR Assistant I  
Job Code: 33681  
Grade: 081 (\$31,758.00 - \$37,625.00)

To: HR Assistant II  
Job Code: 33683  
Grade: 085 (\$36,318.00 - \$43,761.00)

Costs: \$23,914.41 - 1001-000000-1773-180000-601001

	<u>Hourly Rate</u>	<u>Amount</u>
<u>State's Attorney's Office</u>		
22. <b>WAYNE A. WILLIAMS</b>	\$32.22	<b>\$70,884.00</b>
Mr. Williams, retiree, will continue to work as a Contract Services Specialist I (Senior Investigator).		
23. <b>DWIGHT P. THOMAS</b>	\$26.93	<b>\$50,846.00</b>
Mr. Thomas, retiree, will continue to work as a Contract Services Specialist I (Investigator).		

Account: 1001-000000-1150-118000-601009



PERSONNEL

Circuit Court - cont'd

25. Reclassify the following position:

Position No.: 32843

From: Clerical Assistant I Courts  
Job Code: 00823  
Grade: 080 (\$30,834.00 - \$36,271.00)

To: Court Secretary II  
Job Code: 00813  
Grade: 089 (\$42,600.00 - \$51,722.00)

Costs: \$8,105.00 - 1001-000000-1100-109400-601001

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1. <b>FEDERAL HILL PARTNERS II, LLC</b>	<b>1394</b>	<b>\$13,000.00</b>

Federal Hill Partners II, LLC would like to install new water service to their proposed new building located in the vicinity of 12 East Cross Street. The agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Letter of Credit in the amount of 13,000.00 has been issued to Federal Hill Partners II, LLC which assumes 100% of the financial responsibility.

2. <b>MONDAWMIN BUSINESS TRUST</b>	<b>962-K</b>	<b>\$ 9,064.00</b>
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Mondawmin Business Trust would like to install new water service to their proposed modernization of Mondawmin Mall, located at 2301 Liberty Heights Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Performance Bond in the amount of \$9,064.00 has been issued to Mondawmin Business Trust which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

(The Developers' Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of General Services (DGS) - On-Call Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an On-Call Agreement with Gannett Fleming, Inc. for Project No. 1218, On-Call Architectural Design Services. The period of the On-Call Agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000,000.00 - Upset limit

**BACKGROUND/EXPLANATION:**

Various City agencies, on a continuing basis, require architectural design services to modify, upgrade or repair their facilities. Typically, the work involved is limited in scope or of an urgent nature, which in either case, should not be postponed until the customary architectural design selection process can be executed. Under these contracts, the call for these services will be made as needs are identified.

The cost of services rendered will be negotiated on a not-to-exceed price for each task assigned. The fees will be based on actual payroll rates, not including overhead and burden, times a set multiplier. The payroll rate and the multiplier have been reviewed by the Department of Audits.

The period of the contract is for two years. However, projects that are started within the initial two-year period may continue beyond the two-year time frame until completion. The total fee for this consultant's contract will not exceed \$2,000,000.00 for the two-year period.

The Consultant has been approved by the Architect and Engineering Awards Commission (AEAC) procedures, under AEAC Project No. 1218.

DGS - cont'd

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 17% FOR MBE AND 10% FOR WBE.**

<b>MBE:</b> Min Engineering, Inc.	17%
<b>WBE:</b> Carroll Engineering, Inc.	6%
Phoenix Engineering, Inc.	<u>4%</u>
<b>Total</b>	<b>10%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The On-Call Agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various agreements.

CONTINUUM OF CARE AGREEMENTS

**1. ASSOCIATED CATHOLIC CHARITIES, INC. \$113,247.50**

Account: 4000-496215-3573-591825-603051

The organization will use the funding provided to support services to 76 households under its Project BELIEVE program. Project BELIEVE provides a supportive permanent housing program for homeless men and women returning to the community after incarceration and/or other reasons for homelessness. Participants are housed in scattered site units throughout Baltimore City. The program provides case management and referrals to primary and mental health care and other supportive services. Goals for the program include increasing housing stability, increasing skills and/or income and enhancing self-determination. Clients will participate in programs and services currently being offered at Our Daily Bread Employment Center, including job readiness training, GED referral and client services. Recovery support is provided, including AA/NA meetings. The period of the agreement is February 1, 2015 through January 31, 2016.

The agreement is late because of a delay at the administrative level.

**2. THE SALVATION ARMY, A GEORGIA CORPORATION \$ 153,326.00  
FOR THE SALVATION ARMY, BALTIMORE**

Account: 4000-496214-3572-591430-603051

The organization will use the funding provided for housing assistance and support services to 6 households at their Booth House program site. Booth House serves families affected by a myriad of problems beyond housing needs such as loss of income, domestic violence, substance abuse

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

MOHS - cont'd

and/or mental health issues. The program is committed to helping these cases by providing safe housing and supportive services for a period of 18-24 months. Homeless men, women and children will reside in 6 bedrooms with a total of 19 beds. The period of the agreement is October 1, 2014 through September 30, 2015.

The agreement is late because of a delay in obtaining signatures from the Salvation Army.

**MWBOO GRANTED A WAIVER.**

3. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$ 34,838.00**

Account: 4000-496215-3573-591452-603051

The organization will use the funding provided for housing assistance and support services for 14 households. The St. Ambrose Housing Aid Center's Supportive Housing Program provides case management services to 4 formerly homeless individuals and 10 families who reside in housing units leased or managed by the organization. Among the population served are individuals and families with chronic mental illness, substance abuse problems, persons with HIV/AIDS, domestic violence victims, veterans, families, and single adults, among others. The program works to help families become self-sufficient, using a home based approach that utilizes the building of life skills, employability skills, and connection to community resources if appropriate. The period of the agreement is April 1, 2015 through March 31, 2016.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

MOHS - cont'd

4. **PROJECT PLASE, INC.** **\$ 113,975.00**

Account: 1001-000000-3572-732200-607001

The organization will use the funding to cover the cost of 10 transitional housing beds for 201 nights for clients of the Baltimore City Department of Social Services Transitional Housing Program. The period of the agreement is July 1, 2014 through June 30, 2015.

The agreement is late because of a delay at the administrative level.

5. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$1,424,500.00**

Account: 4000-494215-3573-327200-603051

The organization will use the funding provided to offset costs of operating the "At The Front Door" Program which provides supportive housing for HIV+ ex-offenders leaving the prison system. The program provides residents with a continuum of care from transitional housing through self-sufficiency. Supportive case management provided will focus on access to healthcare, substance abuse recovery, education, employment and service activities that can successfully connect them to their community. Candidates for "At The Front Door" have to be homeless Baltimore City residents, with low-income or no-income and with no family or other support systems. The period of the agreement is March 1, 2015 through February 28, 2018.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Health Department - Ratify Services and Approve  
Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the services and approve the expenditure of funds to pay the University of Maryland, Baltimore (UMB), Taghi Modarressi Center for Infant Study. The services were rendered July 1, 2009 through June 30, 2010.

**AMOUNT OF MONEY AND SOURCE:**

\$77,309.49 - 4000-428210-3080-294300-603051

**BACKGROUND/EXPLANATION:**

On February 17, 2010, the Board approved the agreement with the UMB's Modarressi Center for Infant Study/Secure Starts in the amount of \$56,680.00 for term July 1, 2009 through June 30, 2010. This portion of the services provided has been paid.

After the preliminary introduction of services, the response and need were greater than anticipated. This resulted in an additional expenditure increase of \$77,309.49. The Baltimore Infants and Toddlers Program management was aware and approved the expansion of services to prevent a disruption of services to families being served by this program.

This item is presented at this time because the Department was waiting for additional documentation from the UMB. The Department apologizes for the delay.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION \$62,748.00**

Account: 4000-533515-3024-295918-603051

Govans Ecumenical Development Corporation operates a senior program which serves as the community focal point for seniors and their caregivers. Services to be provided include, but are not limited to social, recreational and educational programs, information and assistance, outreach, wellness and transportation. The period of the agreement is October 1, 2014 through September 30, 2015.

The Agreement is late because the Baltimore City Health Department was waiting on finalization of budget and signatures from the provider.

**MWBOO GRANTED A WAIVER.**

2. **CARSON RESEARCH CONSULTING, INC. (CRC) \$19,970.00**

Account: 4000-469015-3080-294601-603051

The CRC will be evaluating the Healing Ourselves through Peer Empowerment (HOPE) interconception program. Under B'More for Healthy Babies (BHB), the HOPE Project was created in 2014 in partnership with Roberta's House. The HOPE project offers monthly drop-in support groups.

Interconception is the time between the end of one pregnancy and the beginning of the next one. The goal of the interconception program care is to take steps to improve the outcome for the next pregnancy. It is also the time to find those women who might have a poor birth outcome.

Because currently there is not an evidence-based inter-conception program care home visiting model, the BHB is adapting the evidence-based Healthy Families America (HFA)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Health Department - cont'd

model to meet the needs of women who have had fetal or infant loss. The main goal of the interconception home visiting program is to empower and support these women through home visiting so that they will have positive birth outcome, in the event that they choose to conceive again. The CRC will meet with interconception care staff and stakeholders to develop a standardized interview protocol. The protocol will be used to interview women who have experienced a fetal or infant loss. Data collected from the interviews will be used to write a final report and present overview findings at the BHB core implementation meeting. The period of the agreement is March 1, 2015 through June 30, 2015.

The agreement is late because time was needed to finalize the scope of work and budget.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

3. **THE HARRY AND JEANETTE WEINBERG** **\$180,000.00**  
**FOUNDATION, INC.**

Account: 6000-617815-3024-268400-406001

This request is for the One-Payment Capital Grant Agreement that will provide funding for the renovation of the Waxter Center. The Department's division of Aging and Care Services (CARE) will use funding to complete its "senior friendly" state of the art exercise facility, and purchase exercise equipment for the space. The period of the agreement is September 1, 2014 through August 31, 2015.

The agreement is late because revisions delayed processing.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**APPROVED FOR FUNDS BY FINANCE**

(The Agreements have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contracts  
listed on the following pages:  
46 - 53  
to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
a report has been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

AGENDA

BOARD OF ESTIMATES

03/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Eng. and Construc.

- 1. W.C. 1308R, AMI/R                      Metra Industries,                      \$3,184,415.00  
 Urgent Need Metering                      Inc.  
 Infrastructure Repairs  
 and Replacement,  
 Various Locations  
 (Up to 2" Water  
 Service)

**MWBOO SET GOALS OF 15% MBE AND 4% WBE.**

<b>MBE:</b> JJ Adams Fuel Oil Co., LLC	\$159,220.75	5%
Machado Construction Co.,	318,441.50	10%
Inc.	<u>\$477,662.25</u>	<u>15%</u>

<b>WBE:</b> R&R Contracting Utilities,	\$127,376.60	4%
Inc.		

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**A PROTEST WAS RECEIVED FROM R.E. HARRINGTON PLUMBING AND HEATING CO., INC.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,101,714.00	9960-906133-9558	
Water Revenue	Constr. Res.	
Bonds	Meter Replacement	
2,101,714.00	"                      "	
<u>Counties</u>		
<b>\$4,203,428.00</b>		
\$ 318,441.50	-----	9960-910607-9557-2
		Extra Work
318,441.50	-----	9960-910607-9557-3
		Engineering



AGENDA

BOARD OF ESTIMATES

03/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Eng. and Construc. - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
191,065.00	-----	9960-910607-9557-5 Inspection
3,184,415.00	-----	9960-910607-9557-6 Construction
<u>191,065.00</u>	-----	9960-910607-9557-9 Administration
<b><u>\$4,203,428.00</u></b>		

The funds are required to cover the cost for the award of W.C. 1308R, AMI/R Urgent Need Metering Infrastructure Repairs and Replacement, Various Locations (Up to 2" Water Ser-vice).

- 3. W.C. 1309R, AMI/R                      Metra Industries,                      \$6,297,600.00  
Urgent Need Metering                      Inc.  
Infrastructure  
Repairs and Replacement,  
Various Locations  
(3" Larger Water  
Services)

**MWBOO SET GOALS OF 15% MBE AND 5% WBE.**

<b>MBE:</b> Machado Construction Co., Inc.	\$723,739.50	11%
JJ Adams Fuel Oil Co., LLC	<u>263,178.00</u>	<u>4%</u>
	<b><u>\$986,917.50</u></b>	<b><u>15%</u></b>

**WBE:** R&R Contracting Utilities, Inc.    \$328,972.50    5%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**A PROTEST WAS RECEIVED FROM R.E. HARRINGTON PLUMBING AND HEATING COMPANY, INC.**

AGENDA

BOARD OF ESTIMATES

03/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Eng. and Construc.

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,431,988.00	9960-906133-9558	
Water Revenue	Constr. Res.	
Bonds	Meter Replacement	
4,431,988.00	" "	
Counties		
<u>\$8,863,976.00</u>		
\$ 629,760.00	-----	9960-913612-9557-2
		Extra Work
629,760.00	-----	9960-913612-9557-3
		Engineering
929,000.00	-----	9960-913612-9557-5
		Inspection
6,297,600.00	-----	9960-913612-9557-6
		Construction
377,856.00	-----	9960-913612-9557-9
<u>\$8,863,976.00</u>		Administration

The funds are required to cover the cost for the award of W.C. 1309R, AMI/R Urgent Need Metering Infrastructure Repair and Replacement, Various Locations (3" Larger Water Service).

AGENDA

BOARD OF ESTIMATES

03/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works - Office of Engineering & Constr.

5. WC 1330, Water Appurtenances Installations & Small Main Repairs at Various Locations	R.E. Harrington Plumbing & Heating, Inc.	\$3,736,175.00
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<b>MBE:</b> R.E. Harrington Heating and Plumbing, Inc.	\$168,127.88	4.5%
P & J Contracting Co., Inc.	37,361.75	1%
Reviera Enterprises, Inc.	37,361.75	1%
Kim Engineering, Inc.	37,361.75	1%
JJ Adams Fuel Oil Co., LLC	37,361.75	1%
Economic International Construction Co.	<u>18,680.88</u>	<u>.5%</u>
	<b>\$336,255.76</b>	<b>9.0%</b>

<b>WBE:</b> R&R Contracting Utilities, Inc.	\$ 37,361.75	1%
Charles Tillman Paving, Inc.	<u>37,361.75</u>	<u>1%</u>
	<b>\$ 74,723.50</b>	<b>2%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,768,016.87	9960-906133-9558	
Water Utility Funds	Constr. Reserve	
	Meter Replacement	
163,734.13	" "	
Counties		
<u>\$4,931,751.00</u>		

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Public Works - Office of Engineering & Constr.

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 373,617.50	-----	9960-905748-9557-2 Extra Work
373,617.50	-----	9960-905748-9557-3 Engineering
224,170.50	-----	9960-905748-9557-5 Inspection
3,736,175.00	-----	9960-905748-9557-6 Construction
<u>224,170.50</u>	-----	9960-905748-9557-9 Administration
<b><u>\$4,931,751.00</u></b>		

The funds are required to cover the cost associated with the award of WC 1330, Water Appurtenances Installations and Small Main Repairs and Installations at Various Locations.

Department of Transportation

7. TR 15005, Structural Repairs on City Bridges Citywide, JOC I	Allied Contractors, Inc.	\$897,600.00
<b>MBE:</b>	J.M. Murphy Enterprises, Inc.	\$162,500.00 18.10%
	Priority Construction Corporation	<u>80,000.00</u> 8.90%
		<b><u>\$242,500.00</u> 27.00%</b>
<b>WBE:</b>	Sunrise Safety Services, Inc.	\$ 50,400.00 5.60%
	S&L Trucking, LLC	<u>21,760.00</u> 2.42%
		<b><u>\$ 72,160.00</u> 8.03%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

Department of Transportation - cont'd

**8. TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9950-905754-9507	
State Constr.	Constr. Reserve -	
	Annual Urgent Needs	
	Bridge Rep.	
7,047.61	" "	
<u>GF (HUR)</u>		
<b>\$1,007,047.61</b>		
\$ 897,600.00	-----	9950-908227-9514-6
		Struc. & Improvement
89,760.00	-----	9950-908227-9514-5
		Inspection
19,687.61		9950-908227-9514-2
<u>\$1,007,047.61</u>		Contingencies -
		Structural Repairs
		on Bridges - JOC I

This transfer will fund costs associated with award of Project TR 15005, Structural Repairs on Bridges Citywide JOC I with Allied Contractors, Inc.

9. TR 15015, Brine Facility and Bldg. Improvements      Spears Mechanical Contractors, Inc.      \$654,000.08

**MWBOO SET GOALS OF 26% MBE AND 4% WBE.**

**MBE:** Affordable Plumbing, LLC      \$143,880.00      22%

AGENDA

BOARD OF ESTIMATES

03/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation - cont'd

**WBE:** Acorn Supply & Distributing, \$ 6,540.00 1%  
Inc.

**MWOO FOUND VENDOR IN NON-COMPLIANCE.**

Bidder did not achieve MBE and WBE goals. Bidder listed Acorn Supply & Distributing, Inc. for \$26,120.00. However, not more than 25% of each MBE/WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed has been applied.

MWBOO recommends award subject to vendor coming into compliance within 10 days of the award.

10. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$748,856.99</b>	9950-902874-9508	
GF (HUR)	DOT Facilities	
\$654,000.08	-----	9950-905876-9508-6 Struc. & Improvements
65,400.01	-----	9950-905876-9508-5 Inspection
<u>29,456.90</u>	-----	9950-905876-9508-2
<b>\$748,856.99</b>		Contingencies - Brine Facility and Building Improvements

This transfer will move the funds to the newly setup account and fund the costs associated with award of Contract TR 15015, Brine Facility and Building Improvement to Spears Mechanical Contractors, Inc.

AGENDA

BOARD OF ESTIMATES

03/25/2015

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

- 11. B50003927, Maintenance, Repair & Installation Services for Electronic Security Systems \$1,000,000.00
- Alarm Security Group, LLC d/b/a ASG Security
- Stanley Security Solutions, Inc.

(Dept. of General Services, Dept. of Public Works, Balto. City Police Dept., and others)

**MWBOO SET GOALS OF 13% MBE AND 3% WBE.**

ASG Security:

<b>MBE:</b> Plexus Installations, Inc.	11%
Entry Control Systems, Inc.	<u>2%</u>
	<b>13%</b>

<b>WBE:</b> SCD Information Technology	3%
--	----

**MWBOO FOUND VENDOR IN COMPLIANCE.**

Stanley Security Solutions, Inc.:

<b>MBE:</b> Plexus Installations, Inc.	16%
--	-----

<b>WBE:</b> Plexus Installations, Inc.	0%
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**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

Bidder did not achieve the WBE goal. Bidder named Plexus Installations, Inc. to achieve both the MBE and WBE goals. Article 5, Subtitle 28 of the Baltimore City Code states: "A business enterprise that is certified as both an MBE and WBE (M/WBE) may not be counted toward both the MBE and WBE goals for the same project."

MWBOO recommends Stanley Security Solutions come into compliance within 10 days of the award.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Communication Services- Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consultant Agreement with The Battles Group, L.L.C., Consultant. The Board is also requested to approve and authorize payment by Expenditure Authorization. The period of the agreement is for 2 years upon Board approval or until completion of the project phases, whichever comes latest but no longer than 3 years.

**AMOUNT OF MONEY AND SOURCE:**

\$204,750.00 - 2039-000000-1330-158400-603018

**BACKGROUND/EXPLANATION:**

The Consultant will assist the Department of Communication Services, Municipal Telephone Exchange (MTE), the Mayor's Office of Information Technology, and the City by providing telecommunication consulting services for upgrading the City-wide legacy telephone system to VoIP. The Consultant will prepare and distribute a detailed request for proposals that is modified from the prior request for proposals. The Consultant will provide guidance in conducting a rigorous and objective evaluation of the bidders' proposals, support the City's contract negotiation activities with the selected vendors, and support implementation activities.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

(The Consultant Agreement has been approved by the Law Department as to form and legal sufficiency.)



AGENDA

BOARD OF ESTIMATES

03/25/2015

PROPOSALS AND SPECIFICATIONS

1. Department of Transportation - TR 15008R, Urgent Need  
Contract Citywide  
**BIDS TO BE RECV'D: 04/22/2015**  
**BIDS TO BE OPENED: 04/22/2015**
  
2. Department of Transportation - TR 15014, Resurfacing  
Highways at Various  
Locations, Southeast, -  
Sector IV  
**BIDS TO BE RECV'D: 04/22/2015**  
**BIDS TO BE OPENED: 04/22/2015**
  
3. Department of General  
Services - GS 13812 Appellate Judges'  
Chambers at Courthouse East  
**BIDS TO BE RECV'D: 04/29/2015**  
**BIDS TO BE OPENED: 04/29/2015**
  
4. Department of Public Works/  
Office of Engineering &  
Construction - SC 939, Maiden's Choice Pres-  
sure Sewer Condition Asses -  
ment and Uplands Sewer  
Replacement  
**BIDS TO BE RECV'D: 04/22/2015**  
**BIDS TO BE OPENED: 04/22/2015**
  
5. Department of Public Works/  
Office of Engineering &  
Construction - SC 918, Improvements to the  
Headworks and Wet Weather  
Flow Equalization at the Back  
River Wastewater Treatment  
Plant  
**BIDS TO BE RECV'D: 05/27/2015**  
**BIDS TO BE OPENED: 05/27/2015**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Mayor's Office - Governmental/Charitable  
Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application to be submitted to the Board of Ethics of Baltimore City on behalf of the Baltimore-Xiamen Sister City Committee for various business, educational, cultural, and community-oriented activities. The period of the solicitation efforts will be March 31, 2015 through December 31, 2015.

**AMOUNT OF MONEY AND SOURCE:**

No General Funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

The Baltimore-Xiamen Sister City Committee is one of the volunteer committees formed or to be formed under the auspices of the Office of the Mayor of Baltimore City and Sister Cities International for the purpose of strengthening partnerships between Baltimore City and international communities. The committees strive to build global cooperation at the municipal level, promote cultural understanding and stimulate economic development. Through volunteers, the committees motivate and empower private citizens, municipal officials, and business leaders to conduct long-term Sister City programs.

The Baltimore-Xiamen Sister City Committee strives to maintain various cultural activities through the support of corporate and academic institutional donations. In past years, funding for the Baltimore-Xiamen Sister City Committee was used for student exchanges between Carver Vocational-Technical High School and Xiamen, Chinese cultural activities during the Chinese New Year Program at Port Discovery, and hosting various business delegations.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Mayor's Office - cont'd

After endorsement by the Board and approval by the Board of Ethics, the Sister City Committee will distribute solicitation letters to prospective corporate donors. As the interest isto keep a strong Baltimore-based Sister City Committee, many prospective corporations and academic institutions are based in Baltimore City or Maryland.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Public Works/Office - Amendment No. 1 to Agreement of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement for Project 1124U, Wastewater Engineering Services for the improvements of the Herring Run Sewershed Collection System with URS Corporation. The Amendment No. 1 to Agreement extends the period of the agreement through January 25, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$240,000.00 - Stormwater Utility Fund  
259,984.38 - 26<sup>th</sup> Rec. & Parks Bonds  
**\$499,984.38** - 9958-905709-9525-900020-703032

**BACKGROUND/EXPLANATION:**

On January 11, 2011, the Board approved the original agreement in the amount of \$1,497,040.39 with an expiration date of January 25, 2016. Amendment No. 1 extends the term of the agreement through January 25, 2018 and will increase the upset limit by \$499,984.38, making the agreement total \$1,997,024.77.

This project will provide engineering services for the Herring Run Sewershed Collection System to comply with Paragraph 9 of the Consent Decree.

The time extension and upset limit increase will allow for the design of the Chinquapin Run Stream Restoration and Stabilization in the Herring Run Sewershed. This Stream Restoration will be performed in tandem with improvements to the Chinquapin Run Interceptor located in the Herring Run Sewershed. This will allow for seamless design approach and increased efficiency. The City will create less disturbance/interruption in the community and will save money due to the combined project construction.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Public Works/Office - cont'd  
of Engineering and Construction

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the MBE/WBE program in accordance with Baltimore City Code, Article 5, Subtitle 28.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Amendment No. 1 to Agreement has been approved by the Law Department as to form and legal sufficiency.)

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$310,000.00	9958-906405-9526	
GO Bonds	Constr. Reserve	
26 <sup>th</sup> Rec. &	Citywide Stream	
Parks	Restoration	
240,000.00	9958-928989-9526	
SW Utility	Constr. Reserve	
<u>Funds</u>	Chinquapin Run	
	Stream Restoration	
<b>\$550,000.00</b>	-----	9958-905709-9525-6
		Construction

The transfer will cover costs for Project 1124U, (ER 4021) Chinquapin Run Stream Assessment & Design.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 006 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1401, WC 1246 On-Call Project and Construction Management Assistance Services. The duration of this Task Assignment is approximately 22 months.

**AMOUNT OF MONEY AND SOURCE:**

\$482,171.14 - 9960-905136-9557-900020-706063

**BACKGROUND/EXPLANATION:**

The Consultant will provide on-site inspection services on W.C. 1246, Repair and Replacement of Small Diameter Water Mains at Various Locations and Sizes for the Bureau of Water and Wastewater, Department of Public Works.

**THIS REQUEST WAS APPROVED BY MWBOO.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 007 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1401, SDC 7789, On-Call Project and Construction Management Assistance Services. The duration of this Task Assignment is approximately 15 months.

**AMOUNT OF MONEY AND SOURCE:**

\$151,093.20 - 9958-907102-9520-900020-706063

**BACKGROUND/EXPLANATION:**

The Consultant will provide on-site inspection services on SDC 7789, Small Storm Drain and Inlet Repairs at Various Locations for the Bureau of Water and Wastewater, Department of Public Works.

**THIS REQUEST WAS APPROVED BY MWBOO.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 007 to Hazen & Sawyer PC under Project No. 1406, WC 1254R, On-Call Project and Construction Management Assistance Services Inspection Services. The duration of this Task Assignment is approximately 15 months.

**AMOUNT OF MONEY AND SOURCE:**

\$403,328.00 - 9960-912133-9557-900020-705032

**BACKGROUND/EXPLANATION:**

The Consultant will provide on-site inspection services on WC 1254R, Water Infrastructure Rehabilitation, Various Locations for the Bureau of Water and Wastewater, Department of Public Works.

**THIS REQUEST WAS APPROVED BY MWBOO.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**



**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Public Works/Office - Agreement  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with EMA, Inc. for Post Award Services, WC 1248, Water Billing Customer Information System Selection and Implementation. The period of the Agreement is effective upon Board approval for three & half years or until the upset limit is reached.

**AMOUNT OF MONEY AND SOURCE:**

\$4,978,175.00 - 9960-904640-9557-900020-703032

**BACKGROUND/EXPLANATION:**

Baltimore City is replacing its legacy mainframe utility billing system with a proven state-of-the-art Customer Information System. This is a complex, risky and mission critical project that requires significant oversight.

EMA, Inc. will assist the City in the oversight of the following tasks to ensure a successful project: Project Management, Project Administration, Change Management, Communications Planning, Implementation Support, Quality Assurance, On-Boarding New Staff, On-Site Vendor Activities, Fit Analysis (Discovery) and Configuration. Tasks will also include, Data Clean-Up and Conversion, Interfaces, Vendor Deliverables, Reports/Metrics, Testing, SOP's and New Business Process Design, Training, Mock Go-Lives, Go-Live, Cut-Over, Punch List And System Acceptance, County Cut-Over, Sustainability, Organization, Analysis/Support, Continuous Improvement Roadmap, Transitioning Duties to City, Project Close-out and the Project Schedule.

<b>MBE:</b> Bithgroup Technologies Inc.	\$756,570.00	15.20%
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**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

DPW - cont'd

<b>WBE:</b> Serigor, Inc.	\$174,232.50	3.49%
The Pyatt Group, LLC	<u>199,512.00</u>	<u>4.01%</u>
	<b>\$373,744.50</b>	<b>7.49%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Public Works (DPW) and/ - Ratification of Services  
Department of Transportation (DOT) and Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services and approve an Expenditure of Funds to pay the Small Business Resource Center, Inc. (SBRC), in full, for services rendered.

**AMOUNT OF MONEY AND SOURCE:**

\$10,618.54 - 2070-000000-5541-399300-603026  
10,618.53 - 2071-000000-5541-398600-603026  
10,618.53 - 1001-000000-2301-249300-603026  
10,618.53 - 2024-000000-5480-395600-603050  
**\$42,474.13**

**BACKGROUND/EXPLANATION:**

On June 13, 2012, the Board approved the original agreement with the SBRC in the amount of \$250,000.00. The purpose of the agreement was for the SBRC to provide financial and technical guidance to local minority and women-owned businesses.

The program provided guidance as it related to increasing potential bidders who sought knowledge on how to do business with the City of Baltimore. Throughout the duration of the contract, monthly invoices were not submitted to the agencies for review and processing. The SBRC submitted its invoice requesting payment for services rendered past the expiration date due to a misunderstanding of the contract terms. Although the invoices received totaled \$127,822.84, the total amount due was reduced to \$42,474.13 due to insufficient documentation. This amount was agreed upon amongst the DPW, the DOT, and the SBRC.

**MBE/WBE PARTICIPATION:**

The SBRC has complied with the Article V, Subtitle 28 of the Baltimore City Code by adhering to the established minority goals of 27% MBE and 10% WBE.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Department of Transportation and 900 East Fort Avenue, LLC. The period of the MOU is effective upon Board approval for 25 years.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The MOU is in connection with the implementation of storm water management (SWM) and establishes the framework for the owner to maintain SWM facilities and sidewalk improvements in the right-of-way for 900 E. Fort Avenue. The owner would continue to perform ongoing maintenance of all aspects of the Project during the term of the MOU.

**MBE/WBE PARTICIPATION:**

N/A

(The Memorandum of Understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Hopkins Village, LLC., Developer. The period of the agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

**AMOUNT OF MONEY AND SOURCE:**

\$36,000.00 - 9950-907074-9512-000000-490375 (Revenue)

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the development. The Developer proposes to perform the Scope of Work for 3200 St. Paul Street. The Developer will be constructing a mixed-use development with 31,500 square feet of retail and 157 apartment units. The Developer agrees to make a one-time contribution in the amount of \$36,000.00 to fund the City's multimodal transportation improvements in the development's vicinity to the extent practicable.

**MBE/WBE PARTICIPATION:**

N/A

(The Traffic Mitigation Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - Ratification of Services and Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services and approve an Expenditure of Funds to pay M. Luis Construction Company, Inc. for services rendered under TR 10305, Resurfacing Highways at Various Locations Northwest - Sector II.

**AMOUNT OF MONEY AND SOURCE:**

\$ 6,985.00 - (Audible Pedestrian Pushbuttons & Signs, 11 @ \$635.00 each)  
11,960.00 - (Audible Pedestrian Pushbuttons Cabinet Base Stations, 4 @ \$2,990.00 each)  
3,125.00 - (Video Camera Detection Cable, 1,250 @ \$2.50 each)  
3,950.00 - (Wireless Magnetometers Access Points, 1 @ \$3,950.00)  
(820.00) - (Removal of Signal Heads, 10 @ \$82.00 each)  
**\$25,200.00** - 9950-901069-9512-900020-702064

**BACKGROUND/EXPLANATION:**

On September 15, 2010, the Board awarded Contract No. TR 10305, Resurfacing Highways at Various Locations Northwest - Sector II, with an expiration date of May 23, 2011. Subsequent to the final review of the contract, it was discovered that additional items were not paid at the time of the closeout of the project. Therefore, the Department is requesting the Board to ratify the services and approve the Expenditure of Funds to pay M. Luis Construction Company, Inc. for services rendered.

This request is late because the vendor submitted supporting documentation after the contract expired.

**DBE PARTICIPATION:**

The contractor exceeded the established 30% DBE goal established for this contract.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - Ratification of Services and  
Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services and approve an Expenditure of Funds to pay Monumental Paving & Excavating, Inc. for services rendered under TR 09011, Reconstruction of Lexington Street.

**AMOUNT OF MONEY AND SOURCE:**

\$19,002.90 - 9950-901069-9512-900020-706063

**BACKGROUND/EXPLANATION:**

On August 25, 2010, the Board approved the award of Contract No. TR 09011 in the amount of \$736,520.49. This project was expected to be completed in 240 calendar days to allow the contractor to complete various locations already assigned.

The payment is for the installation of 14 planters @ \$ 1,357.35 each. This item was originally requested under TR 09011. When the Department made the final audit, it was discovered that the original bid item quantity was exceeded. Therefore, the Department is requesting the Board to ratify services and approve payment for the services.

**MBE/WBE PARTICIPATION:**

The contractor has demonstrated a Good Faith Effort towards meeting the established minority goals for this contract.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - On-Call Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an On-Call Transportation Planning/Policy/Feasibility Studies Agreement for Project No. 1208 with Rummel, Klepper & Kahl, LLP. The period of the agreement is effective upon Board approval for three years.

**AMOUNT OF MONEY AND SOURCE:**

\$1,500,000.00 - Upset fee to be determined with each assigned project

**BACKGROUND/EXPLANATION:**

The Department of Transportation has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now desires to utilize the services of Rummel, Klepper & Kahl, LLP. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will assist with the scope of services which include strategies to maximize State and Federal funding of transportation projects.

The consultant will identify and capture funding opportunities including grant writing and grant administration. The Consultant will utilize its experience and knowledge in social and electronic media strategies for transportation initiatives, landscape architecture services, and NEPA requirements, as well as strategies regarding multi-modal transportation options pedestrian and bicycle movement and safety and infrastructure planning.



**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - cont'd

**MBE/WBE PARTICIPATION:**

<b>MBE:</b>	Daniel Consultants, Inc.	\$ 90,000.00	6%
	RJM Engineering, Inc.	105,000.00	7%
	Sabra, Wang & Associates, Inc.	<u>150,000.00</u>	<u>10%</u>
		<b>\$345,000.00</b>	<b>23%</b>
<b>WBE:</b>	Floura Teeter Landscape Architects, Inc.	\$105,000.00	7%
	Sawmill Marketing Public Relations, LLC	<u>45,000.00</u>	<u>3%</u>
		<b>\$150,000.00</b>	<b>10%</b>

**MWBOO FOUND CONSULTANT IN COMPLIANCE.**

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

(The On-call Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 06 to Prime Engineering, Inc./Hardesty & Hanover, LLC (Joint Venture) under Project 1175, On-Call Bridge Design Services.

**AMOUNT OF MONEY AND SOURCE:**

\$115,421.26 - 9950-901299-9508-900020-703032

**BACKGROUND/EXPLANATION:**

This authorization provides for on-call mechanical and electrical engineering investigation and design services for the moveable portions of the Hanover Street Bascule Bridge. The bridge requires extensive repairs in order to be returned to normal operations. The Consultant will provide design services associated with the replacement of the Center Locks on the bridge as well as the Limit Switches which have reached the end of their useful lives.

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE/WBE goals established in the original agreement.

**MBE:** 27.00%

**WBE:** 10.00%

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - cont'd

**TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<b>\$126,963.38</b>	9950-903416-9507	9950-901299-9508-2
MVR	Constr. Reserve	Contingencies
	Hawkins Point Road	Hanover Street Bridge
	Bridge	Control System

This transfer will cover the costs associated with Project 1175, On-Call Bridge Design Services, Task No. 6 with Prime Engineering, Inc./Hardesty & Hanover, LLC, JV.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Department of Transportation - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Gannett Fleming, Inc. for Project No. 1107, Reconstruction East North Avenue from Asquith Street to Washington Street. The period of the Agreement is effective upon Board approval for two years.

**AMOUNT OF MONEY AND SOURCE:**

\$146,014.71 - 9950-909608-9508-900010-703032

**BACKGROUND/EXPLANATION:**

The Department negotiated and procured the original consulting agreement and now desires to continue utilizing the services of Gannett Fleming, Inc. The cost of services rendered will be on actual payroll rates not including overhead and burden times a multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The Consultant will perform engineering services for revisions of ES&C plans, construction sequence, specs and cost estimate to include reconstruction of sidewalks for ADA compliance and construction of proposed water main replacement. Additional services consist of design changes related to the Great Blacks in Wax Museum, post award design services and PS&E completion. Additionally, the Consultant will update the Wolfe Street plans due to bump out removal, adjust bus pads after MTA coordination meeting, revise signal plans for consistency with Traffic Section, and provide other related engineering services.

**DBE PARTICIPATION:**

DBE SET GOALS AT 27%

The Consultant will comply with Title 49 Code of Federal Regulations, Part 26 and the DBE goal established in the original agreement.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

DOT - cont'd

<b>DBE:</b> PELA Design	\$ 49,980.14	34.00%
EMJ Engineering	<u>12,023.95</u>	<u>8.00%</u>
	<b>\$ 62,004.09</b>	<b>42.00%</b>

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The Agreement has been approved by the Law Department as to form and legal sufficiency.)

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$161,288.43</b>	9950-902608-9509	9950-909608-9508-2
FED	Construction Reserve	Contingencies
	North Avenue (US 1)	North Avenue Street- cape

This transfer will cover the costs associated with Project 1107, Reconstruction of East North Avenue from Aisquith Street to Washington Street.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Parking Authority of Baltimore City - Consent and Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Consent and Agreement for the benefit of Susquehanna Bank (Susquehanna) and Skylar Development, LLC (Skylar).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Board approved a Parking Lease Agreement with Skylar on September 9, 1998, and an Amendment to Parking and Lease Agreement on January 6, 1999 to support redevelopment of the Bagby Building (Bagby) located at 1000-1006 Fleet Street. The original agreement provides Skylar up to 400 parking passes for the Little Italy Garage for 20 years, through February 28, 2019.

Skylar requested a four-year extension of their right to the parking passes that would be provided through a new Parking Agreement that is coming to the Board concurrent with this Consent and Agreement.

Skylar is refinancing the Bagby Development and their lender, Susquehanna, is requiring that the Parking Agreement be collaterally assigned to Susquehanna, so that in the event of a default by Skylar and a resulting foreclosure, Susquehanna will have the parking to support the Bagby development. Through this Consent and Agreement the City is consenting to the collateral assignment of the Parking Agreement from Skylar and Susquehanna.

(The Consent and Agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

Parking Authority of Baltimore City (PABC) - Parking Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Parking Agreement with Skylar Development, LLC (Skylar). The period of the agreement is for four years, beginning on March 1, 2019. The current agreement is through February 28, 2019.

**AMOUNT OF MONEY AND SOURCE:**

The City will receive the market rate for up to 400 parking passes.

**BACKGROUND/EXPLANATION:**

The Board approved a Parking Lease Agreement with the organization on September 9, 1998 and an Amendment to Parking and Lease Agreement on January 6, 1999 to support redevelopment of the Bagby Building located at 1000-1006 Fleet Street. The original agreement provides Skylar up to 400 parking passes for the Little Italy Garage for 20 years, through February 28, 2019.

Skylar is refinancing Bagby and has requested a four-year extension of their right to the parking passes that would be provided through this new agreement. Susquehanna Bank is funding the refinancing and has requested a Consent and Agreement to secure their interest in Skylar's Parking Agreement with the PABC.

**MBE/WBE PARTICIPATION:**

N/A

(The Parking Agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

03/25/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Fire Department</u>			
1. Brian Bovaird	National Hurricane Conference Austin, TX Mar. 28 - Apr. 2, 2015 (Reg. Fee \$350.00)	FY'13 UASI Funds	\$1,986.75

The subsistence rate for this location is \$210.00 for the period December 1 through March 31 and \$197.00 for the period April 1 through September 30. The hotel cost is \$169.00 per night, plus hotel taxes of \$25.35 per night. The Department is requesting additional subsistence in the amount of \$10.50 per day for April 1 and 2, 2015 for meals and incidentals. The airfare in the amount of \$425.00 and registration fee in the amount of \$350.00 were prepaid on a City-issued procurement card assigned to Mr. Connor Scott. The amount to be disbursed to Mr. Bovaird is \$1,211.75.

2. Bobbie Ryer	National Public Employees Labor Relations Assn. Conference Savannah, GA Mar. 29 - April 2, 2015 (Reg. Fee \$1,107.00)	General Funds	\$3,290.71
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The subsistence rate for this location is \$157.00 per night. The hotel cost is \$193.40 per night, plus hotel taxes of \$25.14 and City taxes of \$1.00 per day. The Department is requesting additional subsistence in the amount of \$36.40 per day to cover the cost of the hotel balance and \$40.00 per day for meals and incidentals. The airfare in the amount of \$651.00, membership fee of \$175.00, and registration fee in the amount of \$1,107.00 were prepaid on



AGENDA

BOARD OF ESTIMATES

03/25/2015

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
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Fire Department - cont'd

a City-issued procurement card assigned to Mr. James M. Fischer. The amount to be disbursed to Mr. Ryer is \$1,357.71.

Department of Public Works

3. Wazir Qadri	Collection Systems Taking Center Stage Conference Cincinnati, OH Apr. 18 - 22, 2015 (Reg. Fee \$880.00)	Waste- water Funds	\$2,053.69
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The subsistence rate for this location is \$188.00 per night. The cost of the hotel for April 18, 2015 is \$199.00 per night, plus taxes of \$33.83 per night. The cost of the hotel for April 19 - 21, 2015 is \$152.00 per night, plus taxes of \$26.22 per night. The registration fee in the amount of \$880.00 was pre-paid on a City-issued credit card assigned to Ms. Lyque O'Connor.

The Department is requesting additional subsistence on April 18, 2015 of \$11.00 to cover the cost of the hotel and \$40.00 for meals and incidentals. Additional subsistence of \$4.00 per day is requested for meals and incidentals from April 19 - 21, 2015. The amount to be disbursed to Mr. Qadri is \$1,173.69.

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**RETROACTIVE TRAVEL APPROVALS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Health Department</u>			
4. Christian Fuller	Mobilizing for Action through Planning and Partnership (MAPP) Oakland, CA Jan. 11 - 14, 2015 (Reg. Fee \$1,500.00)	General Funds	\$ 2,430.27

On January 11 - 14, 2015, Mr. Fuller traveled to Oakland, CA to attend the MAPP Conference held on January 12 - 13, 2015. The subsistence rate for this location is \$185.00.

The airfare in the amount of \$335.20 and registration fee in the amount of \$1,500.00 were prepaid on a City-issued credit card assigned to Jacquelyn Duval-Harvey.

The conference began on Monday, January 12, 2015 and ended on January 13, 2015. Because of the time difference, Mr. Fuller requested one additional night stay and returned on January 14, 2015. The requested reimbursement to Mr. Fuller is \$595.07.

**TRAVEL REIMBURSEMENT**

\$ 475.38	- Hotel (including taxes @\$158.46 x 3)
33.75	- Taxi
85.94	- Meals
<b>\$ 595.07</b>	

**AGENDA**

**BOARD OF ESTIMATES**

**03/25/2015**

**TRAVEL APPROVAL**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Health Department</u>			
5. Michael Jenkins	Mobilizing for Action through Planning and Partnership (MAPP) Oakland, CA (Reg. Fee \$0.00) Jan. 11 - 14, 2015	General Funds	\$ 903.00

On January 11 - 14, 2015, Mr. Jenkins traveled to Oakland, CA to attend the MAPP Conference held on January 12 - 13, 2015. The subsistence rate for this location is \$185.00.

Mr. Jenkins is a member of the association; therefore, he did not have to pay for registration.

The airfare in the amount of \$329.70 was prepaid on a City-issued credit card assigned to Jacquelyn Duval-Harvey.

The conference began on Monday, January 12, 2015 and ended on January 13, 2015. Because of the time difference, Mr. Jenkins requested one additional night stay and returned on January 14, 2015. Therefore, Mr. Jenkins will be reimbursed \$573.30.

**TRAVEL REIMBURSEMENT**

\$ 432.78 - Hotel (including taxes \$144.26 x 3)
34.00 - Train
106.52 - Meals
<u>\$ 573.30</u>

12:00 NOON

ANNOUNCEMENTS OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED