



Board of Estimates

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Mayor Brandon M. Scott
Comptroller Bill Henry
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Director of DPW Khalil Zaied

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Board of Estimates Agenda Items for Wednesday, December 18, 2024

TABLE OF CONTENTS

P 2	SB-24-14259 - No Agency - Proposals & Specifications/Notice of Letting - Notice of Letting
P 3	SB-24-14768 - Audits - Audit - Biennial Performance Audit
P 4	SB-24-14770 - Audits - Audit - Biennial Performance Audit
P 5	SB-24-14697 - Baltimore Development Corporation - Real Property - Leasing - City Lease to Tenant
P 6-7	SB-24-14848 - Bureau of Budget Management Research - Transfer of Funds - Supplemental Appropriation
P 8	SB-24-14643 - City Council - Grant Expenditure - Grant Agreement
P 9	SB-24-14428 - City Council - Personnel - Employee Travel Request
P 10	SB-24-14429 - City Council - Personnel - Employee Travel Request
P 11	SB-24-14961 - Comptroller - Professional Services/Operating - Consulting/Professional Services Agreement
P 12-13	SB-24-14842 - Employees' Retirement Systems - Audit - Independent Audit
P 14-15	SB-24-14838 - Employees' Retirement Systems - Audit - Independent Audit
P 16	SB-24-14813 - Enoch Pratt Free Library - Transfer of Funds - Transfer and Allocation of Funds
P 17-18	SB-24-14828 - Finance - Administrative / Other - Payment in Lieu of Taxes (PILOT)
P 19-20	SB-24-14836 - Finance - Administrative / Other - Payment in Lieu of Taxes (PILOT)
P 21	SB-24-14556 - Finance - Professional Services/Operating - Consulting/Professional Services Agreement
P 22	SB-24-14737 - Fire - Grant Award - Award/Acceptance
P 23	SB-24-14728 - Fire - Personnel - Employee Travel Reimbursement
P 24	SB-24-14760 - Fire & Police Employees' Retirement System - Audit - Independent Audit

P 25 SB-24-14839 - Fire & Police Employees' Retirement System - Retirement Systems - Subscription Agreement

P 26 SB-24-14840 - Fire & Police Employees' Retirement System - Retirement Systems - Subscription Agreement

P 27 SB-24-14699 - General Services - Professional Services/Operating - Architectural/Engineering Design Contract

P 28 SB-24-14696 - General Services - Professional Services/Operating - Architectural/Engineering Design Contract

P 29 SB-24-14789 - General Services - Transfer of Funds - Transfer and Allocation of Funds

P 30-31 SB-24-14057 - Health - Administrative / Other - Rate Adjustment

P 32 SB-24-13409 - Health - Grant Award - Award/Acceptance

P 33 SB-24-13867 - Health - Grant Award - Notice of Award

P 34-35 SB-24-14548 - Health - Grant Expenditure - Provider Agreement

P 36 SB-24-13839 - Health - Grant Expenditure - Provider Agreement

P 37 SB-24-14706 - Health - Grant Expenditure - Provider Agreement

P 38 SB-24-14148 - Health - Grant Expenditure - Provider Agreement

P 39 SB-24-13797 - Health - Grant Expenditure - Provider Agreement

P 40-41 SB-24-13962 - Health - Grant Expenditure - Provider Agreement

P 42 SB-24-13918 - Health - Grant Expenditure - Provider Agreement

P 43 SB-24-13671 - Health - Grant Expenditure - Provider Agreement

P 44 SB-24-14372 - Health - Grant Expenditure - Provider Agreement

P 45 SB-24-14337 - Health - Grant Expenditure - Provider Agreement

P 46 SB-24-14371 - Health - Grant Expenditure - Provider Agreement

P 47-48 SB-24-14546 - Health - Grant Expenditure - Provider Agreement

P 49 SB-24-13966 - Health - Grant Expenditure - Provider Agreement

P 50 SB-24-14394 - Health - Grant Expenditure - Provider Agreement

P 51 SB-24-14158 - Health - Grant Expenditure - Provider Agreement

P 52 SB-24-14461 - Health - Grant Expenditure - Provider Agreement

P 53 SB-24-13843 - Health - Grant Expenditure - Provider Agreement

P 54 SB-24-14444 - Health - Grant Expenditure - Provider Agreement

P 55 SB-24-13783 - Health - Grant Expenditure - Provider Agreement

P 56-57 SB-24-14547 - Health - Grant Expenditure - Provider Agreement

P 58 SB-24-13792 - Health - Grant Expenditure - Provider Agreement

P 59-60 SB-24-14717 - Health - Grant Expenditure - Provider Agreement

P 61 SB-24-14462 - Health - Grant Expenditure - Provider Agreement

P 62 SB-24-14053 - Health - Grant Expenditure - Provider Agreement

P 63 SB-24-14624 - Health - Grant Expenditure - Provider Agreement

P 64 SB-24-14863 - Health - Personnel - Employee Expense Reimbursement

P 65 SB-24-14175 - Health - Personnel - Employee Expense Reimbursement

P 66 SB-24-14545 - Health - Personnel - Employee Expense Reimbursement

P 67 SB-24-14209 - Health - Personnel - Employee Expense Reimbursement

P 68 SB-24-13391 - Health - Personnel - Employee Travel Reimbursement

P 69-70 SB-24-14273 - Health - Personnel - Employee Travel Request

P 71-72 SB-24-14339 - Housing and Community Development - Grant Award - Agreement

P 73-74 SB-24-12773 - Housing and Community Development - Grant Award - Award/Acceptance

P 75-77 SB-24-14145 - Housing and Community Development - Grant Award - Award/Acceptance

P 78-79 SB-24-14402 - Housing and Community Development - Grant Expenditure - Grant Agreement

P 80-81 SB-24-14349 - Housing and Community Development - Grant Expenditure - Grant Agreement

P 82 SB-24-14762 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 83-85 SB-24-12378 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 86-87 SB-24-13837 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 88-89 SB-24-12553 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 90-91 SB-24-14473 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 92-93 SB-24-14190 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 94 SB-24-12464 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 95-96 SB-24-14164 - Housing and Community Development - Grant Expenditure - Subrecipient Grant Agreement

P 97-99 SB-24-14826 - Housing and Community Development - Loan/Funding Agreement - HOME Loan

P 100-102 SB-24-13761 - Housing and Community Development - Loan/Funding Agreement - HOME Loan

P 103-104 SB-24-14827 - Housing and Community Development - Loan/Funding Agreement - HOME Loan

P 105 SB-24-14377 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 106-107 SB-24-14466 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 108 SB-24-14468 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 109 SB-24-14256 - Housing and Community Development - Personnel - Employee Expense Reimbursement

P 110 SB-24-14831 - Housing and Community Development - Professional Services/Operating - Consulting/Professional Services Agreement

P 111 SB-24-14664 - Housing and Community Development - Real Property - Acquisition - Condemnation

P 112 SB-24-14890 - Human Resources - Personnel - Employment Contract

P 113-114 SB-24-14928 - Human Resources - Personnel - Employment Contract - Retiree

P 115 SB-24-14935 - Human Resources - Personnel - Employment Contract - Retiree

P 116 SB-24-14929 - Human Resources - Personnel - Employment Contract - Retiree

P 117 SB-24-14911 - Human Resources - Personnel - Employment Contract - Retiree

P 118 SB-24-14933 - Human Resources - Personnel - Employment Contract - Retiree

P 119 SB-24-14934 - Human Resources - Personnel - Employment Contract - Retiree

P 120 SB-24-14891 - Human Resources - Personnel - Position Classification Creation

P 121 SB-24-14893 - Human Resources - Personnel - Position Classification Creation

P 122-123 SB-24-14918 - Human Resources - Personnel - Position Reclassification - Filled

P 124 SB-24-14915 - Human Resources - Personnel - Position Reclassification - Filled

P 125-126 SB-24-14908 - Human Resources - Personnel - Position Reclassification - Filled

P 127-128 SB-24-14900 - Human Resources - Personnel - Position Reclassification - Filled

P 129 SB-24-14903 - Human Resources - Personnel - Position Reclassification - Filled

P 130-131 SB-24-14913 - Human Resources - Personnel - Position Reclassification - Filled

P 132-133 SB-24-14909 - Human Resources - Personnel - Position Reclassification - Filled

P 134 SB-24-14914 - Human Resources - Personnel - Position Reclassification - Filled

P 135 SB-24-14895 - Human Resources - Personnel - Position Reclassification - Filled

P 136 SB-24-14906 - Human Resources - Personnel - Position Reclassification - Filled

P 137 SB-24-14937 - Human Resources - Personnel - Position Reclassification - Filled

P 138 SB-24-14919 - Human Resources - Personnel - Position Reclassification - Filled

P 139-140 SB-24-14912 - Human Resources - Personnel - Position Reclassification - Filled

P 141 SB-24-14894 - Human Resources - Personnel - Position Reclassification - Filled

P 142-143 SB-24-14527 - Human Resources - Personnel - Position Reclassification - Vacant

P 144-145 SB-24-14938 - Human Resources - Personnel - Position Reclassification - Vacant

P 146-147 SB-24-14921 - Human Resources - Personnel - Position Reclassification - Vacant

P 148-149 SB-24-14941 - Human Resources - Personnel - Position Reclassification - Vacant

P 150-151 SB-24-14916 - Human Resources - Personnel - Position Reclassification - Vacant

P 152-153 SB-24-14939 - Human Resources - Personnel - Position Reclassification - Vacant

P 154-155 SB-24-14927 - Human Resources - Personnel - Position Reclassification - Vacant

P 156-157 SB-24-14526 - Human Resources - Personnel - Position Reclassification - Vacant

P 158 SB-24-14442 - Law - Personnel - Employee Travel Request

P 159-160 SB-24-14555 - Mayoralty - Charitable Solicitation - Application

P 161 SB-24-14660 - Mayoralty - Charitable Solicitation - Application

P 162-163 SB-24-14653 - Mayoralty - Grant Award - Agreement

P 164-165 SB-24-14656 - Mayoralty - Grant Award - Agreement

P 166-167 SB-24-14650 - Mayoralty - Grant Award - Agreement

P 168-169 SB-24-14655 - Mayoralty - Grant Award - Agreement

P 170-171 SB-24-14654 - Mayoralty - Grant Award - Agreement

P 172 SB-24-14663 - Mayoralty - Grant Award - Agreement

P 173-174 SB-24-14651 - Mayoralty - Grant Award - Agreement

P 175 SB-24-14412 - Mayoralty - Grant Award - Agreement

P 176-177 SB-24-14647 - Mayoralty - Grant Award - Agreement

P 178-179 SB-24-14652 - Mayoralty - Grant Award - Agreement

P 180-181 SB-24-14646 - Mayoralty - Grant Award - Agreement

P 182 SB-24-13237 - Mayoralty - Grant Expenditure - Grant Agreement

P 183 SB-24-14290 - Mayoralty - Grant Expenditure - Project Funds Submission

P 184 SB-24-14452 - Mayoralty - Personnel - Employee Travel Request

P 185 SB-24-14714 - Mayoralty - Personnel - Employee Travel Request

P 186 SB-24-14454 - Mayoralty - Personnel - Employee Travel Request

P 187 SB-24-14716 - Mayoralty - Personnel - Employee Travel Request

P 188 SB-24-14152 - Mayoralty - Personnel - Employee Travel Request

P 189 SB-24-14932 - Mayoralty - Personnel - Employee Travel Request

P 190 SB-24-14902 - Mayoralty - Personnel - Employee Travel Request

P 191 SB-24-14905 - Mayoralty - Personnel - Employee Travel Request

P 192-193 SB-24-14455 - Mayoralty - Personnel - Employee Travel Request

P 194 SB-24-14904 - Mayoralty - Personnel - Employee Travel Request

P 195 SB-24-14736 - M-R American Rescue Plan Act - Grant Expenditure - Grant Agreement

P 196 SB-24-14688 - M-R American Rescue Plan Act - Grant Expenditure - Grant Agreement

P 197 SB-24-14805 - M-R American Rescue Plan Act - Grant Expenditure - Grant Agreement

P 198 SB-24-14683 - M-R American Rescue Plan Act - Grant Expenditure - Grant Agreement

P 199 SB-24-14797 - M-R American Rescue Plan Act - Grant Expenditure - Grant Agreement

P 200 SB-24-14694 - M-R American Rescue Plan Act - Grant Expenditure - Grant Agreement

P 201 SB-24-14718 - M-R American Rescue Plan Act - Intergovernmental Agreement - Interagency Agreement

P 202 SB-24-14753 - M-R American Rescue Plan Act - Intergovernmental Agreement - Interagency Agreement

P 203-204 SB-24-14622 - M-R American Rescue Plan Act - Intergovernmental Agreement - Interagency Agreement

P 205 SB-24-14940 - M-R American Rescue Plan Act - Intergovernmental Agreement - Interagency Agreement

P 206 SB-24-14942 - M-R American Rescue Plan Act - Professional Services/Operating - Consulting/Professional Services Agreement

P 207 SB-24-14570 - M-R Office of Employment Development - Personnel - Employee Travel Request

P 208 SB-24-14620 - M-R Office of Homeless Services - Grant Expenditure - Provider Agreement

P 209 SB-24-14378 - M-R Office of Homeless Services - Grant Expenditure - Provider Agreement

P 210 SB-24-13604 - M-R Office of Homeless Services - Grant Expenditure - Provider Agreement

P 211 SB-24-13886 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 212-213 SB-24-14355 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 214 SB-24-14774 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 215 SB-24-14617 - M-R Office of Homeless Services - Grant Expenditure - Subrecipient Grant Agreement

P 216-217 SB-24-14623 - M-R Office of Information and Technology - Professional Services/Operating - Consulting/Professional Services Agreement

P 218 SB-24-14775 - M-R Office of Information and Technology - Professional Services/Operating - Consulting/Professional Services Agreement

P 219 SB-24-14778 - M-R Office of Information and Technology - Professional Services/Operating - Consulting/Professional Services Agreement

P 220-221 SB-24-14871 - M-R Office of Neighborhood Safety and Engagement - Grant Expenditure - Grant Agreement

P 222 SB-24-14609 - M-R Office of Neighborhood Safety and Engagement - Grant Expenditure - Grant Agreement

P 223-224 SB-24-14748 - M-R Office of Neighborhood Safety and Engagement - Grant Expenditure - Provider Agreement

P 225-226 SB-24-14781 - M-R Office of Neighborhood Safety and Engagement - Grant Expenditure - Provider Agreement

P 227 SB-24-14616 - M-R Office of Neighborhood Safety and Engagement - Intergovernmental Agreement - Interagency Agreement

P 228 SB-24-14765 - M-R Office of Neighborhood Safety and Engagement - Personnel - Employee Expense Reimbursement

P 229 SB-24-14788 - M-R Office of the Inspector General - Personnel - Employee Travel Reimbursement

P 230-231 SB-24-14787 - M-R Office of the Inspector General - Personnel - Employee Travel Request

P 232 SB-24-14833 - M-R Office of the Labor Commissioner - Administrative / Other - Side Letter/Agreement

P 233 SB-24-14832 - M-R Office of the Labor Commissioner - Administrative / Other - Side Letter/Agreement

P 234-235 SB-24-14834 - Office of Equity and Civil Rights - Administrative / Other - Rate Adjustment

P 236 SB-24-14835 - Office of Equity and Civil Rights - Administrative / Other - Rate Adjustment

P 237 SB-24-14618 - Parking Authority of Baltimore City - Procurement via DOF - Emergency Procurement

P 238 SB-24-14750 - Planning - Grant Expenditure - Grant Agreement

P 239 SB-24-14772 - Planning - Grant Expenditure - Grant Agreement

P 240 SB-24-14185 - Planning - Grant Expenditure - Provider Agreement

P 241 SB-24-14598 - Planning - Professional Services/Operating - Consulting/Professional Services Agreement

P 242 SB-24-14446 - Police - Personnel - Employee Travel Request

P 243 SB-24-14448 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 244 SB-24-14649 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 245 SB-24-14615 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 246 SB-24-14558 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 247 SB-24-14795 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 248 SB-24-13732 - Procurement - Expenditure of Funds - Unauthorized Procurement

P 249 SB-24-14794 - Procurement - Procurement via DOF - Cooperative Contract

P 250 SB-24-14792 - Procurement - Procurement via DOF - Cooperative Contract

P 251-252 SB-24-14719 - Procurement - Procurement via DOF - Cooperative Contract

P 253 SB-24-14691 - Procurement - Procurement via DOF - Cooperative Contract

P 254 SB-24-14671 - Procurement - Procurement via DOF - Cooperative Contract

P 255 SB-24-14682 - Procurement - Procurement via DOF - Cooperative Contract

P 256-257 SB-24-14764 - Procurement - Procurement via DOF - Cooperative Contract

P 258 SB-24-14674 - Procurement - Procurement via DOF - Equipment Maintenance/Service Contract

P 259 SB-24-14739 - Procurement - Procurement via DOF - Goods & Services Contract

P 260 SB-24-14773 - Procurement - Procurement via DOF - Goods & Services Contract

P 261-262 SB-24-14645 - Procurement - Procurement via DOF - Goods & Services Contract

P 263 SB-24-13953 - Procurement - Procurement via DOF - Goods & Services Contract

P 264 SB-24-14954 - Procurement - Procurement via DOF - Goods & Services Contract

P 265 SB-24-14552 - Procurement - Procurement via DOF - Goods & Services Contract

P 266 SB-24-14368 - Procurement - Procurement via DOF - Goods & Services Contract

P 267-268 SB-24-14822 - Procurement - Procurement via DOF - Goods & Services Contract

P 269 SB-24-14880 - Procurement - Procurement via DOF - Goods & Services Contract

P 270 SB-24-14666 - Procurement - Procurement via DOF - Goods & Services Contract

P 271-272 SB-24-14151 - Procurement - Procurement via DOF - Goods & Services Contract

P 273-274 SB-24-14766 - Procurement - Procurement via DOF - Goods & Services Contract

P 275-276 SB-24-13574 - Procurement - Procurement via DOF - Goods & Services Contract

P 277 SB-24-14776 - Procurement - Procurement via DOF - Goods & Services Contract

P 278 SB-24-14806 - Procurement - Procurement via DOF - Goods & Services Contract

P 279-280 SB-24-14665 - Procurement - Procurement via DOF - Goods & Services Contract

P 281 SB-24-14686 - Procurement - Procurement via DOF - Goods & Services Contract

P 282-283 SB-24-14847 - Procurement - Procurement via DOF - Master Purchase Agreement

P 284-285 SB-24-14823 - Procurement - Procurement via DOF - Master Services Agreement

P 286 SB-24-14346 - Procurement - Procurement via DOF - One Time Purchase

P 287-290 SB-24-14945 - Public Works - Administrative / Other - Rate Adjustment - Water Utilities

P 291-292 SB-24-14756 - Public Works - Boards & Commissions - Prequalification of Architects/Engineers

P 293 SB-24-14751 - Public Works - Boards & Commissions - Prequalification of Contractors

P 294 SB-24-14104 - Public Works - Construction/Capital - Architectural/Engineering Design Contract

P 295-296 SB-24-13003 - Public Works - Construction/Capital - On Call Service Contract

P 297 SB-24-13858 - Public Works - Construction/Capital - On Call Service Contract

P 298-299 SB-24-14266 - Public Works - Construction/Capital - Project Construction Management Contract

P 300 SB-24-14689 - Public Works - Personnel - Employee Travel Request

P 301 SB-24-14948 - Public Works - Personnel - Employee Travel Request

P 302 SB-24-14380 - Public Works - Personnel - Employee Travel Request

P 303 SB-24-14952 - Public Works - Personnel - Employee Travel Request

P 304 SB-24-14639 - Public Works - Personnel - Employee Travel Request

P 305 SB-24-14307 - Public Works - Real Property - Use & Right of Way - Purchase Agreement

P 306 SB-24-14262 - Public Works - Transfer of Funds - Transfer and Allocation of Funds

P 307-308 SB-24-13327 - Public Works - Transfer of Funds - Transfer and Allocation of Funds

P 309 SB-24-14301 - Public Works - Transfer of Funds - Transfer and Allocation of Funds

P 310-311 SB-24-14780 - Real Estate - Real Property - Leasing - City Lease - Intergovernmental

P 312-313 SB-24-14679 - Real Estate - Real Property - Leasing - City Lease to Tenant

P 314-315 SB-24-14661 - Real Estate - Real Property - Use & Right of Way - License Agreement

P 316-317 SB-24-14709 - Recreation and Parks - Construction/Capital - Construction Contract

P 318 SB-24-14854 - Recreation and Parks - Construction/Capital - Rejection of All Bids

P 319 SB-24-14707 - Recreation and Parks - Formal Awards - Construction Contract

P 320 SB-24-14796 - Recreation and Parks - Personnel - Employee Travel Request

P 321 SB-24-14720 - Recreation and Parks - Personnel - Employee Travel Request

P 322 SB-24-14695 - Recreation and Parks - Professional Services/Operating - On Call Service Contract

P 323-324 SB-24-14614 - Recreation and Parks - Professional Services/Operating - On Call Service Contract

P 325 SB-24-14740 - Recreation and Parks - Professional Services/Operating - On Call Service Contract

P 326 SB-24-14767 - Recreation and Parks - Transfer of Funds - Transfer and Allocation of Funds

P 327 SB-24-13141 - State's Attorney - Personnel - Employee Expense Reimbursement

P 328 SB-24-14757 - State's Attorney - Personnel - Employee Travel Reimbursement

P 329 SB-24-14741 - State's Attorney - Personnel - Employee Travel Reimbursement

P 330 SB-24-14702 - State's Attorney - Personnel - Employee Travel Request

P 331 SB-24-14852 - State's Attorney - Personnel - Employee Travel Request

P 332 SB-24-14850 - State's Attorney - Personnel - Employee Travel Request

P 333 SB-24-14851 - State's Attorney - Personnel - Employee Travel Request

P 334 SB-24-14899 - State's Attorney - Personnel - Employee Travel Request

P 335 SB-24-14849 - State's Attorney - Personnel - Employee Travel Request

P 336 SB-24-14853 - State's Attorney - Personnel - Employee Travel Request

P 337 SB-24-14731 - State's Attorney - Personnel - Employee Travel Request

P 338 SB-24-14680 - State's Attorney - Personnel - Professional Education/Training

P 339-340 SB-24-13988 - Transportation - Formal Awards - Construction Contract

P 341 SB-24-14662 - Transportation - Grant Award - Agreement

P 342 SB-24-14576 - Transportation - Grant Expenditure - Grant Agreement

P 343 SB-24-12343 - Transportation - Personnel - Employee Expense Reimbursement

P 344 SB-24-12938 - Transportation - Personnel - Employee Expense Reimbursement

P 345 SB-24-11537 - Transportation - Personnel - Employee Expense Reimbursement

P 346 SB-24-14423 - Transportation - Personnel - Employee Travel Reimbursement

P 347 SB-24-14820 - Transportation - Procurement via DOF - Emergency
Procurement

P 348 SB-24-14824 - Transportation - Procurement via DOF - Emergency
Procurement

P 349 SB-24-14818 - Transportation - Procurement via DOF - Emergency Procurement

P 350 SB-24-14347 - Transportation - Real Property - Development Agreement -
Developers Agreement

P 351 SB-24-14648 - Transportation - Real Property - Use & Right of Way -
Memorandum of Understanding (MOU)

P 352 SB-24-14761 - Transportation - Real Property - Use & Right of Way - Minor
Privilege Permit

P 353 SB-24-14829 - Transportation - Transfer of Funds - Transfer and Allocation of
Funds

SB-24-14259 - Notice of Letting - SC1028 - Cleaning of the Outfall Interceptor

ACTION REQUESTED:

The Board is requested to approve a Notice of Letting Period of agreement is: Based on Board Approval with a duration of 12 Months
12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00
Project #: 1028

BACKGROUND/EXPLANATION:

Department of Public Works - Sanitary Contract No. 1028 - Outfall interceptor Cleaning

Advertise Date: December 20, 2024

Pre-Bid Meeting Date: January 9, 2024

Bids Due Date: February 5, 2025

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	23.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

WBE Goal %	16.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

SB-24-14768 - Biennial Performance Audit of the Department of Human Resources for the Fiscal Years Ended June 30, 2023 and June 30, 2022**ACTION REQUESTED:**

The Board is requested to note a Biennial Performance Audit of the Department of Human Resources for Fiscal Years Ended June 30, 2023 and June 30, 2022. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Audits conducted a Biennial Performance Audit of the Department of Human Resources for the Fiscal Years Ended June 30, 2023, and June 30, 2022. The objectives of our performance audit were to: (i) evaluate the Department of Human Resources efficiency and effectiveness with respect to the hiring process; and (ii) follow-up on findings and recommendations that were included as part of the previous biennial performance audit, dated December 30, 2022. The scope of our audit was Fiscal Years 2023 and 2022. However, certain other matters, procedures, and transactions outside that period were reviewed to understand and verify the information during the audit period.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14770 - Biennial Performance Audit of the Department of Transportation for the Fiscal Years Ended June 30, 2023 and June 30, 2022

ACTION REQUESTED:

The Board is requested to note a Biennial Performance Audit of the Department of Transportation for the Fiscal Years Ended June 30, 2023 and June 30, 2022. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Audits conducted a Biennial Performance Audit of the Department of Transportation for the Fiscal Years Ended June 30, 2023, and June 30, 2022. The objectives of our performance audit were to: (i) assess the effectiveness of the Minor Privileges process; and (ii) follow-up on finding and recommendation that was included as part of the previous biennial performance audit report of the Department of Transportation, dated July 18, 2023. The scope of our audit was fiscal years 2023 and 2022; however, certain other matters, procedures, and transactions outside that period were reviewed to understand and verify information during the audit period.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14697 - Lease Agreement -Victorious Mental Healthcare, LLC

ACTION REQUESTED:

The Board is requested to approve a City Lease Agreement with Victorious Mental Healthcare LLC. (Tenant) for a portion of the property located at 2901 Druid Park Drive, Suite A202 consisting of approximately 925 sq. ft. and Suite 204 consisting of approximately 944 sq. ft. for a total of 1,869 sq. ft. Period of agreement is: 1/1/2025 to 12/31/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 87,513.00

Project Fund	Amount
	\$ 87,513.00

BACKGROUND/EXPLANATION:

Victorious Mental Healthcare, LLC will lease Suite A202 "As Is " containing 925 square feet and Suite A204 "As Is" containing 944 square feet at the Business Center @ Park Circle located at 2901 Druid Park Drive. The space will be used as office space. The lease will be for three years and the rent will increase each year by 4% of the previous years base rent. The lease has a renewable option for an additional three years. If exercised, rent in each renewable year will be increased by 4 % of the previous years base rent.

Base rent for the first one-year period shall be the sum of \$28,035, payable in equal monthly installments of \$2,336.25 each

The base rent includes utilities, real estate taxes. and operating expenses.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

IMPACTED ADDRESS:

Address	Block	Lot	Description
2901 Druid Park Dr. Suites A202 & A204 Baltimore MD 21215	3257	004	Park Park Circle Business Center

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

SB-24-14848 - Supplemental Appropriation to the Fiscal 2025 Adopted Budget**ACTION REQUESTED:**

The Board is requested to approve a \$14,643,000 Supplemental Appropriation to the Fiscal 2025 Adopted Budget. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
6000-CCA0001512	\$ 270,000.00
Additional staffing the Mayor's Office of Recovery Programs to support grant administration	
6000-RC0269	-\$ 14,643,000.00
6000-CCA000166	\$ 2,000,000.00
Health-Substance Use Disorder	
6000-CCA000373	\$ 100,000.00
Law-Transactions	
6000-CCA001515	\$ 143,000.00
Restitution Advisory Board	
6000-CCA001514	\$ 1,630,000.00
Staff and contractual costs to support oversight of opioid restitution funds	
6000-CCA000192	\$ 500,000.00
Health-Administration (Health Facilities)	
6000-CCA001513	\$ 10,000,000.00
Grant funding for organizations named in settlements	

BACKGROUND/EXPLANATION:

The proposed Board action seeks to approve a \$14,643,000 supplemental appropriation to the Fiscal 2025 Adopted Budget. This action appropriates a portion of funds received through litigation efforts with pharmaceutical manufacturers and distributors. The items recommended for funding through this action include:

1. Administrative and oversight costs associated with overseeing these funds: \$2,143,000
2. Partial funding for non-profit organizations named in individual settlement agreements: \$10,000,000
3. Funding for the Health Department to scale up opioid response efforts: \$2,500,000

Recommendations by Agency & Service:

1. Mayor's Office of Recovery Programming-Opioid Restitution Fund Administration (Funding Recommendation: \$270,000). Funds will be used to create additional positions to oversee grants awarded through the fund.
2. Mayor's Office of Recovery Programming-Named Organizations (Funding Recommendation: \$10,000,000). Partial grant funding for non-profit organizations named

in settlement agreements.

3. Mayoralty-Opioid Restitution Administration (Funding Recommendation: \$1,773,000). Funding to create additional positions to provide direction and guidance regarding the City’s opioid response, establishment of the Restitution Advisory Board, contractual support to establish a trust fund for litigation proceeds, and community engagement.
4. Law-Transactions (Funding Recommendation: \$100,000). Funding to create two additional positions to oversee contract agreements with grant organizations
5. Health-Administration (Funding Recommendation: \$500,000). Planning cost for a replacement facility for the Westside clinic.
6. Health-Substance Use Disorder (Funding Recommendation: \$2,000,000). Staffing and support costs for opioid response and recovery strategies.

Funds received from the opioid litigation are being deposited into a restricted special revenue fund. Starting in Fiscal 2026, the annual Ordinance of Estimates will include appropriations from this fund. The Mayor’s Executive Order establishing the Opioid Restitution Fund is guiding the use of this funding.

Upon approval by the Board of Estimates, this action will be introduced for consideration and approval by the City Council.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14643 - Grant Agreement - Associated Black Charities, Inc

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement with Associated Black Charities, Inc.
Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 150,000.00

Project Fund	Amount
1001-CCA000005-SC670701	\$ 150,000.00

BACKGROUND/EXPLANATION:

This grant Agreement is by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland acting by and through its Councilman, and Associated Black Charities, Inc. Through the City's FY25 budget process, the City awarded \$150,000 of City general funds used for the operational support, at the direction of Council President Nick Mosby.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- SMBA&D has reviewed and approved.
- Audits has reviewed and has no objection to BOE approval

SB-24-14428 - Employee Travel - Sharon Middleton**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Sharon Middleton to attend MACo's 2024/5 Winter Conference in Cambridge, MD on December 11-13, 2014. Period of agreement is: 12/11/2024 to 12/13/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 594.17

Project Fund	Amount
1001-CCA000012-SC630301	\$ 594.17

BACKGROUND/EXPLANATION:

Vice President Sharon Middleton is traveling to MACo's 2024/5 Winter Conference in Cambridge, MD on December 11-13, 2014. Ms. Middleton will collaborate with colleagues throughout Maryland to explore how counties can adapt to changing times, fluctuating budgets and advancing technologies. The goal is to achieve fiscally responsible and effective outcomes for the citizens of Baltimore. As past-president, VP Middleton's registration (\$395) is covered by the conference. The GSA lodging rate is \$145/night and the hotel rate is \$152/night. We are requesting an additional \$7 to cover the hotel. Her hotel was paid using the travel card assigned to Hosea Chew.

3rd Party Funding: \$395 Registration Fee

\$290.00 - GSA Lodging

\$14.00 - Additional to cover lodging

\$15.20 - Occupancy Tax

\$114.97 - Mileage (Personal Vehicle)

\$160.00 - GSA (Meals and Incidentals)

\$594.17 Total

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

SB-24-14429 - Employee Travel - Phylicia Porter

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Phylicia Porter to attend MACO's 2024/5 Winter Conference in Cambridge, MD on December 11-13, 2014. Period of agreement is: 12/11/2024 to 12/13/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 874.20

Project Fund	Amount
1001-CCA000016-SC630301	\$ 874.20

BACKGROUND/EXPLANATION:

Councilwoman Phylicia Porter is traveling to MACO's 2024/5 Winter Conference in Cambridge, MD on December 11-13, 2014. Ms. Porter will use these sessions to focus on strengthening policy strategies, shifting budgets, and evolving technologies, to achieve fiscally responsible and effective results for the City of Baltimore. The GSA lodging rate is \$145/night and the hotel rate is \$152/night. We are requesting an additional \$7 to cover the hotel. Her hotel and registration were paid using the travel card assigned to Hosea Chew.

- \$290.00 - GSA Lodging
- \$14.00 - Additional to cover lodging
- \$15.20 - Occupancy Tax
- \$395.00 Registration
- \$160.00 - GSA (Meals and Incidentals)
- \$874.20 Total

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 10th District

ENDORSEMENTS:

SB-24-14961 - First Amendment to Consulting Agreement - MHC Coaching & Consulting LLC

ACTION REQUESTED:

The Board is requested to approve a First Amendment to Consulting/Professional Services Agreement with MHC Coaching & Consulting LLC. Period of agreement is: 12/20/2023 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number: 1

BACKGROUND/EXPLANATION:

On December 20, 2023, the Board approved the original agreement with MCH Coaching and Consulting, LLC D/B/A/ Melissa Curtin Coaching and Consulting to provide personality testing, coaching and training on behalf of the Office of the Comptroller for the period December 20, 2023 through December 31, 2024.

This First Amendment extends the contract period to June 30, 2025, at no additional cost to the City.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14842 - ERS-UHY LLP-Annual Comprehensive Financial Reports (ACFR)

ACTION REQUESTED:

The Board is requested to note an Independent Audit from UHY LLP Certified Public Accountants. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

This Honorable Board is requested by UHY LLP, independent auditor of the Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore ("the Systems") to note receipt of our Independent Auditors' Report, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters, Governance Communication Letter, and the 2024 Elected Officials' Retirement System and Employees' Retirement System of the City of Baltimore's Annual Comprehensive Financial Reports (ACFR). These reports were based on audits of the Systems' fiscal year 2024 financial statements performed in accordance with Government Auditing Standards.

On March 18, 2022, your Honorable Board retained UHY LLP to conduct an independent audit of the Systems' fiscal year 2024 financial statements. We issued an Independent Auditors' Report dated November 27, 2024 that included an unmodified "clean" opinion that the financial statements are presented fairly, in all material respects, in conformity with U.S. Generally Accepted Accounting Principles (GAAP). We issued an unmodified "clean" opinion that the schedules of administrative expenses, investment expenses and payments to consultants are fairly stated, in all material respects, in relation to the financial statements as a whole. Additionally, we performed limited procedures, and rendered no opinion on the management's discussion and analysis, required supplemental schedules and the introductory, investment, actuarial and statistical sections of the comprehensive annual financial report.

We also issued a Report on Internal Control over Financial Reporting and on Compliance and Other Matters which is required during an audit of financial statements performed in accordance with Government Auditing Standards. The results of our tests disclosed no material weaknesses and no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14838 - ERS-UHY LLP-Annual Comprehensive Financial Reports (ACFR)

ACTION REQUESTED:

The Board is requested to note the independent audit reports received by UHY LLP, the Auditor of the Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore for Fiscal Year 2024. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Board is requested by UHY LLP, independent auditor of the Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore ("the Systems") to note receipt of our Independent Auditors' Report, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters, Governance Communication Letter, and the 2024 Elected Official's Retirement System and Employees' Retirement System of the City of Baltimore's Annual Comprehensive Financial Reports (ACFR). These reports were based on audits of the Systems' fiscal year 2024 financial statements performed in accordance with Government Auditing Standards.

On March 18, 2022, your Honorable Board retained UHY LLP to conduct an independent audit of the Systems' fiscal year 2024 financial statements. We issued an Independent Auditors' Report dated November 27, 2024, that included an unmodified "clean" opinion that the financial statements are presented fairly, in all material respects, in conformity with U.S. Generally Accepted Accounting Principles (GAAP). We issued an unmodified "clean" opinion that the schedules of administrative expenses, investment expenses and payments to consultants are fairly stated, in all material respects, in relation to the financial statements as a whole. Additionally, we performed limited procedures and rendered no opinion on the management's discussion and analysis, required supplemental schedules and the introductory, investment, actuarial and statistical sections of the comprehensive annual financial report.

We also issued a Report on Internal Control over Financial Reporting and on Compliance and Other Matters which is required during an audit of financial statements performed by Government Auditing Standards. The results of our tests disclosed no material weaknesses and no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14813 - Transfer of Funds - EPFL - Park Heights Library - New Building

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: PRJ002063

Project Fund	Amount
9936-PRJ002063-CAP009457	\$ 4,314,557.00
9936-PRJ001500-RES009458	-\$ 4,314,557.00

BACKGROUND/EXPLANATION:

This transfer that will provide funds to EPFL for a new Park Heights Library and all associated in-house costs.

A new Park Heights Library Branch is being designed and constructed, which will include both parking lot and site development, to better serve the Park Heights community and the citizens of Baltimore.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

IMPACTED ADDRESS:

Address	Block	Lot	Description
4800 Park Heights Avenue Baltimore MD 21215			Park Heights Library

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SB-24-14828 - Payment in Lieu of Taxes (PILOT)-Perkins 4A Apartments

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve an Payment in Lieu of Taxes (PILOT) Agreement Perkins Homes Phase IVA, LLC. Period of agreement is: 12/18/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Approval of this PILOT will result in an estimated payment of \$37,696.20 per year, with the actual calculation varying depending on factors such as vacancy and changes to the rental rates. The value of the PILOT over time is estimated at \$1,507,840.

The PILOT Agreement will remain in place only as long as Perkins 4A is used for low-income housing under the Tax Covenant Agreement from the development's Low-Income Housing Tax Credit financing, a period of not less than 40 years, pursuant to the other requirements of the PILOT Agreement. No City funds are requested.

Project Description:

The Project will consist of one 4-story building containing 60 residential rental units that will include the Affordable Units (consisting of 23 replacement public housing units and 18 unassisted LIHTC units) and the 19 market-rate units. The Project is expected to feature units with an approximate unit mix as follows: 25 one-bedroom units, 32 two-bedroom units, and 3 three-bedroom units.

Of the replacement public housing units, it is currently expected that all 23 will be restricted to residents earning up to 30% AMI. The 18 unassisted LIHTC units will be restricted to families making 60% or less of AMI adjusted for family size. Nineteen units will be made available at market-rate rents without income restrictions. The development will include a host of amenities, including supportive services, on-site leasing, community room, high-speed internet access, bike storage, storage space, a tot lot, a fitness center and 30 surface parking spaces. Residents will also have access to the fitness room and leasing center at Perkins 1.

Sources and Uses:

The Community Development Administration ("CDA"), a unit of the Division of Development Finance of the Department of Housing and Community Development of the State of Maryland, has awarded the Project 9% Low-Income Housing Tax Credits ("LIHTC"). The Project will be financed using 9% LIHTC as well as other public and private sources detailed below. In addition to the PILOT, a Baltimore City HOME Loan of up to \$1.5 million will be used solely to finance a portion of the hard construction costs for the Affordable Units associated with the Project. Project costs are expected to total approximately \$28 million.

Recommendation:

The PILOT is critical to the feasibility of the project. But for the PILOT, the Development will generate insufficient net operating income to support the current permanent loan to finance the

project development costs when combined with other funding sources.

EMPLOY BALTIMORE:
N/A

LIVING WAGE:
N/A

LOCAL HIRING:
Applicable

PREVAILING WAGE:
N/A

MBE / WBE PARTICIPATION:

MBE Goal % 27.00% MBE Goal Amount \$ 0.00
 MBE Total Paid \$.00 Vendor: N/A

Commitment to comply: Goals set at MBE-27% and WBE 10%. The subcontractor is chosen after the agreement is approved.

WBE Goal % 10.00% WBE Goal Amount \$ 0.00
 WBE Total Paid \$.00 Vendor: N/A

Commitment to comply: Goals set at MBE-27% and WBE 10%. The subcontractor is chosen after the agreement is approved.

IMPACTED ADDRESS:

Address	Block	Lot	Description
301 S. Bond Street Baltimore MD 21231	1428	076	

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14836 - Payment in Lieu of Taxes (PILOT)-Perkins 4B Apartments

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve an Payment in Lieu of Taxes (PILOT) Agreement Perkins Homes Phase IVB, LLC. Period of agreement is: 12/18/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Approval of this PILOT will result in an estimated payment of \$117,705 per year, with the actual calculation varying depending on factors such as vacancy and changes to the rental rates. The value of the PILOT over time is estimated at \$4,708,200.

The PILOT Agreement will remain in place only as long as Perkins 4B is used low-income housing under the Tax Covenant Agreement from the development's Low-Income Housing Tax Credit financing, a period of not less than 40 years, pursuant to the other requirements of the PILOT Agreement. No City funds are requested.

Project Description:

The Project will consist of two 3- 4-story buildings containing 82 residential rental units and 12 rowhouse units that will include the Affordable Units (consisting of 56 replacement public housing units and 17 unassisted LIHTC units) and the 21 market-rate units. The Project is expected to feature units with an approximate unit mix as follows: 22 one-bedroom units, 35 two-bedroom units, 26 three-bedroom units, 10 four-bedroom units and 1 six-bedroom unit. Of the 26 three-bedroom units, 11 units will be built as rowhouses. Of the 10 four-bedroom units, 1 unit will be built as a rowhouse.

Of the replacement public housing units, it is currently expected that all 56 will be restricted to residents receiving project-based vouchers. The 18 unassisted LIHTC units will be restricted to families making 60% or less of AMI adjusted for family size. Twenty-one units will be made available at market-rate rents without income restrictions. It is anticipated that of the 73 Affordable Units, approximately 17 units will be offered at 50% and the remaining units (56) will be offered at 60% or below AMI. However, the development will include a host of amenities, including supportive services, on-site leasing, community room, high-speed internet access, bike storage, storage space, a tot lot, a fitness center and approximately 85 surface parking spaces. Residents will also have access to the fitness room and leasing center at Perkins 1.

Sources and Uses

The total development cost for Perkins 4B is currently estimated to be \$54,229,888. The Perkins 4B site is approximately 1.28 acres of land and is bounded by S. Bond Steet to the west, Gough Street to the south, S. Bethal to the east, and E. Pratt Street to the north. The Borrower has obtained site control through a Ground Lease (the "Ground Lease") by and between the Borrower and Baltimore Affordable Housing Development, Inc. ("BAHD"), an affiliate of HABC. The Ground Lease will have a term of approximately 75 years. BAHD has also agreed to

make a take back loan to the Borrower in the amount of approximately \$1,900,000 with a term of at least 40 years (following construction completion), which the loan will be payable from available contingent interest or other cash flow by the Borrower.

Recommendation:

The PILOT is critical to the feasibility of the project. But for the PILOT, the Development will generate insufficient net operating income to support the current permanent loan to finance the project development costs when combined with other funding sources.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

Commitment to comply: Goals set at MBE-27% and WBE 10%. The subcontractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

Commitment to comply: Goals set at MBE-27% and WBE 10%. The subcontractor is chosen after the agreement is approved.

IMPACTED ADDRESS:

Address	Block	Lot	Description
217 S. Bond Street Baltimore MD 21231	1419	073A	

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14556 - Professional Services Agreement - Opioid Restitution Fund Trust**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement with PFM Financial Advisors LLC. Period of agreement is: Based on Board Approval with a duration of 6 Months

12/18/2024 / to 6/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 35,000.00

Project Fund	Amount
1001-CCA000481-SC630326	\$ 35,000.00

BACKGROUND/EXPLANATION:

The Department of Finance has a need for a consultant to facilitate the selection process for financial advisory services to establish the Opioid Restitution Fund Trust and provide services related to financial planning and strategic advice on behalf of the City. This work will include reviewing a list of potential investment advisory firms and offer recommendations for additional firms to interview. As well as, establish interview questions and create an evaluation rubric to interview investment advisory firms, and facilitate the interview process. The consultant shall provide the services agreed to, the total cost shall not exceed \$35,000.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14737 - Accept and authorize FY25 Maryland Institute for Emergency Medical Services Systems - Advanced Life Support grant award

ACTION REQUESTED:

The Board is requested to approve a Grant Award/Acceptance from Maryland Institute of Emergency Medical Services Systems. Period of agreement is: 11/19/2024 to 6/15/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 14,008.64

Project Fund	Amount	Start Date	End Date
5000-CCA000117-RC0603	\$ 14,008.64	11/19/2024	6/15/2025
GRT002618 FY25 Maryland Institute of Emergency Medical Services System (MIEMSS) - Advanced Life Support training (inactive)			

BACKGROUND/EXPLANATION:

FY25 Maryland Institute for Emergency Medical Services Systems - Advanced Life Support (ALS) grant for \$14,008.64 to help cover the cost for the Baltimore City Fire Department to complete FY2025 ALS training.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

SB-24-14728 - Employee Travel Expenses Reimbursement for Tenea Reddick

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Reimbursement for Tenea Reddick who attended the APCO Conference 2024 - Orlando, FL on August 3-8, 2024. Period of agreement is: 8/3/2024 to 8/8/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 180.82

Project Fund	Amount	Start Date	End Date
1001-CCA000129-SC630301	\$ 180.82	8/3/2024	8/8/2024

BACKGROUND/EXPLANATION:

Approval for reimbursement of actual expenses incurred during travel to attend the APCO Conference 2024, in Orlando, FL on 8/3/2024 - 8/8/2024 - ER-012362. Travel was approved by BOE on 09/18/2024.

This travel and expenses related to the travel were approved by the Board. Of Estimates (SB-24-12757) on September 18, 2024. This is a request to approve payment for meals. Receipts were submitted after the travel had occurred and are for actual amounts of the expenses for meals and incidentals.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14760 - Audit - 2024 ACFR- CLA Annual Comprehensive Financial Report

ACTION REQUESTED:

The Board is requested to note an Independent Audit by CliftonLarson Allen LLP (CLA) Independent Auditor of the Baltimore city Fire and Police Employee's Retirement System (Fire and Police). Period of agreement is: 7/1/2023 to 6/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Board is requested by CliftonLarsonAllen LLP (CLA), independent auditor of the Baltimore City Fire and Police Employees' Retirement System (Fire and Police) to note receipt of our Independent Auditors' Report, Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matter, and the 2024 Baltimore City Fire and Police Employees' Retirement System's Annual Comprehensive Financial Report (ACFR). These reports were based on an audit of the Fire and Police's fiscal year 2024 financial statements performed in accordance with Government Auditing Standards.

On May 12, 2021, your Honorable Board retained CLA to conduct an independent audit of the fiscal year 2024 Fire and Police's financial statements. We issued an Independent Auditors' Report dated November 13, 2024 that included an unmodified "clean" opinion that the financial statements are presented fairly, in all material respects, in conformity with U.S. Generally Accepted Accounting Principles (GAAP). We issued an unmodified "clean" opinion that the schedules of administrative expenses, investment expenses and payments to consultants are fairly stated, in all material respects, in relation to the financial statements as a whole. Additionally, we performed limited procedures, and rendered no opinion on the management's discussion and analysis, required supplemental schedules and the introductory, investment, actuarial and statistical sections of the comprehensive annual financial report.

We also issued a Report on Internal Control over Financial Reporting and on Compliance and Other Matters which is required during an audit of financial statements performed in accordance with Government Auditing Standards. The results of our tests disclosed no material weaknesses and no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14839 - Subscription Agreement - Madison International Real Estate Liquidity Fund IX (TE), LP

ACTION REQUESTED:

The Board is requested to approve a Subscription Agreement Madison International Realty Holdings, LLC. Period of agreement is: 12/18/2024 to 12/18/2034

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

With the assistance and advice of F&P's investment advisor, New England Pension Consulting, the F&P Board selected Madison International Realty Holdings after conducting a search for a real estate investment manager that would manage a portfolio of F&P real estate investments. The contract period will be 8 years + 2 additional 1-year extensions necessary for liquidation of the portfolio. This Subscription Agreement between the F&P Board of Trustees and the General Partner of Madison International Real Estate Liquidity Fund IX (TE), LP, a commingled real estate investment fund managed by Madison International Realty Holdings, LLC, is required to enable F&P to invest up to \$15 million in the fund. On the average, Madison International Realty Holdings will receive a \$225,000 annual fee (1.5%) to manage up to \$15 million in real estate investments. No General Fund monies will be involved in this transaction. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14840 - Subscription Agreement - Starwood Distressed Opportunity Fund XIII Global, L.P.

ACTION REQUESTED:

The Board is requested to approve a Subscription Agreement Starwood Capital Group Management, L.L.C.. Period of agreement is: 12/18/2024 to 12/18/2036

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

With the assistance and advice of F&P’s investment advisor, New England Pension Consulting, the F&P Board selected Starwood Capital Group Management after conducting a search for a real estate investment manager that would manage a portfolio of F&P real estate investments. The contract period will be 10 years + 2 additional 1-year extensions necessary for liquidation of the portfolio. This Subscription Agreement between the F&P Board of Trustees and the General Partner of Starwood Distressed Opportunity Fund XIII Global, L.P., a commingled real estate investment fund managed by Starwood Capital Group Management, L.L.C., is required to enable F&P to invest up to \$15 million in the fund. On the average, Starwood Capital Group Management will receive a \$187,500 annual fee (1.25%) to manage up to \$15 million in real estate investments. No General Fund monies will be involved in this transaction. The investment fee, along with all other management fees and expenses, will be netted out of investment proceeds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14699 - Amendment 3 to Agreement - Gipe Associates, Inc.**ACTION REQUESTED:**

The Board is requested to approve Amendment No. 3 with Gipe Associates, Inc., for Project No. 1283-1808 - On-Call Mechanical/Electrical/Plumbing Design Services. Period of agreement is: 1/23/2025 to 1/22/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 1808 - GS18823 Solicitation #: 1283

BACKGROUND/EXPLANATION:

This Amendment No. 3 will add two (2) additional years and \$1,000,000 Upset limit to the original agreement with Gipe Associates, Inc. which was approved on January 23, 2019 by your Honorable Board to continue to provide On-Call Mechanical/Electrical/Plumbing Design Services while replacement agreements are processed. The new Expiration Date is January 22, 2027 and the new Upset Limit Fee is \$3,000,000.

Amendment No. 1 has added 2 years to the original Agreement and the agreement expiration date is January 22, 2025.

Amendment No. 2 was issued to provide that future tasks issued to the Consultant may be funded using American Rescue Plan Act of 2021 (ARPA Funding) exclusively or in addition to other funding sources available to the City, at the City's discretion.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and noted the time extension and increase upset limits.

SB-24-14789 - Transfer of Funds - Capital - Abel Wolman HVAC & Fire Protection - \$500,000

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: PRJ000528

Project Fund	Amount
9916-PRJ000528-CAP009197	\$ 500,000.00
9916-PRJ001862-RES009194	-\$ 500,000.00

BACKGROUND/EXPLANATION:

The Department request the Board to approve this transfer that will provide funds to DGS for the comprehensive HVAC renovation and fire sprinkler system installation at the Abel Wolman Municipal Building and all associated in-house costs. This renovation project will include replacing the computer room air conditioning units in the 4th Floor Data Center used by BCIT.

The HVAC system in the Abel Wolman Municipal Building is outdated and needs to be upgraded allowing it to work more efficiently. The installation of a fire sprinkler system will assist in addressing the life and safety issues in the building.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

IMPACTED ADDRESS:

Address	Block	Lot	Description
200 Holliday Street Baltimore MD 21202			Abel Wolman Municipal Building

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SB-24-14057 - Reimbursement Rates - FY25 Senior Care Services Medical Adult Day Care Centers**ACTION REQUESTED:**

The Board is requested to approve a Rate Adjustment for services paid to Senior Care Services / Medical Adult Day Care Centers as detailed in the background/explanation. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Senior Care Services Medical Adult Day Care Centers provide medical day care services to ill, frail, or disabled elderly individuals aged 65 and older. Effective July 1, 2024, the per diem rate for Medical Day Care Services will be \$116.59. Providers may bill at the new rate for services rendered on or after this date.

The Board is requested to authorize payment to providers by Expenditure Authorization (EA) to the below listed medical adult day care centers:

1. LuAnn Adult Daycare (formerly A. Providence)
2. Active Day
3. Adult Medical Daycare of Overlea
4. Alice Manor Adult Medical Daycare
5. Associated Catholic Charities Inc, / St. Ann's Adult Daycare
6. Easter Seal Society for Disabled Children & Adults
7. Extended Family Adult Daycare
8. Golden Pond Adult Daycare
9. Harbor Hospital Adult Daycare
10. Heritage Adult Daycare
11. Keswick Multi-care Center
12. Lifebridge Health Adult Daycare (Formerly Levindale)
13. Paradise Adult Medical Daycare
14. The League for People with Disabilities
15. Today's Care & Family
16. Caring Hands Center of Dundalk
17. Caring Hands of Greater Baltimore
18. Ravens Medical Adult Daycare

Page 2 –Reimbursement for Senior Care Services
Medical Adult Day Care Centers

The Baltimore City Health Department will pay providers under the Adult Medical Day Care Program a collective amount not exceeding \$500,000.00, based on the established rate and approved number of service days. The approved number of recipients and service days may vary

according to recipient preference and City authorization, with payments issued only upon receipt of approved invoices for approved recipients. Regardless of available program funding, providers will not receive payment exceeding the participant capacity allowed by their license and the service days approved by the City.

Each Adult Day Care provider will develop an individualized care plan for each recipient, in accordance with the policies outlined in COMAR 10.12.04 (Day Care for the Elderly and Medically Handicapped Adults) and COMAR 10.09.07 (Medical Care Program).

This agreement was delayed because facility observations were completed for all locations before the agreement updates were requested.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13409 - Grant Award - FY25 Governor’s Office of Crime Prevention and Policy

ACTION REQUESTED:

The Board is requested to approve an Grant Award/Acceptance from the Governor’s Office of Crime Prevention and Policy. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 216,857.00

Project Fund	Amount
5000-CCA000190-SC610101	\$ 216,857.00

Grant/Special Fund ID: GRT002412

BACKGROUND/EXPLANATION:

Governor’s Office of Crime Prevention and Policy VOCS-FY25. To provide notice of grant award to provide Intensive Case Management, Care Coordination, Referrals and Direct Services to primary and secondary victims of violent crimes.

The department encountered a delay in receiving the Notice of Grant Award (NGA) from the grantor. The NGA arrived after the grant period had already begun

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

SB-24-13867 - Notice of Grant Award - Office of Justice Programs-Bureau of Justice Assistance**ACTION REQUESTED:**

The Board is requested to approve a Notice of Award from the Office of Justice Programs-Bureau of Justice Assistance. Period of agreement is: 8/1/2024 to 9/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 738,000.00

Project #: N/A

Project Fund	Amount
4000-GRT002474-CCA000190-RC0602	\$ 738,000.00

BACKGROUND/EXPLANATION:

On August 15, 2024, the Department received the initial award for prevention strategies in city schools in the amount of \$738,000 for the period of August 1, 2024, through September 30, 2026.

The Notice of Grant Award (NGA) has been approved by the Law Department as to form and legal sufficiency.

Late Explanation: The application for funding was submitted 6/6/24. The notice of award was received 8/15, and finance provided the grant tag 8/20.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and found that it confirms the grant awards

SB-24-14548 - Prover Agreement - The Palms Assisted Living, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with The Palms Assisted Living, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 48,000.00

Project #: CO#4363

Project Fund	Amount
5000-GRT002100-CCA000228-SC630326	\$ 48,000.00

BACKGROUND/EXPLANATION:

This request will allow Baltimore City Health Department (BCHD) to disburse State Subsidized Assisted Housing Funds to low income residents at The Palms Assisted Living, Inc.

The Palms Assisted Living, Inc., is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program was sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5. However, the grant year began July 1, 2024.

Timeline: MDoA issued instructions for the grant application completion on July 01, 2024. Baltimore City Health Department submitted the completed grant application to MDoA on July 15, 2024. MDoA issued the grant award on August 5. The grant award notification was accepted for processing on August 19, 2024. The fiscal administrator agreement with

Baltimore Civic Fund was sent for processing on August 20, 2024. These items precede the individual vendor agreements. Mitigation efforts: Baltimore City Health Department will request that MDoA issue grant instructions earlier, allowing for more time for local jurisdictions to complete the applications.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-13839 - Provider Agreement - Rescue Event Planning**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Rescue Event Planning. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project #: 004252

Project Fund	Amount
4001-GRT000755-CCA001367-SC630351	\$ 50,000.00
1001-GRT000755-CCA000168-SC630351	\$ 50,000.00

BACKGROUND/EXPLANATION:

Rescue Event Planning, LLC will plan, organize, execute, and evaluate up to six events for B'more for Healthy Babies. These events aim to strengthen the safety network for pregnant individuals, infants, and toddlers, improve communication with City Leaders, and emphasize the critical need for citywide support for parents and children from the earliest stages of life. The initiative also seeks to engage and mobilize residents with young children through enjoyable and meaningful events that foster a sense of community. Additionally, these events will educate residents and professionals about the factors contributing to poor maternal, infant, and child health outcomes and explore preventative measures to improve future outcomes.

This agreement was pending delay due to not receiving the award letter late hence not being able to award the subgrantee.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14706 - Provider Agreement – OK Family Care, INC.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with OK Family Care, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,600.00

Project #: 4645

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 9,600.00

BACKGROUND/EXPLANATION:

BCHD seeks to disburse State Subsidized Assisted Housing Funds to low income residents at OK Family Care, INC. This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, 2024. However, the grant year began July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14148 - Provider Agreement - The Mosaic Group, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with The Mosaic Group, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 109,847.00

Project #: 004533

Project Fund	Amount
5000-GRT002076-CCA000179-SC630351	\$ 109,847.00

BACKGROUND/EXPLANATION:

The Mosaic Group, Inc. will a) plan and host focus group and training activities and (b) support the development of plain language, educational materials, toward mitigating the effects of perinatal and community substance use in West Baltimore.

Late Explanation: In June 2024, the Baltimore City Health Department's Bureau of Maternal and Child Health (MCH) received unexpected notice of one-time grants for the 2025 fiscal year from the Maryland Department of Health. This required MCH to realign several subcontracts across multiple budgets and work closely with various subcontractors. Throughout July 2024, MCH collaborated with subcontractors to gather all necessary documents, including scopes of work and budgets, and made any needed edits and revisions. Unfortunately, the Family Recovery Program encountered some administrative delays during this period. The MCH administrator ultimately submitted the completed contract packet to BCHD Fiscal on August 15.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13797 - Provider Agreement - Black Mental Health Alliance for Education & Consultation, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Black Mental Health Alliance for Education & Consultation, Inc. (BMHA-EC). Period of agreement is: 6/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 140,000.00

Project #: CO#4372

Project Fund	Amount
5000-GRT002060-CCA000204-SC630351	\$ 140,000.00

BACKGROUND/EXPLANATION:

The Black Mental Health Alliance for Education and Consultation, Inc. will work with the Baltimore City Health Department on tobacco control issues that relate to the illegal sale of tobacco products.

This contract submission was delayed due to the transition to a new director for Chronic Disease Prevention following a several-month vacancy in the position. During this transition, there was a learning curve in understanding the contract submission process and associated timelines. These challenges contributed to the delay. However, after completing this process, the program director is now fully informed about the deadlines, timelines, and procedures and is prepared to handle future requests more efficiently.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-13962 - Provider Agreement - Clinic, University of Maryland, Baltimore**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement University of Maryland Baltimore.

Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90,000.00

Project #: 4278

Project Fund	Amount
4000-GRT002154-CCA000167- SC630351	\$ 90,000.00

BACKGROUND/EXPLANATION:

The University of Maryland Division of Adolescent Health's Adolescent and Young Adult Clinic (AYAC) provides comprehensive primary and specialty care for individuals aged 12–24, with a focus on transitioning patients to adult care. The clinic operates as a Title X site under the Baltimore City Health Department. The Youth Sexual and Reproductive Justice Initiative Innovative Strategies to Increase Equitable Access (Y-SURGE) is a federally funded collaborative research project with two main objectives: increasing the use of and satisfaction with reproductive health services among all youth attending Title X-funded clinics and enhancing access to sexual and reproductive health services (SRH) for opportunity youth and LGBTQIA youth in Baltimore City. The research hypothesis posits that applying a Sexual and Reproductive Justice (SRJ) framework, guided by the Social Determinants of Health, to clinical services for Baltimore youth aged 15–24 will improve service utilization and patient satisfaction.

In June 2024, the Baltimore City Health Department's Bureau of Maternal and Child Health (MCH) received unexpected notice of one-time grants for the 2025 fiscal year from the Maryland Department of Health. This required MCH to realign several subcontracts across multiple budgets and work closely with various subcontractors. Throughout July 2024, MCH collaborated with subcontractors to gather all necessary documents, including scopes of work and budgets, and made any needed edits and revisions. Unfortunately, the Family Recovery Program encountered some administrative delays during this period. The MCH administrator ultimately submitted the completed contract packet to BCHD Fiscal on August 15.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13918 - Provider Agreement - The Johns Hopkins University

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with The Johns Hopkins University. Period of agreement is: 9/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project #: 004332

Project Fund	Amount
4000-GRT002079-CCA000168-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

The Johns Hopkins University (JHU) – via the consultation services of Jessica Ratner, MD -- will outreach, engage, and educate clinicians on a variety of efforts related to perinatal opioid and other drug use, maternal mortality in Maryland, and B'more for Healthy Babies.

In June 2024, the Baltimore City Health Department's Bureau of Maternal and Child Health (MCH) received unexpected notice of one-time grants for the 2025 fiscal year from the Maryland Department of Health. This required MCH to realign several subcontracts across multiple budgets and work closely with various subcontractors. Throughout July 2024, MCH collaborated with subcontractors to gather all necessary documents, including scopes of work and budgets, and made any needed edits and revisions. Unfortunately, the Family Recovery Program encountered some administrative delays during this period. The MCH administrator ultimately submitted the completed contract packet to BCHD Fiscal on August 15.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- SMBA&D has reviewed and approved.
- Audits has reviewed and has no objection to BOE approval

SB-24-13671 - Agreement – Almost Home II Assisted Living, Inc**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Almost Home II Assisted Living, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 28,800.00

Project #: 4350

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 28,800.00

BACKGROUND/EXPLANATION:

This request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Almost Home II Assisted Living, Inc.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5. However, the grant year began July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14372 - Provider Agreement – Cozy Cove Home Care LLC

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Cozy Cove Home Care LLC.
Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 28,800.00

Project #: 4493

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 28,800.00

BACKGROUND/EXPLANATION:

Baltimore City Health Department seeks to disburse State Subsidized Assisted Housing Funds to low income residents at Cozy Cove Home Care LLC. This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, 2024 when the grant year began July 1, 2024

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Law has reviewed and approved for form and legal sufficiency
Audits has reviewed and has no objection to BOE approval

SB-24-14337 - Agreement – House of Victory Home Care, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with House of Victory Home Care, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 67,200.00

Project #: 4418

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 67,200.00

BACKGROUND/EXPLANATION:

This request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at House of Victory Home Care, Inc.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5. However, the grant year began July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14371 - Provider Agreement – A Blessing Away from Home, LLC

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with A Blessing Away from Home, LLC. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 76,800.00

Project #: 4365

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 76,800.00

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow Baltimore City Health Department to disburse State Subsidized Assisted Housing Funds to low-income residents at A Blessing Away from Home, LLC.

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, 2024 when the grant year began July 1, 2024

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14546 - Provider Agreement - Honor and Cherish Assisted Living, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Honor and Cherish Assisted Living, Inc.. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 38,400.00

Project #: CO#4404

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 38,400.00

BACKGROUND/EXPLANATION:

Baltimore City Health Department (BCHD) seeks to disburse State Subsidized Assisted Housing Funds to low income residents at Honor and Cherish Assisted Living, Inc. Honor and Cherish Assisted Living, Inc. is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program was sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5. However, the grant year began July 1, 2024.

Timeline: MDoA issued instructions for the grant application completion on July 01, 2024. Baltimore City Health Department submitted the completed grant application to MDoA on July 15, 2024. MDoA issued the grant award on August 5. The grant award notification was accepted for processing on August 19, 2024. The fiscal administrator agreement with Baltimore Civic Fund was sent for processing on August 20, 2024. These items precede the individual vendor agreements.

Mitigation efforts: Baltimore City Health Department will request that MDoA issue grant instructions earlier, allowing for more time for local jurisdictions to complete the applications.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-24-13966 - Provider Agreement - The Family Recovery Program, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with The Family Recovery Program, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 22,500.00

Project #: 004343

Project Fund	Amount
5000-GRT002076-CCA000179-SC630351	\$ 22,500.00

BACKGROUND/EXPLANATION:

The Family Recovery Program, Inc. will support regional field trips for youth/families undergoing parental reunification, as well as access to dental care services not covered by MD Healthy Smiles, for clients involved with The Family Recovery Program's transitional housing program. Late Explanation: In June 2024, the Baltimore City Health Department's Bureau of Maternal and Child Health (MCH) received unexpected notice of one-time grants for the 2025 fiscal year from the Maryland Department of Health. This required MCH to realign several subcontracts across multiple budgets and work closely with various subcontractors. Throughout July 2024, MCH collaborated with subcontractors to gather all necessary documents, including scopes of work and budgets, and made any needed edits and revisions. Unfortunately, the Family Recovery Program encountered some administrative delays during this period. The MCH administrator ultimately submitted the completed contract packet to BCHD Fiscal on August 15.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14394 - Agreement - Chase Brexton Health Services, Inc.

ACTION REQUESTED:

The Board is requested to approve an Agreement with Chase Brexton Health Services, Inc.
Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 150,000.00

Project #: CO#4495

Project Fund	Amount
5000-GRT002131-CCA000209- SC630351	\$ 150,000.00

BACKGROUND/EXPLANATION:

Chase Brexton Health Services, Inc. will utilize the funds to maximize the quality of life and reduce psychological barriers to care for racial/ethnic minority individuals living with HIV/AIDS in the Baltimore eligible metropolitan area, by providing high quality, easily accessible, and culturally appropriate behavioral health services.

On February 16, 2024, the fiduciary agent began the contracting process with subrecipients. On May 15, 2024, the BCHD Ryan White Program received the final award, requiring revisions to the initial notice of award that had been sent out. On July 2, 2024, the fiduciary agent initiated these revisions but subsequently withdrew their services. Efforts to negotiate responsibility for the contract were unsuccessful. On July 23, 2024, a formal letter of termination was issued to the fiduciary agent. The internal BCHD team then assumed responsibility for finalizing the contract and began hiring administrative staff to assist with the process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.
Audits has reviewed and has no objection to BOE approval

SB-24-14158 - Healthy Teen Network, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Healthy Teen Network, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 318,000.00

Project #: #4410

Project Fund	Amount
4000-GRT002083-CCA000167- SC630351	\$ 318,000.00

BACKGROUND/EXPLANATION:

Healthy Teen Network, Inc. is a national nonprofit organization that builds capacity among professionals and organizations through education, advocacy, and networking so they can assist all adolescents and young adults, including teen parents, to have access to the services and education that allow them to make responsible choices. The purpose of Healthy Teen Network’s work on this project is to 1) provide technical assistance to the project’s advisory councils in selecting evidence-based programs (EBP), and 2) provide training and technical assistance.

Necessary identifying information pertaining to the sub-grantee, WorkTags, and Grant were not available prior to the deadline and so the contract had to be submitted after the fact.

Accountant was not available to submit budget package or the agreement prior to deadline, hence, why it is being submitted late

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14461 - Provider Agreement – Heavenly Grace Assistant Living Facility, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Heavenly Grace Assistant Living Facility, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,600.00

Project #: 4644

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 9,600.00

BACKGROUND/EXPLANATION:

This request will allow BCHD to disburse State Subsidized Assisted Housing Funds to low income residents at Heavenly Grace Assistant Living Facility, Inc.

This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, 2024 when the grant year began July 1, 2024

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-13843 - Provider Agreement – Betty & Debbie’s Family Place, Incorporated

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Betty & Debbie’s Family Place, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 19,200.00

Project #: 4423

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 19,200.00

BACKGROUND/EXPLANATION:

BCHD seeks to disburse State Subsidized Assisted Housing Funds to low-income residents at Betty & Debbie’s Family Place, Incorporated. This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals aged 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5. However, the grant year began July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14444 - Provider Agreement - Baltimore Medical Systems, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Baltimore Medical Systems, Inc.
Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90,000.00

Project #: CO#4426

Project Fund	Amount
4000-GRT002083-CCA000167- SC630351	\$ 90,000.00

BACKGROUND/EXPLANATION:

Baltimore Medical System, Inc. (BMS) is a community-based, independent non-profit dedicated to improving the health and wellness of medically underserved communities in the Greater Baltimore area. This Federally Qualified Health Center (FQHC) facility is the largest in Maryland. BMS is a Title X site under the Baltimore City Health Department (BCHD). The purpose of BMS's work on this project is to implement the design evidence-based program (EBP) within its settings.

After anticipating a significant funding deficit for FY25, BCHD's Bureau of Maternal and Child Health (MCH) was awarded multiple, unexpected one-time grants in May and June from the Maryland Department of Health, which required that we realign several of our subcontracts across multiple budgets and work with many subcontractors. The grant source of the majority of funds for this contract needed to be shifted to one of the new grants, and the award was increased, necessitating new scope and budget documents from the vendor. This delayed our contracting process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13783 - Provider Agreement - University of Maryland Baltimore, School of Medicine Department of Epidemiology & Public Health

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with University of Maryland, Baltimore. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 17,512.00

Project #: 004354

Project Fund	Amount
5000-GRT002076-CCA000179-SC630351	\$ 17,512.00

BACKGROUND/EXPLANATION:

University of Maryland School Of Medicine will support data and evaluation efforts as part of the “Collective In Powering for Healthy Families” project with B’more for Healthy Babies partners.

Late Explanation: The agreement is late due to late notification of funds from MDH and signatures needed from the provider. Notification was not received from MDH until a week before the start of fiscal year 2025; the vendor’s signature on the budget worksheet was received 8/20/24.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14547 - Provider Agreement - Our Helping Hands, L.L.C.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Our Helping Hands, LLC. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 38,400.00

Project #: CO#4369

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 38,400.00

BACKGROUND/EXPLANATION:

Your Honorable Board’s approval of this request will allow Baltimore City Health Department (BCHD) to disburse State Subsidized Assisted Housing Funds to low income residents at Our Helping Hands, L.L.C.

Our Helping Hands, L.L.C., is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program was sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, 2024. However, the grant year began July 1, 2024.

Timeline: MDoA issued instructions for the grant application completion on July 01, 2024. Baltimore City Health Department submitted the completed grant application to MDoA on July 15, 2024. MDoA issued the grant award on August 5. The grant award notification was accepted for processing on August 19, 2024. The fiscal administrator agreement with Baltimore Civic Fund was sent for processing on August 20, 2024. These items precede the individual vendor agreements.

Mitigation efforts: Baltimore City Health Department will request that MDoA issue grant instructions earlier, allowing for more time for local jurisdictions to complete the applications.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-13792 - Provider Agreement - Morgan State University**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with Morgan State University. Period of agreement is: 9/1/2024 to 8/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 150,000.00

Project #: 4333

Project Fund	Amount
4000-GRT002153-CCA000167-SC630351	\$ 150,000.00

BACKGROUND/EXPLANATION:

Morgan State University will assess and refine a comprehensive evaluation plan in collaboration with the Y-SURGE team, research uptake of youth priority tool and assess of findings. They will collect annual data such as client use of services, numbers of opportunity and LGBTQIA youth served, youth satisfaction with services, and changes in clinical care based on SRI and YFS training activities.

The contract experienced delays due to multiple revisions required by Morgan State University for the budget template and budget narrative. Initially, the contract was sent to Morgan State University in June 2024, along with two follow-up emails regarding the status of the documents. BCHD received the revised documents in July 2024 but had to return them twice for further revisions. Ultimately, the documents were ready for processing on July 31, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14717 - Provider Agreement - House of TLC, Inc.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with House of TLC, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 28,800.00

Project #: CO#4407

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 28,800.00

BACKGROUND/EXPLANATION:

BCHD seeks to disburse State Subsidized Assisted Housing Funds to low income residents at House of TLC, Inc.

House of TLC, Inc. is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program was sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5. However, the grant year began July 1, 2024.

Timeline: MDoA issued instructions for the grant application completion on July 01, 2024. Baltimore City Health Department submitted the completed grant application to MDoA on July 15, 2024. MDoA issued the grant award on August 5. The grant award notification was accepted for processing on August 19, 2024. The fiscal administrator agreement with Baltimore Civic Fund was sent for processing on August 20, 2024. These items precede the individual vendor agreements.

Mitigation efforts: Baltimore City Health Department will request that MDoA issue grant instructions earlier, allowing for more time for local jurisdictions to complete the applications.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14462 - Provider Agreement – Home of Tender Care LLC.

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Home of Tender Care LLC. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 19,200.00

Project #: 4406

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 19,200.00

BACKGROUND/EXPLANATION:

BCHD seeks to disburse State Subsidized Assisted Housing Funds to low income residents at Home of Tender Care LLC. This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, 2024 when the grant year began July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

**SB-24-14053 - Provider Agreement - PACT: Helping Children with Special Needs, Inc.
Autism****ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement PACT: Helping Children with Special Needs, Inc.. Period of agreement is: 7/1/2024 to 6/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 304,455.00

Project #: 004471

Project Fund	Amount
1001-CCA000172-SC630351	\$ 304,455.00

BACKGROUND/EXPLANATION:

PACT: Helping Children with Special Needs, Inc.'s Early Childhood Development and Education Center's Early Starts Autism Classroom will serve children with Autism in a comprehensive, inclusive childcare setting.

Late Explanation: In June 2024, the Baltimore City Health Department's Bureau of Maternal and Child Health (MCH) received unexpected notice of one-time grants for the 2025 fiscal year from the Maryland Department of Health. This required MCH to realign several subcontracts across multiple budgets and work closely with various subcontractors. Throughout July 2024, MCH collaborated with subcontractors to gather all necessary documents, including scopes of work and budgets, and made any needed edits and revisions. Unfortunately, the Family Recovery Program encountered some administrative delays during this period. The MCH administrator ultimately submitted the completed contract packet to BCHD Fiscal on August 15.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14624 - Agreement – Garrison Estates Assisted Living I, LLC

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Garrison Estates Assisted Living I, LLC. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 96,000.00

Project #: 4364

Project Fund	Amount
5000-GRT002100-CCA000228- SC630326	\$ 96,000.00

BACKGROUND/EXPLANATION:

BCHD seeks to disburse State Subsidized Assisted Housing Funds to low income residents at Garrison Estates Assisted Living I, LLC. This organization is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

This agreement is late due to the Notification of Grant Award for the FY 2025 Senior Assisted Living Subsidy (SALS) Program being sent by the Maryland Department of Aging (MDoA) to the Baltimore City Health Department on August 5, 2024. However, the grant year began July 1, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14863 - Employee Expense Report for Sean Spencer**ACTION REQUESTED:**

The Board is requested to approve a Employee Expense Reimbursement for Sean Spencer for mileage. Period of agreement is: 8/1/2024 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 54.15

Project Fund	Amount
6000-SPC006077-CCA000182- SC630302	\$ 54.15

BACKGROUND/EXPLANATION:

Sean Spencer inadvertently submitted his August 2024 mileage expense report late. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Sean Spencer.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14175 - Employee Expense Report - Dara Ruff**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Dara Ruff for mileage, parking fees, and training supplies expenses. Period of agreement is: 7/1/2024 to 7/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 132.34

Project Fund	Amount
6000-SPC006078-CCA000184- SC630302	\$ 89.87

July 2024 Mileage and Parking (ER-011952)

6000-SPC006078-CCA000184- SC640402	\$ 42.47
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Binders purchased for nurse training (ER-011961)

BACKGROUND/EXPLANATION:

The Board is requested to approve and authorize reimbursement to Dara Ruff for the cost of mileage, parking fees, and training supplies expenses on their Employee Expense Report. Dara Ruff had technical issues with submitting her reimbursement requests. The expense reports are now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Dara Ruff.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14545 - Expense Reimbursement - Coretha Holly**ACTION REQUESTED:**

The Board is requested to approve an Expense Reimbursement for Coretha Holly Period of agreement is: 8/1/2024 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 18.00

Project Fund	Amount
4000-GRT002091-CCA000235- SC630341	\$ 18.00

BACKGROUND/EXPLANATION:

Coretha Holly is a senior volunteer under BCHD's Division of Aging- AmeriCorps Senior Companion Program. As part of the program, BCHD reimburses its senior volunteers up to \$50 of the cost it takes for the volunteers to get to and from their assigned companion's home. Ms. Holly submitted her expense reimbursement request in a timely manner but due to the merging of the two Division of Aging- AmeriCorps Programs, Retired & Senior Volunteer Program (RSVP) and Senior Companion Program (SCP), the reimbursement was not processed until it was assigned. The expense report is now outside of the guidelines set forth in AM 240.11.

The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Coretha Holly.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14209 - Employee Travel - Reimbursement - Gisell Henriquez**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Gisell Henriquez for paying for the National Environmental Health Association (NEHA) state exam. Period of agreement is: 4/16/2024 to 4/16/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 280.00

Project Fund	Amount
1001-CCA000200-SC630322	\$ 280.00

BACKGROUND/EXPLANATION:

Gisell Henriquez passed the National Environmental Health Association (NEHA) state exam to obtain her NEHA license as a requirement for her position. Ms. Henriquez had to pay out of pocket for the cost of the exam as the exam fee is only reimbursable once it is passed. Ms. Henriquez paid the exam fee on 4/16/2024 and passed the exam on 8/30/2024. The expense report is now outside of the guidelines set forth in AM 240.11. The Administrative Manual, in Section 240-11, states that an Expense Report must be received by the Bureau of Accounting and Payroll Services within 30 days of the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates (AM-240-11).

The Department requests the Board's approval to reimburse Gisell Henriquez.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-13391 - Employee Travel Reimbursement for Slisha Shrestha

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Reimbursement for Slisha Shrestha who attended the Council of State and Territorial Epidemiologists (CSTE) Annual Conference in Pittsburgh, Pennsylvania on June 8 through June 12, 2024. Period of agreement is: 6/8/2024 to 6/12/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,036.56

Project Fund	Amount
4000-GRT001027-CCA001143- SC630301	\$ 1,036.56

BACKGROUND/EXPLANATION:

Slisha Shrestha attended the Council of State and Territorial Epidemiologists (CSTE) Annual Conference in Pittsburgh, Pennsylvania on June 8 through June 12, 2024. This travel was presented and approved by the Board on the June 5, 2024 meeting under SB-24-11915.

Ms. Shrestha was not aware that she needed to submit her receipts for reimbursement within 30-days of returning from the trip. Her receipts were returned after the 30-day period and the expense report is now outside of the guidelines set forth in AM-240-11. Ms. Shrestha paid out-of-pocket for the cost of her airfare, hotel, and meals.

The Department is requesting the Board to approve reimbursement for the cost of Ms. Shrestha's airfare, hotel, and meals.

\$1,036.56 is the total cost of reimbursement as outlined below:

\$ 293.96 - Airfare

\$ 544.00 - Hotel

\$ 76.16 - Hotel Tax

\$ 72.65 - Meals

\$ 49.79 - Airport Transportation

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14273 - Employee Retroactive Travel and Reimbursement Request for Nkenge Williams**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request and Reimbursement for Nkenge Williams who attended a grant management training hosted by the Government Finance Officers Association (GFOA) in Chicago, Illinois on July 23 through July 26, 2024. Period of agreement is: 7/23/2024 to 7/26/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,067.20

Project Fund	Amount
1001-CCA000193-SC630301	\$ 2,067.20

BACKGROUND/EXPLANATION:

Nkenge Williams attended a grant management training hosted by the Government Finance Officers Association (GFOA) in Chicago, Illinois on July 23 through July 26, 2024. By participating in this training, Ms. Williams was able to bring back and share with her BCHD Fiscal colleagues important information on how to properly and adequately manage grants that BCHD receives. This knowledge should assist with BCHD's goal of reducing the amount of audit findings received.

Nkenge Williams was notified of this course being offered late therefore, she was not able to make her travel arrangements in time to be submitted for the Board's approval prior to the travel occurring.

Nkenge Williams is requesting reimbursement for the cost of meals, airport transportation, and mandatory hotel fees.

\$2,067.20 is the total amount of travel expenses as listed below:

\$ 249.96 - Airfare (Paid using City-issued travel card assigned to Jennifer Martin)

\$ 705.00 - Registration (Paid using City-issued p-card assigned to Liban Jama)

\$ 652.50 - Hotel (Paid using City-issued travel card assigned to Jennifer Martin)

\$ 113.54 - Hotel Taxes

\$ 96.00 - Hotel Mandatory Fees

\$ 169.28 - Meals and Incidentals

\$ 80.92 - Airport Transportation

\$ 346.20 is the total amount Nkenge Williams will be reimbursed.

The Board is requested to ratify the travel request and approve reimbursement.

**EMPLOY
BALTIMORE:**

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

Board of Estimates Agenda	Health			12/18/2024
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N/A

N/A

N/A

N/A

COUNCIL DISTRICT:

Citywide

ENDORSEMENTS:

SB-24-14339 - Eighth Amendment to Upfront Grant Agreement with Housing and Urban Development (HUD)**ACTION REQUESTED:**

The Board is requested to approve a Agreement Amendment with Housing and Urban Development (HUD). Period of agreement is: 1/1/2025 to 6/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

BACKGROUND/EXPLANATION:

In January 2004, Your Honorable Board approved two Grant Agreements between the Department of Housing and Urban Development (HUD) and the Mayor and City Council of Baltimore for the development of the rental and homeownership project known as Uplands. One Agreement identified as Grant A was for Eighteen Million Three Hundred Sixty Thousand Dollars (\$18,360,000.00) and the second Agreement identified as Grant B was for Seventeen Million Six Hundred and Forty Thousand Dollars (\$17,640,000.00). There are five (5) Amendments to this Agreement. The First Amendment which was approved on July 11, 2011, increased the amount of Grant A funds to Twenty-Two Million Four Hundred Sixty-Nine Thousand Nine Hundred and Twenty Dollars (\$22,469,920.00), reallocated the amount of Grant A funds to be spent on Infrastructure improvements and construction of dwelling units, and amended the date for performance completion. The Second Amendment which was approved on July 23, 2012, revised the total number of Affordable and Market Rate Units and revised the Area Medium Income restrictions in Grant A. The Third Amendment which was approved on December 2, 2014 extended the terms of Grant A and Grant B. The Fourth Amendment which was approved on June 8, 2016 revised the number of Affordable and Market Rate Units to be constructed and revised the Area Medium Income restrictions in Grant B. Your Honorable Board approved the Fifth Amendment on December 1 2017, extending the term of Grant Band the term of Grant A to expire on December 31, 2020. On December 23, 2020, the Board of Estimates approved the Sixth Amendment which extended the term of the agreement by two years causing it to expire on December 31, 2022. On August 3, 2022, the Board of Estimates approved the 7th Amendment which extended the term of the agreement to two years causing it to expire on December 31, 2024 and permitted the increase of the total number of units to be constructed on Site A from 329 to 368 and permitted the increase of the highest tier of the Area Medium Income (AMI) requirements from 115% to 120% AMI.

Upon Board of Estimates approval, this 8th amendment will extend the agreement to expire on June 30, 2027 and allow more time for benchmarks to be completed.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 8th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-12773 - Grant Agreement - West North Avenue Development Authority

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement with the West North Avenue Development Authority. Period of agreement is: 12/18/2024 to 9/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,000,000.00

Project #: PRJ003425

Project Fund	Amount
9910-CAP009588	\$ 1,000,000.00

BACKGROUND/EXPLANATION:

West North Avenue Development Authority agrees to provide City of Baltimore Department of Housing and Community Development with funds in the amount of One Million Dollars (\$1,000,000) (the "Grant") to be used for the purposes for the expenses incurred by DHCD to acquire the four (4) parcels known as 1130 W North Avenue – improvement only (Block 3423, Lot 011A); 1130 W North Avenue – land only (Block 3423, Lot 009); 2311 McCulloh Street (Block 3423, Lot 017), and 600 W North Avenue (Block 3435, Lot 001).

DHCD is in possession of these funds but would like formal BOE approval of these grant funds in the amount of \$1,000,000.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

IMPACTED ADDRESS:

Address	Block	Lot	Description
1130 W North Avenue Baltimore MD 21217	3423	009	
2303 McCulloh Street Baltimore MD 21217	3423	013	
2311 McCulloh Street Baltimore MD 21217	3423	017	
2307 McCulloh Street Baltimore MD 21217	3423	015	

SS Clendinin Street Baltimore MD 21217	3423	011B	
2309 McCulloh Street Baltimore MD 21217	3423	016	
1130 W North Avenue Baltimore MD 21217	3423	011A	
600 W North Avenue Baltimore MD 21217	3435	001	
2305 McCulloh Street Baltimore MD 21217	3423	014	
2301 McCulloh Street Baltimore MD 21217	3423	012	

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14145 - PFY'24/CFY'25 HUD Approved Annual Action Plan for Four Formula Grant Programs and Operating Form Agreement and Authorization to Execute CDBG Operating Grants

ACTION REQUESTED:

PFY'24/CFY'25 HUD Approved Annual Action Plan for Four Formula Grant Programs and Operating Form Agreement and Authorization to Execute CDBG Operating Grants. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,756,686.00

Project Fund	Amount
9980-GRT002038	\$ 5,155,000.00
Funding for various capital projects	
2089-GRT002038-CCA000340	\$ 985,000.00
2089-GRT002038-CCA000320	\$ 380,000.00
2089-GRT002038-CCA000800	\$ 75,000.00
2089-GRT002038-CCA000259	\$ 343,959.00
2089-GRT002038-CCA000339	\$ 1,669,643.00
2089-GRT002038-CCA000799	\$ 1,182,135.00
2089-GRT002038	\$ 475,000.00
Funding for Department of Health/Commission on Aging and Retirement Education	
2089-GRT002038-CCA000512	\$ 807,500.00
2089-GRT002038-CCA000321	\$ 240,000.00
2089-GRT002038-CCA001146- SC670701	\$ 6,854,800.00
2089-GRT002038-CCA000312	\$ 620,000.00
2089-GRT002038-CCA000973	\$ 304,000.00
2089-GRT002038-CCA000338	\$ 1,264,649.00
2089-GRT002038	\$ 400,000.00
Funding for Mayor's Office of Human Services/CHARM Shelter Operations	

BACKGROUND/EXPLANATION:

The City receives annual formula grant awards from the U. S. Department of Housing and Urban Development (HUD) after submission and approval of an Annual Action Plan that is consistent with the requirements found at Title 24 CFR Part 91 of the Housing and Urban Development regulations. The Plan serves as the joint applications for the CDBG, HOME, HOPWA and ESG programs. The Plan was prepared, following a public consultation process, by the Department of Housing and Community Development (DHCD) and the Mayor's Office of Homeless Services (MOHS). DHCD is responsible for the CDBG and HOME programs and MOHS administers the ESG and HOPWA programs. The Plan identifies specific activities that will be undertaken to implement the strategies found in the Baltimore City July 2020 – June 2025 Consolidated Plan.

The U.S. Department of Housing and Urban Development (HUD) approved the City's (CFY'25) Annual Action Plan for the four federal formula grant programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Housing Opportunities for Persons with AIDS (HOPWA) and Emergency Shelter Grants (ESG). HUD also transmitted the executed Funding Approval/Grant Agreement (HUD Form-7082) for the CDBG program. The resources made available through the Annual Action Plan will be used to initiate and continue many activities, including those that: revitalize city neighborhoods, offer services to the homeless, support new construction and rehabilitation of affordable housing, assist persons with HIV/AIDS, provide recreation and education programs for youth, help first- time homebuyers purchase homes, and support non-profit social service and housing providers.

The Board is requested to approve and accept the City's CFY'25 Annual Action Plan and CDBG Grant Agreement from HUD.

FEDERAL PROGRAM	AMOUNT
Community Development Block Grant Program	\$20,756,686
Projected CDBG Program Income	\$200,000
HOME Investment Partnerships Program	\$3,882,422
Projected HOME Program Income	\$1,202,549
Emergency Solutions Grant Program	\$1,865,532
Housing Opportunities for Persons with AIDS Program	\$7,253,353
TOTAL ANTICIPATED FEDERAL RESOURCES	\$35,160,542

Approval is also requested of the CDBG Form Operating Agreement for subrecipients awarded CDBG operating funding under the Annual Action Plan approved by HUD, and to authorize the Commissioner of the Department of Housing and Community Development (DHCD) to execute any and all legal documents to effectuate these subrecipient transactions after legal review and sign off by the Department of Law.

A list of sixty-one (61) subrecipients with the purpose and award amounts is attached. Each agreement will include the amount awarded by DHCD and approved by HUD, period of performance, conditions to receive funds, reporting requirements, and standard City and HUD requirements, as applicable. The CDBG compliance staff are responsible for ensuring all eligible activities and expenses tied to the budget are reviewed, verified, and approved in accordance with HUD CDBG program requirements before any payments are initiated. Any variations to the budget or scope that currently require BOE approval will be submitted to the BOE individually. DHCD will submit each fully executed agreements to the Board of Estimates to accept and note for the record.

This submission is late due to a delay in receiving HUD's approval of the City's Annual Action Plan and subsequent CDBG Grant Agreement.

EMPLOY

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

BALTIMORE:

Applicable

N/A

N/A

N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

**SB-24-14402 - Grant Agreement - Baltimore Redlining and Blight Elimination
Community Development Corporation**

AGC5700 - Planning

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement with Baltimore Redlining and Blight Elimination Community Development Corporation. Period of agreement is: 12/18/2024 to 12/17/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 390,000.00

Project Fund	Amount
9910-CAP009588-SC670701	\$ 390,000.00

BACKGROUND/EXPLANATION:

The FY2025 Spending Plan for Pimlico Local Impact Aid allocated certain funding to the Park Heights Master Plan to guide the transformation neighborhoods. Three Hundred Ninety Thousand Dollars (\$390,000.00) was allocated to Baltimore Redlining and Blight Elimination CDC to provide funding to support homeownership outcomes for seven (7) vacant buildings in Arlington, Central Park Heights, and Park Circle, in areas where there are both higher concentrations of Vacant Building Notices and clusters of owner-occupied homes. The properties are located at 3523 and 3526 W. Belvedere Ave.; 4021, 4023, and 4027 Reisterstown Rd.; and 3429 and 3431 Park Heights Ave.

The grantee may submit a written request to DHCD asking for (x) a one (1) year extension to the term of this Agreement; and/or (y) a budget reallocation not to exceed twenty (20) percent of the GRANT FUNDS.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

IMPACTED ADDRESS:

Address	Block	Lot	Description
4027 REISTERSTOWN ROAD Baltimore MD 21215	4578	041	
3526 W BELVEDERE AVE Baltimore MD 21215	4550	014	
4021 REISTERSTOWN ROAD Baltimore MD 21215	3312	044	
3429 PARK HEIGHTS AVE Baltimore MD 21215	3312	C021	
3431 PARK HEIGHTS AVE Baltimore MD 21215	3312	C020	
3523 W BELVEDERE AVE Baltimore MD 21215	3327	012	
4023 REISTERSTOWN ROAD Baltimore MD 21215	3327	043	

COUNCIL DISTRICT: 5th District, 6th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14349 - Grant Agreement - Fantastic Plastic LLC**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Fantastic Plastic LLC. Period of agreement is: 12/18/2024 to 10/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project #: PRJ002787

Project Fund	Amount
9901-GRT001473-CAP009110- SC690998	\$ 100,000.00

BACKGROUND/EXPLANATION:

This American Rescue Plan Act Subgrant Agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development and Fantastic Plastic LLC,(the “Subgrantee”).

The American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”);

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”);

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”);

The City, through the Mayor’s Office of Recovery Programs (“MORP”), has allocated the applicable ARPA Funding to the City’s Department of Housing and Community Development (the “Department”) pursuant to the Inter-Agency Agreement between MORP and the Department (the “Inter-Agency Agreement”);

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Five Hundred Fifty-Five Thousand Three Hundred and Four Dollars (\$555,304.00);

Subgrantee was notified on September 3, 2024 that it had received an award of ARPA funding in the amount of One Hundred Thousand Dollars (\$100,000.00) (the “Grant Funds”), as set forth in the Award Letter.

The Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City;

The City has deemed this Agreement and the ARPA Funding allocated herein to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”);

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

Subcontractor will be selected after BOE

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

Subcontractor will be selected after BOE approval

IMPACTED ADDRESS:

Address	Block	Lot	Description
3106 Chelsea Terrace a T Baltimore MD 21216	2752A	015	
3104 Chelsea Terrace Baltimore MD 21216	2752A	014	

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

- BAPS has reviewed and confirmed available funds.
- Law has reviewed and approved for form and legal sufficiency
- SMBA&D has reviewed and approved.
- Audits has reviewed and has no objection to BOE approval

SB-24-14762 - Subgrant Agreement- ReBUILD Metro Inc.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with ReBUILD Metro Inc.

Period of agreement is: 7/1/2024 to 6/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 425,000.00

Project Fund	Amount
4001-GRT001777-CCA001371	\$ 425,000.00

BACKGROUND/EXPLANATION:

The purpose of this Agreement is to provide the sub grantee with the Grant Funds that will support the sub grantee's Program to provide grants of up to Twenty-Five Thousand Dollars (\$25,000.00) to homeowners for homeowner health and safety repairs, which may include HVAC upgrades or replacement, roof replacement, emergency services regarding electric issues and plumbing repairs or any other emergency services located in the Johnston Square neighborhood in Baltimore. It is anticipated that ARPA Funding within the Revenue Loss Category will be used to fund this Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-12378 - Subgrant Agreement - Unity Properties, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Unity Properties, Inc. Period of agreement is: 12/18/2024 to 10/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,848.00

Project Fund	Amount
9901-GRT001473-CAP009110	\$ 100,848.00

BACKGROUND/EXPLANATION:

The Board is requested to approve a Grant Agreement with Unity Properties, Inc. making One Hundred Thousand Eight Hundred Forty-Eight Dollars (\$100,848.00) available to support renovation and selling of three (3) low-income properties in Baltimore City. The term of this Agreement shall begin upon approval by the Board of Estimates of Baltimore City (the “Effective Date”) and shall expire October 31, 2026 months thereafter (the “Termination Date”).

This American Rescue Plan Act Subgrant Agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development, and Unity Properties, Inc. (the “Subgrantee”).

The American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”);

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”);

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”);

The City, through the Mayor’s Office of Recovery Programs (“MORP”), has allocated the applicable ARPA Funding to the City’s Department of Housing and Community Development (the “Department”) pursuant to the Inter-Agency Agreement between MORP and the Department (the “Inter-Agency Agreement”);

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately One Hundred Thousand Eight Hundred Forty-Eight Dollars (\$100,848.00);

Subgrantee was notified on February 14, 2024 that it had received an award of ARPA funding in the amount of One Hundred Thousand Eight Hundred Forty-Eight Dollars (\$100,848.00) (the “Grant Funds”), as set forth in the Award Letter;

Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City;

The City has deemed this Agreement and the ARPA Funding allocated herein to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”);

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
Applicable	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

the subcontractor is chosen after the agreement is approved

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

the subcontractor is chosen after the agreement is approved

IMPACTED ADDRESS:

Address	Block	Lot	Description
47 S Fulton Ave Baltimore MD	0228	026	
41 S Fulton Ave Baltimore MD	0228	023	
34 S Fulton Ave Baltimore MD	0227	056	
40 S Fulton Ave Baltimore MD	0227	053	
45 S Fulton Ave. Baltimore MD	0228	025	

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13837 - Subgrant Agreement - Rebirth Development, L.L.C.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Rebirth Development, L.L.C. Period of agreement is: 12/18/2024 to 10/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 250,000.00

Project #: PRJ002787

Project Fund	Amount
9901-GRT001473-CAP009110	\$ 250,000.00

BACKGROUND/EXPLANATION:

This American Rescue Plan Act Subgrant Agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development, and Rebirth Development, L.L.C. (the “Subgrantee”).

The American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”);

ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”);

The City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”);

The City, through the Mayor’s Office of Recovery Programs (“MORP”), has allocated the applicable ARPA Funding to the City’s Department of Housing and Community Development (the “Department”) pursuant to the Inter-Agency Agreement between MORP and the Department (the “Inter-Agency Agreement”);

Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Two Hundred Fifty Thousand Dollars (\$250,000.00);

Subgrantee was notified on September 6, 2024 that it had received an award of ARPA funding in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) (the “Grant Funds”).

The Subgrantee shall undertake the rehabilitation and extensive renovations of formerly vacant housing located in the Impact Investment Area and Middle Neighborhoods to support affordable homeownership in Baltimore City;

The City has deemed this Agreement and the ARPA Funding allocated herein to qualify to be designated in the revenue loss category pursuant to 31 CFR 35.6(d) (the “Revenue Loss Category”);

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
Applicable	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

Subcontractor will be selected after approval.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

Subcontractor will be selected after approval.

IMPACTED ADDRESS:

Address	Block	Lot	Description
3710 oakmont avenue Baltimore MD 21215	4595	007	
3526 W Belvedere Avenue Baltimore MD 21215	4550	014	
3510 Spaulding Avenue Baltimore MD 21215	4578	026	
3105 oakford avenue Baltimore MD 21215	3303	020	
4219 Pimilico Road Baltimore MD 21215	3347E	010	

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.
 Law has reviewed and approved for form and legal sufficiency
 SMBA&D has reviewed and approved.
 Audits has reviewed and has no objection to BOE approval

SB-24-12553 - Grant Agreement - BRIDGES Community Development Corporation

AGC4392 - M-R American Rescue Plan Act

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with BRIDGES Community Development Corporation. Period of agreement is: 12/18/2024 to 8/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 750,000.00

Project Fund	Amount
4001-GRT001575-CCA001356- SC670701	\$ 750,000.00

BACKGROUND/EXPLANATION:

Baltimore City Department of Housing and Community Development (DHCD), the Mayor’s Office of Homeless Services (MOHS), and the Mayor’s Office of Recovery Programs (MORP) released funds for the creation of permanent supportive housing. This investment of nearly \$30 million in American Rescue Plan Act (ARPA) funds - \$15.2 million from the City’s American Rescue Plan Act State and Local Recovery funds (SLFRF) and \$14.7 million from the Home Investment Partnerships Program American Rescue Plan Act (HOME-ARP); services citizens of Baltimore City with income earnings at and below 30% of the Area Median Income (“AMI”), in an effort reduce homelessness by creating permanently affordable housing in Baltimore City.

The Housing Accelerator ARPA application opened on October 20, 2023. On March 13, 2024 (revised June 5, 2024), Mayor Brandon M Scott awarded several organizations with Housing Accelerator Awards.

BRIDGES Community Development Corporation was awarded \$750,000.00 in order to acquire, renovate and operate the project. BRIDGES Community Development Corporation will utilize its award to offset some or all of the cost related to the development and rehabilitation of eleven (11) Permanent Supportive Housing Units in Baltimore City located at 3101 West Belvedere Avenue Baltimore, MD 21215 as further described in the Scope of the Project. This agreement shall commence upon board approval and shall terminate on August 31, 2026.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	Applicable

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

IMPACTED ADDRESS:

Address	Block	Lot	Description
3101 West Belvedere Avenue Baltimore MD 21215	4584	016	

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14473 - Subgrant Agreement - Milliman St Holdings LLC

AGC4392 - M-R American Rescue Plan Act

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with Milliman St Holdings LLC. Period of agreement is: 12/18/2024 to 8/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 66,500.00

Project Fund	Amount
4001-GRT001575-CCA001356- SC670701	\$ 66,500.00

BACKGROUND/EXPLANATION:

Baltimore City Department of Housing and Community Development (DHCD), the Mayor’s Office of Homeless Services (MOHS), and the Mayor’s Office of Recovery Programs (MORP) released funds for the creation of permanent supportive housing. This investment of nearly \$30 million in American Rescue Plan Act (ARPA) funds - \$15.2 million from the City’s American Rescue Plan Act State and Local Recovery funds (SLFRF) and \$14.7 million from the Home Investment Partnerships Program American Rescue Plan Act (HOME-ARP); services citizens of Baltimore City with income earnings at and below 30% of the Area Median Income (“AMI”), in an effort to reduce homelessness by creating permanently affordable housing in Baltimore City.

Milliman St Holdings LLC was awarded Sixty-Six Thousand Five Hundred Dollars (\$66,500.00) on June 28, 2024(revised October 23, 2024) to offset some or all of the cost related to the acquisition and predevelopment activities associated with a future development of the project, which includes a minimum of two (2) Affordable Units in Baltimore City located at 2322/2324 Milliman St. as further described in the Scope of the Project and Approved Budget attached and shall execute the Declaration of Covenants as “Declarant” thereunder.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	Applicable

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

IMPACTED ADDRESS:

Address	Block	Lot	Description
2322 Milliman St Baltimore MD 21205	1623	073	
2324 Milliman St Batimore MD 21205	1623	074	

COUNCIL DISTRICT: 13th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14190 - Subgrant Agreement - ARPA - Nest & Rise, Inc

AGC4392 - M-R American Rescue Plan Act

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with Nest And Rise, Inc.
Period of agreement is: 12/18/2024 to 8/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 150,000.00

Project Fund	Amount
4001-GRT001575-CCA001356- SC670701	\$ 150,000.00

BACKGROUND/EXPLANATION:

Baltimore City Department of Housing and Community Development (DHCD), the Mayor’s Office of Homeless Services (MOHS), and the Mayor’s Office of Recovery Programs (MORP) released funds for the creation of permanent supportive housing. This investment of nearly \$30 million in American Rescue Plan Act (ARPA) funds - \$15.2 million from the City’s American Rescue Plan Act State and Local Recovery funds (SLFRF) and \$14.7 million from the Home Investment Partnerships Program American Rescue Plan Act (HOME-ARP); services citizens of Baltimore City with income earnings at and below 30% of the Area Median Income (“AMI”), in an effort to reduce homelessness by creating permanently affordable housing in Baltimore City.

Nest and Rise, Inc was awarded One Hundred Fifty Thousand Dollars (\$150,000.00) on June 28, 2024 to offset some or all of the cost related to the acquisition and predevelopment activities associated with a future development of the project, which includes a minimum of four (4) Affordable Units in Baltimore City located at 1732 N Fulton Ave, 1901 W North Ave, 1925 W North Ave, 2031 W North Ave, 2759 W North Ave, and 2761 W North Ave as further described in the Scope of the Project and Approved Budget attached and shall execute the Declaration of Covenants as “Declarant” thereunder.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	Applicable

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

The subcontractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
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WBE Total Paid \$.00 Vendor: N/A

The subcontractor is chosen after the agreement is approved.

IMPACTED ADDRESS:

Address	Block	Lot	Description
1901 W NORTH AVE Baltimore MD 21217	0002	015	
2759 W NORTH AVE Baltimore MD 21216	2402	014	
1925 W NORTH AVE Baltimore MD 21217	0002	027	
1732 N FULTON AVE Baltimore MD 21217	0008	017	
2761 W NORTH AVE Baltimore MD 21216	2402	013	
2031 W NORTH AVE Baltimore MD 21217	0001	008	

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-12464 - ARPA - Subrecipient Grant Agreement - ST. Ambrose Housing Aid Center, Inc.

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with ST. Ambrose Housing Aid Center, Inc. Period of agreement is: 6/1/2024 to 6/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 300,000.00

Project Fund	Amount
4001-GRT001777-CCA001371- SC670701	\$ 300,000.00

BACKGROUND/EXPLANATION:

This American Rescue Plan Act Subgrant Agreement (this “Agreement”) is entered into by and between the Mayor and City Council of Baltimore, a municipal corporation of the State of Maryland (the “City”), acting by and through the City’s Department of Housing and Community Development, and St. Ambrose Housing Aid Center, Inc. (the “Subgrantee”). Whereas, the American Rescue Plan Act of 2021 (“ARPA”), through the State and Local Fiscal Recovery Fund, has provided \$641 million in one-time funding to the City to respond to the COVID-19 public health emergency and its negative economic impacts (“ARPA Funding”); Whereas, ARPA and its supporting U.S. Treasury guidance provide that the ARPA Funding may only be used by the City to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of a reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, the “Criteria”); Whereas, the City seeks to provide government services to the extent of a reduction in revenue under the Criteria (the “Services”); Whereas, Subgrantee has proposed the means of accomplishing such Services at a budgeted cost of approximately Three Hundred Thousand Dollars (\$300,000.00) as set forth in writing

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14164 - Subgrant Agreement - East 20th Street Holdings LLC

AGC4392 - M-R American Rescue Plan Act

ACTION REQUESTED:

The Board is requested to approve a Subrecipient Grant Agreement with East 20th Street Holdings LLC. Period of agreement is: 12/18/2024 to 8/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 83,500.00

Project Fund	Amount
4001-GRT001575-CCA001356- SC670701	\$ 83,500.00

BACKGROUND/EXPLANATION:

Baltimore City Department of Housing and Community Development (DHCD), the Mayor’s Office of Homeless Services (MOHS), and the Mayor’s Office of Recovery Programs (MORP) released funds for the creation of permanent supportive housing. This investment of nearly \$30 million in American Rescue Plan Act (ARPA) funds - \$15.2 million from the City’s American Rescue Plan Act State and Local Recovery funds (SLFRF) and \$14.7 million from the Home Investment Partnerships Program American Rescue Plan Act (HOME-ARP); services citizens of Baltimore City with income earnings at and below 30% of the Area Median Income (“AMI”), in an effort reduce homelessness by creating permanently affordable housing in Baltimore City.

East 20th Street Holdings LLC was awarded Eighty-Three Thousand Five Hundred Dollars (\$83,500.00) on June 28, 2024(revised October 23, 2024) to offset some or all of the cost related to the acquisition and predevelopment activities associated with a future development of the project, which includes a minimum of two (2) Affordable Units in Baltimore City located at 501 E. 20th St. as further described in the Scope of the Project and Approved Budget attached and shall execute the Declaration of Covenants as “Declarant” thereunder.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	Applicable

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	
WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

IMPACTED ADDRESS:

Address	Block	Lot	Description
501 E. 20th St Baltimore 21218	4000	401	

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14826 - HOME Investments Partnerships Program Loan - Perkins 4A (301 S. Bond Street) HOME Loan**ACTION REQUESTED:**

The Board is requested to approve a HOME Investment Partnerships Program HOME Loan to Perkins Homes Phase IVA, LLC. (Borrower). Period of agreement is: 12/18/2024 to 1/18/2064

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,000,000.00

Project Fund	Amount
9910-PRJ002676-CAP009610	\$ 1,000,000.00

BACKGROUND/EXPLANATION:

Proceeds of the City HOME Loan will be used to support a portion of hard costs of the new construction of 23 of the 41 affordable units at 301 S. Bond Street (also known as “Perkins 4A”), as part of the Perkins Somerset Oldtown Transformation Plan. As further described herein, the building will include 41 affordable rental units (the “Affordable Units”) reserved for tenants with incomes at 60% or below of the area median income adjusted for family size (“AMI”).

Perkins 4A will use 9% Low-Income Housing Tax Credits (“LIHTC”) to develop 60 mixed-income units. Perkins 4A represents the seventh phase of the Perkins Somerset Oldtown Choice Neighborhoods redevelopment plan, with two future Perkins phases and one future Somerset phase anticipated. Upon completion, the redeveloped structure will be part of a multi-phase development known as Perkins Somerset Oldtown (“PSO”) Transformation Plan

The Project will contain 60 residential rental units, including 41 Affordable Units (consisting of 23 replacement public housing units and 18 unassisted LIHTC units) and the 19 market rate units. The Project is expected to feature units with an approximate unit mix as follows: 25 one-bedroom units, 32 two-bedroom units and 3 three-bedroom units. Of the 23 replacement public housing units, it is currently expected that all will be restricted to residents earning up to 50% AMI and below. The remaining 18 unassisted LIHTC units will be restricted to families making 60% or less of AMI adjusted for family size. The remaining 19 units will be made available at market-rate rents without income restrictions.

The Project will be financed using 9% Low-Income Housing Tax Credits (“LIHTC”) as well as other public and private sources. The City Loan will be used solely to finance a portion of the hard construction costs for 23 of the 41 Affordable Units.

Sources of Funds

Berkadia Commercial Mortgage, LLC \$7,031,000

MD DHCD \$3,000,000

Baltimore DHCD (HOME) \$1,000,000

Seller Take Back Note (HABC) \$1,200,000
 GP Capital Contribution \$100
 Freddie Forward Refund \$161,860
 HABC Choice Neighborhoods \$2,550,000
 Deferred Developer Fee \$300,000
 Tax Credit Equity \$13,944,112
Total Development Costs \$28,725,112

Use of Funds

Acquisition \$1,337,606
 Construction Hard Costs \$15,993,101
 Construction Contingency (8%) \$787,483
 Soft Costs Fees \$3,496,517
 Financing Fees \$3,404,928
 Developer Fee \$2,500,000
 Syndication Fees \$183,500
 Guarantees/Reserves \$1,021,977
Total Use of Funds \$28,725,112

The cost of acquisition includes the Seller Take Back Note from HABC of \$1,200,000, transfer tax of \$136,856, and the ground lease amount of \$750. The Financing Fees include funding a construction interest reserve of \$2,335,913.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

the subcontractor is chosen after the agreement is approved.

WBE Goal %	10.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: N/A	

the subcontractor is chosen after the agreement is approved."

IMPACTED ADDRESS:

Address	Block	Lot	Description
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301 S. Bond Street Baltimore MD 21231	1428	076	
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COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

HOME Loan (the “City HOME Loan”) to Reservoir Hill Limited Partnership VIII, a Maryland limited partnership (the “Borrower”). Approval of the interest forgiveness is requested to facilitate a payoff the City HOME loan as further described herein. The Board is requested to authorize the Commissioner of the Department of Housing and Community Development (“DHCD”) to execute agreements to facilitate the requested modifications to the existing City HOME Loan for this project and all other legal documents to effectuate this transaction after legal review and sign off by the Department of Law.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

IMPACTED ADDRESS:

Address	Block	Lot	Description
2400 Callow Avenue 21217	3457	045	Two 3-Bedroom Units
821 Newington Avenue 21217	3445	026	Two 3-Bedroom Units
709 Newington Avenue 21217	3446	083	Two 3-Bedroom Units
1423 N. Fulton Avenue 21217	0027	047	Single Family 3-Bedroom Unit
904 Newington Avenue 21217	3459	017	Two 3-Bedroom Units
722 Newington Avenue 21217	3454	018	Two 3-Bedroom Units
809 Newington Avenue 21217	3445	020	One Two Bedroom & One three Bedroom Units
1370 N. Fremont Street 21217	0037	A035	Single Family 3-Bedroom Unit
2239 Brookfield Avenue 21217	3445	029	One 2-Bedroom Unit & One 4- Bedroom Unit
1101 N. Mount Street 21217	0042	082	Single Family Home
2202 Callow Avenue 21217	3445	002	Two 3-Bedroom Units
2227 Brookfield Avenue 21217	3445	035	One 2-Bedroom Unit & One 3 Bedroom Unit
830 Newington Avenue 21217	3459	016	Two 3 Bedroom Units

722 Newington Avenue 21217	3454	018	Two 3 Bedroom Units
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COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14827 - HOME Loan and AHTF Loan - Perkins IVB**ACTION REQUESTED:**

The Board is requested to approve a HOME Loan Agreement and AHTF Loan - Perkins IVB, LLC. Period of agreement is: 12/18/2024 to 1/18/2064

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,969,000.00

Project Fund	Amount
2055-CCA000333-SC670701 AHTF funds	\$ 469,000.00
9910-PRJ001868-RES009609 Home funds	\$ 1,500,000.00

BACKGROUND/EXPLANATION:

HOME Investment Partnerships Program Loan in an amount of \$1,500,000 (the "City HOME Loan") and an Affordable Housing Trust Fund Loan in an amount of \$469,000 (the "City AHTF Loan") to Perkins Homes Phase IVB, LLC.

Proceeds of the City HOME Loan and the City AHTF Loan (collectively referred to as the "City Loans") will be used to support a portion of hard costs of the new construction of the affordable units at 217 S. Bond Street (also known as "Perkins 4B"), as part of the Perkins Somerset Oldtown Transformation Plan. As further described herein, the building will include 73 affordable rental units (the "Affordable Units") reserved for tenants with incomes at 60% or below of the area median income adjusted for family size ("AMI"). The City HOME Loan will support 24 of the Affordable units. The City Affordable Housing Trust fund (AHTF) Loan will support affordable units with incomes at 50% or below AMI per the programmatic requirements.

Perkins 4B will use 4% Low-Income Housing Tax Credits ("LIHTC") to develop 94 mixed-income units. Perkins 4B represents the eighth phase of the Perkins Somerset Oldtown Choice Neighborhoods redevelopment plan, with two future Perkins phases and one future Somerset phase anticipated. Upon completion, the redeveloped structure will be part of a multi-phase development known as Perkins Somerset Oldtown ("PSO") Transformation Plan.

The Project will contain 94 residential rental units, including 73 Affordable Units (consisting of 55 replacement public housing units and 18 unassisted LIHTC units) and the 21 market rate units. The Project is expected to feature units with an approximate unit mix as follows: 22 one-bedroom units, 35 two-bedroom units, 26 three-bedroom units, 10 four-bedroom units and 1 six-bedroom unit. Of the 26 three-bedroom units, 11 units will be as rowhouses. Of the 10 four-bedroom units, 1 unit will be built as a rowhouse. Of the replacement public housing units, it is currently expected that all 55 will be restricted to residents receiving project-based vouchers. The remaining 18 unassisted LIHTC units will be restricted to families making 60% or less of

AMI adjusted for family size. The remaining 21 units will be made available at market-rate rents without income restrictions.

The Project will be financed using 4% Low-Income Housing Tax Credits ("LI HTC") as well as other public and private sources. The City Loans will be used solely to finance a portion of the hard construction costs for 24 of the 73 Affordable Units, with the City AHTF Loan funding 24 units serving residents at or below 50% AMI consistent with its programmatic requirements.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: N/A	

the subcontractor is chosen after the agreement is approved."

IMPACTED ADDRESS:

Address	Block	Lot	Description
217 S. Bond Street Baltimore MD 21231	1419	073A	

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

SB-24-14377 - Employee Travel Reimbursement - Brandon Bryant**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Brandon Bryant who attended the NeighborWorks Training Institute 2024 located in Pittsburg, PA on 08/25/2024 - 8/27/2024. Period of agreement is: 8/25/2024 to 8/27/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 295.77

Project Fund	Amount	Start Date	End Date
2089-GRT001796-CCA000339-SC630320	\$ 295.77	8/25/2024	8/27/2024

BACKGROUND/EXPLANATION:

Brandon Bryant attended the NeighborWorks Training Institute 2024 located in Pittsburg, PA 08/25/2024 - 08/27/2024. This is a weeklong event that will deliver the knowledge, strategies, and tools you need to enhance your skills and revitalize your commitment to empowering the communities you serve. Participants rely on NeighborWorks to deliver innovative approaches to professional learning, so we are offering more than 85 courses at this NTI, including many new or updated. Bryant is enrolled in the two-day course.

Meals: \$228.79

Transportation: \$66.98

Total: \$295.77

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14466 - Employee Travel Reimbursement - Leon Coleman**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Reimbursement for Leon Coleman who attended the NeighborWorks Training Institute 2024 in Pittsburgh, PA. , on 8/25/2024 - 8/27/2024. Period of agreement is: 8/25/2024 to 8/27/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 261.73

Project Fund	Amount	Start Date	End Date
1001-GRT001796-CCA000339-SC630320	\$ 261.73	8/25/2024	8/27/2024

BACKGROUND/EXPLANATION:

Leon Coleman attended the NeighborWorks Training Institute 2024 located this year in Pittsburgh PA. This is a weeklong event that will deliver the knowledge, strategies, and tools you need to enhance your skills and revitalize your commitment to empowering the communities you serve. Participants rely on NeighborWorks to deliver innovative approaches to professional learning, so we are offering more than 85 courses at this NTI, including many new or updated. Coleman is enrolled in the two-day course:

CP101 Construction and Rehabilitation Basics; CP 101 is the entry course providing the crucial foundation so you can effectively communicate with program applicants, property owners, designers and contractors involved in your projects. You'll learn terminology of the trade, basic blueprint reading and the criteria for good affordable housing design. We'll introduce the concept of viewing the house as a system, construction basics and best practices for balancing affordability, marketability, health & safety. You'll leave with the resources, new contacts and increased confidence to positively affect your projects, no matter what your role.

Meals: \$194.75

Transportation: \$66.98

Total: \$261.73

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14468 - Employee Travel Reimbursement - Kevin Johnson

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Reimbursement for Kevin Johnson who attended the NeighborWorks Training Institute 2024 conference in Pittsburg, PA on 8/25/2024 - 8/27/2024. Period of agreement is: 8/25/2024 to 8/27/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 220.84

Project Fund	Amount	Start Date	End Date
1001-GRT001796-CCA000339-SC630320	\$ 220.84	8/25/2024	8/27/2024

BACKGROUND/EXPLANATION:

Kevin Johnson attended the NeighborWorks Training Institute 2024 conference located in Pittsburg, PA on 8/25/2024 - 8/27/2024. This is a weeklong event that will deliver the knowledge, strategies, and tools you need to enhance your skills and revitalize your commitment to empowering the communities you serve. Participants rely on NeighborWorks to deliver innovative approaches to professional learning, so we are offering more than 85 courses at this NTI, including many new or updated. Johnson is enrolled in the two-day course.

Meals: \$160.93

Transportation: \$9.91

Total: \$220.84

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14256 - Employee Travel Reimbursement - Amanda Jean Buckler**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Reimbursement for Amanda Jean Buckler who attended the National Community Action Partnership Convention in Seattle, Washington on August 25th - August 30th. Period of agreement is: 8/25/2024 to 8/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 501.42

Project Fund	Amount	Start Date	End Date
5000-CCA000318-SC630320	\$ 501.42	8/25/2024	8/30/2024

BACKGROUND/EXPLANATION:

This request is to reimburse Amanda Jean Buckler for the cost of meals and travel expenses accrued during her attendance at the National Community Action Partnership Convention in Seattle Washington August 25th - August 30th. Expense Report # ER-011965. Amanda received board approval to travel on 8/21/2024 (refer to SB-24-13048).

Amanda Buckler-White (employee #146902) is requesting permission to attend the National Community Action Partnership convention which is designed to provide Community Action Agency professionals and board members the latest policy and programmatic updates as well as management and governance tools. Special emphasis will be placed on effective strategies for transforming communities and changing the lives of Community Action customers. This will be held in Seattle Washington August 25th - August 30th, 2024. Buckler will be attending the following session: Understanding Key Decision Points in Weatherization- In this session, panelists from CAPLAW, NASCSP and DOE will lead training and discussion of federal statute, state options, and current trends in best practices. This session will include resources, case studies, and interactive discussion.SA#001807

Meals: \$409.10

Transportation: \$92.32

TOTAL: \$501.42

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14831 - Amendment 1 - Consulting Services Agreement - Fuse Corps.

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement Amendment Fuse Corps. Period of agreement is: 12/18/2025 to 10/23/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,000.00

Contract Amendment	\$	Amendment Number:	1
Amount:		20,000.00	

Project Fund	Amount
1001-CCA000312-SC630326	\$ 20,000.00

BACKGROUND/EXPLANATION:

This first amendment to the Master Agreement with Fuse Corporation will extend the term of the contract to 10/23/26; provide for placement of an Executive Fellow, incorporate the Individual Placement Agreement for such the Executive Fellow, modify the disbursement terms to accommodate the new placement; and pay FUSE a Program Fee of Twenty Thousand Dollars (\$20,000.00) for such placement.

Fuse is a nonprofit organization that operates and executive fellow program with a mission to partner with local governments and communities to more effectively address pressing challenges.

The board originally approved a Master Agreement with Fuse Corporation on July 20, 2022.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14664 - Condemnation or Redemption of the \$70.00 Ground Rent Interest in 1521 Druid Hill Ave.

ACTION REQUESTED:

The Board is requested to approve a Condemnation of the Ground Rent Interest in 1521 Druid Hill Ave (Block 0363 Lot 027) to Theodore L Straus & Emma Straus. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 280.00

Project Fund	Amount
9901-PRJ002797-CAP009110	\$ 280.00

BACKGROUND/EXPLANATION:

The Department of Housing and Community Development, for and on behalf of the Mayor and City Council of Baltimore, may, subject to the prior approval of the Board of Estimates, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish a ground rent lease, as provided in Real Property Article § 8-110 of the Annotated Code of Maryland. The application fee is \$70.00 and three-years ground rent will be deposited with SDAT. A Redemption Certificate vesting fee simple title in the Mayor and City Council of Baltimore will be recorded. This property will be redeveloped.

FMV; \$210 – Back Rent; \$70.00 - Total: \$280

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

IMPACTED ADDRESS:

Address	Block	Lot	Description
1521 Druid Hill Baltimore MD	0363	027	

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SB-24-14890 - Employment Contract - City Council 837-25 - Michael L. Swift

AGC1000 - City Council

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with Michael L. Swift . Period of agreement is: Based on Board Approval with a duration of 1 Years
12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 8,100.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund Amount

1001-CCA000005-SC610109 \$ 8,100.00

BACKGROUND/EXPLANATION:

The Office of City Council has requested approval of an employment contract for Michael L. Swift, for one year, beginning on the date of Board of Estimates approval, for a maximum of 90 hours. This is the same hourly rate as in the previous contract period and it's in compliance with AM 212-1, Part I.

Michael L. Swift will work as a Contract Services Specialist II. Michael L. Swift will be responsible for attending the regular and special meetings of the Baltimore City Council and providing technical support to the City Council President; providing general advice on parliamentary procedures; educating the President and City Council on parliamentary procedures; providing analysis of the City Council Rules and Robert's Rules of Order Newly Revised; serving as the Parliamentarian for the Baltimore City Council, under the direction and supervision of the City Council President; and maintaining his status as a Professional Registered Parliamentarian, a Certified Professional Parliamentarian, and as a member of both the National Association of Parliamentarians and the American Institute of Parliamentarians during the term of this agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency

SB-24-14928 - Retiree Employment Contract - R&P 743-25 – Angelia L. Morrison, Retiree

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with Angelia L. Morrison, Retiree. Period of agreement is: Based on Board Approval with a duration of 1 Years 12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,845.12

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
6000-CCA000987	\$ 10,845.12

BACKGROUND/EXPLANATION:

The Department of Recreation and Parks has requested approval of an employment contract for Angelia L. Morrison, retiree, for one-year beginning on December 22, 2024, or the date of Board of Estimates approval, whichever comes later, through December 21, 2025, for 624 hours. This is the same hourly rate as in the previous contract period and it’s in compliance with AM 212-1, Part I.

Angelia L. Morrison will work as a Contract Services Specialist I. Angelia L. Morrison will be responsible for providing program leadership to senior citizens, at the Cherry Hill Senior Center. She will be responsible for promoting healthy, active ageing, along with social interaction, and lifelong learning for all participants; complying with mandates of the Older American Act; arranging for crafts, guest speakers, music, games, outings, health promotion, and approved special events; overseeing the healthy lunch program, provided by Eating Together Baltimore, for registered participants; attending all assigned agency, community, and Senior Citizen Division meetings; maintaining effective lines of communication with the Recreation Center Director to ensure coordination with other center programming, space assignments, and custodial needs, etc.; keeping timely and accurate record keeping including program and attendance reports; submitting accurate reports monthly to management; making adequate preparation and programing available for seniors with limitations and or specials needs; and meeting with the Division Chief on a monthly basis for purposes of program planning and evaluation.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

SB-24-14935 - Employment Contract - Retiree - SAO 746-25 — Sharon Alston

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with retiree Sharon Alston. Period of agreement is: 11/24/2024 to 11/24/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 63,012.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
1001-CCA001007-SC610109	\$ 63,012.00

BACKGROUND/EXPLANATION:

The Office of the State’s Attorney is requesting approval of an employment contract for Sharon Alston, Retiree, for one year, beginning November 24, 2024, or the date of Board of Estimates approval, whichever comes later, for a maximum of 1906 hours. This is the same rate from the previous period. This contract is consistent with the waiver of the AM 212-1, approved by the Board of Estimates in March 1999 to hire retired Police Officers as Investigators for the State’s Attorney with no restrictions on the number of hours worked and rate of pay.

Sharon Alston will serve as a Contract Services Specialist I. Sharon Alston will be responsible for investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; acting as a liaison with police agencies; and performing related duties of an investigator in the Criminal Investigation Unit of the State’s Attorney’s Office as required.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency

SB-24-14929 - Employment Contract - Retiree - SAO 729-25 – Maria Keith

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with retiree, Maria Keith. Period of agreement is: Based on Board Approval with a duration of 1 Years
12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 66,157.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund Amount

1001-CCA001007-SC610109 \$ 66,157.00

BACKGROUND/EXPLANATION:

The Office of the State’s Attorney’s is requesting approval of an employment contract for Maria Keith, for one year, beginning the date of Board of Estimates approval, for 1906 hours. Maria Keith will serve as a Contract Service Specialist I. Maria Keith will be responsible for investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; acting as a liaison with police agencies; performing related duties of an investigator in the Criminal Investigations Unit (“CIU”) of the State’s Attorney’s office.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

Law has reviewed and approved for form and legal sufficiency

SB-24-14911 - Employment Contract - Retiree - BPD 724-25 – Darryl Harrison

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with retiree, Darryl Harrison. Period of agreement is: Based on Board Approval with a duration of 1 Years
12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 51,147.20

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
1001-CCA001429-SC610109	\$ 51,147.20

BACKGROUND/EXPLANATION:

On January 3, 1996, your Honorable Board approved a waiver to Administrative Manual Policy 212-1, Part I, which allowed the Police Department to hire retired police officers on a contractual basis. The Baltimore City Police Department is requesting approval of an employment contract for Darryl Harrison, for one year, beginning the date of Board of Estimates approval, for 2080 hours. Darryl Harrison will serve as a Contract Service Specialist I. Darryl Harrison will be responsible for entering petitions from the City Court System in the Lotus Notes database; reviewing criminal history of the Maryland State Rap sheet, along with FBI and warrant checks; evaluating eligibility criteria per guidelines; retrieving and locating fingerprint cards for the arrest in question if prior to 1996, pulling photos and ensuring that information is redacted from the negative holder, and placing a red banner for the expunged-in-arrest viewer; locating and copying reports and redacting information for each report associated with each arrest; sending courts and defendants/lawyers letters of compliance

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

SB-24-14933 - Employment Contract - Retiree - SAO 730-25 - LaKeesha Norris

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with retiree, LaKeesha Norris.
 Period of agreement is: Based on Board Approval with a duration of 1 Years
 12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 63,012.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
1001-CCA001007-SC610109	\$ 63,012.00

BACKGROUND/EXPLANATION:

The Office of the State’s Attorney is requesting approval of an employment contract for LaKeesha Norris, for one year, beginning the date of Board of Estimates approval, for 1906 hours. LaKeesha Norris will serve as a Contract Service Specialist I. LaKeesha Norris will be responsible for investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; acting as a liaison with police agencies; performing related duties of an investigator in the Criminal Investigations Unit (“CIU”) of the State’s Attorney’s office.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
 Law has reviewed and approved for form and legal sufficiency
 SMBA&D has reviewed and approved.

SB-24-14934 - Employee Contract - Retiree - SAO 745-25 -Kevin Dunton

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve an Employment Contract with retiree Kevin Dunton. Period of agreement is: Based on Board Approval with a duration of 1 Years
12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 66,157.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
1001-CCA001007-SC610109	\$ 66,157.00

BACKGROUND/EXPLANATION:

The Office of the State’s Attorney is requesting approval of an employment contract for Kevin Dunton, Retiree, for one year, beginning November 24, 2024, or the date of Board of Estimates approval, whichever comes later, for a maximum of 1906 hours. This is a 5 percent increase from the previous period. This contract is consistent with the waiver of the AM 212-1, approved by the Board of Estimates in March 1999 to hire retired Police Officers as Investigators for the State’s Attorney with no restrictions on the number of hours worked and rate of pay.

Kevin Dunton will serve as a Contract Services Specialist I. Kevin Dunton will be responsible for investigating felony, domestic violence, and violent crime cases; locating and interviewing witnesses; acting as a liaison with police agencies; and performing related duties of an investigator in the Criminal Investigation Unit of the State’s Attorney’s Office as required.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

SB-24-14891 - Position Classification Creation - Non-Civil Service - CONV CEN 771-25

AGC4361 - M-R Convention Complex

ACTION REQUESTED:

The Board is requested to approve a Position Classification Creation N/A. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
1001	\$ 0.00

BACKGROUND/EXPLANATION:

Create the following Non-Civil Service Classification:

Classification: Security Officer, Convention Center (Part-Time)

Job Code: 07335

Grade: 975 (\$15.00 - \$22.00)

The Department of Human Resources has reviewed a request from the Baltimore City Convention Center to create the above classification. The reason for this creation is that the Convention Center needs positions to fill in the event an employee calls out or is on vacation so as not to pay over-time. The position will be responsible for securing doors, checking ID's and issuing temporary badges, and monitoring building systems. Additionally, the position will provide and control access to the Convention Center.

Positions in this class are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14893 - Position Classification Creation - Non-Civil Service - CONV CTR 772-25

AGC4361 - M-R Convention Complex

ACTION REQUESTED:

The Board is requested to approve creation of a Position Classification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,001.00

Project Fund	Amount
1001	\$ 1,001.00

BACKGROUND/EXPLANATION:

Create the following Non-Civil Service Classification:

Classification: Operations Personnel, Convention Center (Part-Time)

Job Code: 07336

Grade: 975 (\$15.00 - \$22.00)

The Department of Human Resources has reviewed a request from the Baltimore City Convention Center to create the above classification. The reason for this creation is that the Convention Center needs positions to fill in the event an employee calls out or is on vacation so as not to pay over-time. The position will be responsible for the daily upkeep of the Convention Center that would include sweeping, dusting, wiping down furniture, vacuuming, and cleaning and disinfecting the restrooms, as well as replenish supplies. The position will ensure the presentation of the Convention Center is clean and well maintained.

Positions in this class are not to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SB-24-14918 - Position Reclassification - Filled - Police 727-25

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 17,869.00

Project Fund	Amount
1001-CCA000782	\$ 17,869.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$74,803 - \$119,684)

Position #: 52996

TO:

Classification: Operations Officer V

Job Code: 00089

Grade: 936 (\$93,622 - \$149,726)

Position #: Same

The Department of Human Resources has reviewed a request from the Baltimore City Police Department to reclassify the above filled position. The responsibilities of the position will be overseeing and managing the investigative caseload for the Applicant Investigative Unit; supervising the Applicant Investigative Unit staff and evaluating the work performance of Background Investigators; developing systems and procedures to provide quality customer service to employees, business partners, applicants, and residents; reviewing and analyzing background investigations ensuring they are conducted in compliance with COMAR regulations, MPTC requirements, and the standard operating procedures by the BPD Recruitment and Applicant Investigation Division; developing plans and strategies to support the overall business objectives; managing section expenditures related to recruiting events, training, and travel; managing budget line items and contracts for external vendors; supervising and managing all aspects of Workday Recruiting platform; conducting research to maintain Maryland state standards and regulations pertaining to the hiring of police officers; providing recommendations for the continuous improvements to the sworn recruitment process, and serving as an advisor on matter related to recruitment and background investigations to the Commander of Recruitment and Applicant Investigations and the Deputy Commissioner of the Administrative Bureau

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14915 - Position Reclassification - Filled - OIG 866-25

AGC4308 - M-R Office of the Inspector General

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,717.00

Project Fund	Amount
1001-CCA000675	\$ 9,717.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$74,803 - \$119,684)

Position #: 12477

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$79,507 - \$127,043)

Position #: same as above

The Department of Human Resources has received a request from the Office of the Inspector General (OIG) to reclassify the above position. The position will now be responsible for full supervisory responsibility (hire, fire, performance management, coaching, etc.). The agency has deemed that this change will bring efficiencies and streamline investigations and reports while increasing agency output.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SB-24-14908 - Position Reclassification - Filled - MOED 646-25

AGC4500 - M-R Office of Employment Development

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Filled N/A. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,686.00

Project Fund	Amount
4000-GRT002201-CCA001217	\$ 10,686.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Facilities/Office Services II

Job Code: 01222

Grade: 916 (\$40,175 - \$72,583)

Position #: 34892

TO:

Classification: Operations Specialist II

Job Code: 00084

Grade: 904 (\$55,497 - \$88,796)

Position #: Same

The Department of Human Resources has reviewed a request from the Mayor’s Office of Employment Development to reclassify the above position. This position is now responsible for leading the training efforts for the Workforce Innovation Opportunity Act (WIOA) to service providers, and staff, ensuring that programs meet the government regulations, and working with Central Payroll and Department of Human Resources to ensure youths are entered and paid in a timely manner. This position will be responsible for providing information and completing registrations for the Summer Youth Works, Baltimore Youth Empowerment Program (BYEP) and the new Youth Year Work Program participants and will be responsible for leading and training MIS Technicians.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14900 - Position Reclassification - Filled - FINANCE 663-25

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 6,817.00

Project Fund	Amount
2076-CCA000083	\$ 6,817.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Data Entry Operator III

Job Code: 33113

Grade: 081 (\$41,040 - \$48,621)

Position #: 12546

TO:

Classification: Customer Care Analyst III

Job Code: 34265

Grade: 084 (\$45,503 - \$54,309)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of Finance to reclassify the above position. The reason for this action is this position duties and responsibilities will now focus more on Customer Service and is no longer primarily focused on entering data as its main responsibility. Additionally, this position will act as a lead for the Customer Care Analyst positions in the Parking Fines section, and will able to assign, evaluate, and review work of Customer Care Analysts, as well as making corrections, adjustments and cancellations to complex account issues.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14903 - Position Reclassification - Filled (5) - Finance 658-62-25

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 17,877.00

Project Fund	Amount
2076-CCA000083	\$ 17,877.00

BACKGROUND/EXPLANATION:

Reclassify the following five (5) filled positions:

FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$39,846 - \$46,872)

Position #'s: 12549, 33385, 12547, 46363, 33386

TO:

Classification: Customer Care Analyst II

Job Code: 34264

Grade: 082 (\$42,401 - \$50,154)

Position #'s: Same

The Department of Human Resources has reviewed requests from the Department of Finance to reclassify the above positions. These positions are responsible for managing and assisting clients with billing issues and concerns. These positions will be responding to calls, emails and letters, researching accounts, explaining accounts and resolving issues and recommending adjustments.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14913 - Position Reclassification - Filled - MONSE 764-25

AGC4346 - M-R Office of Neighborhood Safety and Engagement

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 142,089.00

Project Fund	Amount
1001-CCA001315	\$ 142,089.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Grant Services Specialist IV

Job Code: 10236

Grade: 944 (\$86,975 - \$149,519)

Position #: 62133

TO:

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$99,053 - \$163,237)

Position #: same as above

The Department of Human Resources has reviewed a request from the Mayor's Office of Neighborhood Safety and Engagement (MONSE) to reclassify the above position. MONSE has received \$500,000 in supplemental funding effective 10/2/24, recurring year-over-year in their general fund. The Grant Services Specialist IV position serves as the Deputy Chief of Data Analytics. The agency is using the supplemental funding to create a regular full-time position. This position is integral to the success of the Mayor's Comprehensive Violence Prevention Plan. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.
SMBA&D has reviewed and approved.

SB-24-14909 - Position Reclassification - Filled - MOHS 303-25

AGC4381 - M-R Office of Homeless Services

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
1001	\$ 0.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Specialist I

Job Code: 00083

Grade: 906 (\$59,964 - \$95,796)

Position #: 52653

TO:

Classification: Operations Specialist II

Job Code: 00084

Grade: 907 (\$65,393 - \$104,724)

Position #: Same

The Department of Human Resources has reviewed a request from the Mayor's Office of Homeless Services to reclassify the above filled position. The responsibilities of the position will be coordinating the implementation of new emergency services unit partnerships; leading and administering all facets of the day-to-day operations of the (emergency) prevention sites; submitting incident reports ; coordinating all crisis management responses for prevention sites; advising on operational changes of the program; assisting supervisor with daytime shelter referrals; recommending staff trainings; documenting client activity in Homelessness Management Information System (HMIS) and submitting daily summary reports to supervisor. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14914 - Position Reclassification - Filled - OIG 865-25

AGC4308 - M-R Office of the Inspector General

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,717.00

Project Fund	Amount
1001-CCA000675	\$ 9,717.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Officer II

Job Code: 00086

Grade: 927 (\$74,803 - \$119,684)

Position #: 49353

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$79,507 - \$127,043)

Position #: same as above

The Department of Human Resources has received a request from the Office of the Inspector General (OIG) to reclassify the above position. The position will now be responsible for full supervisory responsibility (hire, fire, performance management, coaching, etc.). The agency has deemed that this change will bring efficiencies and streamline investigations and reports while increasing agency output.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SB-24-14895 - Position Reclassification - Filled Positions (2) - FINANCE 664-665-25

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassifications. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 7,915.00

Project Fund	Amount
2076-CCA000082	\$ 7,915.00

BACKGROUND/EXPLANATION:

Reclassify the following two (2) filled positions:

FROM:

Classification: Customer Care Analyst II

Job Code: 34264

Grade: 082 (\$42,401 - \$50,154)

Position # 12519 and 12096

TO:

Classification: Customer Care Analyst III

Job Code: 34265

Grade: 084 (\$45,503 - \$54,309)

Position # Same

The Department of Human Resources has reviewed requests from the Department of Finance to reclassify the above listed positions. The Bureau of Revenue Collections is in need of lead workers for the Customer Care Analyst II positions. The Customer Care Analyst III position will be responsible for reviewing, assigning and evaluating of work of the Customer Care Analyst II positions. The Customer Care Analyst III will serve as the lead worker for the Customer Care Analyst II.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14906 - Position Reclassification - Filled (5) - Finance 666-670-25

AGC2300 - Finance

ACTION REQUESTED:

The Board is requested to approve filled Position Reclassifications. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 16,850.00

Project Fund	Amount
1001-CCA000082	\$ 16,850.00

BACKGROUND/EXPLANATION:

Reclassify the following five (5) filled positions:

FROM:

Classification: Office Support Specialist III

Job Code: 33213

Grade: 080 (\$39,846 - \$46,872)

Position # 33383, 48590, 47408, 46636, 46364

TO:

Classification: Customer Care Analyst II

Job Code: 34264

Grade: 082 (\$42,401 - \$50,154)

Position # Same

The Department of Human Resources has reviewed requests from the Department of Finance to reclassify the above positions. These positions are responsible for managing and assisting clients with billing issues and concerns. These positions will be responding to calls, emails and letters, researching accounts, explaining accounts and resolving issues and recommending adjustments.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SB-24-14937 - Position Reclassification - Filled Position - TRAN 683-25

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification of a filled staff position with Transportation. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 11,954.00

Project Fund	Amount
1001-CCA001031	\$ 11,954.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Administrative Analyst I

Job Code: 31311

Grade: 087 (\$50,797 - \$61,402)

Position #: 20531

TO:

Classification: Administrative Analyst II

Job Code: 31312

Grade: 923 (\$70,338 - \$112,807)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of Transportation to reclass the above position. This position will be responsible for the designing and refinement of the workflows within the Department of Transportation as it relates to the Customer Service Requests (CSR) and the 311 system. Additionally, the position will be responsible for reviewing findings of Salesforce and Cityworks Systems as it pertains to public concern, as well as train users, correcting re-occurring errors, and establishing proficiency within the Salesforce and Cityworks Systems.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SB-24-14919 - Position Reclassification - Filled - DPW 778-25

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
1001	\$ 0.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Operations Manager II

Job Code: 00091

Grade: 942 (\$105,085 - \$173,250)

Position #: 54371

TO:

Classification: Operations Manager I

Job Code: 00090

Grade: 939 (\$99,053 - \$163,237)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above filled position. This request is correcting the action of an in-lieu hire and will place the employee in the correct Classification that they were hired to perform. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14912 - Position Reclassification - Filled - MONSE 763-25

AGC4346 - M-R Office of Neighborhood Safety and Engagement

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 88,543.00

Project Fund	Amount
1001-CCA001315	\$ 88,543.00

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Grant Services Specialist III

Job Code: 10217

Grade: 941 (\$64,427 - \$110,756)

Position #: 62136

TO:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$85,660 - \$136,935)

Position #: same as above

The Department of Human Resources has reviewed a request from the Mayor's Office of Neighborhood Safety and Engagement (MONSE) to reclassify the above position. MONSE has received \$500,000 in supplemental funding effective 10/2/24, recurring year-over-year in their general fund. The Grant Services Specialist III position serves as the Group Violence Reduction Strategy Service Partnership Manager. The agency is using the supplemental funding to create a regular full-time position.

This position is integral to the success of the Mayor's Comprehensive Violence Prevention Plan. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

This has been approved by the Expenditure Control Committee.

SMBA&D has reviewed and approved.

SB-24-14894 - Position Reclassification - Filled - ERS 734-25

AGC2100 - Employees' Retirement Systems

ACTION REQUESTED:

The Board is requested to approve a filled Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,233.50

Project Fund	Amount
6000-CCA000048	\$ 9,233.50

BACKGROUND/EXPLANATION:

Reclassify the following filled position:

FROM:

Classification: Fiscal Technician

Job Code: 34421

Grade: 088 (\$52,875 - \$64,063)

Position #: 47211

TO:

Classification: Operations Assistant I

Job Code: 31104

Grade: 902 (\$49,344 - \$78,904)

Position #: Same

The Department of Human Resources has reviewed a request from the Employees' and Elected Officials' Retirement Systems. The position of Fiscal Technician is now undertaking more operational focused duties. The position will be responsible for assisting leadership in tasks that directly impacts the agency and its operations such as undertaking assessment and analysis of risks of fraud, discrepancies and identifying anomalies within the organization, as well as reviewing and assigning work to the temporary scanning clerks on a day-to-day basis.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14527 - Position Reclassification - Vacant - Sheriff 709-25

AGC6500 - Sheriff

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant N/A. Period of agreement is: 12/4/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 92,599.00

Project Fund	Amount
1001-CCA000997	\$ 92,599.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Administrative Aide

Job Code: 00068

Grade: 041 (\$47,411 - \$57,127)

Position #: 46753

TO:

Classification: Operations Officer V

Job Code: 00089

Grade: 931 (\$93,622 - \$149,726)

Position #: same as above

The Department of Human Resources has reviewed a request from the Baltimore City Sheriff's Department to reclassify the above position. This position will now function as the Director of External Affairs and will be responsible for providing strategic communications and support to programs and the department head, monitoring and analyzing legislation and other public policy initiatives that impact the work of the department and ensuring that the citizens of Baltimore understand the Sheriff's Office emphasis on integrity, accountability, professionalism, efficiency, effectiveness and transparency.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Additional funding for this classification is available in pending personnel included in the Sheriff's Office personnel budget.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SMBA&D has reviewed and approved.

SB-24-14938 - Position Reclassification - Vacant - City Council 961-25

AGC1000 - City Council

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification for a vacant staff position with the City Council of Baltimore. Period of agreement is: 12/5/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 154,111.00

Project Fund	Amount
1001-CCA0000005	\$ 154,111.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Staff Assistant (Elected Official)

Job Code: 00138

Grade: 903 (\$52,362 - \$83,731)

Position #: 51077

TO:

Classification: Operations Officer IV

Job Code: 00088

Grade: 931 (\$85,660 - \$136,935)

Position #: Same

The Department of Human Resources has reviewed a request from the Office of City Council President to reclassify the above vacant position. This position will serve as the Director of Community Impact. The Director of Community Impact oversees the agency's community engagement and constituent service efforts, ensuring alignment with the City Council President's priorities of delivering world-class city services, fostering equity, and empowering neighborhoods. This position includes managing a diverse team of managers responsible for constituent services, community engagement, and external partnerships. The agency requests the reclassification to be retroactive to December 5, 2024.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14921 - Position Reclassification - Vacant - DPW 785-25

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a vacant Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 68,678.00

Project Fund	Amount
2071-CCA001295	\$ 68,678.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Office Supervisor

Job Code: 33215

Grade: 085 (\$46,932 - \$56,551)

Position #: 46871

TO:

Classification: Operations Officer I

Job Code: 31109

Grade: 923 (\$70,338 - \$112,807)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above vacant position. This position will now be assisting both the Chief of Equity and Environmental Justice and the Chief of the Officer Water Advocacy and Customer Appeals (WACA) with managing and supervising the day-to-day operations and supporting of the units contained in the Office of Equity and Environmental Justice (OEEJ). This position will also be responsible for developing and preparing all internal and external correspondences, monthly, semi and annual reports for publication and legislative presentations; maintaining documents and information prepared by OEEJ and WACA staff, preparing surveys and data collection regarding DEI and Environmental Justice initiatives, programs, and partnerships, and creating and contributing to WACA presentations and reports by preparing financial and operational data, relevant reports, and statistical information.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SMBA&D has reviewed and approved.

SB-24-14941 - Position Reclassification - Vacant - City Council 963 -25

AGC1000 - City Council

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification for a vacant staff position with the City Council of Baltimore. Period of agreement is: 12/5/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 90,382.58

Project Fund	Amount
1001-CCA000005	\$ 90,382.58

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Staff Assistant (Elected Official)

Job Code: 00138

Grade: 903 (\$52,362 - \$83,731)

Position #: 50233

TO:

Classification: Operations Officer V

Job Code: 00089

Grade: 936 (\$93,622 - \$149,726)

Position #: Same

The Department of Human Resources has reviewed a request from Office of City Council President to reclassify the above vacant position. This position will serve as the Director of Oversight. The Director of Oversight manages staff and designs, develops, and executes the City Council President's vision for effective legislative and administrative oversight. The Director of Oversight is charged with conducting investigations, managing council hearings, and ensuring the followthrough of Oversight activities. The Director of Oversight is responsible for training Council Members and staff in oversight strategy, tactics, and hearings best practices. The position requires making recommendations and providing advice and guidance to City Council Members. The agency requests the reclassification to be retroactive to December 5, 2024.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14916 - Position Reclassification - Vacant - Police 566-25

AGC5900 - Police

ACTION REQUESTED:

The Board is requested to approve a vacant Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 9,371.00

Project Fund	Amount
1001-CCA000719	\$ 9,371.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Research Analyst II

Job Code: 34512

Grade: 927 (\$74,803 - \$119,684)

Position #: 50474

TO:

Classification: Operations Officer III

Job Code: 00087

Grade: 929 (\$79,507 - \$127,043)

Position #'s: Same

The Department of Human Resources has reviewed a request from the Baltimore City Police Department to reclassify the above vacant position. The responsibilities of the position will be assisting in the planning, development and management of the annual budget for the Baltimore City Police Department; participating in the development of budgetary forms, procedures, and analytical reports needed during the budget process; creating budget narrative justifications; informing and assisting divisions with budgeting procedures and requirements; leading and participating in receiving, compiling, summarizing, evaluating, and publishing preliminary operating and capital budgetary estimates and related program data; conducting analyses to improve efficiency and cost saving changes and providing preliminary recommendations; preparing monthly and quarterly projection reports, and preparing budget impact statements. The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14939 - Position Reclassification - Vacant - City Council 962 -25

AGC1000 - City Council

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant N/A. Period of agreement is: 12/5/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 107,743.10

Project Fund	Amount
1001-CCA000005	\$ 107,743.10

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Staff Assistant (Elected Official)

Job Code: 00138

Grade: 903 (\$52,362 - \$83,731)

Position #: 47552

TO:

Classification: Operations Manager II

Job Code: 00091

Grade: 942 (\$105,085 - \$173,250)

Position #: Same

The Department of Human Resources has reviewed a request from the Office of the City Council President to reclassify the above vacant position. This position will serve as the Deputy Chief of Staff. The Deputy Chief of Staff manages managers of heterogeneous functions including budget and finance, legal, oversight, housing and economic development, and the City Council President's relationship with the Department of Council Services. The Deputy Chief of Staff is also tasked with supporting the overall efficacy and operations of the City Council President's office, holding a government relations portfolio, and executing on special projects. The agency requests the reclassification to be retroactive to December 5, 2024.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14927 - Position Reclassification - Vacant - DPW 838-25

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a vacant Position Reclassification. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
1001	\$ 0.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: WWW Division Manager II

Job Code: 10233

Grade: 3025 (\$118,225 - \$183,519)

Position #: 50023

TO:

Classification: WWW Division Manager I

Job Code: 10232

Grade: 939 (\$99,053 - \$163,237)

Position #: Same

The Department of Human Resources has reviewed a request from the Department of Public Works to reclassify the above filled position. This position will now function as the Deputy Chief for the Office of Engineering and Construction for the Department of Public Works. This position will assist the Chief in overseeing and supervising the delivery of the Office of Engineering and Construction (OEC) capital projects including the development of project scope, schedules, and budget; preparation of contract documents; managing vendors and contractors, participating or leading the development of engineering-related policies, guidelines, and standard operating procedures (SOP), coordinating assigned activities with other departments and outside agencies, and overseeing the supervision of consultants and professional engineers, including the selection and management of on-call consultant engineering contracts.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.

SB-24-14526 - Position Reclassification - Vacant - Sheriff 706-25

AGC6500 - Sheriff

ACTION REQUESTED:

The Board is requested to approve a Position Reclassification - Vacant N/A. Period of agreement is: 12/4/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 79,808.00

Project Fund	Amount
1001-CCA000997	\$ 79,808.00

BACKGROUND/EXPLANATION:

Reclassify the following vacant position:

FROM:

Classification: Process Server

Job Code: 01425

Grade: 041 (\$47,411 - \$57,127)

Position #: 43852

TO:

Classification: Public Relations Supervisor

Job Code: 01982

Grade: 931 (\$85,660 - \$136,935)

Position #: same as above

The Department of Human Resources has reviewed a request from the Baltimore City Sheriff's Department to reclassify the above position. This position will be responsible for overseeing the work of the public information staff engaged in writing and preparing publications, moderating or participating as guest of radio or television shows and preparing speeches, visual aids, and exhibits on agency functions, operations and services, coordinating information and public relations activities with city departments involving ceremonies and events or promotional and publicity activities, and acting as liaison between the agency and the local news media (radio, television and newspapers) and other governmental agencies to exchange information, to promote agency activities and to counteract unfavorable publicity.

The position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 200-4.

Additional funding for this classification is available in pending personnel included in the Sheriff's Office personnel budget.'

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

This has been approved by the Expenditure Control Committee.
SMBA&D has reviewed and approved.

SB-24-14442 - Employee Travel Request - Lisa Settles**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Lisa Settles to attend the National Employment Law Institutes' Employment Law Conference in New Orleans, LA, Dec. 4-7, 2024. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,816.75

Project Fund	Amount
1001-CCA000371-SC630301	\$ 2,816.75

BACKGROUND/EXPLANATION:

The Law Department requests permission for Chief Solicitor Lisa Settles of the Labor and Employment practice group to attend the National Employment Law Institutes' Employment Law Conference in New Orleans, LA, Dec. 4-7, 2024. The conference will cover Developments in EEO Law, Retaliation and whistle-blowing Claims, ADA Update: "Reasonable Accommodation," ethics in Labor and Employment Law, Wage and Hour and misclassification Issues, FMLA Compliance and Best Practices, and other labor law topics. The conference will be useful for the Labor & Employment Division as they defend the City in Labor & Employment matters.

The per diem rate for this location is \$157/day for hotel, \$80/day for Meals and Incidentals, and \$60 for the first and last days of travel per GSA's Per Diem rate for FY2025. Due to the cost of the Hotel, \$312.33/night, we are asking for an additional \$155.33/night. The items are pursuant to AM 240-3 Board of Estimates Approval for Employee Travel.

Trip related cost:

Registration Fee: \$1,095

Flight: \$346.96

M&I: \$80/day x 2 = \$160

Hotel: \$157/night x 3 = \$471

Additional Cost for Hotel: \$155.33/night x 3 = \$465.99

Hotel Tax & Fees: \$52.60/night x 3 = \$157.80

First/Last Day of Travel: \$60 x 2 = \$120

Total: \$2,816.75

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14555 - Charitable Solicitation Application - Connect 2 Success Squeegee Alternative Plan**ACTION REQUESTED:**

The Board is requested to approve a Charitable Solicitation Application for the Connect 2 Success Squeegee Alternative Plan. Period of agreement is: 1/1/2025 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City to benefit the Mayor's Office of African American Male Engagement—Connect 2 Success Squeegee Alternative Plan 2024-25 fiscal year. It is estimated that donations will be received in the form of in-kind and monetary donations. Andrey Bundley, Director of the Mayor's Office of African American Male Engagement, and Tracey Estep, Chief of Operations, will request donations. The period of this solicitation is January 1, 2025, and December 2025.

Mayor Scott's Administration continues to refine the initial strategy developed by MOCFS and MOAAME, reestablishing collaboration with academic partners, corporate, and community leaders to formulate a strategic action plan for disconnected young men and boys based on public health principles and informed by best practices and research. This strategy emphasizes rigorous case management, ongoing adolescent engagement, and access to immediate financial resources to attain this objective. The approach to eliminating squeegeeing must not involve criminalizing poverty; instead, we must improve educational attainment, better integrate human service resources, and implement intervention strategies rooted in empathy for all individuals.

A potential donor list will comprise individuals, corporate entities, churches, and foundations that contribute to Baltimore City's economic, social, and cultural vitality. Most individuals and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors concerning the City Council or the Board of Estimates will not be targeted or singled out in any way and will be solicited in the same manner as other potential donors.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations for the benefit of an official governmental program or activity or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which include the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14660 - Charitable Solicitation Waiver

AGC4366 - M-R Cable and Communications

ACTION REQUESTED:

The Board is requested to approve a Charitable Solicitation Application for Mayoral Staffer Eboni Thorne to solicit grant funds and support for the annual downtown holiday tree lighting. Period of agreement is: Based on Board Approval with a duration of 5 Years
12/18/2024 / to 12/17/2029

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Mayor Brandon M. Scott's Annual Tree Lighting and Holiday Celebration is a signature event that marks the start of the holiday season in Baltimore. Hosted downtown, the event features the ceremonial lighting of the city's holiday tree, live entertainment, and activities for all ages. Focused on community engagement and local pride, the celebration includes performances from local talent, food and drink vendors, crafts, pictures with Santa and holiday giveaways. Designed to bring residents and visitors together, this annual tradition reflects the city's commitment to fostering community connection and supporting local commerce.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14653 - Grant Agreement - Main Streets - Park Heights

ACTION REQUESTED:

The Board is requested to approve a grant agreement with Park Heights Renaissance, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Park Heights neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district’s economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

The Baltimore Main Streets office plays a pivotal role in catalyzing collaboration with relevant agencies and partners, leveraging a network that includes municipal agencies, nonprofit entities, and the private sector. This collaborative approach enables us to bring together the necessary resources and expertise to foster economic vitality, improve public spaces, and reinforce community bonds, ultimately driving sustainable urban renewal and development across Baltimore’s diverse Main Street designations.

Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 5th District, 6th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14656 - Grant Agreement - Main Streets - Waverly Main Street, Inc.

ACTION REQUESTED:

The Board is requested to approve a grant agreement with Waverly Main Street, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Waverly neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district’s economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

The Baltimore Main Streets office plays a pivotal role in catalyzing collaboration with relevant agencies and partners, leveraging a network that includes municipal agencies, nonprofit entities, and the private sector. This collaborative approach enables us to bring together the necessary resources and expertise to foster economic vitality, improve public spaces, and reinforce community bonds, ultimately driving sustainable urban renewal and development across Baltimore’s diverse Main Street designations.

Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 14th District, 12th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14650 - Grant Agreement - Main Streets - Fells Point**ACTION REQUESTED:**

The Board is requested to approve a grant agreement with Fells Point Main Street, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Fells Point neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district's economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

The Baltimore Main Streets office plays a pivotal role in catalyzing collaboration with relevant agencies and partners, leveraging a network that includes municipal agencies, nonprofit entities, and the private sector. This collaborative approach enables us to bring together the necessary resources and expertise to foster economic vitality, improve public spaces, and reinforce community bonds, ultimately driving sustainable urban renewal and development across Baltimore's diverse Main Street designations.

Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 1st District, 12th District, 13th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14655 - Grant Agreement - Main Streets - Pigtown Main Streets, Inc.

ACTION REQUESTED:

The Board is requested to approve a grant agreement with Pigtown Main Street, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Pigtown neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district’s economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

The Baltimore Main Streets office plays a pivotal role in catalyzing collaboration with relevant agencies and partners, leveraging a network that includes municipal agencies, nonprofit entities, and the private sector. This collaborative approach enables us to bring together the necessary resources and expertise to foster economic vitality, improve public spaces, and reinforce community bonds, ultimately driving sustainable urban renewal and development across Baltimore’s diverse Main Street designations.

Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 10th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14654 - Grant Agreement - Main Streets - Upton Planning Committee, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Agreement Upton Planning Committee, Inc.. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Upton Planning Committee, Inc. (Pennsylvania Avenue) neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district's economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

The Baltimore Main Streets office plays a pivotal role in catalyzing collaboration with relevant agencies and partners, leveraging a network that includes municipal agencies, nonprofit entities, and the private sector. This collaborative approach enables us to bring together the necessary resources and expertise to foster economic vitality, improve public spaces, and reinforce community bonds, ultimately driving sustainable urban renewal and development across Baltimore's diverse Main Street designations.

Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 7th District, 11th District, 9th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14663 - Capital Project Matching Grant Award & Agreement for the Baltimore Public Markets Corporation (Hollins Market)

ACTION REQUESTED:

The Board is requested to approve a grant agreement between the State of Maryland, acting through the Board of Public Works, and the Baltimore Public Markets Corporation & Mayor and City Council. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 250,000.00

Project Fund	Amount
	\$ 250,000.00
State of Maryland Matching Capital Project Grant Funds	

BACKGROUND/EXPLANATION:

A matching Capital Project Grant Agreement between the State of Maryland and the Baltimore Public Market Corporation, to help the renovation of Hollins Market. This Capital Grant award was made by the state "for the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of Hollins Market (Baltimore City)."

Construction and equipment costs included:

- Merchant Stall Construction
- Installation of new commercial kitchen hoods

BPMC has already done the work and has expended the matching funds.

The Enabling Act's authorization automatically terminates for any grant funds that are unexpended or unencumbered by 06/01/2025.

Following the Board of Estimates approval, this agreement will be sent to the Maryland Board of Public Works for final approval.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 9th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

SB-24-14651 - Grant Agreement - Main Streets - Hamilton-Lauraville Main Street, Inc.

ACTION REQUESTED:

The Board is requested to approve the Hamilton-Lauraville Main Street, Inc grant agreement. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Hamilton-Lauraville neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district’s economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

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Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 3rd District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14412 - Amendment 1 - Grant Award for West North Avenue Development Authority (WNADA)

ACTION REQUESTED:

The Board is requested to approve a Agreement Amendment West North Avenue Development Authority. Period of agreement is: 4/3/2024 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	4/3/2024
	260,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	1
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BACKGROUND/EXPLANATION:

This is the first amendment to the initial agreement SB-24-10760 that was approved by the BOE on 4/3/2024. The amendment is solely to extend the date of the contract from 6/30/2024 to end on 12/31/2024 in order for us to have ample time to accept the invoice and transfer funds. WNADA is a city-state partnership to support comprehensive neighborhood revitalization through housing, economic development, and transportation in the area along the West North Avenue Corridor. WNADA has been working with city DHCD to identify six targeted development zones. Through this partnership, the parties will acquire and develop vacant single-family houses into mixed-use retail and residential units and create additional market-rate housing. The \$260,000 grant will support WNADA’s operating budget to ensure that they can continue to execute this vision.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
Audits has reviewed and has no objection to BOE approval

SB-24-14647 - Grant Agreement - Main Streets - Federal Hill Main Street, Inc**ACTION REQUESTED:**

The Board is requested to approve a grant Agreement with Federal Hill Main Street, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreement for the Baltimore Main Streets Federal Hill neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district's economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

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Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14652 - Grant Agreement - Main Streets - Southeast Community Development Corporation

ACTION REQUESTED:

The Board is requested to approve a grant agreement with Southeast Community Development Corporation. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Highlandtown neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district’s economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

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Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14646 - Grant Agreement - Main Streets - Belair Edison Neighborhood, Inc

ACTION REQUESTED:

The Board is requested to approve a grant agreement with Belair-Edison Neighborhoods, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 60,000.00

Project Fund	Amount
1001-CCA001433-SC630351	\$ 60,000.00

BACKGROUND/EXPLANATION:

This is to approval the annual grant agreements for the Baltimore Main Streets Belair Edison Neighborhood, Inc neighborhood program. The Baltimore Main Streets Program uplifts local businesses, provides them with developmental resources, and spotlights neighborhoods throughout the city. The program is a public-private partnership that follows the Main Street America model. Main Street America provides a general approach to community development that is designed to be adjusted to meet the needs of diverse communities utilizing transformation strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district’s economy. Each Transformation Strategy is implemented through activities in the four broad areas of work represented by the Four Points: Economic Vitality, Design, Promotion, and Organization.

The Baltimore Main Streets office plays a pivotal role in catalyzing collaboration with relevant agencies and partners, leveraging a network that includes municipal agencies, nonprofit entities, and the private sector. This collaborative approach enables us to bring together the necessary resources and expertise to foster economic vitality, improve public spaces, and reinforce community bonds, ultimately driving sustainable urban renewal and development across Baltimore’s diverse Main Street designations.

Each of the nine Main Street programs will receive individual grants of \$60,000.00. This funding is to support the operations of the Program. Upon the date this Agreement is approved by the Board, this Agreement shall retroactively commence as of July 1, 2024 and terminate on June 30, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 13th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13237 - Grant Agreement - Park Heights Renaissance - Park Heights Main Street Program

ACTION REQUESTED:

The Board is requested to approve a Grant Agreement Park Heights Renaissance. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project Fund	Amount
2025-CCA001433-SC630350	\$ 100,000.00

BACKGROUND/EXPLANATION:

Video Lottery Terminal Revenue funds were provided to the local development council, Pimlico Community Development Authority. The Mayor's Office of Small & Minority Business Advocacy & Development (SMBA&D) administers the Baltimore Main Streets program and was awarded \$100,000. SMBA&D is granting \$100,000 to Park Heights Renaissance, pursuant to the PCDA spending plan, to start up a Main Streets organization with SMBAD in the Pimlico Business District. Funding is also allocated for business development funds to support existing businesses through building repair grants. This grant will enable Park Heights Renaissance to stand up the ninth Baltimore Main Street in Park Heights to further economic and community revitalization efforts.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14290 - Project Funds Submission - The Baltimore Civic Fund

ACTION REQUESTED:

The Board is requested to approve a Project Funds Submission with The Baltimore Civic Fund to support the Baltimore Book Festival. Period of agreement is: 9/1/2024 to 12/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 63,913.00

Project Fund	Amount
1001-CCA000392-SC630326	\$ 63,913.00

BACKGROUND/EXPLANATION:

The Mayor's Office facilitated the settlement of outstanding fees and costs associated with compensating vendors and artists for the Baltimore Book Festival on behalf of the Baltimore Office of Promotion and the Arts. This cultural event, held in the vibrant neighborhood of Waverly from September 27th to 29th, featured an array of local and national authors, as well as book signings, workshops, panel discussions, and vendor booths showcasing literary arts and crafts. The financial support from the Mayor's Office was crucial in ensuring that all participants were paid promptly, thereby reinforcing the city's commitment to supporting its local arts community.

Describe use of funds in narrative and include budget in table below.

Item	Amount
1 payment of	\$18,800
2 payments of	\$20,000 each to Book Festival vendors
	\$ 58,800.00
Administrative Fee – paid to the Civic Fund	\$ 5,113.00
TOTAL	\$ 63,913.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
SMBA&D has reviewed and approved.
Audits has reviewed and has no objection to BOE approval

SB-24-14452 - Employee Travel Request - Christina "Nina" Themelis**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Christina "Nina" Themelis to attend the Maryland Association of Counties (MACo) Winter Conference 2024 on December 11-13, 2024 in Cambridge, MD. Period of agreement is: 12/11/2024 to 12/13/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 989.44

Project Fund	Amount
1001-CCA000387-SC630301	\$ 989.44

BACKGROUND/EXPLANATION:

Christina Themelis is traveling to Cambridge, MD to attend the Maryland Association of Counties (MACo) Winter Conference 2024 on December 11-13, 2024. The conference brings together elected officials, leaders from all municipalities and staff attending workshops and business meetings and engage with staff across the state. The conference will allow for preparation of the upcoming MD General Assembly session and discuss where Maryland is right now on important issues, what's ahead and how governments and community partners can work together. The per diem rate for this location is \$145/ night for lodging and \$80/ day for meals and incidentals as per GSA's Per Diem rates for FY2025. Due to the hotel rate (\$152) the department is requesting an additional \$7/ day to cover the hotel rate. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Registration		\$ 395.00
Hotel Lodging	\$145 / day x 2	\$ 290.00
Additional cost to cover room rate	\$7/ day x 2	\$ 14.00
Hotel Occupancy Tax	\$7.60 / day x 2	\$ 15.20
Meals/Incidentals	\$80/ day x 2	\$160.00
Mileage Roundtrip Reimbursement:	172 miles x .67	\$ 115.24
Total:		\$ 989.44

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14714 - Employee Travel Request for Alexis Blackmon

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Alexis Blackmon to attend the Creating Change Conference 2025 Las Vegas, NV on January 21–26, 2025. Period of agreement is: 1/21/2025 to 1/26/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,868.32

Project Fund	Amount
1001-CCA001313-SC630301	\$ 2,868.32

BACKGROUND/EXPLANATION:

Alexis Blackmon is traveling to Las Vegas, NV on January 21–26, 2025 to attend the Creating Change Conference 2025. The purpose of the conference is to learn best practices and action for creating positive change in the LGBTQ community of Baltimore City. And networking to assess the LGBTQ community’s needs and to gain perspective for implementing standards and protocol. Ms. Blackmon is traveling a day early to attend early morning sessions on the 1st day of the conference. The GSA’s Per Diem rates for FY2025 for this location is \$159/ night for lodging and \$86/ day for meals and incidentals. The hotel was paid using Desimoune McCoy’s city-issued travel card.

Trip related cost:

Registration		\$ 662.35
Airfare		\$910.96
Hotel Room Rate – 1st, 2nd & 3rd Nights	\$ 89 / day x 3	\$ 267.00
Hotel Room Rate – 4th & 5th Nights	\$149 / day x 2	\$ 298.00
Room/Resort Fee & Taxes – 1st, 2nd & 3rd Nights	\$44.79 / day x 3	\$ 134.37
Room/Resort Fee & Taxes – 4th & 5th Nights	\$52.82 / day x 2	\$105.64
Meals/Incidentals	\$ 86 / day x 5	\$ 430.00
Ground Transportation		\$ 60.00
	Total	\$2,868.32

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14454 - Employee Travel Request - Calvin Young**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Calvin Young to attend the Maryland Association of Counties (MACo) Winter Conference 2024 on December 11-13, 2024 in Cambridge, MD. Period of agreement is: 12/11/2024 to 11/13/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 989.44

Project Fund	Amount
1001-CCA000394-SC630301	\$ 989.44

BACKGROUND/EXPLANATION:

Calvin Young is traveling to Cambridge, MD to attend the Maryland Association of Counties (MACo) Winter Conference 2024 on December 11-13, 2024. The conference brings together elected officials, leaders from all municipalities and staff attending workshops and business meetings and engage with staff across the state. The conference will allow for preparation of the upcoming MD General Assembly session and discuss where Maryland is right now on important issues, what's ahead and how governments and community partners can work together. The per diem rate for this location is \$145/ night for lodging and \$80/ day for meals and incidentals as per GSA's Per Diem rates for FY2025. Due to the hotel rate (\$152) the department is requesting an additional \$7/ day to cover the hotel rate. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip related cost:

Registration		\$ 395.00
Hotel Lodging	\$145 / day x 2	\$ 290.00
Additional cost to cover room rate	\$7/ day x 2	\$ 14.00
Hotel Occupancy Tax	\$7.60 / day x 2	\$ 15.20
Meals/Incidentals	\$80/ day x 2	\$160.00
Mileage Roundtrip Reimbursement:	172 miles x .67	\$ 115.24
Total:		\$ 989.44

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14716 - Employee Travel Request for Tiffany Andrea Burnette

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Tiffany Andrea Burnette to attend the Creating Change Conference 2025 in Las Vegas, NV on January 21–26, 2025. Period of agreement is: 1/21/2025 to 1/26/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,868.32

Project Fund	Amount
1001-CCA001313-SC630301	\$ 2,868.32

BACKGROUND/EXPLANATION:

Tiffany Andrea Burnette is traveling to Las Vegas, NV on January 21–26, 2025 to attend the Creating Change Conference 2025. The purpose of the conference is to learn best practices and action for creating positive change in the LGBTQ community of Baltimore City. And networking to assess the LGBTQ community’s needs and to gain perspective for implementing standards and protocol. Ms. Burnette is traveling a day early to attend early morning sessions on the 1st day of the conference. The GSA’s Per Diem rates for FY2025 for this location is \$159/ night for lodging and \$86/ day for meals and incidentals. The hotel was paid using Desimoune McCoy’s city-issued travel card.

Trip related cost:

Registration		\$ 662.35
Airfare		\$910.96
Hotel Room Rate – 1st, 2nd & 3rd Nights	\$ 89 / day x 3	\$ 267.00
Hotel Room Rate – 4th & 5th Nights	\$149 / day x 2	\$ 298.00
Room/Resort Fee & Taxes – 1st, 2nd & 3rd Nights	\$44.79 / day x 3	\$ 134.37
Room/Resort Fee & Taxes – 4th & 5th Nights	\$52.82 / day x 2	\$105.64
Meals/Incidentals	\$ 86 / day x 5	\$ 430.00
Ground Transportation		\$ 60.00
	Total	\$2,868.32

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14152 - Retroactive Employee Travel Request - Reginald Mack

ACTION REQUESTED:

The Board is requested to approve a Retroactive Employee Travel Request for Reginald Mack who attended the SMBA&D in Atlanta, Georgia on October 20th-23rd, 2024. Period of agreement is: 10/20/2024 to 10/22/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,763.96

Project Fund	Amount	Start Date	End Date
-CCA001433-SC630326	\$ 1,763.96	10/20/2024	10/22/2024

BACKGROUND/EXPLANATION:

As a requirement of the MBDA Advanced Manufacturing Grant SMBA&D facilitates attendance for this conference. Reginald Mack from MBDA attended on behalf of SMBA&D in Atlanta, Georgia October 20th-23rd, 2024. The conference serves as a forum for the exchange of information on minority business development through general sessions, workshops and general networking activities. In addition, the conference will be host to a variety of innovative and informative workgroups and meetings. Finally, the conference will also have an exhibit floor with over 100 exhibitors from a variety of industries. This grant is a large part of what we do at SMBA&D.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14932 - Employee Travel Request for Terrance Smith

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Terrance Smith to attend the Harvard Performance Management Event on December 16, 2024. Period of agreement is: 12/16/2024 to 12/17/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 859.91

Project Fund	Amount	Start Date	End Date
1001-CCA001276-SC630301	\$ 859.91	12/16/2024	12/17/2024

BACKGROUND/EXPLANATION:

Terrance Smith will be traveling to Boston, MA to attend the Harvard Performance Management Event on December 16, 2024. Mr. Smith will be working with a team at Harvard University to discuss strategies for building out the Administration’s priorities and performance management infrastructure for Mayor Scott’s second term. The per diem rate for this location is \$209 /night for hotel and \$92 /day for Meals and Incidentals per GSA’s Per Diem rate for FY2025. Due to the cost of the hotel rate (\$300) the department is requesting an additional \$91 to cover the hotel room rate and \$60 for Ground Transportation. The hotel and airfare were paid using Desimoune McCoy’s city issued travel card.

Trip related cost:

Airfare	\$ 359.96
Hotel Lodging	\$ 209.00
Additional cost to cover room rate	\$ 91.00
Hotel Taxes/Fees	\$47.85
Meals and Incidentals	\$92 / day x 1 \$92.00
Ground Transportation	\$ 60.00
Total:	\$ 859.81

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14902 - Employee Travel Request for Faith Leach

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Faith Leach to attend the Harvard Performance Management Event on December 16, 2024 in Boston, MA. Period of agreement is: 12/16/2024 to 12/17/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 859.81

Project Fund	Amount	Start Date	End Date
1001-CCA001276-SC630301	\$ 859.81	12/16/2024	12/17/2024

BACKGROUND/EXPLANATION:

Faith Leach will be traveling to Boston, MA to attend the Harvard Performance Management Event on December 16, 2024. Ms. Leach will be working with a team at Harvard University to discuss strategies for building out the Administration’s priorities and performance management infrastructure for Mayor Scott’s second term. The per diem rate for this location is \$209 /night for hotel and \$92 /day for Meals and Incidentals per GSA’s Per Diem rate for FY2025. Due to the cost of the hotel rate (\$300) the department is requesting an additional \$91 to cover the hotel room rate and \$60 for Ground Transportation. The hotel and airfare were paid using Desimoune McCoy’s city issued travel card.

Trip related cost:

Airfare		\$ 359.96
Hotel Lodging		\$ 209.00
Additional cost to cover room rate		\$ 91.00
Hotel Taxes/Fees		\$47.85
Meals and Incidentals	\$92 / day x 1	\$ 92.00
Ground Transportation		\$ 60.00
Total:	\$ 859.81	

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide
ENDORSEMENTS:

SB-24-14905 - Employee Travel Request for Dartanion Williams

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Dartanion Williams to attend the Harvard Performance Management Event on December 16, 2024, In Boston, MA. Period of agreement is: 12/16/2024 to 12/17/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Dartanion Williams will be traveling to Boston, MA to attend the Harvard Performance Management Event on December 16, 2024. Mr. Williams will be working with a team at Harvard University to discuss strategies for building out the Administration’s priorities and performance management infrastructure for Mayor Scott’s second term. The per diem rate for this location is \$209 /night for hotel and \$92 /day for Meals and Incidentals per GSA’s Per Diem rate for FY2025. Due to the cost of the hotel rate (\$300) the department is requesting an additional \$91 to cover the hotel room rate and \$60 for Ground Transportation. The hotel and airfare were paid using Desimoune McCoy’s city issued travel card.

Trip related cost:

Airfare		\$ 359.96
Hotel Lodging		\$ 209.00
Additional cost to cover room rate		\$ 91.00
Hotel Taxes/Fees		\$47.85
Meals and Incidentals	\$92 / day x 1	\$92.00
Ground Transportation		\$ 60.00
Total:	\$ 859.81	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14455 - Employee Travel - Lauron Perez

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Lauron Perez to attend the Maryland Association of Counties (MACo) Winter Conference 2024 on December 11-13, 2024 in Cambridge, MD. Period of agreement is: 12/11/2024 to 12/13/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 989.44

Project Fund	Amount
1001-CCA000394-SC630301	\$ 989.44

BACKGROUND/EXPLANATION:

Lauron Perez is traveling to Cambridge, MD to attend the Maryland Association of Counties (MACo) Winter Conference 2024 on December 11-13, 2024. The conference brings together elected officials, leaders from all municipalities and staff attending workshops and business meetings and engage with staff across the state. The conference will allow for preparation of the upcoming MD General Assembly session and discuss where Maryland is right now on important issues, what's ahead and how governments and community partners can work together. The per diem rate for this location is \$145/ night for lodging and \$80/ day for meals and incidentals as per GSA's Per Diem rates for FY2025. Due to the hotel rate (\$152) the department is requesting an additional \$7/ day to cover the hotel rate. The hotel was paid using Desimoune McCoy's city-issued travel card.

Trip Related cost:

Registration		\$ 395.00
Hotel Lodging	\$145 / day x 2	\$ 290.00
Additional cost to cover room rate	\$7/ day x 2	\$ 14.00
Hotel Occupancy Tax	\$7.60 / day x 2	\$ 15.20
Meals/Incidentals	\$80/ day x 2	\$160.00
Mileage Roundtrip Reimbursement:	172 miles x .67	\$ 115.24
Total:		\$ 989.44

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14904 - Employee Travel Request for Shamiah Kerney

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Shamiah Kerney to attend the Harvard Performance Management Event on December 16, 2024, in Boston, MA. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 859.81

Project Fund	Amount	Start Date	End Date
1001-CCA001276-SC630301	\$ 859.81	12/16/2024	12/17/2024

BACKGROUND/EXPLANATION:

Shamiah Kerney will be traveling to Boston, MA to attend the Harvard Performance Management Event on December 16, 2024. Ms. Kerney will be working with a team at Harvard University to discuss strategies for building out the Administration’s priorities and performance management infrastructure for Mayor Scott’s second term. The per diem rate for this location is \$209 /night for hotel and \$92 /day for Meals and Incidentals per GSA’s Per Diem rate for FY2025. Due to the cost of the hotel rate (\$300) the department is requesting an additional \$91 to cover the hotel room rate and \$60 for Ground Transportation. The hotel and airfare were paid using Desimoune McCoy’s city issued travel card.

Trip related cost:

Airfare		\$ 359.96
Hotel Lodging		\$ 209.00
Additional cost to cover room rate		\$ 91.00
Hotel Taxes/Fees		\$47.85
Meals and Incidentals	\$92 / day x 1	\$92.00
Ground Transportation		\$ 60.00
Total:	\$ 859.81	

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14736 - Amendment 1 - Grant Agreement - ARPA - Live Baltimore, Home Center, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement Amendment Live Baltimore Home Center, Inc.. Period of agreement is: 11/2/2022 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount	Start Date	End Date
-GRT001329-CCA001371-SC640409	-\$ 1,033,942.50	11/2/2022	12/31/2025
4001-GRT000753-CCA001290	\$ 1,033,942.50	11/2/2022	12/31/2025

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs seeks the Board's approval to amend the terms of the Agreement; to extend the term to 12/31/2025; decrease ARPA funding from \$3,067,885 to \$2,033,942.50 for the Program as a result of expenditure projections; modify the Approved Budget; and update the modification parameters to reflect the Parties' needs. The Board approved the original agreement with Live Baltimore Home Center, Inc. on 11/2/2022 in the amount of \$3,067,885 for a period of 11/2/2022 - 6/30/2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14688 - Grant Agreement - ARPA - Baltimore Civic Fund, Inc. for ARPA Funding.**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the Baltimore Civic Fund, Inc. Period of agreement is: 12/18/2024 to 9/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,000.00

Project #: GRT002391

Project Fund	Amount	Start Date	End Date
4001-CCA001329-SC670701	\$ 500,000.00	12/18/2024	9/30/2025

BACKGROUND/EXPLANATION:

A grant award from the Mayor's Office of Recovery Programs to the Baltimore Civic Fund, Inc. for \$500,000 to provide the financial assistance to artists due to the Arts & Culture Industry being impacted by the COVID-19 public health emergency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14805 - Grant Agreement - ARPA - Baltimore Civic Fund for Artscape 25

ACTION REQUESTED:

The Board is requested to approve an Agreement with the Baltimore Civic Fund, Inc. Period of agreement is: 12/18/2024 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,600,000.00

Project Fund	Amount	Start Date	End Date
4001-CCA001382	\$ 1,600,000.00	12/18/2024	12/31/2025

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs is granting the Baltimore Civic Fund \$1,600,000 to provide funding to support the Baltimore's largest arts and cultural festival: Artscape. This project will partner with existing events produced by other city agencies and cultural organizations to curate more inclusive, accessible events to a wider range of residents. ARPA funds will help ensure the safest, most accessible, high quality cultural celebrations, that exceed their potential to reunite Baltimore residents post-COVID.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

- Finance (BBMR) has reviewed and approved for funds.
- Law has reviewed and approved for form and legal sufficiency
- SMBA&D has reviewed and approved.
- Audits has reviewed and has no objection to BOE approval

SB-24-14683 - Grant Agreement - ARPA - Visit Baltimore, Inc. - Tourism & Convention Opportunity Fund

ACTION REQUESTED:

The Board is requested to approve an ARPA Grant Agreement with Visit Baltimore, Inc. Period of agreement is: 12/18/2024 to 12/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,000,000.00

Project #: 442322

Project Fund	Amount	Start Date	End Date
4001-CCA001329-SC630351 GRT002828 ARPA-Visit Baltimore	\$ 4,000,000.00	12/18/2024	12/31/2026

BACKGROUND/EXPLANATION:

On November 20, 2024, the Mayor’s Office of Recovery Programs awarded funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 in the amount of \$4,000,000 to Visit Baltimore, Inc. to launch a Tourism & Convention Opportunity Fund to incentivize conferences to select Baltimore as a host city, increase marketing and outreach of Baltimore as a tourist destination, and develop new and innovative marketing and expansion strategies for Baltimore’s existing major Citywide events.

The purpose of the agreement is to provide funding for the following: 1) \$1,500,000 to attract large convention groups and offset convention-related costs such as rental and utilities at the convention center; 2) \$1,000,000 to support promotion and activation of major citywide events, and 3) \$1,500,000 to support the production and placement of positive marketing ads and enhanced communication efforts.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14694 - Amendment 1 - Grant Agreement - Urban Strategies, Inc.**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Grant Agreement with Urban Strategies, Inc. Period of agreement is: 10/5/2022 to 1/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number: 1
Amount:

Project Fund	Amount	Start Date	End Date
4001-GRT001008-CCA001329-SC630351	-\$ 668,031.43	10/5/2022	1/31/2025
4001-GRT000753	\$ 668,031.43	10/5/2022	1/31/2025

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs seeks the Board's approval to retroactively amend the terms of the Agreement; to extend the term to 1/31/2025; decrease the ARPA Funding from \$2,300,000 to \$1,631,968.57 for the Program as a result of financial performance; modify the Approved Budget; and update the modification parameters to reflect the Parties' needs. The Board approved the original agreement with Urban Strategies, Inc. on 10/5/2022 in the amount of \$2,300,000 for a period of 10/5/2022-6/30/2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14718 - Amendment - Grant Agreement - ARPA - Mayors Office of Performance and Innovation.

ACTION REQUESTED:

The Board is requested to approve an Interagency Agreement Amendment Mayors Office of Performance and Innovation. Period of agreement is: 6/22/2022 to 12/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,000.00

Contract Award Amount: \$ 1,140,000.00 Award Date: 6/22/2022

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project Fund	Amount	Start Date	End Date
4001-GRT000883-CCA001365	\$ 500,000.00	12/18/2024	12/31/2026

The Mayor's Office of Recovery Programs and the Mayor's Office of Performance and Innovation wish to amend the terms of the Agreement to extend the term of the Agreement; increase the ARPA funding allocated to the Department for its programs by Five Hundred Thousand Dollars(\$500,000.00), modify the Scope of Services and Budget to reflect the needs of the Parties; add City performance and monitoring requirements; and adjust to budget reallocation requirements.

BACKGROUND/EXPLANATION:

The Mayor's Office of Recovery Programs seeks the Board's approval to amend the terms of the Agreement; to increase the ARPA Funding from \$1,140,000 to \$1,640,000 for the Program as a result of modification to the scopes and services; and to update the modification parameters to reflect the Parties' needs. The Board approved the original agreement with the Mayor's Office of Performance and Innovation on 6/22/2022 in the amount of \$1,140,000 for a period of 6/22/2022-12/31/2026.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14753 - Amendment 1 - Interagency Agreement with MOHS - 442219 Housing Navigation and Landlord Engagement**ACTION REQUESTED:**

The Board is requested to approve an ARPA Interagency Agreement Amendment with the Mayor's Office of Homeless Services. Period of agreement is: 8/3/2022 to 6/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: 442219

Project Fund	Amount
4001-GRT001052-CCA001361	-\$ 2,120,000.00
4001-GRT000753-CCA001290	\$ 2,120,000.00

BACKGROUND/EXPLANATION:

On August 3, 2022, the Mayor's Office of Recovery Programs officially awarded a grant to the Mayor's Office of Homeless Services for \$6,120,000 to support Housing Navigation and Landlord Engagement initiatives. Due to spending pace and the upcoming U.S. Department of Treasury obligation deadline, this Interagency Agreement amendment will decrease the ARPA award amount from the Mayor's Office of Recovery Programs to Mayor's Office of Homeless Services from \$6,120,000 to \$4,000,000. ARPA funding in the amount of \$2,120,000 will be taken from grant worktag "GRT001052 MOHS Housing Navigation and Landlord Engagement" and will be transferred to grant worktag "GRT000753 - ARPA Unallocated." This amendment will also extend the term of the Agreement, modify the Budget to reflect the needs of the Parties, add City performance and monitoring requirements, and adjust to budget reallocation requirements.

This Amendment shall be retroactively effective as of August 3, 2022. This is due to a scope of work document that was inadvertently excluded from the original agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-24-14622 - Amendment 2 - Interagency Agreement - ARPA - Department of Housing and Community Development - Impact Investment Area Neighborhood Reinvestment Fund

AGC3100 - Housing and Community Development

ACTION REQUESTED:

The Board is requested to approve an Interagency Agreement Amendment Baltimore City - Mayor's Office of Recovery Programs. Period of agreement is: 12/4/2024 to 6/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount: \$ 15,000,000.00 Award Date: 8/3/2022

Contract Amendment Amount: \$ 12,989,000.00 Amendment Number:

Project #: 442218

Project Fund	Amount	Start Date	End Date
9901-GRT001473-CAP009110-SC690998	-\$ 854,942.69	8/3/2022	10/31/2026

Reduction in ARPA funding from the following project: PRJ002797

4001-GRT000880-CCA001383-SC610101	-\$ 1,156,057.31	8/3/2022	10/31/2026
4001-GRT000753-CCA001290	\$ 2,011,000.00		12/31/2026

BACKGROUND/EXPLANATION:

The second amendment to the Mayor's Office of Recovery Programs funding from the Coronavirus State and Local Fiscal Recovery Fund provided by the American Rescue Plan Act of 2021 to the Department of Housing and Community Development for the Impact Investment Neighborhood Reinvestment Fund originally approved August 3, 2022, Whereas the Parties wish to amend the terms of the Agreement to:

1. Extend the term of the agreement
2. Decrease the ARPA funding allocated
3. Modify the approved budget

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SB-24-14940 - Amendment 1 - Interagency Agreement with BCIT - 442230 Digital Services**ACTION REQUESTED:**

The Board is requested to approve the extension of an Interagency Agreement Extension with BCIT. Period of agreement is: 9/7/2022 to 6/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:

BACKGROUND/EXPLANATION:

On September 7, 2022, the Board of Estimates approved an Interagency Agreement between the Mayor's Office of Recovery Programs and the Mayor's Office - Office of the Chief Data Officer for \$2,100,000 in American Rescue Plan Act funding for the Digital Services team. The end date was June 30, 2025. This amendment recognizes that the program contemplated in the Agreement has transferred to the Baltimore City Office of Information & Technology (BCIT), extends the end date of the Interagency Agreement to June 30, 2026, and adjusts the budget reallocation requirements. This is a no-cost extension.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14942 - Amendment 1 - No Cost Extension - ARPA Program Evaluation Contract with University of Baltimore**ACTION REQUESTED:**

The Board is requested to approve a Consulting/Professional Services Agreement Amendment University of Baltimore. Period of agreement is: 4/1/2024 to 12/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	4/1/2024
	1,737,841.00		

Contract Extension Amount:	\$ 0.00	Extension Number:	1
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BACKGROUND/EXPLANATION:

On April 3, 2024, the Board of Estimates approved a Non-Construction Consultant Agreement between the Mayor's Office of Recovery Programs and the University of Baltimore for \$1,737,841 to conduct program evaluation and provide technical assistance related to the implementation of American Rescue Plan Act (ARPA) funds. The term of the agreement was April 1, 2024 to June 30, 2026.

This amendment extends the term of the agreement to December 31, 2026, to allow additional time to complete ARPA program evaluations. No funds are being added to this agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14570 - Employee Travel Request for Donnice Brown

ACTION REQUESTED:

The Board is requested to approve a Employee Travel Request for Donnice Brown to attend the 2025 National Youth Employment Coalition (NYEC) Annual Forum Conference in Minneapolis, Minnesota on 5/11/2025 - 5/14/2025. Period of agreement is: 5/11/2025 to 5/14/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,444.71

Project Fund	Amount
1001-CCA001212-SC630301	\$ 2,444.71

BACKGROUND/EXPLANATION:

Donnice Brown, an employee of the Mayor's Office of Employment Development (MOED), is interested in going to the 2025 National Youth Employment Coalition (NYEC) Annual Forum Conference in Minneapolis, Minnesota. Attending the conference will allow Donnice to network with young people, practitioners, and national leaders to talk about improvements in youth opportunities.

The conference will take place from 5/11/2025 to 5/14/2025.

- Lodging \$755.75
- Flight \$381.96
- Registration Fee: \$875.00
- MI&E @ \$92*4 days: \$368.00
- Estimated Tax, Rideshare & Parking: \$64.00

Total Cost: \$2,444.71

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14620 - Grant Agreement - Marian House Inc**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with Marian House, Inc.
Period of agreement is: 9/1/2024 to 8/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 68,268.50

Project Fund	Amount
4000-GRT002338-CCA000618- SC630351	\$ 68,268.50
NA	

BACKGROUND/EXPLANATION:

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Continuum of Care Grant (CoC) Program. As a sub-recipient, Marian House, Incorporated will provide supportive services to nineteen (19) individuals and/or families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Marian House PH Program.

The delay in submission is due to a delay in receiving CoC Hud grant award.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14378 - Grant Agreement - HSP FY25 - Family and Childrens Services of Central Maryland Springboard Community Services

ACTION REQUESTED:

The Board is requested to approve a Provider Agreement with Family and Childrens Services of Central Maryland T/A Springboard Community Services. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 322,513.00

Project #: GRT002436

Project Fund	Amount
5000-CCA000594-SC630351	\$ 322,513.00

BACKGROUND/EXPLANATION:

This agreement retroactively started on July 1, 2024

The city has received a Maryland Department of Housing and Community Development (DHCD) grant to undertake the Homelessness Solutions Program (HSP). As a sub-recipient Family and Childrens Services of Central Maryland Springboard Community Services; will provide housing and case management to 12 vulnerable homeless youth ages 18-24 for up to 24 months using the Housing First philosophy under their Youth Rapid Re-Housing program.

The delay in submission is due to a delay in receiving DHCD Award.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13604 - Grant Agreement - CFA FY25 ESG - St. Vincent De Paul of Baltimore Inc.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with St. Vincent De Paul of Baltimore Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 196,750.00

Project Fund	Amount
4000-GRT002446-CCA000594- SC630351	\$ 196,750.00

BACKGROUND/EXPLANATION:

This agreement retroactively started on July 1 2024. The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a Provider, St. Vincent de Paul of Baltimore, Inc. to operate an emergency homeless shelter for (36) Units or One Hundred (100) families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) through their Sarah's Hope Project. The delay in submission is due to a delay in receiving HUD award.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Pass-through of state and/or federal funds

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-13886 - Grant Agreement - The United Way of Central Maryland, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement with The United Way of Central Maryland, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 160,085.00

Project Fund	Amount
4000-GRT002456-CCA000575- SC630351	\$ 160,085.00

BACKGROUND/EXPLANATION:

This agreement retroactively started on July 1, 2024

The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Emergency Solutions Grant (ESG) Program. As a sub-recipient, United Way of Central Maryland, to provide eviction prevention services to Ninety (90) individuals and Thirty (30) families experiencing homelessness in the City of Baltimore. The Provider will offer service(s) under their Eviction Prevention Project.

The delay in submission is due to a delay in receiving HUD ESG award.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14355 - Correction - Subgrant Agreement - Cost Center - ARPA - Family and Children's Services of Central Maryland, Inc. D/B/A Springboard Community Services

ACTION REQUESTED:

The Board is requested to approve a correction of cost center information for a Subrecipient Grant Agreement a Family and Children's Services of Central Maryland, Inc. D/B/A Springboard Community Services. Period of agreement is: 4/17/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,000,000.00

Contract Amendment \$ 0.00 Amendment Number:
Amount:

Project Fund	Amount
4001-GRT001320-CCA001376- SC630351	\$ 1,000,000.00

BACKGROUND/EXPLANATION:

On April 17, 2024, the Board approved a MOU with Family and Children's Services of Central Maryland, Inc. T/A Springboard Community Services in the amount of \$1,000,000.00 for Springboard Community Services to use towards the cost of Acquisition and development of 14 short-term dormitory units/25 beds for homeless youth, single males, females and families. This funding amount would be split in half \$500K FY24 and \$500K FY25.

On June 5, 2024, the board approved a correction to the amount of money and source and the work tag were not entered on the Board memo. \$1,000,000.00, Work tag No. 1001- GRT 001320 CCA 001356, SC630351

On September 18, 2024, the Board approved this agreement again due to a delay in the agency having to revise MOU, switching it over to an actual sub-agreement in order to remit payment to the provider.

This amendment to agreement is asking the board to correct the funding work-tag cost center from CCA001361 to **CCA001376** so that agency and remit payment.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14774 - Amendment 1 - Grant Agreement - United Way of Central Maryland Inc**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Amendment The United way of Central Maryland Inc. . Period of agreement is: 7/1/2023 to 6/30/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,000,012.50

Contract Award Amount:	\$	Award Date:	9/6/2023
	2,000,025.00		

Contract Amendment Amount:	\$	Amendment Number:	1
	1,000,012.50		

Project Fund	Amount
4001-GRT001052-CCA001361-SC630351	\$ 1,000,012.50

BACKGROUND/EXPLANATION:

On September 6, 2023, the Board of Estimates of Baltimore City (“Board”) approved the original agreement between Subgrant Agreement with The United Way of Central Maryland, Inc. in the amount of \$2,000,025.00 with a contract period of 07/01/2023 to 12/31/2025.

Amendment #1 (First Amendment) asking the board to retroactively amend Original Agreement to correct and update certain provisions and Exhibits of the Original Agreement to further clarify each of the parties’ intended purpose and expectations as it relates to the Program. This 1st amendment is also asking the board to reduce the original amount from \$2,000,025; not exceed \$1,000,012.50.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14617 - HOPWA Agreement- Harford County, Maryland**ACTION REQUESTED:**

The Board is requested to approve a Subrecipient Grant Agreement Harford County, MD. Period of agreement is: 7/1/2024 to 6/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 211,073.00

Project Fund	Amount
4000-CCA000618-SC630351 GRT002833	\$ 211,073.00

BACKGROUND/EXPLANATION:

This agreement retroactively started on July 1, 2024. The City has received a U.S. Department of Housing and Urban Development (HUD) grant to undertake the Housing Opportunity with Persons with AIDS Grant (HOPWA) Program. As a sub-recipient, Harford County, Maryland will provide rental assistance to five (15) low-income HIV/AIDS positive individuals and/or families in Carroll County, Maryland.

The delay in submission is due to a delay in receiving HUD award.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14623 - Amendment 5 - Consultant Agreement - Chesapeake Netcraftsmen, LLC.**ACTION REQUESTED:**

The Board is requested to approve the Fifth Amendment to Agreement with Chesapeake Netcraftsmen, LLC D/B/A Netcraftsmen, LLC. Period of agreement is: 4/6/2022 to 4/5/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 20,000.00 Contract#SCON-003635/ P557257:0

Contract Award Amount:	\$	Award Date:	4/20/2022
	684,731.54		

Contract Increase Amount:	\$ 0.00	Increase Number:	
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Contract Amendment Amount:	\$	Amendment Number:	5
	20,000.00		

Project Fund	Amount
4001-GRT000757-CCA001349-SC630318	\$ 20,000.00

BACKGROUND/EXPLANATION:

On April 20, 2022, the Board of Estimates approved the Original Non-Construction Consultant Agreement with Chesapeake Netcraftsmen, LLC in the amount of \$684,731.54, for the contract period 4/6/2022 - 4/5/2023, to provide an Air Gap Network for Public Wi-Fi on behalf of the City. On April 5, 2023, the Board approved the First Amendment extending the term through April 5, 2024, with no additional funding to give the Consultant more time to complete the work. On September 6, 2023, the Board approved the Second Amendment adding \$78,467.85 in additional funding and expanding the original Scope of Services to build a parallel redundant core network to support the newly built broadband network core at the TierPoint location. On January 24, 2024, the Board approved the Third Amendment extending the Agreement through April 5, 2025, with no additional funding, due to a delay in the installation of the Data Circuit. On November 5, 2024, the Board approved the Fourth Amendment adding \$29,500.00 in additional funding for additional services to support the design and implementation of Dynamic Network Access Control (DNAC).

The Board is now requested to approve the Fifth Amendment to the original agreement for the purpose of adding \$20,000.00 in additional funding approved by MORP to cover miscellaneous costs associated with closing out the project by April 5, 2025.

Board Action Summary:

1. Original Agreement approved by the Board on 4/20/2022: \$684,731.54
2. First Amendment approved by the Board on 4/5/2023: \$0
3. Second Amendment approved by the Board on 9/6/2023: \$78,467.85
4. Third Amendment approved by the Board on 1/24/2024: \$0
5. Fourth Amendment approved by the Board on 11/6/2024: \$29,500.00
6. Fifth Amendment pending Board approval: \$20,000.00

Total Contract Value: \$812,699.39

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	6.00%	MBE Goal Amount	\$ 5,979.00
MBE Total Paid	\$ 5,980.00	Vendor: Plexus Installations, Inc. DBA Plexus Group	

WBE Goal %	2.00%	WBE Goal Amount	\$ 1,993.20
WBE Total Paid	\$ 1,960.00	Vendor: SCD Information Technology, LLC	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14775 - Non-Construction Consultant Agreement with Applied Technology Services, Inc. for IT Managed Network Services**ACTION REQUESTED:**

The Board is requested to approve a professional services agreement with Applied Technology Services, Inc. Period of agreement is: Based on Board Approval with a duration of 3 Years 12/18/2024 / to 12/17/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 383,656.15

Project #: PRJ002857

Project Fund	Amount
9901-PRJ002857-GRT001780-CAP009110-SC630326	\$ 383,656.15

BACKGROUND/EXPLANATION:

The Board is requested to approve a Non-Construction Consultant Agreement to Applied Technology Services, Inc. for \$383,656.15, for the Consultant to provide technical support managed services and remediation services on behalf of the City for the term starting the date of Board approval, through 3 years. The Consultant will use ParkView Infrastructure Management service to perform the services, which is software owned by its subcontractor Park Place Technologies, LLC. ParkView Infrastructure Management service includes:

- Help Desk, Ticketing, and Technical Support
- Incident Management
- Remediation of issues
- Patch Management

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds, pending submitted transfer.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14778 - Consulting Agreement - Wide Angle Youth Media, Inc. for Broadband and Digital Equity Campaign Marketing Support

ACTION REQUESTED:

The Board is requested to approve a Consulting/Professional Services Agreement with Wide Angle Youth Media, Inc. Period of agreement is: 1/1/2025 to 12/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 102,740.00

Project Fund	Amount
4001-GRT000757-CCA001367-SC630326	\$ 102,740.00

BACKGROUND/EXPLANATION:

The Board is requested to approve a Non-Construction Consultant Agreement with Wide Angle Youth Media, Inc. (WAYM) in the amount of \$102,740.00 for the Consultant to provide creative content and support for four (4) Broadband and Digital Equity Campaign initiatives for community awareness, for the term January 1, 2025, through December 31, 2025.

BCIT will provide the WAYM Design Team with a list of broadband and digital equity-related initiatives that require marketing, design and content creation for various communication channels. WAYM will conceptualize visuals, create designs, images, and layouts, and provide quarterly deliverables based on BCIT’s requirements and the schedule identified within the scope of work.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14871 - Mutual Termination Letter - ARPA - Mayor's Office of Children & Family Success (MOCFS)**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement Termination between the Mayor's Office of Neighborhood Safety and Engagement and the Mayor's Office of Children & Family Success. Period of agreement is: 6/5/2024 to 10/30/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	6/5/2024
	244,000.00		

Contract Amendment Amount:	\$ 0.00	Amendment Number:	
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BACKGROUND/EXPLANATION:

The Mayor and City Council of Baltimore (the "City"), acting through the Mayor's Office of Neighborhood Safety and Engagement ("MONSE") and the Mayor's Office of Children & Family Success ("MOCFS"), entered into the above cited Subgrant Agreement (the "Agreement") for Intensive Case Management of High-Risk Youth Ages 7-21 (the "Project"). This Agreement was approved by the Baltimore City Board of Estimates ("BOE") on June 5, 2024, to award \$244,000 in American Rescue Plan Act ("ARPA") State and Local Fiscal Recovery Funds ("SLFRF") to MOCFS.

This letter is to memorialize that MONSE and MOCFS have mutually agreed to terminate the Agreement as being in the best interests of the parties. Pursuant to Section I. Modifications and Amendments of the Agreement and 2 C.F.R. § 200.340(a)(2) Termination., the parties hereby agree to the mutual termination of the Agreement with an effective date of October 30, 2024, contingent on approval of the BOE. Upon the BOE's approval of the mutual termination, (i) MOCFS shall be paid in full for services provided up to the effective date of the termination, and (2) MOCFS shall return to MONSE all funding under this Agreement that has not been expended for activities under this Agreement. MONSE will recommend to the BOE that it approve of the mutual termination of this Agreement at the BOE meeting that is scheduled for December 18, 2024. When a Federal award is terminated, the pass-through entity (MONSE) and subrecipient (MOCFS) remain responsible for compliance with the requirements in 2 C.F.R. §§ 200.344 Closeout and 200.345 Post-closeout adjustments and continuing responsibilities.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14609 - MONSE - Metro Crime Stoppers - FY25**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Metro Crime Stoppers, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000.00

Project Fund	Amount	Start Date	End Date
1001-CCA000534-SC670701	\$ 50,000.00	7/1/2024	6/30/2025

BACKGROUND/EXPLANATION:

The City wishes to implement a Metro Crime Stoppers ("MCS") Reward Bonus Program (the "Program"), in an attempt to reduce the number of illegal firearms in circulation, assist in solving homicides, and lower violent crime rates. The City wishes to enter into this Agreement with MCS to establish the Program. The rewards from the Program will be paid out to tipsters that provide information that leads to the recovery of an illegal firearm, and/or the arrest and charges filed for felony firearm offenses, violent felony offenses and homicides.

This is late due to drafting new policies and procedures prior to the implementation of this Agreement.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14748 - MONSE - The Movement Team, Inc. - SBVIP**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with The Movement Team, Inc. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,000.00

Project Fund	Amount	Start Date	End Date
7000-GRT001004-CCA000528-SC630351	\$ 375,000.00	10/19/2022	12/31/2024
5000-GRT002209-CCA000521-SC630351	\$ 125,000.00	7/1/2024	6/30/2025

BACKGROUND/EXPLANATION:

The School-Based Violence Intervention (“SBVI”) Pilot Initiative is one component of the City’s community violence intervention (“CVI”) ecosystem, led by the MONSE in partnership with the Baltimore City Board of School Commissioners (which operates a system of public schools commonly known as the Baltimore City Public School System or Baltimore City Public Schools (“City Schools”), and credible, community-based organizations. The collective goal of the City, through MONSE, and City Schools is for the SBVI Pilot Initiative to provide an integrative approach to working with students (grades 9-12), their families, school administrators, and communities, to change norms about the acceptability of violence. Through the coordination of conflict mediation, life coaching, youth development opportunities, and other wraparound supports in four Baltimore City public high schools, the SBVI Pilot Initiative intends to create positive school and community climates where youth can learn and grow to reach their highest potential. The SBVI Pilot Initiative will work with students identified as being at highest risk for engagement in violence to develop an understanding their needs and strengths and provide resources and capacity-building supports to deter them from high-risk activities. The City has a need for credible, community-based organizations to provide services for the SBVI Pilot Initiative on behalf of MONSE. The Provider is qualified to render such services. The City hereby wishes to engage the services of the Provider and the Provider has agreed to provide the services described herein to the City. As part of the Project, the Provider shall provide services for the SBVI Pilot Initiative in Mergenthaler Vocational-Technical High School, Carver Vocational Technical High School, Digital Harbor High School, and/or Edmondson Westside High School, and each of their surrounding school communities, before, during and after school, to build students’ skills in self-awareness, self-regulation, and non-violent conflict resolution.

This is late due to delays in contract drafting, identifying a Provider, and designing the program through the MOU.

**EMPLOY
BALTIMORE:**

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

Board of Estimates Agenda	M-R: Neighborhood Safety & Engagement			12/18/2024
N/A	N/A	Applicable	N/A	

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: 11th District, 7th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14781 - MONSE - The P.E.A.C.E. Team, LLC - SBVI**ACTION REQUESTED:**

The Board is requested to approve a Provider Agreement with The P.E.A.C.E. Team, LLC. Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 250,000.00

Project Fund	Amount	Start Date	End Date
7000-GRT001004-CCA000528-SC630351	\$ 250,000.00	7/1/2024	6/30/2025

BACKGROUND/EXPLANATION:

The School-Based Violence Intervention (“SBVI”) Pilot Initiative is one component of the City’s community violence intervention (“CVI”) ecosystem, led by the MONSE in partnership with the Baltimore City Board of School Commissioners (which operates a system of public schools commonly known as the Baltimore City Public School System or Baltimore City Public Schools (“City Schools”), and credible, community-based organizations. The collective goal of the City, through MONSE, and City Schools is for the SBVI Pilot Initiative to provide an integrative approach to working with students (grades 9-12), their families, school administrators, and communities, to change norms about the acceptability of violence. Through the coordination of conflict mediation, life coaching, youth development opportunities, and other wraparound supports in four Baltimore City public high schools, the SBVI Pilot Initiative intends to create positive school and community climates where youth can learn and grow to reach their highest potential. The SBVI Pilot Initiative will work with students identified as being at highest risk for engagement in violence to develop an understanding their needs and strengths and provide resources and capacity-building supports to deter them from high-risk activities. The City has a need for credible, community-based organizations to provide services for the SBVI Pilot Initiative on behalf of MONSE. The Provider is qualified to render such services. The City hereby wishes to engage the services of the Provider and the Provider has agreed to provide the services described herein to the City. As part of the Project, the Provider shall provide services for the SBVI Pilot Initiative in Mergenthaler Vocational-Technical High School, Carver Vocational Technical High School, Digital Harbor High School, and/or Edmondson Westside High School, and each of their surrounding school communities, before, during and after school, to build students’ skills in self-awareness, self-regulation, and non-violent conflict resolution.

This is late due to delays in contract drafting, identifying a Provider, and designing the program through the MOU.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: 14th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14616 - MONSE - BCHD - Interagency ARPA Agreement - Child Fatality Review (CFR)

AGC4392 - M-R American Rescue Plan Act

ACTION REQUESTED:

The Board is requested to approve an Interagency Agreement Baltimore City Health Department. Period of agreement is: 12/18/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 178,680.00

Project Fund	Amount
4001-GRT000759-CCA001379	\$ 178,680.00

BACKGROUND/EXPLANATION:

MONSE and the Department wish to enter into this agreement for MONSE to provide funding to the Department for the Department to provide assigned workers to provide software design, development, testing, project management, and other consulting services to the Department.

This is late due to delays in developing the program.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This contract is federally funded

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14765 - Employee Travel Reimbursement - Correction - Roderick Milligan**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement Correction for Roderick Milligan who attend the 11th Annual Cities United Convening on 10/2/2024 - 10/4/2024 in Seattle, WA. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 264.02

Project Fund	Amount
5000-GRT001868-CCA000521-SC630301	\$ 264.02

BACKGROUND/EXPLANATION:

On 11/20, the Board approved SB-24-14284, in the amount of \$1,928.06. The conference registration was initially charged together and got it separated. The change will add 264.04 to Roderick's spending authorization.

Original numbers:

Airfare: \$815.95
Lodging: \$1,058.46
Parking: \$53.56

Total: \$1,928.06

Corrected numbers:

Airfare: \$815.95
Lodging: \$1,058.46
Parking: \$53.56
Registration: \$264.00

Total: \$2,192.06

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-24-14788 - Employee Travel Request - Ericka Spencer

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Ericka Spencer to attend the five-day training course at the FBI Supervisor Leadership Institute (SLI), part one of the three-step leadership series that makes up the FBI-LEEDA Trilogy in Shippensburg, PA. on 12/1/2024 - 12/6/2024. Period of agreement is: 12/1/2024 to 12/6/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,793.64

Project Fund	Amount	Start Date	End Date
1001-CCA000675-SC630320 FBI LEEDS Supervisory Training	\$ 1,793.64	12/1/2024	12/6/2024

BACKGROUND/EXPLANATION:

The employee will attend a five-day training course at the FBI Supervisor Leadership Institute (SLI), part one of the three-step leadership series that makes up the FBI-LEEDA Trilogy. While targeted at first-line supervisors, the SLI course is suitable for all police leaders, sworn and civilian. SLI students will be engaged in topics such as credibility, discipline, liability, and leadership styles. They will complete a DISC leadership assessment. The following topics are covered in the Supervisor Leadership Institute: Defining leadership, generational effects of leadership, leadership as a lifestyle, leadership traits building credibility, organizational credibility, four pillars of discipline, immunity, and supervisor liability, participants will complete a DISC assessment of their leadership style.

Registration:\$795.00 (Charged to Agency Credit Card)

Lodging: \$473.22 (GSA Per Diem rate \$110) (Charged to Agency Credit Card)

The FY2025 GSA Per Diem rates for Meals & Incidentals rate for this location is \$68 per day with a reduced First & Last day rate of \$51 per day according to GSA's Per Diem rates for FY 2025, totaling \$324.50 (51.00 + 68.00 + 68.00 + 68.00 + 68.00 + 51.00 = \$374.00)

The FY2025 GSA POV mileage rate is 0.67 cents (roundtrip mileage of 226 x 0.67=\$151.42)

Ericka Spenser will seek reimbursement for meals and mileage.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14787 - Employee Travel Request - Emma Zahm**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Emma Zahm to attend the five-day training course at the FBI Supervisor Leadership Institute (SLI), part one of the three-step leadership series that makes up the FBI-LEEDA Trilogy in Shippensburg, PA. on 12/1/2024 - 12/6/2024. Period of agreement is: 12/2/2024 to 12/6/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,793.64

Project Fund	Amount	Start Date	End Date
1001-CCA000675-SC630320	\$ 1,793.64	12/1/2024	12/6/2024

BACKGROUND/EXPLANATION:

The employee will attend a five-day training course at the FBI Supervisor Leadership Institute (SLI), part one of the three-step leadership series that makes up the FBI-LEEDA Trilogy. While targeted at first-line supervisors, the SLI course is suitable for all police leaders, sworn and civilian. SLI students will be engaged in topics such as credibility, discipline, liability, and leadership styles. They will complete a DISC leadership assessment. The following topics are covered in the Supervisor Leadership Institute: Defining leadership, generational effects of leadership, leadership as a lifestyle, leadership traits building credibility, organizational credibility, four pillars of discipline, immunity, and supervisor liability, participants will complete a DISC assessment of their leadership style.

Registration:\$795.00 (Charged to Agency Credit Card)

Lodging: \$473.22 (GSA Per Diem rate \$110) (Charged to Agency Credit Card)

The FY2025 GSA Per Diem rates for Meals & Incidentals rate for this location is \$68 per day with a reduced First & Last day rate of \$51 per day according to GSA's Per Diem rates for FY 2025, totaling \$324.50 (51.00 + 68.00 + 68.00 + 68.00 + 68.00 + 51.00 = \$374.00)

The FY2025 GSA POV mileage rate is 0.67 cents (roundtrip mileage of 226 x 0.67=\$151.42)

Emma Zahm will seek reimbursement for meals and mileage.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14833 - Memoranda of Understanding - Fraternal Order of Police (FOP #3) - Unit I and Unit II, FY 2025**ACTION REQUESTED:**

The Board is requested to note an Side Letter/Agreement with the Fraternal Order of Police (FOP #3) - Unit I and Unit II. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The notation of the Board of Estimates is requested on the attached Memoranda of Understanding (MOU) covering Fiscal Year (FY) 2025 between the City of Baltimore, the Baltimore Police Department (BPD) and the:

Baltimore City Lodge No. 3, Fraternal Order of Police, Inc. Unit I - Police Officers, Police Agents and Flight Officers

Baltimore City Lodge No. 3, Fraternal Order of Police, Inc. Unit II - Police Sergeants and Police Lieutenants

Wage increases for employees covered by the MOU are included in the budget for the BPD.

In accordance with the Municipal Labor Relations Ordinance (MLRO), negotiations have concluded with the FOP, Unit I and Unit II. The results of the negotiations have been reduced to writing in the form of the attached MOU, covering FY 2025.

The MOU has been reviewed for form and legal sufficiency by the Baltimore Police Department's Legal Affairs Office.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14832 - Side Letter Amendment for Managerial and Professional Society of Baltimore, Inc., ("MAPS") Article 7: Health and Welfare Benefits.

ACTION REQUESTED:

The Board is requested to note an Side Letter/Agreement with Managerial and Professional Society of Baltimore, Inc. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The notation of the Board of Estimates is requested to amend Article 7: Health and Welfare Benefits, Paragraph G, of the Memorandum of Understanding (MOU), between the City of Baltimore (City) and the Managerial and Professional Society of Baltimore, Inc. (MAPS), Fiscal Years (2024-2025), in accordance with the attached side letter agreement.

The reimbursement for the health and welfare benefits has been modified to permit a cumulative employee benefit.

Funds are included in the FY 2024-2025 budget.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

SB-24-14834 - Prevailing Wage Rate Recommendation 2025**ACTION REQUESTED:**

The Board is requested to approve the Prevailing Wage Rate Recommendation for 2025. Period of agreement is: 1/1/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Wage Commission has completed its annual review of the City's Prevailing Wage rates. This memo outlines our findings and recommendations, ensuring wages reflect industry standards and fair compensation.

In compliance with Article 5, Subtitle 25 of the City Code, the Wage Commission presents its findings from the annual examination of the City's Prevailing Wage rates. Our comprehensive study determined the wage rates for City contracts governed by Prevailing Wage laws. We gathered data from various sources, including contracting associations, labor unions, and trade organizations, via a public survey encompassing both public and private sector work.

Recommended Wages

Enclosed, please find a detailed list of occupations and their recommended wages.

Recommendations for Classification Elimination

We propose the following classification eliminations to enhance the effectiveness and fairness of the Prevailing Wage system:

- Classification 3: This classification is redundant, as it mirrors state rates available on the Department of Labor's website.
- Classification 4: Its relevance is limited to federal Housing and Urban Development-funded projects and does not impact the City's general funds.
- Classification 5: Lacking collaboration from labor organizations, this classification has historically led to below-standard wages. Its removal, aligning with Classification 1, streamlines compliance and supports fair wages.

Proposed Additions to Job Classifications

It is crucial that our classifications accurately reflect the realities of today's job roles. This involves incorporating the latest technologies, equipment, certifications, and industry trends. Our goal is to ensure that the classification list aligns with current labor market standards and remains adaptable to future developments. We propose the addition of following classifications:

- Voice, Data, Video Communication Worker, Installer, tech.

- HVAC - Heating, Ventilation, and Air Conditioning.
- Machine Operators – Group 5: Deck captain, Mechanical Dredge Operator, Tug Operator, & Boat Operator.

Implementation and Conclusion

Upon approval, we recommend these rates become effective for contracts advertised on or after December 31, 2024.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14835 - Living Wage Rate Recommendations FY 2026**ACTION REQUESTED:**

The Board is requested to approve the Living Wage Rate Recommendation for FY 2026. Period of agreement is: 7/1/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Wage Commission, in accordance with the Living Wage Law, City Code Article 5, Subtitle 26, is required each year in December to recommend to the Board of Estimates a revised Living Wage rate for City of Baltimore service contracts.

The Wage Commission reviewed the yearly revision of the U.S. Census Bureau's Poverty threshold. After careful consideration of the poverty level for a family of five, currently set at \$32,150.00, and other wage data, the Commission is recommending to the Board of Estimates that the Living Wage be increased from the current hourly pay rate of \$15.38 to \$15.45. This pay rate shall apply to City of Baltimore service contracts as recommended by the City Purchasing Agent and designated by the Board of Estimates.

Methodology for calculation: \$32,150.00 is divided by 2080 (a forty-hour week x 52 weeks) = \$15.45

Upon approval by the Board, these rates are recommended to become effective for contracts advertised on or after July 1, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

SB-24-14618 - Emergency Procurement - Lexington Street Garage Elevator Repairs

ACTION REQUESTED:

The Board is requested to note a Emergency Procurement with TK Elevator Corporation (TK).
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 42,821.75

Project Fund	Amount
2075-CCA001054-SC690998	\$ 42,821.75

BACKGROUND/EXPLANATION:

One of the elevators at Lexington Street Garage has been out of service for the past few weeks. The garage operator had its elevator vendor (TK) attempt several repairs to return the elevator to service. These repair efforts were unsuccessful, and TK notified the garage operator that the main controller components need to be upgraded due to obsolescence. While only one elevator is currently out of service, the controller components for both elevators will need to be upgraded so the elevators can continue to communicate with one another.

This item received the following approvals/step completions:

- 11/19/2024 Adam Manne, Chief Procurement Officer
- 11/19/2024 Faith Leach, Chief Administrative Officer
- 11/19/2024 Naomi Shay, SMBA&D Director
- 11/21/2024 Aracely Stafford, Wage Commission Administration
- 11/25/2024 Yoanna Moises, Emergency Procurement Director

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14750 - Termination - Grant Agreement - Artspace Projects, Inc.**ACTION REQUESTED:**

The Board is requested to approve termination of a Grant Agreement with Artspace Projects, Inc. Period of agreement is: 4/17/2024 to 12/18/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

On April 17, 2024, the Board of Estimates approved a grant agreement in the amount of \$100,000.00 with Artspace Projects, Inc. This agreement began upon board approval and last for a duration of two years. The purpose of this grant is to support the Grantee in the project to develop the Ambassador Theater into an arts and cultural community center in the Liberty Wabash area. As a result of changes to Artspace's scope of business to affordable housing development which has reduced involvement in other types of projects, including the Ambassador Theater, Artspace is terminating its relationship with the project funded by the grant.

No grant funds have been distributed under the terms of the original grant.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 5th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14772 - Grant Agreement - Civic Works, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with Civic Works, Inc. Period of agreement is: 6/1/2024 to 5/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project Fund	Amount
2025-CCA000710-SC670701	\$ 100,000.00

BACKGROUND/EXPLANATION:

Through the FY2022 and FY2023 Spending Plans for Pimlico Local Impact Aid, the City allocated \$100,000 in Grant Funds for the purpose of cleaning and greening streets, alleyways, and vacant lots in Glen and Fallstaff. The original service provider declined the grant funds due to a conflict of interest learned of subsequent to the awards. The City has reallocated the grant funds to Civic Works. The Grantee will work with the neighborhood organizations to carry out the project. This project aligns with the City's commitment to public health and safety, and neighborhood beautification.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: 5th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14185 - Amendment - Provider Agreement - ARPA - Amazon.com Services, LLC.

AGC2300-PROC - Procurement

ACTION REQUESTED:

The Board is requested to approve an Program Management Services Agreement Amendment with Amazon.com Services, LLC. Period of agreement is: 8/2/2023 to 12/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Amendment \$ 0.00 Amendment Number:
Amount:

BACKGROUND/EXPLANATION:

On August 2, 2023, the Board of Estimates approved the ARPA agreement between the City of Baltimore and Amazon.com Services, LLC. to fund an Online SNAP nutrition incentive program, B'more Fresh. The term of the agreement began upon approval by the Board of Estimates and will terminate December 31, 2026. This agreement is in the amount of \$733,500.00. This is an addendum to the agreement. This addendum allows Amazon to utilize grant funding to cover delivery fees for Online SNAP participants using the program. The retailer will provide eligible customers a monthly delivery promotion to cover the delivery of B'More Fresh eligible items.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and has no objection to BOE approval

SB-24-14598 - First Amendment - Grant Agreement - ARPA - Safeway Inc.**ACTION REQUESTED:**

The Board is requested to approve a First Amendment to Consulting/Professional Services with Safeway Inc. Period of agreement is: 4/5/2023 to 12/31/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 366,750.00

Contract Amendment	-\$	Amendment Number:	1
Amount:	366,750.00		

Project Fund	Amount
4001-GRT000881-CCA001358	-\$ 366,750.00

BACKGROUND/EXPLANATION:

On April 5, 2023, the Board approved an agreement between the Mayor and City council of Baltimore and Safeway Inc. in the amount of \$733,500. The term of the agreement is from March 17, 2023, to January 2, 2027. This agreement funds an Online SNAP nutrition incentive program, B'more Fresh. This program distributes produce vouchers to Online SNAP participants at participating retailers.

This amendment reduces the total compensation from \$733,500.00 to \$366,750.00. The scope of services and Budget have been revised to reflect this change. The period of the contract has been changed to April 5, 2023, to December 31, 2026.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14446 - Amendment to Employee Travel Request for Ericka Harden

ACTION REQUESTED:

The Board is requested to approve an Amendment to Employee Travel Request for Ericka Harden who attended the IAFSM training in San Diego, CA on 11/2/2024 - 11/8/2024. out-of-state Travel Amendment for San Diego, CA Period of agreement is: 11/2/2024 to 11/8/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,016.96

Project Fund	Amount
1001-CCA000787-SC630301	\$ 1,016.96

BACKGROUND/EXPLANATION:

Ericka Harden is requesting an out-of-state travel amendment to San Diego, CA from 11/02 - 11/08/2024 to attend the IAFSM training. The only expense for this amendment is an airfare adjustment with a cost of \$1,016.96.

This is an amendment to Workday SA-002007 and Board Memo SB-24-13891. Both, Workday and the Board Memo Submission sites would not allow I - Denetria Green to make the necessary edits to amend this travel. This travel was previously approved by all channels within Workday and the Board of Estimates on 10/16/2024.

Erika Harden booked the incorrect flight out for travel to San Francisco, CA, which should have been for San Diego, CA. As a result, there was a difference in flight costs to San Diego, CA, and the flight coming back was forfeited due to the booking error.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14448 - Unauthorized Procurement - We Our Us Unity Engagement Mens Movement Incorporated

ACTION REQUESTED:

The Board is requested to approve an Unauthorized Procurement We Our Us Unity Engagement Mens Movement Incorporated. Period of agreement is: 6/29/2024 to 9/4/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 84,920.00

Project Fund	Amount
1001-CCA000523-SC630351	\$ 84,920.00

BACKGROUND/EXPLANATION:

We Our Us Unity Engagement Men's Movement Incorporated provided services during the mayor's 2024 Summer Youth Engagement strategy from May to September of 2024. We Our Us Unity Engagement Men's Movement Incorporated provided outreach, engagement, and safety services during evening youth engagement and special events. There was not an existing agreement with We Our Us Unity Engagement Men's Movement Incorporated for outreach, engagement, and safety services associated with the mayor's summer strategy and there was not sufficient time to execute one prior to the initiation of services. MONSE has documented procurement policies and is aware of the City of Baltimore contract-related requirements when it comes to working with suppliers. The agency is already working with the Bureau of Procurement to ensure a contract for next summer's services is executed in advance.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14649 - Unauthorized Procurement - Installation of Dual Drop Data

AGC6900 - State's Attorney

ACTION REQUESTED:

The Board is requested to approve an Unauthorized Procurement to Infiniti Technologies, Inc.
Period of agreement is: 10/15/2024 to 10/16/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,685.84

Project Fund	Amount
1001-CCA001016-SC630350	\$ 5,685.84

BACKGROUND/EXPLANATION:

Outstanding payment request for \$5,685.84. Supplier installed data connections as urgently needed for the agency. This was to expand our data network jacks to have more employees per office thus maximizing workspace, and productivity and reducing overall office costs

Due to the urgency of the request, the agency was not in a position to wait for an approved PO before securing services. The agency has been advised to secure these services on a multi-year contract moving forward.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, under Article VI, Section 11 (e) (i) of the City Charter, payment of invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

SB-24-14615 - Unauthorized Procurement - The P.E.A.C.E. Team

AGC4346 - M-R Office of Neighborhood Safety and Engagement

ACTION REQUESTED:

The Board is requested to approve an Unauthorized Procurement to the P.E.A.C.E. Team. Period of agreement is: 6/21/2024 to 9/1/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 57,250.00

Solicitation #: RQ-034562

Project Fund	Amount
1001-CCA000481-SC630351	\$ 36,000.00
1001-CCA001333-SC630351	\$ 21,250.00

BACKGROUND/EXPLANATION:

Request to pay an outstanding invoice to The P.E.A.C.E . The agency was working on a contract with the supplier, however the contract was not completed before required start of the summer youth program. As a result, services were provided without an approved purchase order. Team provided services during the Mayor’s 2024 Summer Youth Engagement strategy from May to September of 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14558 - Unauthorized Procurement - Youth Summer Engagement

AGC4346 - M-R Office of Neighborhood Safety and Engagement

ACTION REQUESTED:

The Board is requested to approve an Unauthorized Procurement to Baltimore City Public Schools. Period of agreement is: 5/1/2024 to 8/31/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 39,983.27

Project Fund	Amount
1001-CCA000521-SC630351	\$ 39,983.27

BACKGROUND/EXPLANATION:

This unauthorized purchase is for Baltimore City Schools which provided summer engagement for youths. The police provided outreach and safety engagements in the evening during the CY24 summer season. There was not enough time to secure a purchase order for this event due to the urgent need. MONSE has documented procurement policies and is aware of City of Baltimore contract-related requirements when it comes to working with suppliers. The agency is already working with the Bureau of Procurement to ensure a contract for next summer's services is executed in advance.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Audits has reviewed and has no objection to BOE approval

SB-24-14795 - Unauthorized Procurement - Populus Technologies, Inc.

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve an Unauthorized Procurement with Populus Technologies, Inc. Period of agreement is: 8/18/2024 to 8/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 21,000.00

Project #: RQ-033024

Project Fund	Amount
1001-CCA001102-SC630326	\$ 21,000.00

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice for the web-based platform services received without a valid contract. The service allowed BCDOT to monitor compliance with its dockless vehicle program rules and regulations. Due to administrative changes, BCDOT did not submit a new requisition in a timely manner to secure a purchase order.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, payment of the invoice is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Audits has reviewed and has no objection to BOE approval

SB-24-13732 - Unauthorized Procurement - Benevate Inc. dba Neighborly Software

AGC4309 - M-R Office of Children and Family Success

ACTION REQUESTED:

The Board is requested to approve an Unauthorized Procurement with Benevate Inc. dba Neighborly Software. Period of agreement is: 4/7/2023 to 4/6/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 285,600.00

Project #: RQ-027949

Project Fund	Amount
1001-CCA000512-SC650508	\$ 285,600.00

BACKGROUND/EXPLANATION:

The requested action is an approval to pay an outstanding invoice for the purchase of Emergency/Disaster Response Recurring Software Fee. The services were completed in-between contract expiration and contract renewal. Therefore, the agency did not have a valid purchase order (PO) in place to cover these costs at time of use. The agency will use a Supplier Contract moving forward.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14794 - Award - Cooperative Contract - Sourcewell - Ambulance and Emergency Medical Service Vehicles - 12123-RVG

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to award a cooperative contract to Laake Enterprises, Inc. t/a FESCO Emergency Sales. Period of agreement is: 12/18/2024 to 2/28/2028

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 15,000,000.00

Project #: RQ-030539

Project Fund	Amount
2030-CCA000133-SC630335	\$ 3,000,000.00
2030-CCA000133-SC170013	\$ 2,000,000.00
2230-CCA000135-SC660604	\$ 10,000,000.00

BACKGROUND/EXPLANATION:

The city is piggybacking on a Sourcewell contract. This contract will provide ambulances and medical emergency vehicles for the fire department to replace units, which are beyond their useful life. The contract also allows for O.E.M. parts and service to include the upfitting of the vehicles for the City's needs. This contract will start upon Board approval and allow for extensions/renewals are exercised by the lead agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14792 - Award - Cooperative Contract - Circulator Buses

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve a Cooperative Contract with Gillig, LLC. Period of agreement is: 12/18/2024 to 1/10/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,498,592.00

Project Fund	Amount
6000-CCA001098	\$ 1,139,649.00
5000-GR001796-CCA001098	\$ 3,358,943.00

BACKGROUND/EXPLANATION:

The Baltimore City Department of Transportation was awarded \$3,358,943 of CARES Act grant funds to purchase 8 new Charm City Circulator buses in 2020. At the time, the grant award would have covered the cost of all eight buses. In 2022, staff turnover in the Transit Bureau presented a delay in this procurement. In 2023, the procurement process was restarted, but the manufacturer the city was working with closed its last North American facility, so the manufacturer was no longer Buy America-compliant. The procurement was restarted using a cooperative contract through the Commonwealth of Virginia.

The Charm City Circulator fleet needs new buses, as half of the fleet has exceeded its useful life. Once these new buses come into service, the old buses will be retired, which will dramatically reduce the system's maintenance costs. The new buses are expected to be delivered 13 months from the date of BOE approval.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14719 - Increase - Cooperative Contract - #201900318 - Equipment Rental and Related Products and Services

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to Increase the contract with Herc Rentals Inc. Period of agreement is: 1/21/2021 to 10/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 5,000,000.00

Contract Increase Amount: \$ 0.00 Increase Number:
 Contract Amendment \$ 0.00 Amendment Number:
 Amount:

Project #: SCON-001773

Project Fund	Amount
2030-CCA000133-SC630331	\$ 5,000,000.00

BACKGROUND/EXPLANATION:

On January 27, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The Board is requested to approve an increase. This amount is requested to continue new and existing rental services for heavy equipment.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

Contract Value:

1. Initial award approved by the Board on January 27, 2021	\$ 1,000,000.00
2. Increase approved by the Board on April 20, 2022	\$ 1,000,000.00
3. Increase approved by the Board on April 5, 2023	\$ 750,000.00
4. Increase approved by the Board on July 12, 2023	\$3,000,000.00
5. Renewal approved by the Board on September 6, 2023	\$ 250,000.00
6. Increase approved by the Board on March 20, 2024	\$1,000,000.00
7. Increase approved by the Board on July 10, 2024	\$ 3,500,000.00
8. Increase pending Board approval	\$5,000 000.00
Total contract value:	\$15,500,000.00

Board of Estimates Agenda	Procurement			12/18/2024
EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:	
N/A	N/A	Applicable	N/A	

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14691 - Renewal - Cooperative Contract - #1149809 Montgomery County for Construction O.E.M. Repair Services and Replacement Parts

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to renew the Cooperative Contract with Intercon Truck of Baltimore. Period of agreement is: 10/27/2024 to 10/27/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Renewal Amount: \$ 0.00 Renewal Number:
 Contract Amendment \$ 0.00 Amendment Number:
 Amount:
 Project #: SCON-003613

BACKGROUND/EXPLANATION:

On December 6, 2023, the Board approved an award for OEM repair services and replacement parts for construction vehicles/equipment. The lead agency has renewed the contract, so the Board is requested to approve a renewal.

Contract Summary:

1. Award approved by the Board on December 6, 2023	\$1,500,000.00
2. Increase approved by the Board on May 1, 2024	\$2,000,000.00
3. Renewal pending Board approval	\$ 0.00
Total contract value:	\$3,500,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14671 - Award - Sourcwell Contract #121522-MNF - Fuel Delivery with Related Services

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to award a Cooperative Contract to Mansfield Oil Company of Gainesville, Inc. Period of agreement is: 12/18/2024 to 2/10/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 50,000,000.00

Project #: RQ-030885

Project Fund	Amount
2030-CCA000133-SC170012	\$ 50,000,000.00

BACKGROUND/EXPLANATION:

The city is piggybacking on a Sourcwell contract. This contract would provide Bulk Fuel Delivery Service, Lubricants, Additives, and Fleet Card Systems Maintenance/Cards for the City's fleet. If the action is originally performed by the lead agency, this contract may be renewed or extended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14682 - Award - Cooperative Contract - Houston-Galveston Area Council - FS12-23 Fire Apparatus and Related Vehicles

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to award a Cooperative Contract to Seagrave Fire Apparatus LLC. Period of agreement is: 12/18/2024 to 11/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 10,000,000.00

Project #: RQ-027088

Project Fund	Amount
2230-CCA000135-SC660604	\$ 10,000,000.00

BACKGROUND/EXPLANATION:

The Board is requested to approve a cooperative contract. The city is piggybacking off of a Houston-Galveston Area Council contract. This contract allows for purchasing of fire apparatus and related vehicles used by the fire department. This award will start upon Board approval and can be renewed or extended if done so by the lead agency H-GAC.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14764 - Renewal - Cooperative Contract Number SSA2200298 – Police-Initiated Towing Services Management Company.

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to renew and amend the Cooperative Contract with AutoReturn US, LLC. Period of agreement is: 8/31/2024 to 8/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 450,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-003144

Project Fund	Amount
1001-CCA001095-SC630326	\$ 450,000.00

BACKGROUND/EXPLANATION:

The execution of the attached agreement will provide for the utilization of a comprehensive Towing Management System. This platform is being used by Anne Arundel and Baltimore Counties, which are jurisdictions surrounding Baltimore City. The Department of Transport (DOT) seeks to continue using this platform due to the additional benefits it offers constituents. The system ensures that vehicles can be searched and towed across multiple jurisdictions using a single interface. The term of the contract is extended to August 31, 2025; with two (2) one-year periods to be exercised at the sole discretion of the City.

The above amount is the City’s estimated requirement; however, the vendor shall supply the City’s entire requirement, be it more or less. It is hereby certified that the above procurement is of such a nature, that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

1	Initial award approved by the Board on August 2, 2023	\$424,475.00
2	1st Option Renewal pending BOE approval	\$450,000.00
	Total Contract Value	\$874,475.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	Applicable	Applicable	N/A

MBE / WBE Participation not required / Not applicable to cooperative contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

SB-24-14674 - Award - Select Source - Maintenance & Repair Service Contract for SCADA System - Water & Wastewater

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to award a selected source contract to Optimum Controls Corporation.
Period of agreement is: 1/1/2025 to 12/31/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 49,500.00

Project #: RQ-031979

Project Fund	Amount
2070-CCA000859-SC630380	\$ 49,500.00

BACKGROUND/EXPLANATION:

DPW Water & Wastewater is requesting a service contract to conduct site visits and perform repairs on the pumping stations' SCADA system and various electronic control devices. The supplier is the designer and installer of the current SCADA system. There are no renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / The contract is under \$50,000

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SB-24-14739 - Increase - SCON-002037 - OEM Parts and Service for Onan and Cummins Generators

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to increase the contract with Cummins Inc. Period of agreement is: 4/5/2022 to 4/4/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 85,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Project #: SCON-002037

Project Fund	Amount
2070-CCA000854-SC640409	\$ 85,000.00

BACKGROUND/EXPLANATION:

This is a sole-source contract. The Board is requested to approve an increase to continue services. The contract covers OEM parts and services for Onan and Cummins Generators.

Contract Summary:

1.CPA approved on April 5, 2022	\$10,000.00
2.Increase pending Board approval	\$85,000.00
Total Contract Value	\$95,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14773 - Award- Sole Source: Supply & Delivery of Uniform Badges, Collar Brass, and Name Plates

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to award a sole source contract to Irving H. Hahn Company, Inc. Period of agreement is: Based on Board Approval with a duration of 3 Years
12/18/2024 / to 12/17/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,000.00

Project #: RQ-029937

Project Fund	Amount
1001-CCA000111-SC640409	\$ 100,000.00

BACKGROUND/EXPLANATION:

Irving H. Hahn, Inc. has been the sole supplier of custom-made uniform badges, collar brass, and nameplates worn by the Baltimore City Fire Department (BCFD). The vendor is the only manufacturer in the Baltimore area that has the required tools and equipment to manufacture these items. The majority of the supplies are made to the customized requirements of BCFD. In furtherance, the vendor has been the sole distributor of BCFD needs for years. The contract term is three (3) years beginning the date of Board approval, with no renewal option.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14645 - First Amendment - SCON-00308 - Analysis of Water Samples

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve the first amendment with Martel Laboratories JDC, Inc.
Period of agreement is: 7/12/2023 to 7/11/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 500,994.00

Contract Award Amount:	\$ 175,170.00	Award Date:	7/12/2023
Contract Extension Amount:	\$ 500,994.00	Extension Number:	1
Contract Amendment Amount:	\$ 0.00	Amendment Number:	1

Project #: SCON-003082/RQ-029217

Project Fund	Amount
2070-CCA000852-SC630326	\$ 500,994.00

BACKGROUND/EXPLANATION:

DPW is required to get analyze d wastewater treatment samples, daily, and report results to the State of Maryland for State and Federal regulations to prevent permit violations at Patapsco and Back River Wastewater Treatment Plants. Therefore, it is requested to amend the current select source contract for three (3) years - July 12, 2024 through July 11, 2027 with no renewal options.

The approval of the attached first amendment will correct the originally awarded amount to \$175,170 and also correct the term to July 12, 2023, through July 12, 2024, as approved by BOE on July 12, 2023.

CONTRACT VALUE SUMMARY

1. Initial award approved by the Board on July 12, 2023 \$175,170.00
 2. Extension pending Board approval \$500,994.00
- TOTAL CONTRACT VALUE \$676,164.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

SB-24-13953 - Award - RFQ-000508 - Water Meter Services

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to award a contract to Vanguard Utility Service, Inc. Period of agreement is: Based on Board Approval with a duration of 1 Years
12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 12,806,076.00

Solicitation #: RFQ-000508

Project Fund	Amount
2071-CCA000842-SC630404	\$ 12,806,076.00

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on Workday, eMaryland Marketplace Advantage, and in local newspapers. One bid was received and opened on August 21, 2024. The bids were evaluated in accordance with pre-determined evaluation criteria. The award is being recommended to the lowest responsive, and responsible bidder. This contract is to provide water meter services for the Department of Public Works. There are six (6) one-year renewal options.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	Applicable

MBE / WBE PARTICIPATION:

MBE Goal %	8.00%	MBE Goal Amount	\$ 0.00
MBE Total Paid	\$.00	Vendor: Riviera Enterprises Inc. (REI/DRAYCO)	

WBE Goal %	7.00%	WBE Goal Amount	\$ 0.00
WBE Total Paid	\$.00	Vendor: The Donne Group, LLC	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
SMBA&D has reviewed and approved.

SB-24-14954 - Renewal - SCON-001938 - Provide and Deliver Liquid Propane

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to renew the contract with HJ Poist Gas Company. Period of agreement is: 12/8/2024 to 12/7/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	12/8/2021
	625,283.20		

Contract Renewal Amount:	\$ 0.00	Renewal Number:	1
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Project #: SCON-001938	Solicitation #: B50006263
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BACKGROUND/EXPLANATION:

Recreation and Parks requested a supplier to provide and deliver liquid propane on an as-needed basis for various locations. On December 8, 2021, the Board approved the initial award as shown in the Contract Value Summary below. The Board is requested to approve the sole renewal option.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on December 8, 2021 \$625,283.20
2. Sole Renewal pending Board approval \$ 0.00

TOTAL CONTRACT VALUE \$625,283.20

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

SB-24-14552 - Award - Select Source - Referee Services for Summer Leagues

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Goods & Services Contract Award - Selected Source 1 Team, LLC. Period of agreement is: 4/12/2024 to 4/11/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 199,200.00

Project Fund	Amount
6000-SPC006779-CCA000926- SC630326	\$ 174,720.00
5000-GRT001878-CCA000926- SC630326	\$ 24,480.00

BACKGROUND/EXPLANATION:

The vendor will provide referee services for various sports youth and adult leagues. There are two, one-year renewals. This is a select source because previous solicitations for these services have been unsuccessful.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less. It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practical to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11(e) (i) of the City Charter, award is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	Applicable	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14368 - Award - RFQ-000637 - Duty Belt Equipment

AGC6500 - Sheriff

ACTION REQUESTED:

The Board is requested to award a contract to Galls, LLC. Period of agreement is: Based on Board Approval with a duration of 1 Years
12/18/2024 / to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 170,000.00

Project #: RQ-024839

Solicitation #: RFQ-000637

Project Fund

Amount

1001-CCA000997-SC640403

\$ 170,000.00

BACKGROUND/EXPLANATION:

Vendors were solicited by posting on Workday, eMaryland Marketplace Advantage, and in local newspapers. One (1) bid was received and was opened on October 2, 2024. The bid was evaluated in accordance with predetermined evaluation criteria. The award is being recommended to the lowest, responsive, and responsible bidder. This contract provides Duty Belt equipment for the Baltimore City Sheriff's Office. This is a one-time purchase.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D determined no goals would be set because there was not an opportunity to segment the contract

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14822 - Second Renewal - SCON-001709 - Bound Tree cooperative contract

AGC2500 - Fire

ACTION REQUESTED:

The Board is requested to renew the contract with Bound Tree Medical LLC. Period of agreement is: 8/12/2020 to 12/26/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Award Amount:	\$	Award Date:	8/12/2020
	600,000.00		

Contract Renewal Amount:	\$ 0.00	Renewal Number:	2nd
Solicitation #: SCON-001709			

Project Fund	Amount
1001-CCA000116-SC640413	\$ 0.00

BACKGROUND/EXPLANATION:

Agency requesting 2nd renewal on cooperative contract SCON-001709. On August 12, 2020, the Board approved an initial award as shown in the Contract Value Summary below. The purpose of this procurement is to have a secondary option to order medical supplies when they are not available from the City's primary vendor.

All prices, terms, and conditions of that contract remain in effect. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on August 12, 2020	\$ 600,000.00
2. Increase approved by the Board on April 21, 2021	\$ 600,000.00
3. Ratification and Renewal approved by the Board on February 16, 2022	\$ 1,200,000.00
4. Increase and Renewal approved by the Board on September 21, 2022	\$ 3,728,000.00
5. 1 st Renewal approved by Board on February 7, 2024	\$ 0.00
6. Increase pending Board approval	\$1,200,000.00
7. 2 nd Renewal pending board approval	\$0.00
Total contract value	\$ 7,328,000.00

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14880 - Award - Selected Source - Analysis of Organic & Inorganic Permit Samples

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a selected source contract to ALS Group, Corp. Period of agreement is: 12/1/2024 to 11/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 711,453.00

Project #: RQ-030978

Project Fund	Amount
2070-CCA000852-SC630326	\$ 355,726.50
2071-CCA000832-SC630326	\$ 355,726.50

BACKGROUND/EXPLANATION:

To maintain compliance, DPW is required to obtain monthly and annual analysis of organic and inorganic permit samples for Water Facilities Division (WFD), Wastewater Facilities Division and Pre-treatment Section (WWFD), Solid Waste Division (SWD), Environmental Research and Compliance (ERC) and Office of Research and Compliance (ORC). Results are used for state and federal monitoring reports, permits and compliance. There are no renewal options.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, under Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14666 - Renewal & Increase - SCON-001767 - Calibration services

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested increase & renew the contract with HACH Company. Period of agreement is: 1/20/2025 to 1/19/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,500,000.00

Contract Increase Amount: \$ 0.00 Increase Number:

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001767

Project Fund	Amount
2071-CCA000828-SC630380	\$ 1,500,000.00

BACKGROUND/EXPLANATION:

This is a request to renew and increase contract SCON-001767. The supplier will provide calibration standards for the wastewater treatment plant. This is the final renewal.

Contract summary

1. Initial award approved on theboard January 20, 2021 \$1,200,000.00
2. 1st renewal approved on the board May 1, 2024 \$1,240,000.00
3. 2nd and final renewal pending board approval \$1,500,000.00

Total Contract \$3,940,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14151 - First Renewal - SCON-001836- Industrial Cleaning Services

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to exercise the first renewal option on the contract with Kalyani Environmental Solutions, LLC. Period of agreement is: 6/23/2024 to 6/22/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 620,000.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project #: SCON-001836 Solicitation #: B50006164

Project Fund	Amount
2070-CCA000848-SC630380	\$ 560,000.00
2071-CCA000831-SC630380	\$ 60,000.00

BACKGROUND/EXPLANATION:

On June 23, 2021, the Board approved an initial award for the contractor to perform industrial cleaning services at various WasteWater Treatment Plants (WWTPs). A subsequent increase to the total contract value was approved by the Board on November 15, 2023, due to increased work orders under the contract after a compliance audit. As per the signed agreement, the City of Baltimore has the sole discretion to exercise the two (2) -one-year renewal options. The Board is requested to approve the first one-year renewal option.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less. It is hereby certified that the above procurement is of such a nature neither that no advantage will result in seeking nor would it be practicable to obtain competitive bids.

Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

1.	Initial Award approved by the Board on June 23, 2021	\$820,000.00
2.	Increased approved by the Board on November 15, 2023	\$500,000.00
3.	1st Option Renewal pending BOE approval	\$620,000.00
4.	Total Contract Value:	\$1,940,000.00

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	Applicable	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	14.00%	MBE Goal Amount	\$ 141,922.00
MBE Attainment %	27.00%	MBE Attainment Amount	\$ 214,930.00
MBE Total Paid	\$ 214,930.00	Vendor: WTM Enterprises LLC	

WBE Goal %	5.00%	WBE Goal Amount	\$ 69,910.00
WBE Attainment %	8.80%	WBE Attainment Amount	\$ 69,910.00
WBE Total Paid	\$ 69,910.00	Vendor: Bay Associates Environmental, Inc.	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14766 - Increase - RFQ-000199 - Gauges, Pressure, and Level Measurement Instrumentation and Recorders

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to increase the funding for the contracts with Flow Controls, Inc. and Jobe and Company, Inc. Period of agreement is: 5/17/2023 to 5/16/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 285,000.00

Contract Award Amount:	\$	Award Date:	5/10/2023
	200,000.00		

Contract Increase Amount:	\$	Increase Number:	2
	285,000.00		

Project #: SCON-003125 & Solicitation #: RFQ-000199
SCON-002909

Project Fund	Amount
2071-CCA000828-SC640409	\$ 285,000.00

BACKGROUND/EXPLANATION:

The Department of Public Works requested a contract for gauges, pressure and level management instrumentation, and recorders required for water and wastewater treatment facilities to maintain equipment throughout the plants and pumping stations. On May 10, 2023, the Board approved the initial award and subsequent actions as shown in the Contract Value Summary below. An increase is requested to continue moving services forward through the remainder of the contract term.

- SCON-003125 - Flow Controls, Inc
- SCON-002909 - Jobe & Company, Inc.

The requested action is for an increase of a competitive bid requirements contract. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial Award approved by the Board on May 10, 2023, \$200,000.00
2. 1st Increase approved by the Board on September 4, 2024 \$200,000.00
3. 2nd Increase pending Board approval \$285,000.00

Total Contract Value \$685,000.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-13574 - Increase - SCON-001266 - Snow Removal for Police Districts (Lorenz, Inc.)

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to increase the contract with Lorenz, Inc. Period of agreement is: 5/1/2024 to 4/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 105,521.75

Contract Award Amount:	\$	Award Date:	12/8/2021
	200,000.00		

Contract Extension Amount:	\$ 0.00	Extension Number:
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Contract Increase Amount:	\$ 0.00	Increase Number:
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Project #: SCON-001266	Solicitation #: B50006298
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Project Fund	Amount
1001-CCA000144-SC630316	\$ 105,521.75

BACKGROUND/EXPLANATION:

On December 8, 2021, the Board approved an initial award with subsequent actions as shown in the Contract Value Summary below. The requested renewal and increase meet the agency's needs for snow removal for the upcoming winter season. There is one (1) renewal option remaining.

The Department of General Services (DGS) has submitted requisition RQ-001004 to solicit bids for snow removal services at their 23 locations throughout the City; however, a contract will not be executed in time to cover the upcoming winter season. The Supplier has the resources to accommodate the additional 23 buildings. The increase is requested to allow use the contract for the upcoming winter season and allow time to advertise RFQ-000083 for bids and execute a contract. The Department of General Services (DGS) is hereby requesting to extend to April 30, 2025, and an increase of \$105,521.75.

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

CONTRACT VALUE SUMMARY:

1. Initial award approved by Board December 8, 2021 \$200,000.00
2. Increase approved by Board September 6, 2022 \$480,000.00
3. Increase approved by Board November 16, 2022 \$240,000.00 .
4. Increase pending Board approval \$105,521.75

Total contract value \$1,025,521.75

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	27.00%	MBE Goal Amount	\$ 130,617.00
MBE Attainment %	55.00%	MBE Attainment Amount	\$ 0.00
MBE Total Paid	\$ 147,189.00	Vendor: 4 Evergreen Lawn Care	

WBE Goal %	10.00%	WBE Goal Amount	\$ 48,377.00
WBE Attainment %	22.65%	WBE Attainment Amount	\$ 0.00
WBE Total Paid	\$ 59,592.00	Vendor: Fouts Lawn Care	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14776 - Award - Sole Source: Railings Repairs at Back River Wastewater Treatment Plant

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve a sole source contract to LNA Solutions, Inc. Period of agreement is: Based on Board Approval with a duration of 180 Days
12/18/2024 / to 6/16/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 145,400.00

Project #: RQ-025972

Project Fund	Amount
2070-CCA000849-SC630316	\$ 145,400.00

BACKGROUND/EXPLANATION:

LNA Solutions is the sole manufacturer of the current fittings and railings used at the Back River Wastewater Treatment Plant (WWTP). These railings are currently in deplorable conditions and need urgent replacement to avoid Occupational Safety and Health Administration (OSHA) and State citations or complaints. The Department of Public Works (DPW) is being proactive by requesting an extension, while in some instances, a replacement of existing railings. The vendor was selected because any replacement parts have to be compatible with existing structures, and they have extensive knowledge of the facility. The term of the agreement is up to and includes 180 days after the Board's approval.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	Applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.
Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

SB-24-14806 - Award - RFQ-000646 for BRASS FITTINGS

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to approve an award to Ferguson Enterprise, L/B Water Services Inc, and Core & Main LP. Period of agreement is: Based on Board Approval with a duration of 3 Years

12/18/2024 / to 12/17/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,500,000.00

Project Fund	Amount
2071-CCA000819-SC170004	\$ 1,500,000.00

BACKGROUND/EXPLANATION:

The agency DPW is requesting a multi-vendor contract to purchase Brass Fittings. Vendors were solicited by posting on Workday, eMaryland Marketplace Advantage, and in local newspapers. The three bids received were open on November 6, 2024. The board is requested to approve an award to the three responsive and responsible bidders.

- Ferguson Enterprise
- L/B Water Services Inc.
- Core & Main LP

The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
Applicable	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14665 - First Extension – SCON-001984 - Analysis of Drinking Water for Montebello, Ashburton & Patapsco Labs

AGC6100 - Public Works

ACTION REQUESTED:

The Board is requested to extend the contract with Idexx Distribution, Inc. Period of agreement is: 2/17/2022 to 2/16/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 352,089.97

Contract Award Amount:	\$	Award Date:	2/16/2022
	300,000.00		
Contract Extension Amount:	\$	Extension Number:	1
	352,089.97		

Project #: RQ-033399

Project Fund	Amount
2070-CCA000852-SC640409	\$ 176,044.98
2071-CCA000832-SC640409	\$ 176,044.99

BACKGROUND/EXPLANATION:

DPW is required to analyze drinking water with EPA-certified products by the supplier with the fastest turnaround and the safest to use. The supplier and products must meet compliance regulations and maintain laboratory certification by the State of Maryland. The supplier is the sole manufacturer of the products used. On February 16, 2022, the Board approved the initial award shown in the contract summary below. Extending the current sole source contract for two (2) years - February 17, 2025 through February 16, 2027 with no renewal options is requested. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on February 16, 2022 \$300,000.00.

2. Extension pending Board approval \$352,089.97

TOTAL CONTRACT VALUE \$652,089.97

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14686 - Correction -(SB-24-13229 Increase - SCON-0002743 - Lock Smith Services)

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a correction to SB-24-13229 Increase - SCON-0002743 - Lock Smith Services. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: SCON-002743

BACKGROUND/EXPLANATION:

On SB-24-13229 Increase - SCON-0002743 - Lock Smith Services please strike "Easter's Lock & Security Solutions Inc" and in its place insert "Homeland Security Group dba Easter's Lock and Access Systems, Inc."

CONTRACT VALUE SUMMARY:

1. Initial award approved by the BOE on March 1, 2023, \$ 164,200.00
 2. 1ST increase was approved by the Board on March 6, 2024, \$ 100,000.00
 3. 2nd increase was approved by the CPO on April 16, 2024, \$ 4,689.54
 4. 3rd increase was approved by the Boad on 8/7/2024 \$ 156,321.81
 3. 4th Increase approved at BOE 10/16/2024 \$ 600,000.00
- Total Contract Value \$ 1,025,221.35

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14847 - Fifth Renewal - SCON-001369 - Motorola Radio Equipment Master Purchase Agreement

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve a fifth renewal for the Master Purchase Agreement Renewal Motorola Solutions, Inc. Period of agreement is: 2/2/2025 to 2/1/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,798,000.00 Contract#08000 - P533758 - SCON-001369

Contract Award Amount:	\$	Award Date:	12/6/2016
	10,000,000.00		

Contract Renewal Amount:	\$	Renewal Number:	5
	2,798,000.00		

Project Fund	Amount
1001-CCA000673-SC630318	\$ 2,798,000.00

BACKGROUND/EXPLANATION:

On January 20, 2016, the Board approved the original Master Purchase Agreement with Motorola Solutions, Inc., with subsequent actions as shown in the Contract Value Summary below. The contract term is February 2, 2016 - February 1, 2021, with five (5) 1-year renewal options. The purpose of the Agreement is to source radio systems equipment and services to support the 800 MHz communications infrastructure for City agencies.

The Board is requested to approve exercising the 5th and final 1-year renewal option for Contract Number 08000 - Motorola Radio Equipment Master Purchase Agreement with Motorola Solutions, Inc., for the term February 2, 2025 - February 1, 2026. The renewal will allow the continuation of sourcing radio systems equipment and services to support the 800 MHz communications infrastructure for all City agencies.

CONTRACT VALUE SUMMARY:

1. Initial award approved by the Board on January 20, 2016: \$10,000,000.00
 2. First Amendment and Increase approved by the Board on December 11, 2019: \$18,117,085.53
 3. Increase approved by the Board on May 13, 2020: \$7,000,000.00
 4. 1st Renewal approved by the Board on March 3, 2021: \$0.00
 6. 2nd Renewal approved by the Board on February 3, 2022: \$2,600,000.00
 7. 3rd Renewal approved by the Board on March 1, 2023: \$0.00
 8. 4th Renewal approved by the Board on January 24, 2024: \$0.00
 9. 5th Renewal pending Board approval: \$2,798,000.00
- Total contract value: \$40,515,085.50

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / This is a sole source contract

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14823 - Fifth Extension - Select Source - Ethernet and Internet Protocol (IP) Master Service Agreement with Zayo Group, LLC.

AGC4303 - M-R Office of Information and Technology

ACTION REQUESTED:

The Board is requested to approve the fifth extension to a contract with Zayo Group, LLC..
Period of agreement is: 1/1/2025 to 3/31/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00 Contract#P545977/ SCON-002371

Contract Award Amount: \$ 367,200.00 Award Date: 11/14/2018

Contract Extension Amount: \$ 0.00 Extension Number: 5

BACKGROUND/EXPLANATION:

On 11/14/2018, the Board approved the initial award to Zayo Group, LLC. in the amount of \$367,200.00 with subsequent actions as shown in the Contract Value Summary below. The purpose of the contract is for the supplier to provide Ethernet and Internet Protocol (IP) services to the City. The Board is requested to approve a no cost contract extension for the extension term January 1, 2025 - March 31, 2025, to allow additional time to finalize a new contract. The solicitation for competitive bid RFQ-000466 Internet Service Providers opened on 4/3/2024 and only one response was received that was found to be non-responsive. However, BCIT urgently will need to have an Internet Service Provider contract in place to continue services until the new contract is awarded.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking, nor would it be practicable to obtain, competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the goods, equipment and/or service is recommended.

Contract Value Summary:

- Initial award approved by the Board on 11/14/2018: \$367,200.00
- First Extension approved by the Board on 10/27/2021: \$175,000.00
- Second Extension approved by the Board approved 12/7/2022: \$200,000.00
- Third Extension and Increase approved by the Board 11/15/2023: \$500,000.00
- Fourth Extension approved by the Board 8/7/2024: \$0.00
- Fifth Extension pending Board approval: \$0.00

Total Contract Value: \$1,242,200.00

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14346 - Award - Select Source - Rohrer Enterprises, Inc. DBA Rohrer Bus Sales for Wheelchair Van

AGC2600 - General Services

ACTION REQUESTED:

The Board is requested to approve a One Time Purchase Award with Rohrer Enterprises, Inc. DBA Rohrer Bus Sales. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 64,200.00

Project #: RQ-027407

Project Fund	Amount
5000-GRT002379-CCA001020-SC660604	\$ 64,200.00

BACKGROUND/EXPLANATION:

This is for a wheelchair transport van for the Office of the State's Attorney After researching the market for this unit the Department of General Services/Fleet has found a Chrysler Pacifica LX Rear Entry Conversion offer by the vendor Rohrer Bus this company is the only one in the area that can provide a vehicle that meets the currently Office of the State's Attorney requirements. Currently, Rohrer Bus has this vehicle in stock and available for delivery. This vehicle is an immediate need to be able to provide the services described below:

- Transport Victims and Witnesses to court proceedings who are reluctant to attend.
- Transport Victims and Witnesses to interviews and meetings with the State's Attorney's Office
- Transport Victims and Witnesses who need to come to the State's Attorney's Office for an intake meeting for the Relocation Program
- Transport Victims and Witnesses who are actively participating in the SAO's Relocation Program to court hearings or trial preparation meetings

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / SMBA&D granted a waiver

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14945 - Increase for Baltimore City Water, Sewer, and Stormwater Utility Rates - Fiscal Year 2025 through Fiscal Year 2027

AGC2300 - Finance

ACTION REQUESTED:

The Board of Estimates is requested to hold a hearing on the proposed rate increases for water, wastewater, and stormwater charges at the January 22, 2025 meeting. Period of agreement is: 2/1/2025 to 6/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

Proposed Rates

Fund	FY25	FY26	FY27
Water	3.0%	9.0%	9.0%
Sewer	15.0%	9.0%	9.0%
Stormwater	0.0%	3.0%	3.0%

The City of Baltimore owns and operates a public water supply, treatment, and distribution system built and maintained by the city to provide potable water and wastewater services. The water utility produces approximately 70 billion gallons of water annually serving over 1.8 million customers in Baltimore City and Baltimore, Carroll, Howard, and Harford Counties over a 220 square mile service area. The sewer utility provides for treating up to 250 million gallons of wastewater per day at two treatment plants—Back River and Patapsco. The stormwater utility conveys millions of gallons of stormwater runoff into the city's waterways through over 52,000 storm drain inlets.

Baltimore City Code Article 24 § 3-5(a) states, "It shall be the duty of the Director of Finance and the Director of Public Works to recommend, and the duty of the Board of Estimates to: (1) establish rates and charges to make each utility financially self-sustaining at all times."

Utility rates were last adjusted by the Board of Estimates in June 2022, for Fiscal Years 2023, 2024, and 2025. Since then, rising inflation, demands of aging infrastructure, and compliance with federal and state laws, regulations, and mandates require the city to make significant investments into the utilities to provide our customers with safe drinking water and to keep waterways clean. The Director of Finance and Director of Public Works jointly recommend that the Board of Estimates adjust the fixed, infrastructure, and volumetric rates for the utilities by above amounts.

For Fiscal Year 2025, the recommended adjustments are to be effective February 1, 2025. For Fiscal Years 2026 and 2027, the recommended adjustments are to be effective July 1st of the respective fiscal year.

The adjustments will affect rates and charges in the amounts represented in the following chart:

FIXED CHARGE COMPONENTS							
<i>Effective:</i>	FY 2025		FY 2025		FY 2026		FY 20
	<i>Current</i>		<i>February 1, 2025</i>		<i>July 1, 2025</i>		<i>July 1, .</i>
Account Management Fee (<i>per bill</i>)	\$ 4.73		\$ 4.87		\$ 5.31		\$ 5.7
Infrastructure Charge	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>
	<i>per month</i>	<i>per month</i>	<i>per month</i>	<i>per month</i>	<i>per month</i>	<i>per month</i>	<i>per month</i>
<u>Meter Size</u>							
5/8"	\$ 14.31	\$ 12.09	\$ 14.74	\$ 13.90	\$ 16.07	\$ 15.15	\$ 17.52
3/4"	\$ 25.72	\$ 21.73	\$ 26.49	\$ 24.99	\$ 28.87	\$ 27.24	\$ 31.47
1"	\$ 57.13	\$ 48.28	\$ 58.84	\$ 55.52	\$ 64.14	\$ 60.52	\$ 69.91
1-1/2"	\$ 99.96	\$ 84.45	\$ 102.96	\$ 97.12	\$ 112.23	\$ 105.86	\$ 122.33
2"	\$ 228.48	\$ 193.01	\$ 235.33	\$ 221.96	\$ 256.51	\$ 241.94	\$ 279.60
3"	\$ 399.79	\$ 337.75	\$ 411.78	\$ 388.41	\$ 448.84	\$ 423.37	\$ 489.24
4"	\$ 913.81	\$ 771.92	\$ 941.22	\$ 887.71	\$ 1,025.93	\$ 967.60	\$ 1,118.26
6"	\$ 1,641.96	\$ 1,387.02	\$ 1,691.22	\$ 1,595.07	\$ 1,843.43	\$ 1,738.63	\$ 2,009.34
8"	\$ 2,570.00	\$ 2,170.97	\$ 2,647.10	\$ 2,496.62	\$ 2,885.34	\$ 2,721.32	\$ 3,145.02
10"	\$ 3,640.84	\$ 3,075.51	\$ 3,750.07	\$ 3,536.84	\$ 4,087.58	\$ 3,855.16	\$ 4,455.46
12"	\$ 6,496.39	\$ 5,487.66	\$ 6,691.28	\$ 6,310.81	\$ 7,293.50	\$ 6,878.78	\$ 7,949.92
VARIABLE RATE COMPONENTS							
	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>	<u>Water</u>
	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>	<i>per Ccf</i>
Volumetric Rate (all units)	\$ 3.97	\$ 10.51	\$ 4.09	\$ 12.09	\$ 4.46	\$ 13.18	\$ 4.86
STORMWATER CHARGE							
Stormwater Charge (per ERU)		\$ 7.20		\$ 7.20		\$ 7.45	
Tier 1 Residential		\$ 4.75		\$ 4.75		\$ 4.90	
Tier 2 Residential: ERU		\$ 7.20		\$ 7.20		\$ 7.45	
Tier 3 Residential		\$ 14.34		\$ 14.35		\$ 14.80	

The proposed adjustment will represent a 9.66% increase to a typical household bill or an estimated \$12.58 on 6 CCFs of consumption.

Proposed Customer Bill Impacts			
<i>Monthly Charges for 5/8" meter and 6 Ccf</i>			
<i>Effective:</i>	FY 2025	FY 2025	FY 2026
	<i>Current</i>	<i>Feb-1-25</i>	<i>Jul-1-25</i>
Account Management Fee	\$ 4.73	\$ 4.87	\$ 5.31
Water Infrastructure Charge	\$ 14.31	\$ 14.74	\$ 16.07
Water Volume Charge	\$ 23.82	\$ 24.54	\$ 26.76
Sewer Infrastructure Charge	\$ 12.09	\$ 13.90	\$ 15.15
Sewer Volume Charges	\$ 63.06	\$ 72.54	\$ 79.08
Stormwater Charge	\$ 7.20	\$ 7.20	\$ 7.45
Bay Restoration Fee	\$ 5.00	\$ 5.00	\$ 5.00
Total Bill	\$ 130.21	\$ 142.79	\$ 154.82

Capital Improvement Program

Each of the projects in the Capital Improvement Program (CIP) will help preserve and enhance capacity and capabilities of the utilities. The adopted Fiscal Year 2025 CIP for the utilities totals approximately \$392 million. This includes \$72 million for the stormwater utility, \$146 million for the sewer utility, and \$174 million for the water utility.

The total proposed 6-year CIP for Fiscal Year 2025 through Fiscal Year 2030 totals approximately \$1.9 billion. This includes \$259 million for the stormwater utility, \$555 million for the sewer utility, and \$1.1 billion for the water utility.

The water distribution system has approximately 4,500 miles of mains ranging in size from 4 inches to 144 inches in diameter. Water utility capital funding will allow for the required maintenance and rehabilitation of our water system by supporting projects such as water main replacements.

The sewer utility maintains approximately 1,360 miles of sanitary interceptors and mainline sewers, which convey sanitary sewage flow to wastewater treatment plants. Sewer utility capital funding will allow for the required maintenance and rehabilitation of our sewer system by supporting projects such as sewer main replacements and treatment plant rehabilitations.

The stormwater utility maintains approximately 1,146 miles of storm drainpipes and over 52,000 storm drain inlets that convey stormwater runoff to the city's waterways. Stormwater utility capital funding will provide for the protection, enhancement, and restoration of coastline and streams through green infrastructure projects.

Compliance

In 2002, the City of Baltimore executed a Consent Decree with the U.S. Department of Justice, the EPA, and MDE to address discharges from the City's wastewater collection system. A Modified Consent Decree (MCD) was accepted by the parties in 2017. The MCD is similar to those entered into by other major cities such as Miami, New Orleans, Atlanta, Birmingham, and Cincinnati. One of the major components of the MCD is that it requires that the city eliminate sanitary sewer overflows and structures.

MCD work will be completed in two phases. Phase I was largely completed in 2021. The City submitted a Phase II plan that incorporates input from the Phase I project results in October 2024, identifying an optimized mix of sewer system rehabilitation and capacity projects that shall be completed by December 2030. At the conclusion of Phase II, a monitoring and assessment period will be initiated to conclude by December 2032 when the MCD will be closed.

After conducting a comprehensive study and inspection of the entire collection system, the costs of remedial measures were estimated to be approximately \$2 billion as of October 2021, which is accommodated via the CIP. This includes a total of \$1.5 billion has been spent or encumbered and \$540 million in projected costs for the completion of Phase I and II projects through December 2030. The total amount is dependent on negotiations with EPA and MDE to define additional capacity-related improvements for the collection system.

In 2023, the City of Baltimore executed a Consent Decree with the State of Maryland via the Department of the Environment for alleged violations of environmental law relating to the discharge of pollutants from the Back River and Patapsco wastewater treatment plants (WWTP) to the waters of the state.

The 2023 WWTP Consent Decree requires significant corrective actions to major equipment and facilities within specific deadlines. It also requires several studies, plans, policies, analyses, and systems, to be updated or implemented. The WWTP Consent Decree is a comprehensive review and overhaul of facility functions, including but not limited to emergency situations, inventory management, preventative maintenance, process control, safety, sludge handling and disposal, treatment process, and more. It will also require the development of new tools such as an updated Computerized Maintenance Management System to ensure that the plants and their equipment and components work as designed.

Inflation

In preparing for the previous rate adjustment in late-2021, the economy was profoundly different from what it is today. The assumptions and expectations in the projections, based on the best possible information at the time, did not conform to the reality that has since transpired.

On June 22, 2021, in testimony before a congressional oversight panel, Federal Reserve Chair Jerome Powell highlighted supply bottlenecks from the rebound in spending as the economy reopened as a source for transitory supply effects and that "inflation is expected to drop back toward our longer-run goal". This did not occur; inflation was not transitory and surged to rates not seen in 40 years. From January 2021 to July 2024, the consumer price index for all urban consumers increased approximately 19.4%, well exceeding the Federal Reserve's target.

Inflation has had a major effect on the cost of doing business within the utilities. Chemical costs have risen 229% from Fiscal Year 2022 to Fiscal Year 2024. Chemical usage varies on weather patterns, flows, and other factors, but the rise over time is far beyond any reasonable standard given that the amount of water treated and produced remains relatively the same. One example of this is sodium hypochlorite, the unit price of this chemical increased 22% from \$1.72 to \$2.09 per gallon. Increases such as this add up quickly based on the volume utilized. Furthermore, construction bids awarded by the Board of Estimates have been opened significantly over the engineer's estimate due to the rise in construction costs. Rehabilitation of the iconic egg-shaped digesters at Back River Wastewater Treatment Plant was estimated to cost \$78 million by DPW Engineering, but the lowest bid was 14% above the estimate at nearly \$89 million.

The rate adjustments approved in 2022 were the lowest adopted since 1998. The 2022 adjustments were intended to be the first year of a transition to inflationary adjustments that support operations and sustainable capital investment. This is still the expectation moving forward. However, inflation outpacing recent rate adjustments will require the utilities to regain their previous position relative to the cost of doing business.

Conclusion

In August 2024, the water utility maintained its Aa2 senior/Aa3 subordinate ratings but was given a negative outlook from Moody's Investor Service. The sewer enterprise was previously downgraded in June 2023 from Aa2 senior/Aa3 subordinate with a negative outlook and now holds a Aa3 senior/A1 subordinate rating with a negative outlook. The ratings agency cited that the utilities needed to stabilize debt coverage ratios, which have been narrowed by rising expenditures and large capital needs. Given that the rise in expenses is due to inflation and the capital needs are required to maintain compliance with regulatory bodies, the utilities must increase revenue.

Revenue is not only being addressed with rate adjustments, but with a revitalized collections program. The utilities have collected an additional \$48 million from commercial, multifamily, and government accounts as of November 2024 and is developing additional capabilities to streamline the process. The utilities are also reviewing fees to ensure adequate cost recovery.

The Department of Public Works and Department of Finance are proud to have kept rate increases steady and minimal for Fiscal 2023 and Fiscal 2024, when many were recovering from the effects of the pandemic and other costs were rising quickly. However, the utilities have a duty to remain self-sustaining and recover past losses to ensure the best possible fiscal health that provides a favorable credit rating for low borrowing rates and financial metrics that promote parity with peers. The proposed adjustments will allow the utilities to remain in compliance, improve facilities, and regain footing relative to the cost of doing business.

The Department of Public Works and the Department of Finance thank the Board of Estimates for its consideration of this proposal. Representatives of the agency will be prepared to address any questions you may have and receive comments from the public at the proposed January 22, 2025 hearing.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

SB-24-14756 - Prequalification of Architects and Engineers

ACTION REQUESTED:

The Board is requested to approve a Prequalification of Architects and Engineers. Period of agreement is: 12/11/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Resolution Relating to Architectural and Engineering Services Amended by your Honorable Board on June 29, 1994, the Office of Boards & Commissions requests the Board of Estimates approval for the prequalification of the firms listed below. The Office of Boards & Commissions has delineated certified Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) for informational purposes only.

Nova Consulting, Inc.
10486 NW 31st Terrace
Miami, FL 33172

ENGINEERING

Quinn Evans Architects, Inc.
100 North Charles Street, 14th Floor
Baltimore, MD 21201

ARCHITECTURE

RJM Engineering, Inc.
6031 University Blvd., Suite 290
Ellicott City, MD 21043

ENGINEERING

Traffic Planning & Design LLC
131 Continental and Drive, Suite 103
Newark, DE 19713

ENGINEERING

Schrader Group Architecture, LLC
400 E. Pratt Street, 8th Floor

Baltimore, MD 21202

ARCHITECTURE
ENGINEERING

Stantec Consulting Services Inc.
810 Gleneagles Ct.
Towson, MD 21286

ARCHITECTURE
LANDSCAPE ARCHITECTURE
ENGINEERING
LAND SURVEYING

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

SB-24-14751 - Prequalification of Contractors

ACTION REQUESTED:

The Board is requested to approve a Prequalification of Contractors. Period of agreement is:
12/11/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

In accordance with the Rules for Prequalification of Contractors as amended by your Honorable Board on November 21, 2016, the following contractors are recommended for prequalification:

Concrete Protection & Restoration, Inc. \$8,000,000.00
2811 Lord Baltimore Drive
Baltimore, MD 21244

Kalkreuth Roofing and Sheet Metal, Inc. \$8,000,000.00
5726 Industry Lane
Frederick, MD 21704

Raymond R. Cahow, Inc. T/A Asphalt General \$1,500,000.00
P.O. Box 358
Beltsville, MD 20704

BMC Services, LLC \$26,540,000.00
1801 Porter Street, Suite 500
Baltimore, MD 21230

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

**SB-24-14104 - Task Assignment 1 - Johnson, Mirmiran & Thompson, Inc. for Proj 1383J
SDC On Call Stormwater Study & Drainage Improvement Engineering Design Services.**

ACTION REQUESTED:

The Board is requested to approve a Architectural/Engineering Design Contract Task Assignment Johnson, Mirmiran & Thompson, Inc. Period of agreement is: Based on Board Approval with a duration of 2 Years
12/18/2024 / to 12/17/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 47,285.71

Contract Award Amount:	\$	Award Date:	4/3/2024
	2,000,000.00		

Project #: Proj 1383J

Project Fund	Amount
9958-PRJ002938-CAP009520- SC630318	\$ 47,285.71

BACKGROUND/EXPLANATION:

The Board is requested to approve task 001 with Johnson, Mirmiran & Thompson, Inc. (JMT) Under Proj. 1383J. The duration of this task is two (2) years. The original contract will expire on April 3, 2029.

The Office of Engineering and Construction is in need of professional design and engineering services to identify alternatives to alleviate flooding in the Locust Point/South Baltimore neighborhood. This task 001 is intended to provide an engineering study to investigate the drainage issues at 2325 East Fort Avenue. The work is within the original scope of the agreement. This task was requested by the agency.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE PARTICIPATION:

MBE Goal %	88.08%	MBE Goal Amount	\$ 41,650.28
MBE Total Paid	\$.00	Vendor: ZEST LLC	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-24-13003 - Task Assignment 023 - Proj. 1804 SC977-T1&14&15, SC921-T2&14, SC926R-T3, SC964-T4&11, WC1385-T5, WC1272-T6, SC910-T7, SC964-T11, WC1407-T13 O/C Project and Construction Management Assistance

ACTION REQUESTED:

The Board is requested to approve Task Assignment No. 23 with Hazen and Sawyer PC for Proj. 1804 SC977-T1&14&15, SC921-T2&14, SC926R-T3, SC964-T4&11, WC1385-T5, WC1272-T6, SC910-T7, SC964-T11, WC1407-T13 O/C Project and Construction Management Assistance. On Call Service Contract Task Assignment Period of agreement is: 12/18/2024 to 12/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 222,973.65

Project #: Proj. 1804

Project Fund	Amount
9956-PRJ001203-CAP009551-SC630318	-\$ 191.06
9956-PRJ000767-CAP009551-SC630318	-\$ 330.32
9956-PRJ000153-CAP009551-SC630318	-\$ 40,880.53
9956-PRJ000767-CAP009551-PRJ000767-CAP009551-SC630318	-\$ 69,717.08 -\$ 10,139.80
9956-PRJ000153-CAP009551-SC630318	-\$ 2,342.88
9956-PRJ001063-CAP009551-SC630318	-\$ 7,836.43
9956-PRJ000764-CAP009551-SC630318	-\$ 5.30
9956-PRJ000767-CAP009551-SC630318	-\$ 362.46
9956-PRJ000767-CAP009551-SC630318	-\$ 3,882.79
9956-PRJ000153-CAP009551-SC630318	-\$ 1,539.63
9960-PRJ001499-CAP009557-SC630318	-\$ 39,224.82
9960-PRJ001499-CAP009557-SC630318	-\$ 45,444.23
9960-PRJ001565-CAP009557-SC630318	-\$ 100.60
9956-PRJ001203-CAP009551-SC630318	-\$ 856.47

SB-24-13858 - Task Assignment 29 - Proj 1802 O/C Project and Construction Management Assistance

ACTION REQUESTED:

The Board is requested to approve a Task Assignment No. 19 with Johnson, Mirmiran & Thompson, Inc. for Proj 1802 O/C Project and Construction Management Assistance. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: -\$ 28,593.14

Contract Award Amount: \$ 8,000,000.00 Award Date: 7/11/2018

Contract Extra WO \$ 0.00 Extra WO Number:
Amount:

Project #: Proj 1802

Project Fund	Amount
9960-PRJ000778-CAP009557-SC630318	-\$ 2,797.08
9960-PRJ000415-CAP009551-SC630318	-\$ 25,081.94
9956-PRJ000415-CAP009551-SC630318	-\$ 714.12

BACKGROUND/EXPLANATION:

The Board is requested to approve task 029 with Johnson, Mirmiran & Thompson, Inc. Under Proj. 1802. The Office of Engineering and Construction was in need of inspection services for SC 965 (Task 1), WC 1252, WC 1257 (Task 9), WC 1274, WC 1275 (Task 9) and WC 1339 (Task 13). This request is to credit the uncommitted funds for use on future task assignments.

The original contract will expire on July 10, 2025.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

Audits has reviewed and found the basis for compensation consistent with City policy.

**SB-24-14266 - Amendment No. 5 to Agreement with Rivus Consulting, LLC for Proj 1277
Program Management Services****ACTION REQUESTED:**

The Board is requested to approve Amendment No. 5 to Agreement with Rivus Consulting, LLC. for Project 1277 Construction Management Services for the City's MS4 (Storm Water Permit) Program. Period of agreement is: 10/24/2024 to 10/24/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Contract Extension Amount: \$ 0.00 Extension Number:
Contract Amendment \$ 0.00 Amendment Number:

Amount:

Project #: Proj 1277

BACKGROUND/EXPLANATION:

On April 4, 2019, the Board approved the original Agreement for a period of three (3) years and an upset fee of \$1,000,000.00 or until the upset limit was reached, whichever occurred first.

On September 22, 2021, the Board approved the first Amendment that increased the duration time of the contract by one (1) year for a total contract duration time of four (4) years.

On April 6, 2022, the Board approved the second Amendment that increased the duration time of the contract by zero (0) years and increased the upset limit of \$750,000.00.

On July 19, 2023, the Board approved the third Amendment that increased the duration time of the contract by one (1) year and increased the upset limit of \$750,000.00.

On October 2, 2024, the Board approved the fourth Amendment that increased the duration time of the contract by six (6) months.

This is the fifth Amendment that will increase the duration of the contract by twelve (12) months for a total contract duration time of six and a half (6.5) years. The original agreement expired on October 24, 2024, and this Amendment will retroactively renew the Original Agreement expiration date to October 24, 2025. This request is for Rivus Consulting, LLC to provide Program Management Services for the City's MS4 Permit Program. The City needs these program management services to provide a broader, more integrated approach to the City's stormwater infrastructure management and to meet or exceed the City's annual goals for its MS4 permit.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

Audits has reviewed and noted the no cost time extension

SB-24-14689 - Retroactive Employee Travel Request for Terri Ann McCalla**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Terri Ann McCalla who attended the Center for Water Security and Cooperation Water Utility Leadership Fellowship in Washington, DC on 7/10/2024 - 7/12/2024 Period of agreement is: 7/10/2024 to 7/12/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Terri Ann McCalla, who travelled to Washington, D.C. from July 10-12, 2024, to attend the Center for Water Security and Cooperation's Water Utility Leadership Fellowship.

Ms. McCalla was invited to present and mentor new fellows. Per AM 240-3, the travel is paid for by a third party and its value exceeds \$100, or if combined with the amount paid for by the City, exceeds \$800 must receive the board's approval. The Center for Water Security and Cooperation's Water Utility Leadership Fellowship Convening in Washington D.C. covered the hotel accommodations and meals for Leadership Fellows compliance with their participation and reimbursement policy.

The agency requests the Honorable Board's approval Ms.McCalla's retroactive travel request to Washington, D. C. from July 10-12, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14948 - Retroactive Employee Travel Request and Reimbursement - Charled Petteway

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request and Reimbursement for Charles Petteway who attended the Community Live 2024 Conference in Oxon Hill, Maryland from September 24 – 26, 2024. Period of agreement is: 9/24/2024 to 12/26/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,774.69

Project Fund	Amount	Start Date	End Date
1001-CCA000892-SC630320	\$ 1,595.00	9/24/2024	9/26/2024
1001-CCA000892-SC630301	\$ 179.69	9/24/2024	9/26/2024

BACKGROUND/EXPLANATION:

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Charles Petteway who travelled to Oxon Hill, Maryland from September 24 – 26, 2024 for the OnBase Community Live 2024 Conference.

As an Agency IT Specialist II, Mr. Petteway attended the Hyland Community Live Conference to participate in seminars, workshops, and advance training on the use of OnBase. Due to inadequate staffing, Mr. Petteway’s travel request was not able to receive the Board’s approval prior to his departure. Registration (\$1,595.00) was paid using the agency’s city issued credit card. Mr. Petteway used his personal vehicle to travel back to and from Oxon Hill, Maryland everyday of the conference and is requesting \$182.51 for mileage reimbursement.

The agency requests the Honorable Board’s approval Mr. Petteway’s retroactive travel request to Oxon Hill, Maryland from September 24-26, 2024, and the reimbursement of \$182.51.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14380 - Employee Travel Request - Retroactive - Deneen Gordon

ACTION REQUESTED:

The Board is requested to approve a Retroactive Employee Travel Request for Deneen Gordon who attended the American Water Works Association Water Quality Technology 2024 Conference in Schaumburg, Illinois from October November 17 -21, 2024. Period of agreement is: 11/17/2024 to 11/21/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,763.35

Project Fund	Amount	Start Date	End Date
2071-CCA000832-SC630301	\$ 1,400.35	11/17/2024	11/21/2024
2071-CCA000832-SC630320	\$ 995.00	11/17/2024	11/21/2024
2071-CCA000832-SC640414	\$ 368.00	11/17/2024	11/21/2024

BACKGROUND/EXPLANATION:

The Department of Public Works requests the Honorable Board to approve the travel and expenditure of funds for Deneen Gordon, who is traveling to Schaumburg, Illinois from November 17 -21, 2024 to attend the American Water Works Association Water Quality Technology 2024 Conference.

As the Laboratory Administrator, Ms. Gordon is attending this conference to seek insight on a wide range of technologies and strategies to address issues that every water system faces. The registration (\$995.00), airfare (\$459.95), and lodging (\$800.40) were paid using Binta Gallman’s city issued credit card. Per the General Services Administration, the meals and incidentals per diem for Schaumburg, Illinois, which is in Cook County, Illinois, is \$92.00 per night. Ms. Gordon is requesting \$368.00 meals and incidentals for 4 nights, \$100.00 for ground transportation, and \$40.00 for airport parking.

The agency requests the Honorable Board’s approval Ms. Deneen Gordon’s travel request to Schaumburg, Illinois from November 17 -21, 2024, the expenditure of \$508.00 for travel funds.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14952 - Retroactive Employee Travel Request - Antwan Byrd - Scrap Tire Recycling 2024 Conference

ACTION REQUESTED:

The Board is requested to approve a Retroactive Employee Travel Request for Antwan Byrd who attended the Scrap Tire Research & Education Foundation, Inc. 2024 Tire Recycling Conference Atlanta, Georgia May 14th -17th, 2024. Period of agreement is: 5/14/2024 to 5/17/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,036.96

Project Fund	Amount	Start Date	End Date
1001-CCA000789-SC630301 Airfare and lodging	\$ 1,243.92	5/14/2024	5/17/2024
1001-CCA000789-SC630320 Registration	\$ 793.04	5/14/2024	5/17/2024

BACKGROUND/EXPLANATION:

The Department of Public Works requests the Honorable Board to approve the retroactive travel and expenditure of funds for Mr. Antwan Bryd, who travelled to Atlanta, Georgia May 14th -17th, 2024 to attend the Scrap Tire Research & Education Foundation, Inc. 2024 Tire Recycling Conference.

As Operations Manager for the Department of Public Works, Mr. Bryd was invited to attend the 2024 Tire Recycling Conference to explore the latest advancements in tire recycling technology, eco-friendly practices, sustainable solutions and discover cutting edge trends. Due to inadequate staffing, Mr. Bryd’s travel request was not able to receive the Board’s approval prior to her departure. The airfare (\$417.96) and hotel (\$825.96) were paid using the agency’s city issued credit card.

The agency requests the Honorable Board’s approval Mr. Bryd’s retroactive travel request to Atlanta, Georgia from May 14-17, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14639 - Retroactive Travel Request - Craig Jeter -**ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Craig Jeter who attended the Recycling Partnerships' inaugural Pivot, Scale to Impact in Kansas City, Missouri from October 7-11, 2024, Period of agreement is: 10/7/2024 to 10/11/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The Department of Public Works requests the Honorable Board to approve the retroactive travel for Craig Jeter, who travelled to Kansas City, Missouri from October 7-11, 2024, to The Pivot: Scale to Impact Conference.

Mr. Jeter was selected as a 2024 Steve Thompson Memorial Grantee to attend the Recycling Partnership's inaugural Pivot, Scale to Impact, event in Kansas City, Missouri. Per AM 240-3, the travel is paid for by a third party and its value exceeds \$100, or if combined with the amount paid for by the City, exceeds \$800 must receive the board's approval. Registration, lodging, and travel stipend estimating \$1,500.00 were covered by the grant.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14307 - Quarantine Road Landfill Permit Credits

ACTION REQUESTED:

The Board is requested to approve an Agreement with Ecotone to purchase wetland mitigation credits. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 92,559.50

Project Fund	Amount
9948-PRJ000188-CAP009517- SC630321	\$ 92,559.50

BACKGROUND/EXPLANATION:

Quarantine Road Landfill (QRL) is expected to reach capacity by Fiscal Year 2027. The Baltimore City Department of Public Works is developing the QRL, aiming to increase its capacity to 2048. The project involves relocating an existing road and utilities. As a condition of the existing permits for the project, the Bureau of Solid Waste anticipates the need to purchase 0.22367 acres (9,743 square feet) of wetland mitigation credits.

Ecotone, LLC is approved to satisfy compensatory nontidal wetland mitigation in accordance with Maryland Department of the Environment (“MDE”) and U.S. Army Corps of Engineers (“Corps”) requirements. Ecotone is intended to have credits in an amount sufficient and in the appropriate geographic service area to satisfy the requirement.

The initial construction for road relocation is expected to begin in Fiscal Year 2025. Securing the credits will allow the provisional approval and permits from MDE and the Corps needed to move forward with the project.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14262 - Transfer of Funds - ER 4052 Maidens Choice Tributary Restoration**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: ER 4052

Project Fund	Amount
9958-PRJ000775	-\$ 251,000.00
9958-PRJ001297-CAP009525	\$ 2,621,000.00
9958-PRJ000775-RC0604	-\$ 300,000.00
9958-PRJ000775-RC0603	-\$ 2,070,000.00

BACKGROUND/EXPLANATION:

The transfer will cover the cost associated with task 8 on project 1350.2 (BD 22702) "On-Call Project and Construction Management Assistance" with WSP USA in the amount of \$576,932.04.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SB-24-13327 - Transfer of Funds - DPW (Solid Waste) Lease agreement at 3311 Eastbourne Avenue and 2 properties on (1715 & 1721) S. Clinton Street**ACTION REQUESTED:**

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project Fund	Amount
-CCA000789-SC630316	-\$ 108,000.00
-CCA000791-SC630313	\$ 108,000.00

BACKGROUND/EXPLANATION:

The Department of Public Works (DPW) request the Board of Estimates to approve the transfer of funds, Department of Public Works/Solid Waste to amend the long-standing lease agreement at 3311 Eastbourne Avenue and 2 properties on (1715 & 1721) S. Clinton Street. The amendment is to include 1727 S. Clinton Street in the lease for an additional cost of \$108,000 per year. DPW does not have adequate space at 3311 Eastbourne Ave to secure all City vehicles and must park on the street overnight due to a lack of secured parking spaces. This expansion of parking spaces will allow for greater security of City vehicles.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

IMPACTED ADDRESS:

Address	Block	Lot	Description
1727 S. Clinton Street Baltimore MD 21224	6516A	9	
1721 S. Clinton Street Baltimore MD 21224	6516A	8	
3311 Eastbourne Avenue Baltimore MD 21224	6516A	15/17	
1715 S. Clinton Street Baltimore MD 21224	6516A	8	

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

**SB-24-14301 - Transfer of Funds and Allocation of Funds -Environmental Restoration
Contract No. 4060 Environmental Site Design**

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: ER 4060

Project Fund	Amount
9958-PRJ001483-CAP009525	\$ 3,982,000.00
9958-PRJ0000008-RC0604	-\$ 3,159,000.00
9958-PRJ0000008	-\$ 823,000.00

BACKGROUND/EXPLANATION:

The transfer will cover the cost associated with task #8 on Project 1350.2 (BD 22702) " On-Call Project and Construction Management Assistance" with WSP USA in the amount of \$576,932.04.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SB-24-14780 - Lease - Mayor's Office of Small and Minority Business Advocacy and Development - 3000 Druid Park Drive**ACTION REQUESTED:**

The Board is requested to approve a City Lease for the Mayors Office of Small and Minority Business Development to locate at City-owned 3000 Druid Park Drive. This property is managed by Otis Warren Management on behalf of the Mayor and City Council of Baltimore. Period of agreement is: 10/1/2024 to 9/30/2029

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 414,780.27

Project Fund	Amount
1001-CCA001433-SC630313	\$ 414,780.27

BACKGROUND/EXPLANATION:

This is a five (5) year Lease Agreement between the Mayor and City Council of Baltimore, "Landlord," and the Mayor's Office of Small and Minority Business Advocacy and Development, "Tenant." The leased premises include approximately 5,400 square feet, located at 3000 Druid Park Drive, Baltimore, Maryland 21215.

The Mayor's Office of Small and Minority Business Advocacy and Development will use the space for office and resource purposes. On September 22, 2021, the Board of Estimates approved the initial Lease Agreement commencing on October 1, 2021 and terminating on September 30, 2024, by and between the Mayor and City Council of Baltimore, "Landlord," and the Mayor's Office of Small and Minority Business Advocacy and Development, "Tenant," for the rental of 5,400 square feet of office space at 3000 Druid Park Drive for a three (3) year term. The Small and Minority Business Advocacy and Development is requesting the Board of Estimates to approve a new Lease for an additional 5 year term, commencing October 1, 2024 and terminating on September 30, 2029. This is a full service Lease. The Real Estate Committee at it's meeting on November 14th approved the Lease. This Lease is late coming to the Board due to Administrative issues with the Property Manager.

Annual Costs:

Year 1 - 78,125.76

Year 2 - 80,469.53

Year 3 - 82,883.62

Year 4 - 85,370.13

Year 5 - 87,931.23

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A

N/A

N/A

N/A

COUNCIL DISTRICT: 6th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency
SMBA&D has reviewed and approved.

**SB-24-14679 - Standstill Agreement - Baltimore City Liberty Reservoir Watershed,
Carroll County Maryland****ACTION REQUESTED:**

The Board is requested to approve a Fifth Extension to a Standstill Agreement with the United States of America, U.S. Army Corps of Engineers. Period of agreement is: 10/1/2024 to 4/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 23,321.62

Contract Extension Amount: \$ 0.00 Extension Number:

Project Fund	Amount	Start Date	End Date
-RC0397	\$ 23,321.62	10/1/2024	4/30/2025

BACKGROUND/EXPLANATION:

On April 16, 2003 the Board approved the original Lease Agreement with the United States of America, U.S. Army Corps of Engineers, for an initial term of one year with automatic annual renewals not to extend beyond October 31, 2022.

On December 21, 2022 the Board approved the first renewal option for the period November 1, 2022 through January 31, 2023.

On May 10, 2023 the Board approved the second renewal option for the period February 1, 2023 through October 31, 2023.

On June 30, 2024 the Board approved the third renewal option for the period November 1, 2023 through June 30, 2024.

On September 18, 2024 the Board approved the fourth renewal option for the period July 1, 2024 through September 30, 2024.

The Board is requested to approve this fifth renewal for the period October 1, 2024 through April 30, 2025.

All other terms and conditions of the original Lease Agreement remain in full force and effect and the United States of America and the U.S. Army Corps of Engineers will continue to pay monthly rent of \$3,331.66 and operate the cell tower located at 7301 Ridge Road, Carroll County, Maryland.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

IMPACTED ADDRESS:

Address	Block	Lot	Description
7301 Ridge Road Marriottsville MD 21104			2.064 Acres

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14661 - DORE – 2nd Renewal - License Agreement German American Marketing, Inc.

AGC6300 - Recreation and Parks

ACTION REQUESTED:

The Board is requested to approve a Second Renewal to License Agreement with the German American Marketing, Inc., for the location at West Shore Park/Inner Harbor – Block 0890 Lot 003 – Wine Village. Period of agreement is: 4/29/2025 to 5/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 30,625.00

Contract Renewal Amount: \$ 0.00 Renewal Number:

Project Fund	Amount
	\$ 5,000.00
	\$ 13,125.00
	\$ 12,500.00

BACKGROUND/EXPLANATION:

On March 15, 2023, the Board approved the initial term of the License Agreement which began on May 4, 2023 and terminated on June 3, 2023, with the option to renew for five additional terms.

On March 20, 2024, the Board approved the first renewal option.

The Board is requested to approve the second renewal of a License Agreement by and between the Mayor and City Council of Baltimore (Licensor), and German American Marketing, Inc. (Licensee), for the right to enter upon and use a portion of the premises located in the Inner Harbor area of Baltimore City known as West Shore Park (the “Property”).

The term of the second renewal shall commence on April 29, 2025, and terminate on May 30, 2025 (“Term”), with three (3) renewal terms remaining.

\$5,000.00 - Security Deposit

\$13,125.00 - Electrical connection fee

\$12,500.00 - License Fee

The Real Estate Committee approved this second renewal to the License agreement at its meeting on November 21, 2024.

**EMPLOY
BALTIMORE:**

LIVING WAGE:

LOCAL HIRING:

PREVAILING WAGE:

N/A

N/A

N/A

N/A

IMPACTED ADDRESS:

Address	Block	Lot	Description
	0890	003	West Shore Park/Inner Harbor

COUNCIL DISTRICT: 11th District

ENDORSEMENTS:

SB-24-14709 - Extra Work Order 2 - RP23889 - Gardenville Recreation Center

ACTION REQUESTED:

The Board is requested to approve Extra Work Order No. 2 with Towson Mechanical Incorporated for RP 23889 Gardenville Recreation Center. Period of agreement is: 7/1/2024 to 2/20/2026

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,040,000.00

Contract Award Amount: \$ 15,475,000.00 Award Date: 3/6/2024

Contract Extra WO \$ 1,040,000.00 Extra WO Number: 2
Amount:

Project #: RP23889

Project Fund	Amount
9901-PRJ002392-CAP009110-SC630405	\$ 1,040,000.00

BACKGROUND/EXPLANATION:

This Authorization Request is necessary for the addition of the Three Items included herewith. Subsequent to the award of this contract, BCRP and the Architect learned that the following three Add Alternates would be included:

Add Alternate (#1) the Subbase and Asphalt Parking Lot: Provide and install the associated paving, asphalt and concrete, curbs, stripping, handicapped ram truncated domes and driveway aprons, parking bumpers, handicap parking signs, wooden privacy fence, and the vehicular entrance gate.

Add Alternate (#2) the Playground Structures: To install owner supplied play equipment and coordinate per plans and specifications 116800; and

Add Alternate (#3) Shade Structure: Provide and install the shade structure per the manufacturer's recommendations (Shade Systems, Inc.). These modification requirements were reviewed by the BCRP Construction Project Supervisor I and found to be acceptable in pricing and in scope for this work.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 2nd District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-24-14854 - Bid Rejection - RP24818 - Cab Calloway Legends Park

ACTION REQUESTED:

The Board is requested to reject all bids received for RP24818 Cab Calloway Legends Park.
Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

On October 2, 2024, one (1) bid from Bensky Construction Company LLC was opened for RP24818 Cab Calloway Legends Park for \$2,040,000.00. The bidder's bid greatly exceeds the agency's budget. The Cost Classification Range for this project is from \$1,200,000.00 to \$1,500,000.00.

It is recommended of the Department of Recreation and Parks to reject the bid and re-advertise this project in the future.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

SB-24-14707 - Award - RP22801 Clifton Mansion Restroom Improvement

ACTION REQUESTED:

The Board is requested to approve an Award to A.L. Ingram Construction, LLC., for Project RP22801 Clifton Mansion Restroom Improvement. Period of agreement is: Based on Board Approval with a duration of 180 Days
12/18/2024 / to 6/16/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 111,030.00

Project #: RP22801

Project Fund	Amount
9938-PRJ000997-CAP009474-SC630404	\$ 111,030.00

BACKGROUND/EXPLANATION:

On Wednesday, June 26, 2024, the Board received and opened one (1) bid for RP22801 Clifton Mansion Restroom Improvement. The Department of Recreation and Parks requests your Honorable Board to award RP22801 Clifton Mansion Restroom Improvement to the lowest responsive bidder, A.L. Ingram Construction, LLC, at their bid price of \$111,030.00. The Department finds the bid acceptable and recommends the award of this contract.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	16.29%	MBE Goal Amount	\$ 18,087.00
MBE Total Paid	\$.00	Vendor: World Wide Corporation	
MBE Goal %	15.76%	MBE Goal Amount	\$ 17,499.00
MBE Total Paid	\$.00	Vendor: A L Ingram Construction LLC	
WBE Goal %	10.00%	WBE Goal Amount	\$ 11,030.00
WBE Total Paid	\$.00	Vendor: Bryant Concrete Construction Inc	

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SB-24-14796 - Employee Travel Request - Tiffany Ponton

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Tiffany Ponton to attend the Association of Aquatics Professionals Conference and Director's School in St. Petersburg, FL on February 2 - 9, 2025. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 4,076.01

Project Fund	Amount
1001-CCA000915-SC630301	\$ 4,076.01

BACKGROUND/EXPLANATION:

Tiffany Ponton will attend the Association of Aquatics Professionals Conference and Director's School. The events will take place in St. Petersburg, FL and is scheduled from February 2 - 9, 2025. Attendees will gain valuable insights to improve the effectiveness and safety of our Aquatics operations. The knowledge obtained will be utilized to enhance the programs and services provided to our patrons.

Travel Cost for Tiffany Ponton:

Registration -	\$509.00
Registration Director's School -	\$459.00
Subsistence -	\$1400.00 (Subsistence is \$200 p/nt)
Add. Subsistence -	\$98.00 (Hotel cost \$214 p/nt - \$14 x 7 = \$98)
Meals/ Incidentals -	\$560.00
Airfare -	\$554.96
Ground Transportation -	\$ 60.00
Total -	\$4,076.01

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14720 - Employee Travel Request - Amanda Vaughn

ACTION REQUESTED:

The Board is requested to approve an Employee Travel Request for Amanda Vaughn to attend the Oglebay National Training Center (ONTC) for the Special Events Training course in Wheeling, WV., on January 12 - 17, 2025. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,643.89

Project Fund	Amount
6000-CCA000991-SC630320	\$ 2,643.89

BACKGROUND/EXPLANATION:

Amanda Vaughn will attend the Oglebay National Training Center (ONTC) for the Special Events Training course. ONTC is located in Wheeling, WV. The Training is scheduled for January 12 - 17, 2025. Registration included tuition and meals except for two dinners. The per diem for meals and incidentals is \$33 per day

The Oglebay National Training Center is host to many diverse organizations who want to expand the learning and development of the staff members. Oglebay has hosted continuing education courses for the nation’s leading public facilities managers. Courses are two-year courses for complete certification and CEC’s. Ms. Vaughn works for the Agencies Permits and Special Events Department. The information and training obtained will be used to enhance the events and services provided to the visitors and citizens of Baltimore.

Travel Cost for Amanda Vaughn:

Registration - \$2284.69 (registration includes tuition and meals, with the exception of two dinners.

Additional for meals/ Incidentals -	\$66.00 - (\$28 + \$5 x 2 = \$66.00)
Airfare -	\$233.20
Ground Transportation -	<u>\$ 60.00</u>
Total -	\$2,643.89

SA-002159

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14695 - Task 16 for Project No. 1317 On-Call Landscape Architectural Design Services to Pawpaw Design, LLC (DBA Jonathan Ceci, Landscape Architects)

ACTION REQUESTED:

The Board is requested to approve Task Assignment No. 16 with Pawpaw Design, LLC (DBA Jonathan Ceci, Landscape Architects), for Project No. 1317 On Call Landscape Architectural Design Services. Period of agreement is: Based on Board Approval with a duration of 9 Months 12/18/2024 / to 9/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 49,624.14
 Contract Award Amount: \$ 1,500,000.00 Award Date: 6/10/2020

Project #: 1317

Project Fund	Amount
9938-PRJ002490-CAP009474-SC630318	\$ 49,624.14

BACKGROUND/EXPLANATION:

This task will include vision plan for Hanlon Park. The period of the task is approximately 9 months.

This EAR was approved by SMBA&D on November 12, 2024.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	Applicable	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.
 Audits has reviewed and found the basis for compensation consistent with City policy.

SB-24-14614 - Task Assignment 12 - Project 1317 Unknown Studio Landscape Architecture and Urban Design, LLC

ACTION REQUESTED:

The Board is requested to approve Task No. 12 with Unknown Studio Landscape Architecture and Urban Design, LLC., for Project No. 1317 On Call Service Landscape Architectural Design Services. Period of agreement is: Based on Board Approval with a duration of 9 Months 12/18/2024 / to 9/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 560,537.43

Contract Award Amount: \$ 1,500,000.00 Award Date: 7/9/2020

Project #: 1317

Project Fund	Amount
9938-PRJ001267-CAP009474-SC630318	\$ 560,537.43

BACKGROUND/EXPLANATION:

This task will include 50% design development services for Druid Hill Lake. The period of the task is approximately 9 months.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE / WBE PARTICIPATION:

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Attainment %	0.85%	MBE Attainment Amount	\$ 13,119.28
MBE Total Paid	\$ 13,119.28	Vendor: KES Engineering, Inc.	

MBE Goal %	19.00%	MBE Goal Amount	\$ 285,000.00
MBE Attainment %	2.24%	MBE Attainment Amount	\$ 34,661.05
MBE Total Paid	\$ 34,661.05	Vendor: PI.KL Studio, LLC	

WBE Goal %	14.00%	WBE Goal Amount	\$ 210,000.00
WBE Attainment %	2.18%	WBE Attainment Amount	\$ 33,671.54
WBE Total Paid	\$ 33,671.54	Vendor: MK Consulting Engineers, LLC	

Board of Estimates Agenda	Recreation & Parks		12/18/2024
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WBE Goal %	14.00%	WBE Goal Amount	\$ 210,000.00
WBE Attainment %	0.82%	WBE Attainment Amount	\$ 12,698.43
WBE Total Paid	\$ 12,698.43	Vendor: Pyatt Group, LLC	

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and has no objection to BOE approval

SB-24-14740 - Task Assignment 29 - Project 1315 Rummel Klepper, & Kahl, LLP

ACTION REQUESTED:

The Board is requested to approve Task Assignment No. 29 with Rummel Klepper, & Kahl, LLP. for Project 1315 On Call Civil Engineering Design Services. Period of agreement is: Based on Board Approval with a duration of 9 Months
12/18/2024 / to 9/17/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,815.71

Contract Award Amount: \$ 1,750,000.00 Award Date: 6/10/2020

Project #: 1315

Project Fund	Amount
9938-PRJ001389-CAP009474- SC630318	\$ 100,815.71

BACKGROUND/EXPLANATION:

This task will include Chick Webb, Parkview, and Gardenville Recreation Centers special inspection services. The period of the task is approximately 9 months.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	Applicable	N/A

MBE PARTICIPATION:

MBE Goal %	28.00%	MBE Goal Amount	\$ 490,000.00
MBE Attainment %	1.42%	MBE Attainment Amount	\$ 25,877.29
MBE Total Paid	\$ 25,877.29	Vendor: Soil and Land Use Technology, Inc.	

COUNCIL DISTRICT: 12th District, 7th District, 2nd District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

Audits has reviewed and found the basis for compensation consistent with City policy.

SB-24-14767 - Transfer of Funds for Project 1317 On-Call Landscape Architectural Design Service to Pawpaw Design, LLC (DBA Jonathan Ceci, Landscape Architects)

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: 1317

Project Fund	Amount
9938-PRJ000508-RES009475-RC7696	-\$ 300,000.00
9938-PRJ002490-CAP009474-SC630318	\$ 300,000.00

BACKGROUND/EXPLANATION:

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No.1317, Task #16 to Pawpaw Design, LLC (DBA Johnathan Ceci, Landscape Architect). The period of the task is approximately 9 months.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SB-24-13141 - Employee Expense Reimbursement for Justin Greer**ACTION REQUESTED:**

The Board is requested to approve an Employee Expense Reimbursement for Justin Greer for Cell Phone fees. Period of agreement is: 2/18/2024 to 2/18/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 55.00

Project Fund	Amount
1001-CCA001016	\$ 55.00

BACKGROUND/EXPLANATION:

This request for Justin Greer which provides reimbursement in the amount of \$55.00 for the cell phone fees covered by the agency. This submission is late due to workday policy/ procedure changes, staffing and policy changes and administrative delays thus we are requesting a retroactive approval.

Mr. Greer used his personal credit card to pay for the fees, therefore, the Board is requested to reimburse Mr. Greer \$55.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14757 - Retroactive Travel Request and Reimbursement for Sheryl Bethea

ACTION REQUESTED:

The Board is requested to approve a Retroactive Employee Travel REquest and Reimbursement for Sheryl Bethea who attended The International Conference on Sexual Assault, Domestic Violence, and the Cycle of Justice in San Diego, CA from March 31-April 4, 2024. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,463.39

Project Fund	Amount
1001-CCA001020-SC630371	\$ 2,463.39

BACKGROUND/EXPLANATION:

The State’s Attorney’s Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Sheryl Bethea, who traveled to San Diego, CA to attend The International Conference on Sexual Assault, Domestic Violence, and the Cycle of Justice in San Diego, CA from March 31-April 4, 2024.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms. Bethea’s request was not able to receive the Boards approval prior to her departure. However, as a result of this training, the participants will be better able to explain victim responses to trauma in the context of the crime, implement a trauma-informed approach to interviewing and presenting the testimony of sexual assault victims and surviving family members of intimate partner victims, in addition to other lessons learned which benefitted Ms. Bethea, as Victim Witness Coordinator in the Victim Witness Unit.

The agency requests the Honorable Board’s approval of Ms. Sheryl Bethea’s retroactive travel request to San Diego, CA from March 31-April 4, 2024, and the reimbursement of \$40.00 for parking and \$128.35 for meals totaling \$2,463.39.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14741 - Retroactive Employee Travel Request and Reimbursement for Caroline Grant

ACTION REQUESTED:

The Board is requested to approve a Retroactive Employee Travel Request and Reimbursement for Caroline Grant who attended the The International Conference on Sexual Assault, Domestic Violence, and the Cycle of Justice in San Diego, CA from March 31 - April 4, 2024. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,687.52

Project Fund	Amount
1001-CCA001020-SC630371	\$ 2,687.52

BACKGROUND/EXPLANATION:

The State’s Attorney’s Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Caroline Grant, who traveled to San Diego, CA to attend The International Conference on Sexual Assault, Domestic Violence, and the Cycle of Justice in San Diego, CA from March 31-April 4, 2024. Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms. Grant’s request was not able to receive the Boards approval prior to her departure. However, as a result of this training, the participants will be better able to explain victim responses to trauma in the context of the crime, implement a trauma-informed approach to interviewing and presenting the testimony of sexual assault victims and surviving family members of intimate partner victims, in addition to other lessons learned which benefitted Ms. Grant, as Victim Witness Coordinator in the Victim Witness Unit.

The airfare \$491.55, registration \$695.00 and hotel \$1,108.49 were paid using Wanda Carrington’s city issued travel credit card. Ms. Grant is requesting \$40.00 for parking, \$185.00 for Airport Shuttle and \$207.48 for meal reimbursements totaling \$392.48.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14702 - Retroactive Employee Travel Request for Kurt Bjorklund**ACTION REQUESTED:**

The Board is requested to approve a Retractive Employee Travel Request for Kurt Bjorklund who travelled to Savannah, GA for Investigation on 11/7/2023 - 11/8/2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 773.07

Project Fund	Amount
1001-CCA001016-SC630301	\$ 773.07

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for ASA Kurt Bjorklund who traveled to Savannah, GA to formally interview a federal prisoner on November 7-8, 2023.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays ASA Bjorklund's request was not able to receive the Boards approval prior to his departure. However, on November 7-8, 2023, ASA Bjorklund's travel to Savannah, GA was crucial to successfully finalizing the charge of this case. As the ASA and part of the investigative team his travel was necessary.

The airfare \$600.96 and hotel \$172.11 were paid using Wanda Carrington's city issued travel credit card.

The agency requests the Honorable Board's approval of ASA Bjorklund's retroactive travel request.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14852 - Retroactive Travel Request and Reimbursement for Ashley Simmons**ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request and Reimbursement for Ashley Simmons who attend the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training in Ft. Lauderdale, FL on December 3-7, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,563.21

Project Fund	Amount
1001-CCA001007-SC630320	\$ 2,563.21

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Ashley Simmons, who traveled to Ft. Lauderdale, FL to attend the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training from December 3-7, 2023.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms. Simmons's request was not able to receive the Boards approval prior to her departure. However, as a result of this training, the participants attended sessions which provided information and details on: what you say publicly matters: ethics and the ABA Model rules, making the most of cellular devices and other technology in criminal investigations, solving more crimes with new DNA technology, the EDR and other vehicle technologies in criminal prosecutions, confronting defense mitigation evidence conviction integrity unit-ethics in homicide prosecution, amongst other lessons learned which benefitted Ms. Simmons, as an Assistant States Attorney in the Homicide Department.

The airfare \$443.05, registration \$945.00 and hotel \$1,175.16 were paid using Wanda Carrington's city issued credit card.

The agency requests the Honorable Board's approval of Ms. Simmons retroactive travel request to FT. Lauderdale, FL from December 3-7, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14850 - Retroactive Travel Request for Paul Crowley**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Request for Paul Crowley who attended the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training from December 3-7, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,563.21

Project Fund	Amount
1001-CCA001007-SC630320	\$ 2,563.21

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Paul Crowley, who traveled to Ft. Lauderdale, FL to attend the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training from December 3-7, 2023.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Mr. Crowley's request was not able to receive the Boards approval prior to his departure. However, as a result of this training, the participants attended sessions which provided information and details on: what you say publicly matters: ethics and the ABA Model rules, making the most of cellular devices and other technology in criminal investigations, solving more crimes with new DNA technology, the EDR and other vehicle technologies in criminal prosecutions, confronting defense mitigation evidence conviction integrity unit-ethics in homicide prosecution, amongst other lessons learned which benefitted Mr. Crowley, as an Assistant States Attorney in the Homicide Department.

The airfare \$443.05, registration \$945.00 and hotel \$1,175.16 were paid using Wanda Carrington's city issued credit card.

The agency requests the Honorable Board's approval of Mr. Crowley retroactive travel request to FT. Lauderdale, FL from December 3-7, 2023.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
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N/A	N/A	N/A	N/A
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14851 - Retroactive Travel Request and Reimbursement for Alyssa Ragland**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request and Reimbursement for Alyssa Ragland who attended the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training on December 3-7, 2023, in Fort Lauderdale, FL. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,563.21

Project Fund	Amount
1001-CCA001007-SC630320	\$ 2,563.21

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Alyssa Ragland, who traveled to Ft. Lauderdale, FL to attend the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training from December 3-7, 2023.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms. Ragland's request was not able to receive the Boards approval prior to her departure. However, as a result of this training, the participants attended sessions which provided information and details on: what you say publicly matters: ethics and the ABA Model rules, making the most of cellular devices and other technology in criminal investigations, solving more crimes with new DNA technology, the EDR and other vehicle technologies in criminal prosecutions, confronting defense mitigation evidence conviction integrity unit-ethics in homicide prosecution, amongst other lessons learned which benefitted Ms. Ragland, as an Assistant States Attorney in the Homicide Department.

The airfare \$443.05, registration \$945.00 and hotel \$1,175.16 were paid using Wanda Carrington's city issued credit card.

The agency requests the Honorable Board's approval of Ms. Ragland retroactive travel request to FT. Lauderdale, FL from December 3-7, 2023.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14899 - Employee Travel Request for Michael Fiorenza**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Request for Michael Fiorenza to attend the Annual Axon Conference in Phoenix, AZ on April 21-25, 2025. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,623.22

Project Fund	Amount
1001-CCA001007-SC630320	\$ 3,623.22

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the travel and expenditure of funds for Assistant State's Attorney Michael Fiorenza who will be traveling Phoenix, AZ to attend The Annual Axon Conference on April 21-25, 2025.

Axon Investigate is a tool that the prosecutors and support staff can use to organize video-heavy cases, specifically BWC and CCTV. In addition to organization, Axon investigate can produce video compilation evidence for use as exhibits in court and it can be used to analyze the authenticity of any video evidence received from a police department, CitiWatch, or any third party.

The estimated rates are as followed: airfare \$898.58, registration \$1,098.00 and hotel \$1,626.64 which will be paid using Wanda Carrington's city issued travel credit card. Any expenses acquired by Mr. Fiorenza which requires reimbursement will be placed on an Expense Statement with attached receipts and process when he returns from conference.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14849 - Retroactive Travel Request for Laura Ruppertsberger

ACTION REQUESTED:

The Board is requested to approve a Retroactive Employee Travel Request for Laura Ruppertsberger who attended the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training from December 3-7, 2023, Ft. Lauderdale, FL. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,563.21

Project Fund	Amount
-CCA001007-SC630320	\$ 2,563.21

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Laura Ruppertsberger, who traveled to Ft. Lauderdale, FL to attend the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training from December 3-7, 2023.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms. Ruppertsberger's request was not able to receive the Boards approval prior to her departure. However, as a result of this training, the participants attended sessions which provided information and details on: what you say publicly matters: ethics and the ABA Model rules, making the most of cellular devices and other technology in criminal investigations, solving more crimes with new DNA technology, the EDR and other vehicle technologies in criminal prosecutions, confronting defense mitigation evidence conviction integrity unit-ethics in homicide prosecution, amongst other lessons learned which benefitted Ms. Ruppertsberger, as an Assistant States Attorney in the Homicide Department.

The airfare \$443.05, registration \$945.00 and hotel \$1,175.16 were paid using Wanda Carrington's city issued credit card.

The agency requests the Honorable Board's approval of Ms. Ruppertsberger retroactive travel request to FT. Lauderdale, FL from December 3-7, 2023.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A
COUNCIL DISTRICT:	Citywide		
ENDORSEMENTS:			

SB-24-14853 - Retroactive Travel Request for Victoria Yeager**ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request for Victoria Yeager who attended the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training in Ft. Lauderdale, FL on December 3-7, 2023. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,563.21

Project Fund	Amount
1001-CCA001007-SC630320	\$ 2,563.21

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Victoria Yeager, who traveled to Ft. Lauderdale, FL to attend the Investigative Techniques and Trial Strategies in Complex Homicide Cases Training from December 3-7, 2023.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms.Yeager's request was not able to receive the Boards approval prior to her departure. However, as a result of this training, the participants attended sessions which provided information and details on: what you say publicly matters: ethics and the ABA Model rules, making the most of cellular devices and other technology in criminal investigations, solving more crimes with new DNA technology, the EDR and other vehicle technologies in criminal prosecutions, confronting defense mitigation evidence conviction integrity unit-ethics in homicide prosecution, amongst other lessons learned which benefitted Ms. Yeager, as an Assistant States Attorney in the Homicide Department.

The airfare \$443.05, registration \$945.00 and hotel \$1,175.16 were paid using Wanda Carrington's city issued credit card.

The agency requests the Honorable Board's approval of Ms. Yeager retroactive travel request to FT. Lauderdale, FL from December 3-7, 2023.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14731 - Employee Travel Request - Retroactive - Samantha Loiero

ACTION REQUESTED:

The Board is requested to approve a Retroactive Employee Travel Request Travel Request for Samantha Loiero who traveled to meet/interview a client in reference to one of her major investigation cases in St. Louis, MO from May 27-28, 2024. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,303.68

Project Fund	Amount
1001-CCA001016-SC630326	\$ 1,303.68

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Samantha Loiero who traveled to meet/interview a client in reference to one of her major investigation cases from May 27-28, 2024.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms.Loiero's request was not able to receive the Boards approval prior to her departure. Ms. Loiero sometimes have to travel to interview client/witness, etc. to collect information for her cases.Ms. Loeiro is the Chief of the Major Investigation Unit.

The airfare \$841.21 and hotel \$146.56 were paid using Wanda Carrington's city issued credit card. Ms. Loiero is requesting \$16.00 for parking, \$224.94 for rental car, \$15.81 Mileage to and from the airport and \$59.15 for meal reimbursements totaling \$315.91.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-14680 - Employee Travel Request - Retroactive - Aida Alajbegovic**ACTION REQUESTED:**

The Board is requested to approve a Retroactive Employee Travel Request and Reimbursement for Aida Alajbegovic who attended The International Conference on Sexual Assault, Domestic Violence, and the Cycle of Justice in San Diego, CA from March 31-April 4, 2024. Period of agreement is:

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,738.00

Project Fund	Amount
1001-CCA001020-SC630371	\$ 2,738.00

BACKGROUND/EXPLANATION:

The State's Attorney's Office is requesting the Honorable Board to approve the retroactive travel and expenditure of funds for Aida Alajbegovic,, who traveled to San Diego, CA to attend The International Conference on Sexual Assault, Domestic Violence, and the Cycle of Justice in San Diego, CA from March 31-April 4, 2024.

Due to workday policy/ procedure changes, staffing and policy changes and administrative delays Ms.Alajbegovic's request was not able to receive the Boards approval prior to her departure. However, as a result of this training, the participants will be better able to explain victim responses to trauma in the context of the crime, implement a trauma-informed approach to interviewing and presenting the testimony of sexual assault victims and surviving family members of intimate partner victims, in addition to other lessons learned which benefitted Ms. Alajbegovic, as Victim Witness Coordinator in the Victim Witness Unit.

The airfare \$539.07, registration \$695.00 and hotel \$1,108.49 were paid using Wanda Carrington's city issued credit card. Ms. Alajbegovic is requesting \$49.53 for parking and \$345.91 for meal reimbursements totaling \$395.44.

The agency requests the Honorable Board's approval of Ms. Alajbegovic's retroactive travel request to San Diego, CA from March 31-April 4, 2024 and the reimbursement of \$49.53 for parking and \$345.91 for meals.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

SB-24-13988 - Award - TR23004R Inspire Schools Sidewalk Reconstruction**ACTION REQUESTED:**

The Board is requested to approve an Award to Paniagua Enterprises, Inc., for TR 232004R - Inspire Schools Sidewalk Reconstruction. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 929,925.00

Project #: TR23004R

Project Fund	Amount
9904-PRJ001338-CAP009127- SC630404	\$ 929,925.00

BACKGROUND/EXPLANATION:

On Wednesday, June 5, 2024, your Honorable Board opened two (2) bids for the subject contract. Two bids were received:

1. J. Villa Construction, Inc. for \$950,000.00
2. Paniagua Enterprises, Inc for \$925,575.00

The Department of Transportation finds the lowest responsive bid acceptable and recommends the award of this contract to Paniagua Enterprises, Inc.

A protest has been received from J. Villa Construction, Inc.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			

N/A	N/A	Applicable	N/A
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MBE / WBE PARTICIPATION:

MBE Goal %	15.00%	MBE Goal Amount	\$ 138,836.25
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MBE Total Paid	\$.00	Vendor: Paniagua s Enterprises Inc	
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MBE Goal %	15.00%	MBE Goal Amount	\$ 138,836.25
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MBE Total Paid	\$.00	Vendor: Machado Construction Co. Inc	
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WBE Goal %	15.00%	WBE Goal Amount	\$ 138,836.25
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WBE Total Paid	\$.00	Vendor: A & S Refuse, LLC	
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COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.

SMBA&D has reviewed and approved.

SB-24-14662 - Grant Agreement - United States Department of Transportation**ACTION REQUESTED:**

The Board is requested to approve an award and Agreement with the United States Department of Transportation. Period of agreement is: Based on Board Approval with a duration of 1,077 Days

12/18/2024 / to 11/30/2027

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 6,000,000.00

Project #: PRJ003497

Project Fund	Amount
9950-CAP009527-RC0602	\$ 6,000,000.00

BACKGROUND/EXPLANATION:

In March 2024, the City of Baltimore was awarded \$6,000,000 through the US Department of Transportation Neighborhood Access and Equity (NAE) Grant Program. The project will advance engineering for the Druid Park Lake Drive corridor from concept design to 30% design. Focusing on improving safety and accessibility for people walking, biking, using mobility devices and using transit on this high-speed principal arterial, the Project will include analysis to select one of three concept-level alternatives, advancing this alternative to 30% design, conducting public outreach, and performing environmental documentation to support NEPA. Baltimore City Department of Transportation will be the primary recipient and project manager of the grant. BCDOT is requesting that the agreement be signed by December 18th so that USDOT/FHWA can execute the agreement by December 27th. The period of this Agreement approval is effective once the Agreement is signed by all parties involved through November 30, 2027.

This item is late due to negotiation of grant terms with external agencies.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 7th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

SB-24-14576 - Agreement - Baltimore Metropolitan Council, Inc.**ACTION REQUESTED:**

The Board is requested to approve a Grant Agreement with the Baltimore Metropolitan Council, Inc. (BMC). Period of agreement is: 7/1/2024 to 6/30/2025

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 286,738.03

Project Fund	Amount
6000-SPC006172-CCA001100	\$ 286,738.03

BACKGROUND/EXPLANATION:

This grant will allow the City of Baltimore to complete population and development projections and transportation planning work to ensure that the Region's transportation plans will meet federal air quality standards. The funding was provided by the Maryland Department of Transportation to the BMC. The Department of Transportation will complete work under this grant and will serve as the lead agency for the City of Baltimore.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

Audits has reviewed and found that it confirms the grant awards

SB-24-12343 - Employee Travel Reimbursement - Stuart Sirota

AGC7000 - Transportation

ACTION REQUESTED:

The Board is requested to approve an Employee Expense Reimbursement for Stuart Sirota who attended the NATCO Conference in Miami, FL on 5/6/2024 - 5/10/2024. Period of agreement is: 5/6/2024 to 5/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,039.49

Project Fund	Amount
1001-CCA001031-SC630301	\$ 2,039.49

BACKGROUND/EXPLANATION:

The NACTO Designing Cities Conference equips thousands of city staff with the resources, information, and relationships to build safe, sustainable, equitable, accessible streets. Just as importantly, the conference is a place where our community comes together. Every year, we catch up with peers and colleagues, make new connections, and feel the buzz of entering a room of over 1,000 people committed to a shared mission. The subsistence rate is \$199.00 per night and incidentals are \$69.00. The total for the incidentals was \$109.50. The hotel was \$1115.08; the hotel tax was \$465.95, and Airfare was \$348.96 which totals \$1929.99 were all paid on Dhirendra Sinha's travel card. Only incidental charges of \$109.50 needed to be reimbursed.

EMPLOY	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
BALTIMORE:			
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide**ENDORSEMENTS:**

Finance (BBMR) has reviewed and approved for funds.

SB-24-12938 - Employee Travel Reimbursement for Shelly Daley.**ACTION REQUESTED:**

The Board is requested to approve a Employee Travel Reimbursement for Shelly Daley who attended the NACTO Designing Cities Conference in Miami, FL on 5/6/2024 - 5/10/2024. Period of agreement is: 5/6/2024 to 5/10/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 2,647.50

Project Fund	Amount
1001-CCA001031-SC630301	\$ 2,647.50

The reimbursement request for Shelly Daley for attending the NACTO design conference at Miami, Florida

BACKGROUND/EXPLANATION:

The NACTO Designing Cities Conference equips thousands of city staff with the resources, information, and relationships to build safe, sustainable, equitable, accessible streets. Just as importantly, the conference is a place where our community comes together. Every year, we catch up with peers and colleagues, make new connections, and feel the buzz entering a room of over 1,000 people committed to a shared mission. The subsistence rate is \$199.00 per night and incidentals are \$69.00. The total for the incidentals is \$310.50. The hotel is \$1,184.24; registration is \$750.00; airfare is \$308.96 which totals \$2,243.20 were all paid on Dhirendra Sinha's travel card. Shelly would like to be compensated for \$310.00 for incidentals.

The delay in this submission was due to miscommunication.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-11537 - Employee Travel Reimbursement - Shayna Rose**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Reimbursement for Shayna Rose who attended the NACTO Conference on May 6, 2024, thru May 10, 2024 in Miami, FL. Period of agreement is: 5/6/2024 to 5/11/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,351.85

Project Fund	Amount
1001-CCA001031-SC630301	\$ 3,351.85

BACKGROUND/EXPLANATION:

The NACTO Designing Cities Conference equips thousands of city staff with the resources, information, and relationships to build safe, sustainable, equitable, accessible streets. Just as importantly, the conference is a place where our community comes together. Every year, we catch up with peers and colleagues, make new connections, and feel the buzz entering a room of over 1,000 people committed to a shared mission. The subsistence rate is \$199.00 per night and incidentals are \$69.00. The total for the incidentals is \$310.50. The hotel is \$1,310.00; registration is \$750.00; airfare is \$378.96 which totals \$2,438.96 were all paid on Dharendra Sinha's travel card. Shayna would like to be compensated for \$310.00 for incidentals.

The delay in this submission was due to miscommunication.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14423 - Employee Travel Reimbursement - Brendan Latimar**ACTION REQUESTED:**

The Board is requested to approve an Employee Travel Reimbursement for Brendan Latimar who attended the Reconnecting Communities Summit on 09/10/2024 thru 09/13/2024 in Saint Paul, Minnesota. Period of agreement is: 9/10/2024 to 9/13/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 1,433.72

Project Fund	Amount
1001-CCA001031-SC630301	\$ 1,433.72

BACKGROUND/EXPLANATION:

Brendan Latimer from the Planning division was registered in the Reconnecting Communities Summit which took place in Saint Paul, Minnesota from September 11, 2024 thru September 13, 2024. The Air ticket has been booked by the Travel Card of Dharendra Sinha and the employee paid the hotel charges from his own credit card \$651.75, which needed to be reimbursed to him.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14820 - Emergency Procurement Report - Ins' Tent**ACTION REQUESTED:**

The Board is requested to note an Emergency Procurement with Ins' Tent. Period of agreement is: 6/6/2024 to 11/29/2024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 29,680.00

Project #: EPR-000152

Project Fund	Amount
1001-CCA001091-SC640409	\$ 29,680.00

BACKGROUND/EXPLANATION:

The Department of Transportation is responsible for supporting various special events held throughout the City of Baltimore. DOT- Maintenance Division procured the services of Ins' Tents for materials needed for special events and for the replacement of damaged tents and to replenish the inventory. Due to unforeseen circumstances, DOT was unable to secure a contract in a timely manner. On December 5, 2023, DOT processed RQ-020175 and was awaiting for a SCON number and now Purchasing is currently working on the requisition to advertise a tent contract.

On 06/18/2024 the DOT obtained approval for an Emergency Procurement Request.

This emergency is such of nature that the public welfare would be adversely affected by waiting the approval of the BOE in order to proceed to obtain needed supplies for various Citywide public special events. In accordance with the Baltimore City Charter at Article VI, section II (e), DOT is classifying this need as an emergency and request the approval and support in expediting the process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14824 - Emergency Procurement Report - Sherwin Williams**ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement with Sherwin Williams. Period of agreement is: 6/6/2024 to 11/29/0024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 3,348.02

Project #: EPR-000152

Project Fund	Amount
1001-CCA001091-SC640409	\$ 3,348.02

BACKGROUND/EXPLANATION:

The Department of Transportation is responsible for supporting various special events held throughout the City of Baltimore. DOT- Maintenance Division procured the services of Sherwin Williams for materials needed to set up for various special events activities. The items needed were acquired as an emergency request since the outstanding requisition needed more money added to it. On 02/08/24 a change order was prepared to increase SCON-003482 to \$50,000.00. The Bureau of Procurement prepared a board memo which was approved on 06/26/24 under SB-24-11978.

On 06/18/2024 the DOT obtained approval for an Emergency Procurement Request.

This emergency is such of nature that the public welfare would be adversely affected by waiting the approval of the BOE in order to proceed to obtain needed supplies for various Citywide public special events. In accordance with the Baltimore City Charter at Article VI, section II (e), DOT is classifying this need as an emergency and request the approval and support in expediting the process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SB-24-14818 - Emergency Procurement Report - Graybar**ACTION REQUESTED:**

The Board is requested to note a Emergency Procurement with GraybaR. Period of agreement is: 6/6/0024 to 11/29/0024

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 100,332.57

Project #: EPR-000152

Project Fund	Amount
1001-CCA001091-SC640409	\$ 100,332.57

BACKGROUND/EXPLANATION:

The Department of Transportation (DOT) is responsible for supporting various special events held throughout the City of Baltimore. DOT- Maintenance Division made numerous attempts to secure a contract but due to unforeseen circumstances made it impossible to do so in a timely manner. R897976 was prepared on May 10, 2022, but was returned to the agency when Citibuy was discontinued. On January 31, 2023, RQ-009172 was entered into Workday and subsequently SCON-004462 was issued on 8/21/24 for the electrical items.

On 06/18/2024 the DOT obtained approval for an Emergency Procurement Request.

This emergency is such of nature that the public welfare would be adversely affected by waiting the approval of the BOE in order to proceed to obtain needed supplies for various Citywide public special events. In accordance with the Baltimore City Charter at Article VI, section II (e), DOT is classifying this need as an emergency and request the approval and support in expediting the process.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

SMBA&D has reviewed and approved.

SB-24-14347 - Developers Agreement No. 1910 with Johns Hopkins University**ACTION REQUESTED:**

The Board is requested to approve a Developers Agreement No. 1910 with Johns Hopkins University. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 71,143.38

Project Fund	Amount
1001-CCA001120-RC0102	\$ 71,143.38

BACKGROUND/EXPLANATION:

The Johns Hopkins University desires to bring new utilities and services to the Bloomberg Building addressed as 502 North Washington Street. This agreement will allow the Developer to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of 790,482.00 has been issued to the Developer, who assumes 100% of the financial liability. In order to perform the project, the Developer shall pay to the City a non-refundable fee in the amount of \$71,143.38 equal to nine percent of the amount of the Performance Bond.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

IMPACTED ADDRESS:

Address	Block	Lot	Description
502 North Washington Street			

COUNCIL DISTRICT: 13th District

ENDORSEMENTS:

Finance (BBMR) has reviewed and approved for funds.

Law has reviewed and approved for form and legal sufficiency

SMBA&D has reviewed and approved.

SB-24-14648 - Memorandum of Understanding - The Vestry of the Church of the Guardian Angel

ACTION REQUESTED:

The Board is requested to approve a Memorandum of Understanding (MOU) with Vestry of the Church of the Guardian Angel. Period of agreement is: Based on Board Approval with a duration of 5 Years

12/18/2024 / to 12/17/2029

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

BACKGROUND/EXPLANATION:

The purpose of this MOU is to establish a framework for the Organization to purchase and install the Placemaking Elements at the locations shown in Exhibit A, at the alley between 335 and 331 West 27th Street. The project limit is the edge of sidewalk of W. 27th Street, all at its sole cost and subsequently for the Organization to perform ongoing maintenance of the Placemaking Elements during the term of this MOU. The Placemaking Elements shall be owned solely by the City and nothing in this MOU shall confer upon the Organization any right, title or interest in the Placemaking Elements other than as expressly provided in this MOU.

Under this MOU, The Vestry of the Church of the Guardian Angel will purchase and install the Placemaking Elements at the locations at the alley between 335 and 331 West 27th Street. The project limit is the edge of sidewalk of W. 27th Street.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

COUNCIL DISTRICT: 12th District

ENDORSEMENTS:

Law has reviewed and approved for form and legal sufficiency

SB-24-14761 - Minor Privilege Application - Window Well for Shelter Shapes, LLC

ACTION REQUESTED:

The Board is requested to approve a Minor Privilege Permit for Shelter Shapes, LLC. Period of agreement is: Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 77.70

Project Fund	Amount
	\$ 77.70

BACKGROUND/EXPLANATION:

The Application complies with Article 8 Section 9 of the Baltimore City Charter and subsequent regulations issued by the Board of Estimates (BOE) on January 21, 2015 and amended November 9, 2016, and current regulations. After a thorough review, the Department of Transportation confirms that Shelter Shapes, LLC has submitted a completed application. Following a review by the Department of Transportation (DOT) it is recommended to approve the application to install a Window Sell 18.5 sq. ft. which carries an annual fee of \$77.70.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

MBE / WBE Participation not required / Not applicable

IMPACTED ADDRESS:

Address	Block	Lot	Description
721 S. Conkling Street Baltimore MD 21224-4302	0443	011	

COUNCIL DISTRICT: 1st District

ENDORSEMENTS:

SB-24-14829 - Transfer of Funds - TR21018 Urgent Needs Contract Citywide

ACTION REQUESTED:

The Board is requested to approve a Transfer and Allocation of Funds. Period of agreement is:
Based on Board Approval

AMOUNT AND SOURCE OF FUNDS:

Transaction Amount: \$ 0.00

Project #: TR21018

Project Fund	Amount
9950-PRJ000659-CAP009512	\$ 100,000.00
9950-PRJ001335	-\$ 100,000.00

BACKGROUND/EXPLANATION:

This fund transfer will partially cover the cost of change order #7 on project PRJ000659 (TR21018) "Urgent Needs Contract Citywide" with P. Flanigan & Sons, Inc., in the amount of \$657,485.00.

EMPLOY BALTIMORE:	LIVING WAGE:	LOCAL HIRING:	PREVAILING WAGE:
N/A	N/A	N/A	N/A

COUNCIL DISTRICT: Citywide

ENDORSEMENTS:

BAPS has reviewed and confirmed available funds.